



**CITY COUNCIL MEETING AGENDA
JULY 17, 2023, AT 6:30 PM
COUNCIL CHAMBERS**

The City Council is provided background information for agenda items in advance by city staff, committees, and boards. Many decisions regarding agenda items are based upon this information, as well as: City policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question, please ask to be recognized by the mayor during the “Citizens addressing the Council” portion of the agenda.

1. Call Meeting to Order and Pledge of Allegiance
2. Roll Call
3. Approval of the Agenda
4. Citizens Addressing the Council

State your name and address for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

- A) Bobbi Zaske – EZ Wash and Storage, Water & Sewer

CONSENT AGENDA

5. Approval of Consent Agenda
 - B) Approval of Bills
 - C) July 10th, 2023, City Council Meeting Minutes

OLD BUSINESS

6. RESOLUTION 27-2023 Ordering Improvement and Preparation of Plans
7. Second Reading of Amendment to Ordinance No. 250
8. Requested Action: Adopt Amendment to Ordinance No. 250

NEW BUSINESS

9. Ridgeview Annual Update
10. 2022 Audit Report, ABDO
11. Pay Request #13 - WTP Rehab, Bolton & Menk

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

12. May 2023 People Service’s Report
13. Written Police Report for June 2023
14. City Administrator Update, Jessica Steinke
15. EDA Update, Kurt Menk – President
16. City Attorney Update, Ken Janssen

MISCELLANEOUS BUSINESS

ADJOURNMENT

Reminders:

- July 24- 6 pm Cemetery Meeting
- July 24- 7 pm Parks Meeting
- July 26- 6:30 pm Fire Relief Meeting at Fire Hall
- August 3- 7 pm Planning & Zoning Meeting
- August 7- 6:30 pm Council Meeting

***Check Summary Register©**

10150 Unposted

	Name	Check Date	Check Amt
10150 Cash			
Unposted	ABDO	7/13/2023	\$10,212.00
Unposted	BORDER STATES ELECTRIC	7/13/2023	\$1,103.46
Unposted	BOUND TREE MEDICAL, LLC	7/13/2023	\$976.55
Unposted	BRANDON LEGG	7/13/2023	\$82.74
Unposted	COORDINATED BUSINESS SYST	7/13/2023	\$421.57
Unposted	FERGUSON WATERWORKS	7/13/2023	\$253.76
Unposted	FillMeUp	7/13/2023	\$1,389.48
Unposted	FRANSEN BANK - ZUMBROTA	7/13/2023	\$442.00
Unposted	GOPHER STATE ONE CALL	7/13/2023	\$186.30
Unposted	HEIMAN FIRE EQUIPMENT	7/13/2023	\$83.17
Unposted	JEREMY OLSON	7/13/2023	\$1,400.00
Unposted	JERRY'S HOME QUALITY FOODS	7/13/2023	\$204.04
Unposted	LEAGUE OF MN CITIES INS. TRU	7/13/2023	\$73,762.00
Unposted	LINDE GAS & EQUIP	7/13/2023	\$432.83
Unposted	LOFFLER	7/13/2023	\$65.69
Unposted	MCLEOD COOPERATIVE POWER	7/13/2023	\$8,952.26
Unposted	MN MUNICIPAL POWER AGENCY	7/13/2023	\$229,335.17
Unposted	MN VALLEY ELECTRIC CO-OP	7/13/2023	\$10,000.00
Unposted	MORRIS ELECTRONICS	7/13/2023	\$2,699.52
Unposted	NORTHLAND TRUST SERVICES,	7/13/2023	\$36,156.88
Unposted	PEEPS REPAIR	7/13/2023	\$320.00
Unposted	R & R AUTO REPAIR	7/13/2023	\$3,169.44
Unposted	SHERWIN-WILLIAMS CO.	7/13/2023	\$3,389.65
Unposted	SIBLEY COUNTY DAC	7/13/2023	\$625.02
Unposted	SORENSEN APPRAISALS	7/13/2023	\$500.00
Unposted	STREICHER'S - MINNEAPOLIS	7/13/2023	\$1,937.96
Unposted	U.S. BANK TRUST NATL ASSOC.	7/13/2023	\$53,027.50
Unposted	U.S.BANK TRUST NATIONAL ASS	7/13/2023	\$550.00
Unposted	VICKI POMPLUN	7/13/2023	\$331.76
Unposted	WEBER MULTI SERVICES	7/13/2023	\$6,786.00
Unposted	XCEL ENERGY	7/13/2023	\$510.35
Unposted	XCEL ENERGY-NSP	7/13/2023	\$1,218.72
	Total Checks		\$450,525.82

Fund Summary

	10150 Cash
101 General Fund	\$54,200.79
201 Fire Fund	\$9,391.17
202 Ambulance Fund	\$35,232.75
203 Community Center Fund	\$1,775.31
204 EDA Loan Programs Fund	\$500.00
207 Cemetery Fund	\$1,400.00
315 Sinking Fund - 2012 GO Improv.	\$1,206.79
317 Sinking Fund - 2015 GO Improv.	\$10,732.75
318 Sinking Fund - 2017 GO Improv.	\$9,730.30
321 Sinking Fund - 2019 GO Improv.	\$15,750.00
351 FIRE TRUCK - 2019 Tanker	\$1,312.50
401 Capital Equipment Fund	\$10,000.00
601 Water Fund	\$25,707.38
602 Sewer Fund	\$6,414.16
603 AGI Sewer Fund	\$952.35
604 Electric Fund	\$249,705.31
605 Storm Water Drainage Fund	\$16,514.26
	\$450,525.82

Payments

Current Period: JULY 2023

Payments Batch 07-17-23 PAY				Total	\$450,525.82
Refer	15442 ABDO EICK & MEYERS LLP				
Cash Payment	E 101-41400-301 Auditing and Acct g Serv 2022 AUDIT - FINAL PMT				\$10,212.00
Invoice					
Transaction Date	7/13/2023	Cash	10150	Total	\$10,212.00
Refer	15443 BORDER STATES ELECTRIC				
Cash Payment	E 604-49550-635 Transformers,Wire,Pole ELEC 3-PHASE METERS (3)				\$1,103.46
Invoice					
Transaction Date	7/13/2023	Cash	10150	Total	\$1,103.46
Refer	15444 BOUND TREE MEDICAL, LLC				
Cash Payment	E 202-42153-217 Other Operating Supplie JUNE- AMB. SUPPLIES				\$976.55
Invoice					
Transaction Date	7/13/2023	Cash	10150	Total	\$976.55
Refer	15445 BRANDON LEGG				
Cash Payment	E 101-42110-208 Training and Instruction REIMB- 6/26 PD TRAINING MILEAGE/MEAL				\$70.74
Invoice					
Cash Payment	E 101-42110-208 Training and Instruction REIMB- 6/26 PD TRAINING MILEAGE/MEAL				\$12.00
Invoice					
Transaction Date	7/13/2023	Cash	10150	Total	\$82.74
Refer	15446 COORDINATED BUSINESS SYSTE				
Cash Payment	E 101-41400-321 Telephone MAY- CITY PHONE BILL				\$191.17
Invoice					
Cash Payment	E 101-42110-321 Telephone MAY- CITY PHONE BILL				\$146.25
Invoice					
Cash Payment	E 101-43000-321 Telephone MAY- CITY PHONE BILL				\$28.05
Invoice					
Cash Payment	E 202-42153-321 Telephone MAY- CITY PHONE BILL				\$56.10
Invoice					
Transaction Date	7/13/2023	Cash	10150	Total	\$421.57
Refer	15447 FERGUSON WATERWORKS				
Cash Payment	E 601-49400-394 Meters, Hydrants, Paint JUNE- WATER METER HEAD				\$253.76
Invoice					
Transaction Date	7/13/2023	Cash	10150	Total	\$253.76
Refer	15448 FILLMEUP				
Cash Payment	E 101-42110-480 Gas & Repair-Police Car JUNE- FUEL				\$794.58
Invoice					
Cash Payment	E 101-43000-485 Gas and Repair Miscella JUNE- FUEL				\$370.83
Invoice					
Cash Payment	E 202-42153-485 Gas and Repair Miscella JUNE- FUEL				\$224.07
Invoice					
Transaction Date	7/13/2023	Cash	10150	Total	\$1,389.48
Refer	15449 FRANDSEN BANK - ZUMBROTA				
Cash Payment	E 603-47000-611 Bond Interest AUG. 1st- 2015 SEWER BOND INT. PMT				\$442.00
Invoice					
Transaction Date	7/13/2023	Cash	10150	Total	\$442.00
Refer	15450 GOPHER STATE ONE CALL				
Cash Payment	E 604-49550-637 Service Locations JUNE- LOCATE TICKETS				\$186.30
Invoice					

Payments

Current Period: JULY 2023

Transaction Date	7/13/2023	Cash	10150	Total	\$186.30
Refer	15451 HEIMAN FIRE EQUIPMENT				
Cash Payment Invoice	E 201-42280-210 Operating Supplies	FIRE- GEAR WASH			\$83.17
Transaction Date	7/13/2023	Cash	10150	Total	\$83.17
Refer	15452 JEREMY OLSON				
Cash Payment Invoice	E 207-49990-300 Professional Srvs	CEM. GRAVE DIGGING (3)			\$325.00
Cash Payment Invoice	E 207-49990-300 Professional Srvs	CEM. GRAVE DIGGING (3)			\$750.00
Cash Payment Invoice	C 207-49990-300 Professional Srvs	CEM. GRAVE DIGGING (3)			\$325.00
Transaction Date	7/13/2023	Cash	10150	Total	\$1,400.00
Refer	15453 JERRY S HOME QUALITY FOODS				
Cash Payment Invoice	E 101-41400-733 Reimbursible Expense	JUNE- MTG SNACKS & AMB. PARADE CANDY			\$72.22
Cash Payment Invoice	E 101-43000-430 Miscellaneous	JUNE- MTG SNACKS & AMB. PARADE CANDY			\$32.62
Cash Payment Invoice	E 202-42153-430 Miscellaneous	JUNE- MTG SNACKS & AMB. PARADE CANDY			\$99.20
Transaction Date	7/13/2023	Cash	10150	Total	\$204.04
Refer	15454 LEAGUE OF MN CITIES INS. TRUS				
Cash Payment Invoice	E 101-41400-360 Ins-Fire, Liab., WC	ANNUAL WORK COMP PREMIUMS			\$28,340.00
Cash Payment Invoice	E 201-42280-360 Ins-Fire, Liab., WC	ANNUAL WORK COMP PREMIUMS			\$9,308.00
Cash Payment Invoice	E 202-42153-360 Ins-Fire, Liab., WC	ANNUAL WORK COMP PREMIUMS			\$33,444.00
Cash Payment Invoice	E 203-45000-360 Ins-Fire, Liab., WC	ANNUAL WORK COMP PREMIUMS			\$1,520.00
Cash Payment Invoice	E 604-49550-360 Ins-Fire, Liab., WC	ANNUAL WORK COMP PREMIUMS			\$1,150.00
Transaction Date	7/13/2023	Cash	10150	Total	\$73,762.00
Refer	15455 LINDE GAS & EQUIP.				
Cash Payment Invoice	E 202-42153-217 Other Operating Supplie	JUNE- AMB. OXYGEN			\$432.83
Transaction Date	7/13/2023	Cash	10150	Total	\$432.83
Refer	15456 LOFFLER				
Cash Payment Invoice	E 101-41400-218 Office Expense	JUNE- COPIER MAINT (OFFICE & PD)			\$36.22
Cash Payment Invoice	E 101-42110-218 Office Expense	JUNE- COPIER MAINT (OFFICE & PD)			\$14.47
Cash Payment Invoice	E 604-49550-218 Office Expense	JUNE- COPIER MAINT (OFFICE & PD)			\$15.00
Transaction Date	7/13/2023	Cash	10150	Total	\$65.69
Refer	15457 MCLEOD COOPERATIVE POWER A				
Cash Payment Invoice	E 604-49550-437 Services-McLeod Coop	JUNE- ELEC MAINT. & MAPPING			\$6,689.50
Cash Payment Invoice	E 604-49550-437 Services-McLeod Coop	JUNE- ELEC MAINT. & MAPPING			\$601.44

