



# SIGN PERMIT APPLICATION

Office Use Only	
Building Permit #	_____
Date Received:	_____
Fee Amount:	\$45.00
Plan Review:	Based on value
Total Amount:	\$ _____

Site Address or Location: \_\_\_\_\_

Zoning District: \_\_\_\_\_

Number of Sides: \_\_\_\_\_

Square Footage of Sign: \_\_\_\_\_

Front Footage of Property: \_\_\_\_\_

Type of Sign: \_\_\_\_\_

Height (above ground): \_\_\_\_\_

Will the sign be lit: No  Yes  If yes, how so: \_\_\_\_\_

The applicant must also supply with this Permit Application the following:

- An explanation or drawing showing location of existing and proposed buildings on site.
- The location of existing buildings within 100 feet of the site.
- Location and height of all existing and proposed signs on the site, complete with route of electrical signs if needed.
- All specifications and dimensions of signs including the lettering size and graphics.
- Description of sign and frame materials and colors, including supports.
- If it is a wall sign, include the anchorage details.

Contact person: \_\_\_\_\_

Phone #: \_\_\_\_\_

Address of proposed sign location: \_\_\_\_\_

*I hereby certify that I have completed, read and examined this application and know the same to be true and correct. I accept responsibility for compliance with all applicable laws, notifications, and city provisions. The granting of this permit does not presume to give authority to violate or cancel the provision of any other state or local law regarding construction or the performance of construction.*

Applicant signature: \_\_\_\_\_

Date: \_\_\_\_\_

Applicant's name printed: \_\_\_\_\_

If you have questions, contact City Hall by calling 507-964-2378, email CityHall@arlingtonmn.gov, or stop by in person.