Payments

Current Period: JULY 2023

Cash Payment Invoice	E 604-49550-500	Capital Outlay	JUNE- ELEC MAINT. & MAPPING		\$1,661.32
Transaction Date	7/13/2023	Cash	10150	Total	\$8,952.26
Refer	15458 MN MUNI. POWER AGENCY				
Cash Payment Invoice	E 604-49550-389	Electric Energy Purchas	JUNE- ENERGY		\$229,335.17
Transaction Date	7/13/2023	Cash	10150	Total	\$229,335.17
Refer	15459 MN VALLEY ELECTRIC CO-OP				
Cash Payment Invoice	E 401-43000-601	Debt Srv Bond Principal	AUG. 1st- STREET LIGHT LOAN PMT		\$10,000.00
Transaction Date	7/13/2023	Cash	10150	Total	\$10,000.00
Refer	15460 MORRIS ELECTRONICS				
Cash Payment Invoice	E 101-41400-503	Computers/Software/We	JUNE- OFFICE CALLS & PD CONTRACT		\$1,629.70
Cash Payment Invoice	E 101-42110-503	Computers/Software/We	JUNE- OFFICE CALLS & PD CONTRACT		\$1,000.00
Cash Payment Invoice	E 101-42110-503	Computers/Software/We	JUNE- OFFICE CALLS & PD CONTRACT		\$69.82
Transaction Date	7/13/2023	Cash	10150	Total	\$2,699.52
Refer	15461 NORTHLAND TRUST SERVICES, IN				
Cash Payment Invoice	E 315-47000-611	Bond Interest	AUG. 1st- BOND INT. PMTS ('12,'15,'17)		\$711.79
Cash Payment Invoice	E 315-47000-620	Fiscal Agent s Fees	AUG. 1st- BOND INT. PMTS ('12,'15,'17)		\$495.00
Cash Payment Invoice	E 317-47000-611	Bond Interest	AUG. 1st- BOND INT. PMTS ('12,'15,'17)		\$10,237.75
Cash Payment Invoice	E 317-47000-620	Fiscal Agent s Fees	AUG. 1st- BOND INT. PMTS ('12,'15,'17)		\$495.00
Cash Payment Invoice	E 318-47000-611	Bond Interest	AUG. 1st- BOND INT. PMTS ('12,'15,'17)		\$9,235.30
Cash Payment Invoice	E 318-47000-620	Fiscal Agent s Fees	AUG. 1st- BOND INT. PMTS ('12,'15,'17)		\$495.00
Cash Payment Invoice	E 601-47000-611	Bond Interest	AUG. 1st- BOND INT. PMTS ('12,'15,'17)		\$5,406.87
Cash Payment Invoice	E 602-47000-611	Bond Interest	AUG. 1st- BOND INT. PMTS ('12,'15,'17)		\$3,016.16
Cash Payment Invoice	E 605-47000-611	Bond Interest	AUG. 1st- BOND INT. PMTS ('12,'15,'17)		\$6,064.01
Transaction Date	7/13/2023	Cash	10150	Total	\$36,156.88
Refer	15462 PEEPS REPAIR				
Cash Payment Invoice	E 101-43000-224	Street Maint Materials	LOAD OF BLACK DIRT FOR BLVD/PARKS		\$160.00
Cash Payment Invoice	E 101-45202-220	Repair/Maint Supply	LOAD OF BLACK DIRT FOR BLVD/PARKS		\$160.00
Transaction Date	7/13/2023	Cash	10150	Total	\$320.00
Refer	15463 R & R AUTO REPAIR				
Cash Payment Invoice	E 101-42110-480	Gas & Repair-Police Car	2017 B/W SQUAD ENGINE REPLACED		\$3,169.44
Transaction Date	7/13/2023	Cash	10150	Total	\$3,169.44
Refer	15464 SHERWIN-WILLIAMS CO.				

Payments

Current Period: JULY 2023

Cash Payment Invoice	E 101-43000-224	Street Maint Materials	2023- PAINT FOR CURB/CROSSWALKS		\$3,389.65
Transaction Date	7/13/2023	Cash	10150	Total	\$3,389.65
Refer	15465 SIBLEY COUNTY DAC				
Cash Payment Invoice	E 101-41940-219	Cleaning	JUNE CLEANING & 6/30 BILL STUFFING		\$255.31
Cash Payment Invoice	E 203-45000-300	Professional Svcs	JUNE CLEANING & 6/30 BILL STUFFING		\$255.31
Cash Payment Invoice	E 604-49550-218	Office Expense	JUNE CLEANING & 6/30 BILL STUFFING		\$114.40
Transaction Date	7/13/2023	Cash	10150	Total	\$625.02
Refer	15466 SORENSON APPRAISALS				
Cash Payment Invoice	E 204-46550-300	Professional Svcs	APPRAISAL OF EDA 22 ACRE PROP.		\$500.00
Transaction Date	7/13/2023	Cash	10150	Total	\$500.00
Refer	15467 STREICHERS				
Cash Payment Invoice	E 101-42110-417	Uniforms/Outerwear	POLICE- CLOTHING & VEST		\$1,937.96
Transaction Date	7/13/2023	Cash	10150	Total	\$1,937.96
Refer	15468 U.S. BANK TRUST NATIONAL ASS				
Cash Payment Invoice	E 604-49300-620	Fiscal Agent s Fees	2014 ELEC BOND- ANN. PAY AGENT FEE		\$550.00
Transaction Date	7/13/2023	Cash	10150	Total	\$550.00
Refer	15469 U.S. BANK TRUST NATL ASSOC.				
Cash Payment Invoice	E 321-47000-611	Bond Interest	AUG. 1st BOND INT. ('19,'22WTR,'14ELEC)		\$15,750.00
Cash Payment Invoice	E 351-47000-611	Bond Interest	AUG. 1st BOND INT. ('19,'22WTR,'14ELEC)		\$1,312.50
Cash Payment Invoice	E 601-47000-611	Bond Interest	AUG. 1st BOND INT. ('19,'22WTR,'14ELEC)		\$15,036.75
Cash Payment Invoice	E 602-47000-611	Bond Interest	AUG. 1st BOND INT. ('19,'22WTR,'14ELEC)		\$3,398.00
Cash Payment Invoice	E 604-47000-611	Bond Interest	AUG. 1st BOND INT. ('19,'22WTR,'14ELEC)		\$7,080.00
Cash Payment Invoice	E 605-47000-611	Bond Interest	AUG. 1st BOND INT. ('19,'22WTR,'14ELEC)		\$10,450.25
Transaction Date	7/13/2023	Cash	10150	Total	\$53,027.50
Refer	15470 VICKI POMPLUN				
Cash Payment Invoice	E 101-41400-181	Mileage	REIMB- YTD MILEAGE		\$11.46
Cash Payment Invoice	E 101-42110-430	Miscellaneous	REIMB- YTD MILEAGE		\$22.93
Cash Payment Invoice	E 101-42110-208	Training and Instruction	REIMB- YTD MILEAGE		\$297.37
Transaction Date	7/13/2023	Cash	10150	Total	\$331.76
Refer	15471 WEBER MULTI SERVICES				
Cash Payment Invoice	E 101-43000-224	Street Maint Materials	JUNE- STREET PATCHING (5 AREAS)		\$1,776.00
Cash Payment Invoice	E 601-49400-395	Repairs-Meters, Hydrant	JUNE- STREET PATCHING (5 AREAS)		\$5,010.00

Payments

Current Period: JULY 2023

Transaction Date	7/13/2023	Cash	10150	Total	\$6,786.00
Refer	15472 XCEL ENERGY				
Cash Payment	E 603-49450-381 Electric & Heat Utilities	JUNE- GRN ISLE LIFT STATION ELEC BILL			\$510.35
Invoice					
Transaction Date	7/13/2023	Cash	10150	Total	\$510.35
Refer	15473 XCEL ENERGY-NSP				
Cash Payment	E 604-49550-397 Facility Charge	JUNE- SUBSTATION FACILITY CHG			\$1,218.72
Invoice					
Transaction Date	7/13/2023	Cash	10150	Total	\$1,218.72

Fund Summary

	10150 Cash
101 General Fund	\$54,200.79
201 Fire Fund	\$9,391.17
202 Ambulance Fund	\$35,232.75
203 Community Center Fund	\$1,775.31
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315 Sinking Fund - 2012 GO Improv.	\$1,206.79
317 Sinking Fund - 2015 GO Improv.	\$10,732.75
318 Sinking Fund - 2017 GO Improv.	\$9,730.30
321 Sinking Fund - 2019 GO Improv.	\$15,750.00
351 FIRE TRUCK - 2019 Tanker	\$1,312.50
401 Capital Equipment Fund	\$10,000.00
601 Water Fund	\$25,707.38
602 Sewer Fund	\$6,414.16
603 AGI Sewer Fund	\$952.35
604 Electric Fund	\$249,705.31
605 Storm Water Drainage Fund	\$16,514.26
	<u>\$450,525.82</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$450,525.82
Total	<u>\$450,525.82</u>



CITY COUNCIL MEETING MINUTES
JULY 10, 2023, AT 6:30 PM
COUNCIL CHAMBERS (*Meeting was changed to Room 2*)

The City Council is provided background information for agenda items in advance by city staff, committees, and boards. Many decisions regarding agenda items are based upon this information, as well as: City policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question, please ask to be recognized by the mayor during the "Citizens addressing the Council" portion of the agenda.

1. Call Meeting to Order and Pledge of Allegiance-

Meeting was called to order by Mayor Scharpe at 6:33 pm.

2. Roll Call-

Members Present- Mayor Matthew Scharpe, Councilmembers Dave Meyer, John Thomes, Jeff Matz, Christina Litfin, Curtis Ling

Members Absent- None

Staff Present- City Administrator Jessica Steinke, City Attorney Ken Janssen, Public Works Supervisor Kirby Weckworth

Guests- Kurt Menk of Arlington Enterprise, Jason Femrite of Bolton & Menk, Julie Hardel, Sandra Vietor, Tony Kloeckl, Debbie Stenzel, Jennifer Nuesse, Mary Mellies, Hannah Klaers, Ben Klaers, Ken Perschau, Jen Strack, Dave Strack, Kevin Kube, Tina Janke, Marge Kloeckl, Jake Wentzloff, Donna Howard, Anessa Weber, Roy Mulnix, Jim Kastner, Larry McCormick, John Scheer, Sue McCarthy, Keith Herd, Mike Stumm, Lori Jackels, Harlen Krueger, Barb Krueger, Curt Reetz, Tim Haggemiller and Stacy Haggemiller, Jeff Yohnke

3. Approval of the Agenda-

Thomes made a motion to approve the agenda. Meyer seconded. Motion passed all in favor.

4. Citizens Addressing the Council

State your name and address for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

Curt Reetz commented on issues regarding the water treatment plant and liquidated damages.

CONSENT AGENDA

5. Approval of Consent Agenda

- A) Approval of Bills
- B) June 21, 2023, City Council Meeting Minutes
- C) Approval to move Stephanie Manthey to an 0.8 EMT Position
- D) Approve the hiring of Mike Wood as casual EMT



E) Approve the hiring of Sarah Fadness to an 0.8 EMT Position

Ling made a motion to approve the consent agenda. Litfin seconded. Motion passed all voting in favor.

PUBLIC HEARING

6. 2024 Street and Utility Improvement Project-

Meyer made a motion to open the public hearing at 6:36 pm. Matz seconded. Motion passed all voting in favor. City Engineer Jason Femrite of Bolton & Menk had a presentation. He said that this was one of many steps. After the presentation, many residents brought up their questions and concerns. Thomes made a motion to close the hearing at 7:28 pm. Litfin seconded. Motion passed all voting in favor.

OLD BUSINESS

NEW BUSINESS

7. Report on 2024 Street and Utility Improvement Project Financial Feasibility, Shannon Sweeny, DDA
Sweeney presented the report.

8. Sidewalk Repair Estimate

Thomes made a motion to approve the bid from CMC for \$8.50 a square foot for sidewalk replacement not to exceed \$25,000.00. Ling seconded. Motion passed all voting in favor.

9. First Reading Ordinance No. 250 Amendment- Mayor Scharpe read the current ordinance.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

10. City Administrator Update, Jessica Steinke

CEDA will officially start duties on July 20th, will meet with Darin Haslip. Steinke gave an update on the Adams Street Substation and update on electrical rate study and committee opening.

11. Attorney Janssen Update, Ken Janssen

Janssen gave an update on the Hoff property and the EDA development agreement with Hoff.

MISCELLANEOUS BUSINESS

Thomes had a question about block parties' ordinance.

ADJOURNMENT-

Thomes made a motion to adjourn the meeting at 8:01 pm. Matz seconded. Motion carried all voting in favor.

City Administrator Jessica Steinke

Mayor Matthew Scharpe



MEMORANDUM

TO: Honorable Mayor Scharpe and Members of Council
FROM: Jessica Steinke, City Administrator
DATE: July 17, 2023
SUBJECT: 2024 Street & Utility Project Financing/Grant Eligibility

On July 10th, 2023 the council was presented with a letter from Shannon Sweeny from DDA outlining preliminary project financing information on the proposed 2024 Street and Utility Project. In this letter he briefly addressed alternative funding opportunities to consider.

On July 12, 2023, Mr. Sweeny and I met with our USDA area specialist to discuss options through their office. A significant factor for achieving lower interest rates and grant eligibility through USDA relates to resolving health and safety issues that would typically be documented by violations issued by the MPCA for issues like bypassing the treatment system, unsafe levels of minerals or chemicals, etc.

While the City does have inflow and infiltration issues which may help the City score better in the funding process with the State and Feds, to date, the City of Arlington does not have any documented violations that would evidence imminent health and safety issues.

As part of their process USDA also applies affordability standards. This fall they will be applying the 2020 median household annual income, which for the City of Arlington is \$59,395.00. Their affordability standard is 1.5% of median household income per year per utility. This means that in order to meet USDA grant eligibility due to affordability issues, the user rates would need to be at least \$74.24 per month for water, \$74.24 per month for sanitary sewer and \$74.24 per month for stormwater before any of those enterprises would be eligible for USDA grant funding. Current rates are as follows: \$31.23 per month for water, \$48.23 per month for sewer and \$11.02 per month for stormwater. These rates are based on an average user of 3,500 gallons per year.

Based on the current project information it seems unlikely that the City would qualify for grants unless a much larger project is implemented that would address additional sewer and water needs. Additionally, the application process would prolong the start of the project as it would take approximately 1 year to move through the application process and would require additional engineering expense to draft a preliminary engineering report that meets their criteria.

I am working with Chelsea Alger who is a funding specialist with Bolton & Menk. She is also reviewing grant and loan potential under Rural Development and PFA (Minnesota's Public Facilities Authority). I will update the council once I receive feedback from her regarding their opinion on funding eligibility for the current project.

Respectfully submitted,

Jessica Steinke
City Administrator



Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION 27-2023

Resolution Ordering Improvement and Preparation of Plans

WHEREAS, a resolution of the city council adopted the **5th day of June, 2023** fixed a date for a council hearing on **2024 Street & Utility Improvement**, the proposed improvement of:

- W Chandler Street between 411th Avenue to MN TH 5
- W Brooks Street between 8th Avenue to MN TH 5
- W Alden Street between 7 ½ Avenue NW to MN TH 5
- 8th Avenue NW between W Brooks Street and Sibley County Fairgrounds
- 7 ½ Avenue NW between W Main Street and W Brooks Street
- 7th Avenue NW between W Main Street and W Douglas Street
- 6th Avenue NW between W Main Street and W Chandler Street

WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the **17th day of July, 2023**, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ARLINGTON, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the council resolution adopted **5th day of June, 2023**.
3. Bolton & Menk, Inc. is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.
4. The city council declares its official intent to reimburse itself for the costs of the improvement from the proceeds of tax exempt bonds.

The foregoing resolution was adopted by the City Council of the City of Arlington on this 17th day of July 2023.

Signed: _____

Mayor Matthew Scharpe

Attest: _____

City Administrator Jessica Steinke

Hereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator

PROPOSED ORDINANCE AMMENDMENT

The proposed ordinance amendment is to amend Ordinance No. 250 subdivision 8(A) subpart 3 from: *Each dwelling unit shall have at least a four-twelve (4:12) roof pitch and shall be covered with shingles, tiles or a concealed-fastener metal roof, unless a conditional use permit is issued as provided in section 17, subdivision 8(A)(5) and in section 22 of this ordinance, as may be amended.* To: *Each dwelling unit shall have at least a four-twelve (4:12) roof pitch and shall be covered with shingles, tiles or metal roofing.*

ORDINANCE NO. 250

AN ORDINANCE AMENDING ORDINANCE 169, THE ARLINGTON ZONING ORDINANCE, BY ADDING SECTION 13, SUBDIVISION 8 RELATING TO GENERAL BUILDING AND YARD STANDARDS WITHIN THE CITY

- I. THE CITY COUNCIL OF THE CITY OF ARLINGTON, MINNESOTA TO PROMOTE THE PUBLIC SAFETY, HEALTH, AND WELFARE, HEREBY ORDAINS SECTION 13 OF ORDINANCE 169 SHALL BE AMENDED TO INCLUDE SUBD. 8 AS FOLLOWS:**

SECTION 13 GENERAL STANDARDS.

SUBDIVISION 8. GENERAL BUILDING AND YARD STANDARDS.

- A. The purpose of this Subdivision is to protect and preserve property values and the City's tax base, to provide for the general welfare of the City, and to establish reasonable standards for functional and aesthetic aspects of buildings and structures.***
- B. All single family attached and detached residential dwelling units constructed or moved into the City shall meet the following design standards.***
- 1. Dwelling units shall be compatible with other dwelling units in the existing locale in terms of structure size, structure massing, structure bulk, and quality of architectural materials.***
 - 2. The exterior walls shall be similar in appearance to normal wood, vinyl or metal lap siding, cement board, or masonry residential construction. Exterior surfaces made of sheet or corrugated aluminum or unfinished metal such as tin are prohibited.***
 - 3. Each dwelling unit shall have at least a 4:12 roof pitch and shall be covered with shingles, tiles, or metal roofing.***
 - 4. The total square footage of an attached garage(s) shall not exceed sixty percent (60%) of the foundation size (alternately, main floor area) of the dwelling unit to which it is attached, unless a Conditional Use Permit as provided in Section 13, Subd. 8 (B)(5) and Section 15, as may be amended, of this Ordinance is issued.***

5. CUP Requirements.

- a. The purpose of this Subsection is to provide the Planning Commission and City Council with a reasonable degree of discretion in determining the suitability of certain designated uses upon the general welfare and public safety.**
- b. In making the determination whether or not a conditional use permit is to be allowed, the City shall consider the requirements of Section 15 of the Zoning Ordinance and may consider the nature of the adjoining land or buildings, the effect upon traffic into and from the premises, or on any adjoining streets, and all other or further factors as the City shall deem a prerequisite of consideration in determining the effect of the use on the general welfare, public health and safety.**
- c. In recommending or approving a conditional use permit when required for an accessory structure, the Planning Commission and the Council may impose conditions which are considered necessary to meet the standards of the Zoning Ordinance as set forth in Section 15 of the Zoning Ordinance. In addition, the City may impose additional conditions to protect the best interests of the surrounding area or the City as a whole. Violation of any such condition is a violation of this Section and Ordinance. Additional conditions imposed may include but are not limited to the following:**
 - i. Require the use of trim, wainscoting and lighting or other additional architectural detail to soften the impact of the bulk and height of the proposed structure(s).**
 - ii. Require the structure be designed and placed on a lot so as to reasonably maintain structural orientation and structural setting so as to blend in with the surrounding locale.**
 - iii. Require the visibility of the accessory structure be minimized as viewed from adjacent lots and rights of way through the use of topography, increased setbacks, increased lot size, fencing, existing or proposed vegetative landscaping and the like.**
 - iv. Require garage door openings are placed so as to reduce their visibility from adjacent lots and rights-of-way**

v. Require general compatibility with adjacent and other property in the district.

d. Prior to approving the CUP the City shall consider the action in relation to the specific policies and provisions of Section 15 of the Zoning Ordinance.

II. **EFFECTIVE DATE.** This Ordinance is effective upon its adoption and publication as prescribed by law.

Adopted by the City of Arlington on the 17th^t day of July 2023.

Attest:

Matthew Scharpe, Mayor

Jessica Steinke, City Administrator

First Reading: July 10th, 2023
Second Reading: July 17th, 2023
Adopted: July 17th, 2023
Published: July 20, 2023



RIDGEVIEW

You Matter Here

**RSMC Annual Update
to Arlington City Council**

07.17.2023

Lisa Pfarr, RSMC Board Chair

- **Ridgeview Foundation Update**

- Fri, 7/21: 3rd Annual Arlington Open Golf Celebration - Proceeds used for Reopening of RSMC Cafeteria and Telehealth Program
- Thur, 8/17: 75th Arlington Campus Celebration from 5-7 pm

- **Ridgeview Arlington Campus Board Structure & Duties**

- Community/Advisory Board
- 1 Liaison Board Member from Arlington City Council – John Thomes
- 1 Liaison Board Member from Ridgeview System Board – Jeff Nelson
- Meets quarterly, plus:
 - Joint Ridgeview Board meeting in July (Arlington, Le Sueur, and Waconia)

Stacey Lee, VP of CAHs

- May 3rd Meet & Greet with City Admin Jessica Steinke and Mayor Matt Scharpe
 - Overview of Arlington affiliation with Ridgeview
 - Review of Debt with City of Arlington
- RSMC Highlights & Services
 - New expanded and remodeled Emergency, Urgent Care, Inpatient & Infusion Center (2019)
 - Therapy Dog Heike; Telecritical Care; Chemo/Infusion Access
 - Dec 2022 Sibley Focus Groups & CHNA - <https://www.ridgeviewmedical.org/about-us/>
 - July 12th Bridges Out of Poverty workshop – Arlington Community Center
 - July 2023 Reopening of Arlington Cafeteria/Kitchen
- Overall Financial Health

Ben Nielsen, COO

- Medical Providers
- RMC Strategic Plan Updates:
 - Ridgeview's 60th Anniversary
 - Urgent Care – Sibley and Ridgeview System
 - Increased Acuity
 - Orthopedic Institute
- Fall 2023 Ridgeview Strategic Planning

Thank you!

- Continued collaboration
- City Council Meeting, no less than annually
- Tours, upon request for new City Council members or community businesses.



Lighting the path forward

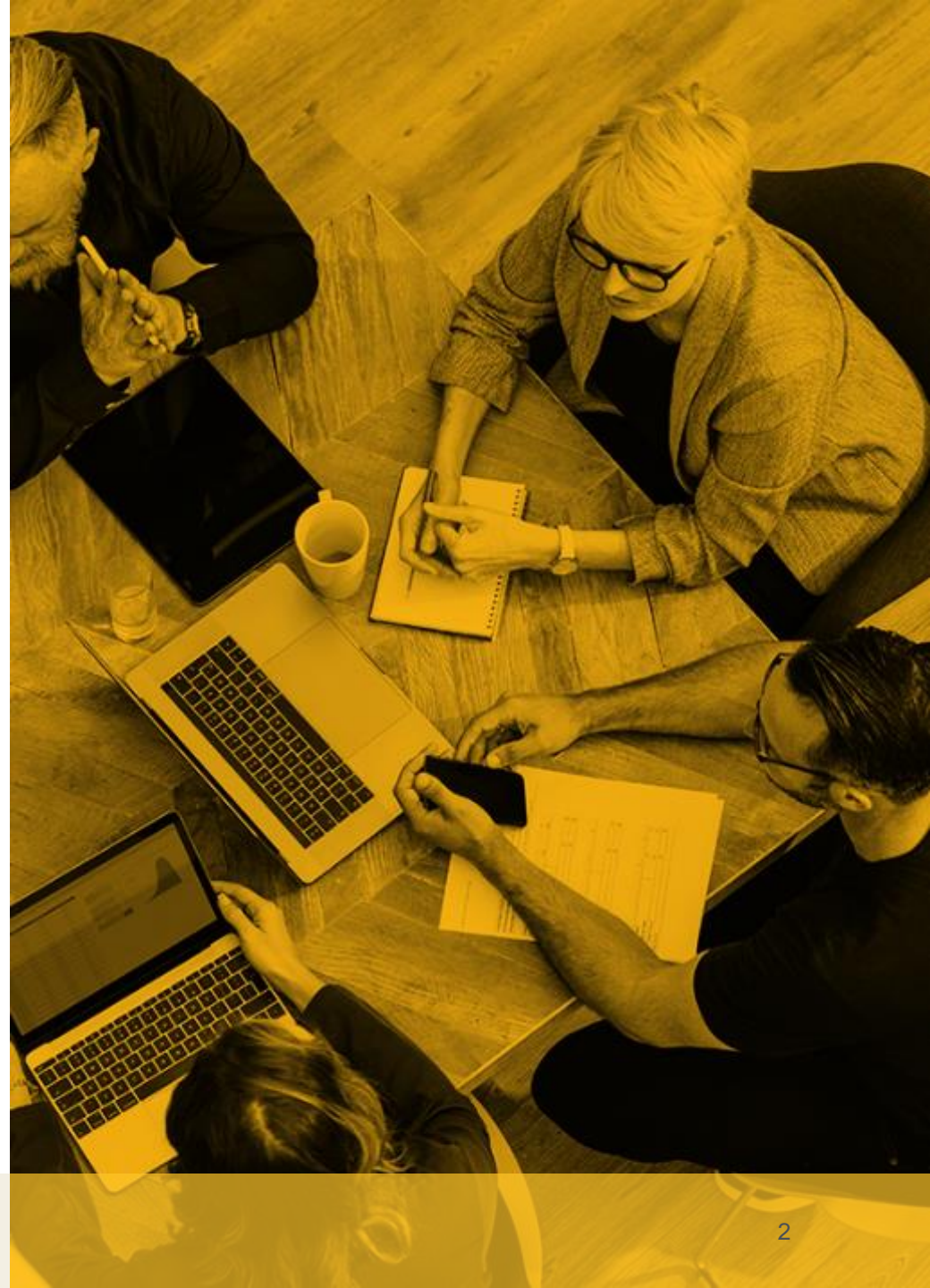
City of Arlington

2022 Financial Statement Audit



Introduction

- Audit Opinion and Responsibility
- General Fund Results
- Other Governmental Funds
- Enterprise Funds
- Key Performance Indicators



Audit Results

Auditor's Opinion



Unmodified Opinion

**Minnesota Legal
Compliance**



One instance of
noncompliance

Audit Results

2022 Audit Findings

- Limited Segregation of Duties
 - Internal Control Finding
- Unclaimed Property - Outstanding Checks
 - Legal Compliance Finding



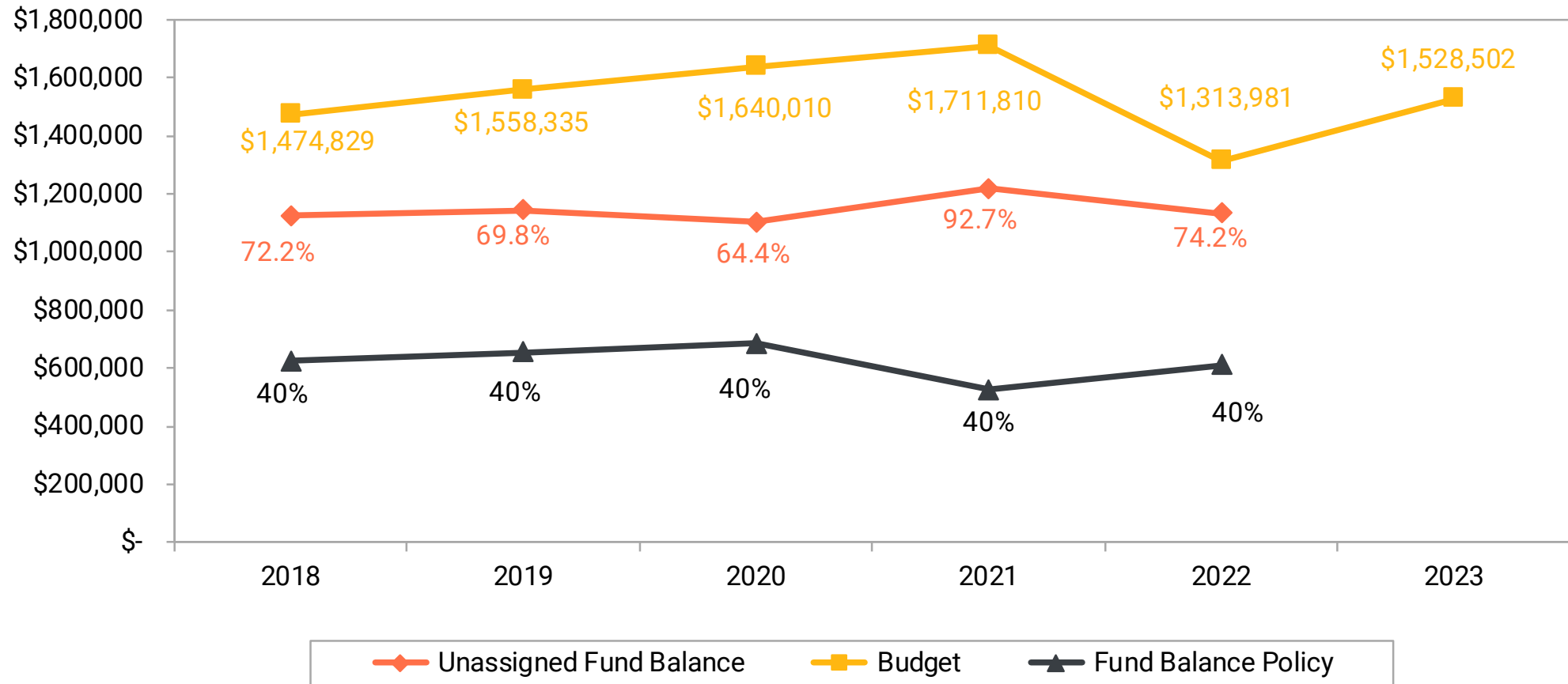
Audit Results

2021 Audit Findings

- Limited Segregation of Duties
 - Internal Control Finding
- Unclaimed Property - Outstanding Checks
 - Legal Compliance Finding
- Insufficient Collateral
 - Legal Compliance Finding



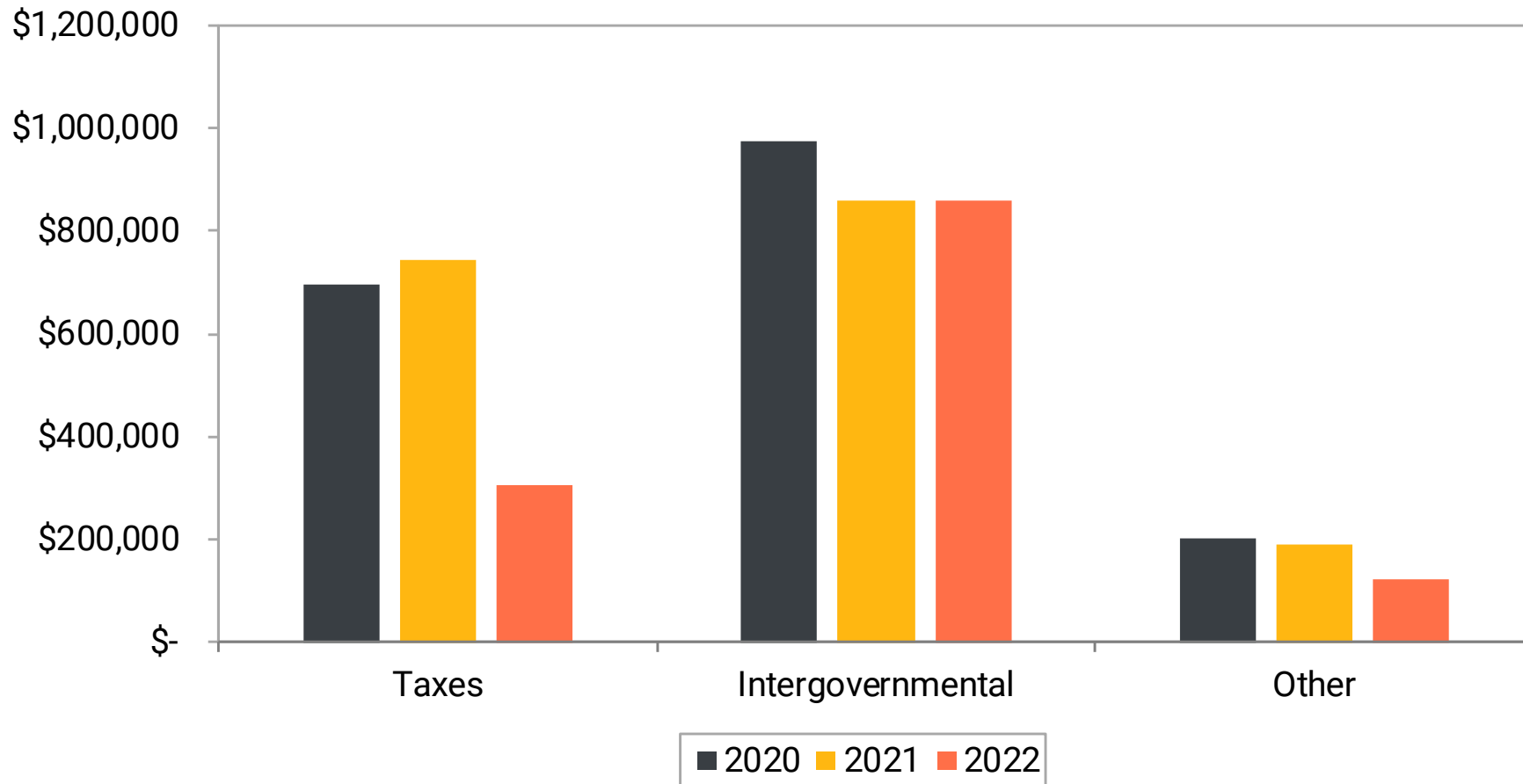
General Fund Fund Balances



General Fund Budget to Actual

	Final Budgeted Amounts	Actual Amounts	Variance with Final Budget
Revenues	\$ 1,287,481	\$ 1,258,348	\$ (29,133)
Expenditures	1,313,981	1,368,080	(54,099)
Excess (Deficiency) of Revenues Over (Under) Expenditures	(26,500)	(109,732)	(83,232)
Other Financing Sources (Uses)			
Transfers in	26,500	26,500	-
Net Change in Fund Balances	<u>\$ -</u>	(83,232)	<u>\$ (83,232)</u>
Fund Balance, January 1		<u>1,217,640</u>	
Fund Balance, December 31		<u>\$ 1,134,408</u>	

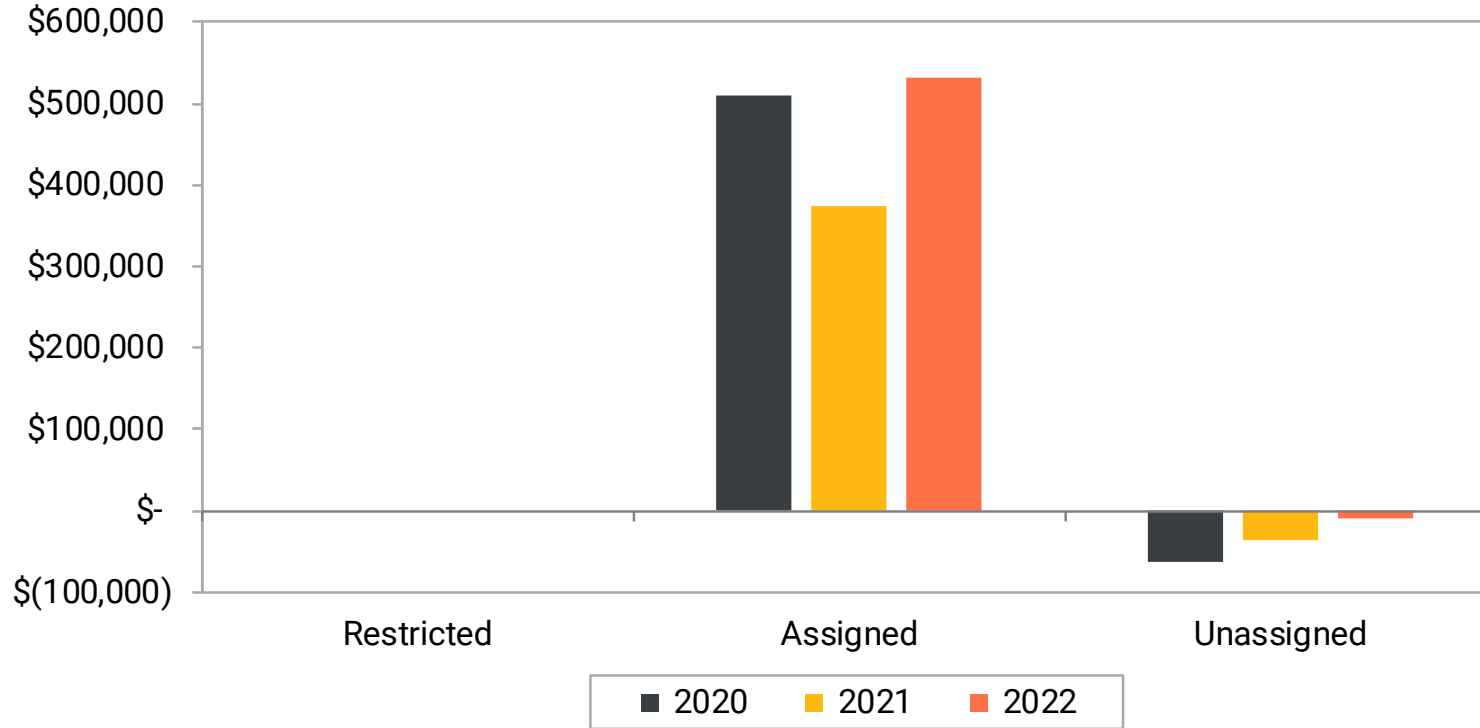
General Fund Revenues by Type



General Fund Expenditures by Type



Fund	Fund Balances December 31		Increase (Decrease)
	2022	2021	
Major			
Capital Equipment	\$ 530,358	\$ 374,740	\$ 155,618
Nonmajor			
Tax Abatement	1,681	353	1,328
Circle Drive Improvements	(8,946)	(34,881)	25,935
Total	\$ 523,093	\$ 340,212	\$ 182,881

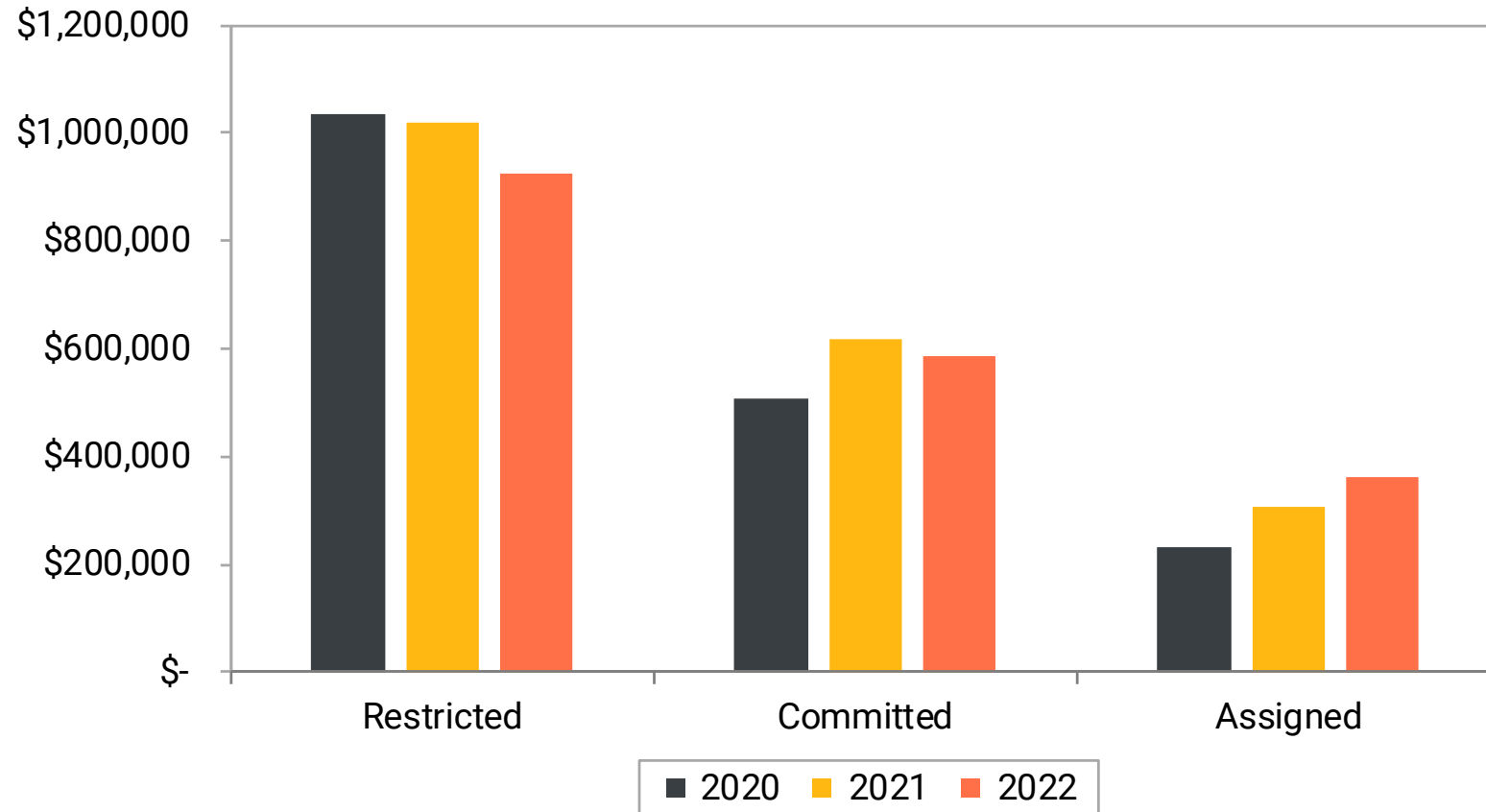


Capital Project Fund Balances

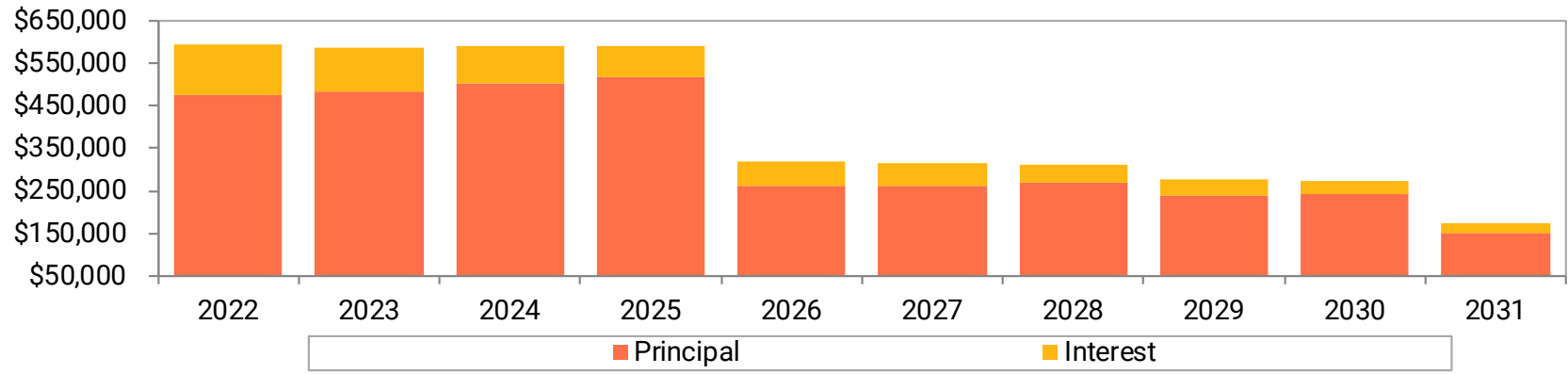
Fund	Fund Balances December 31		Increase (Decrease)
	2022	2021	
Major			
Ambulance	\$ 565,220	\$ 597,802	\$ (32,582)
Medical Center	120,114	89,484	30,630
Nonmajor			
COVID-19	(3,274)	(213)	(3,061)
Fire	226,084	202,061	24,023
Community Hall	27,844	12,999	14,845
EDA Loan Programs	423,788	461,059	(37,271)
Revolving Loan	117,475	177,117	(59,642)
Small Cities Program	228,000	228,000	-
Cemetery	14,851	15,086	(235)
Cemetery Perpetual Care	115,722	115,058	664
Park Dedication	38,712	39,280	(568)
TIF District 1-4	(11,051)	-	(11,051)
EDA	4,432	4,496	(64)
Total	<u>\$ 1,867,917</u>	<u>\$ 1,942,229</u>	<u>\$ (74,312)</u>

Special Revenue Fund Balances

Special Revenue Fund Balances



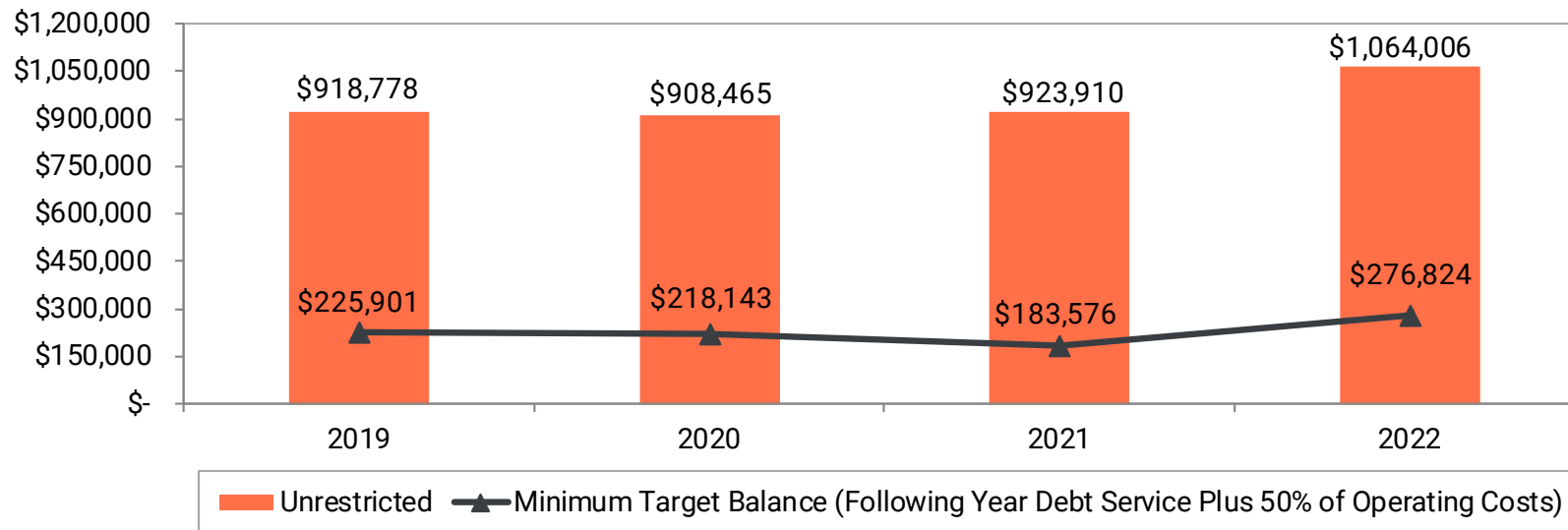
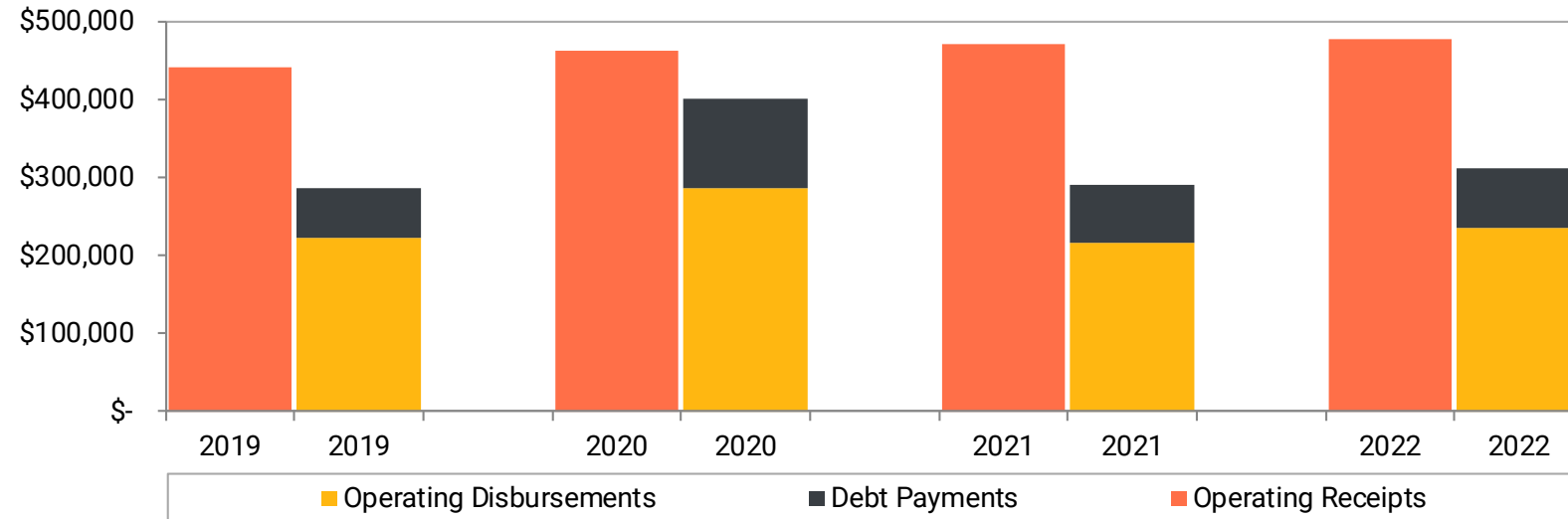
Debt Description	December 31, 2022			Final Maturity Date
	Total Cash and Investment	Total Assets	Outstanding Debt	
315 2012 Sinking Improvement	\$ 24,917	\$ 51,693	\$ 66,200	2028
317 2015 Sinking Improvement	252,270	331,877	790,500	2031
318 2017 Sinking Improvement	368,217	480,133	824,668	2033
321 2019 Sinking Improvement	327,805	586,217	1,225,000	2040
360 Hospital Bond Fund	-	1,064,459	985,000	2026
351 2020 Fire Truck Fund	35,581	36,209	145,000	2029
Total All Debt Service Funds	\$ 1,008,790	\$ 2,550,588	\$ 4,036,368	
401 Capital Equipment	\$ 506,491	\$ 543,767	\$ 70,000	2029
Future Interest on Debt			\$ 692,388	



Debt Service

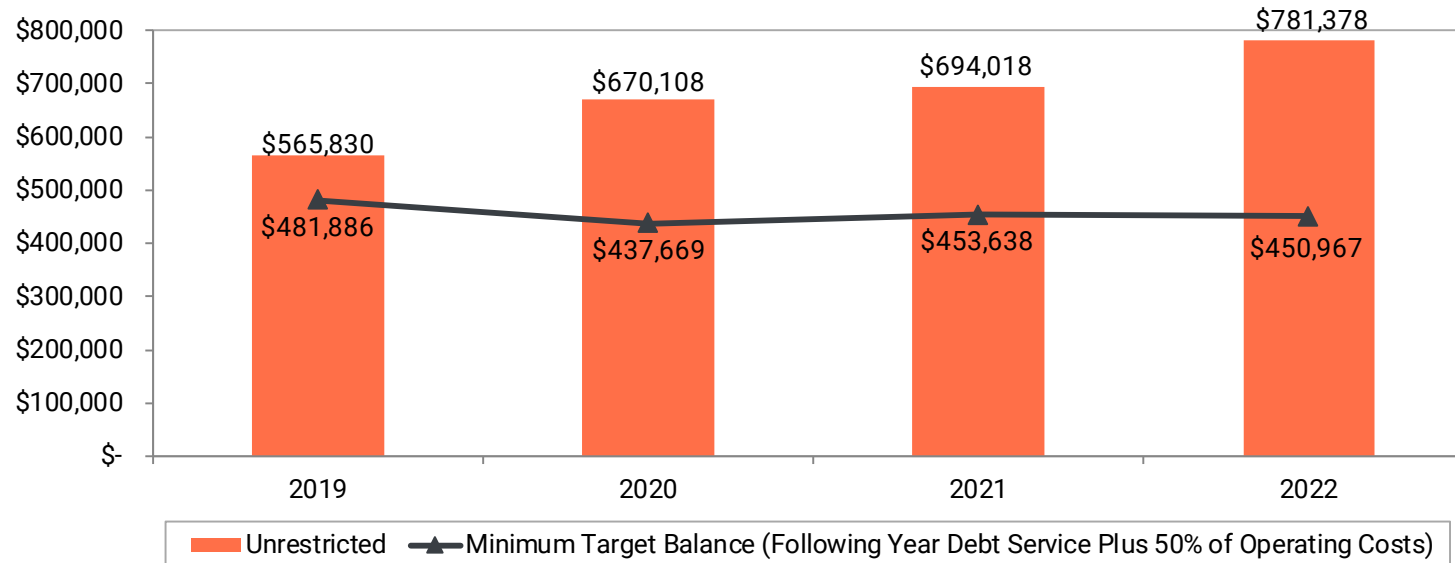
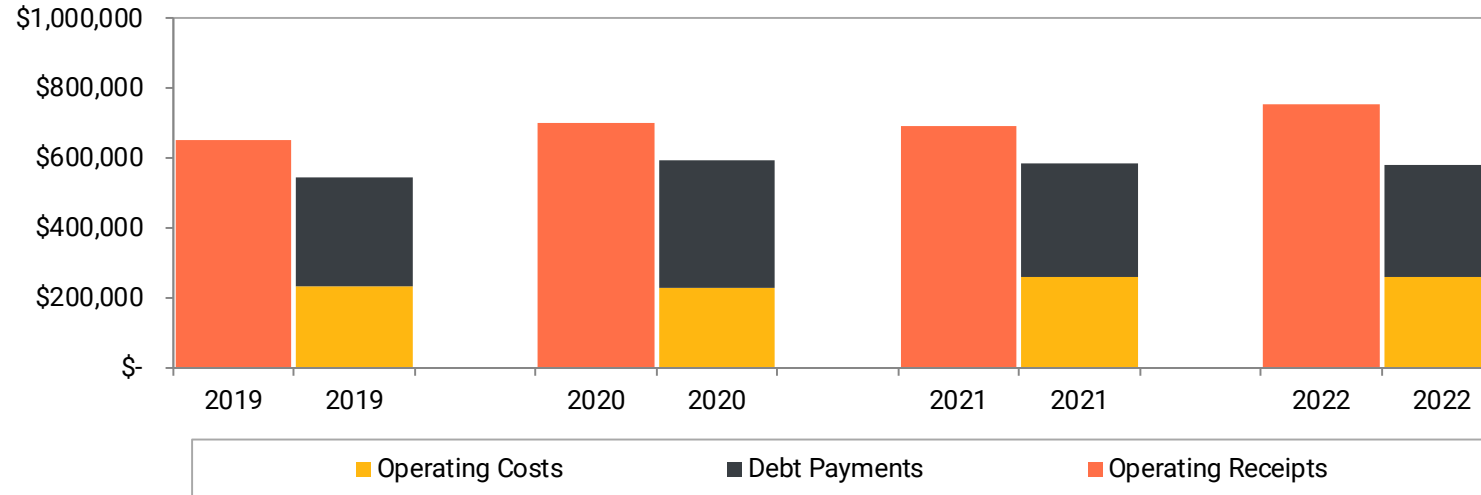
Water Fund

Cash Flows from Operations and Cash Balances



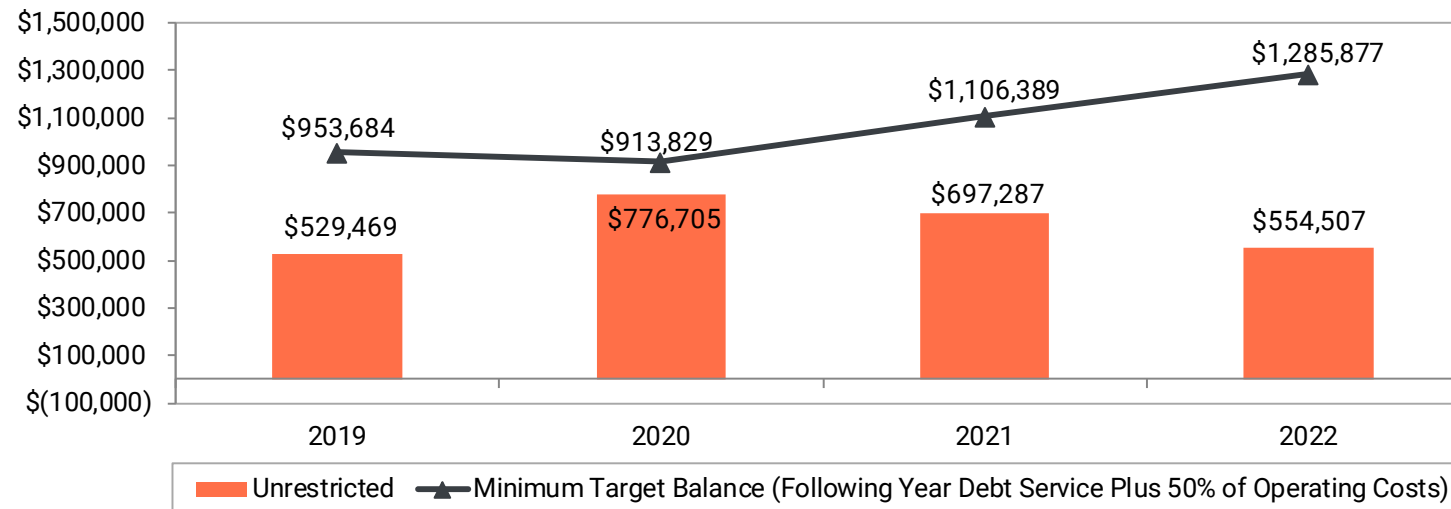
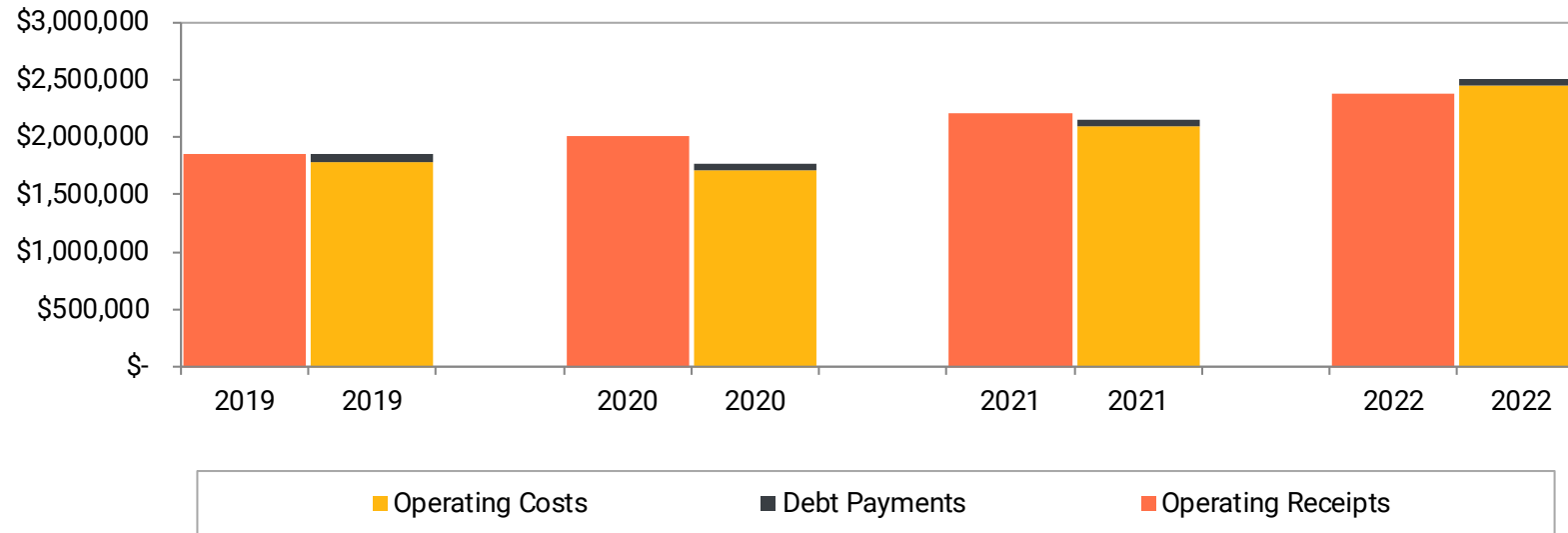
Sewer Fund

Cash Flows from Operations and Cash Balances

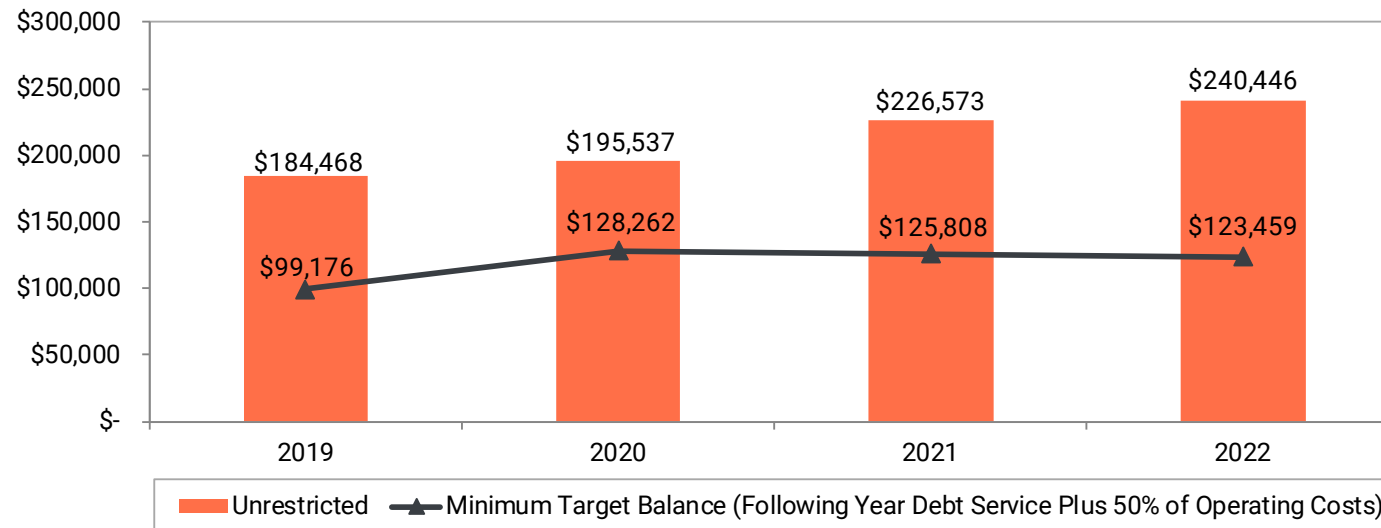
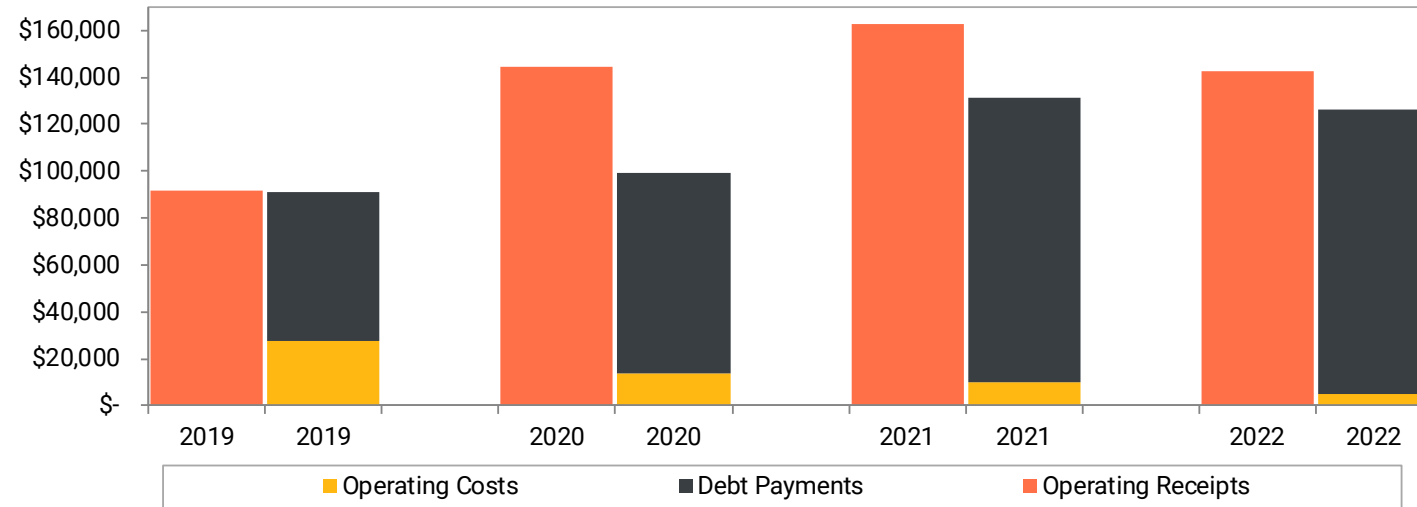


Electric Fund

Cash Flows from Operations and Cash Balances

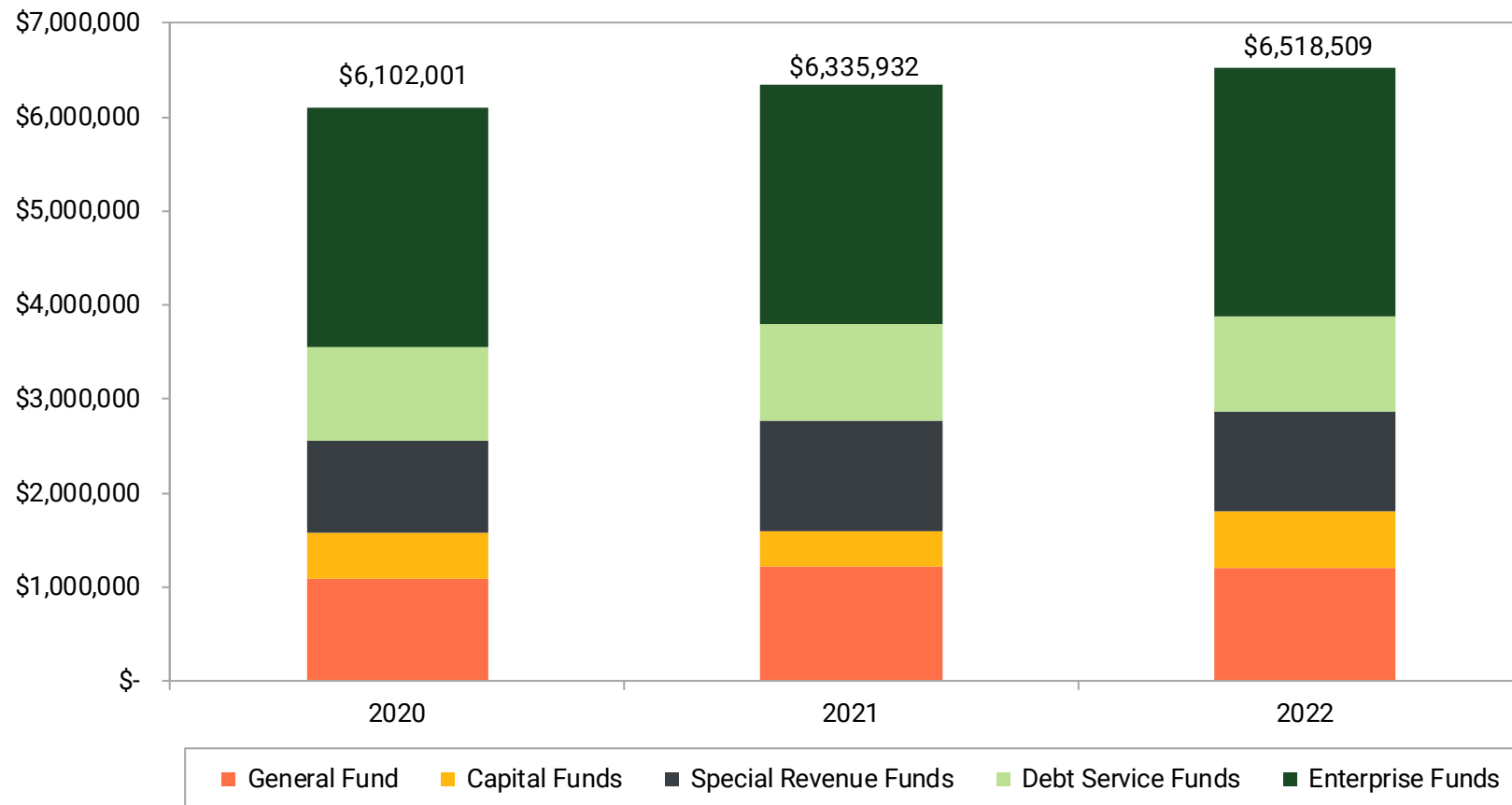


Storm Water Fund



Cash Flows from Operations and Cash Balances

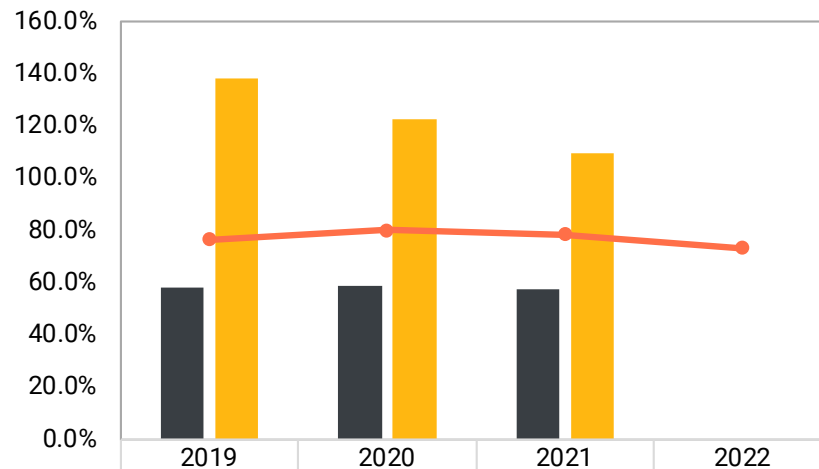
Cash and Investments Balances by Fund Type



Taxes

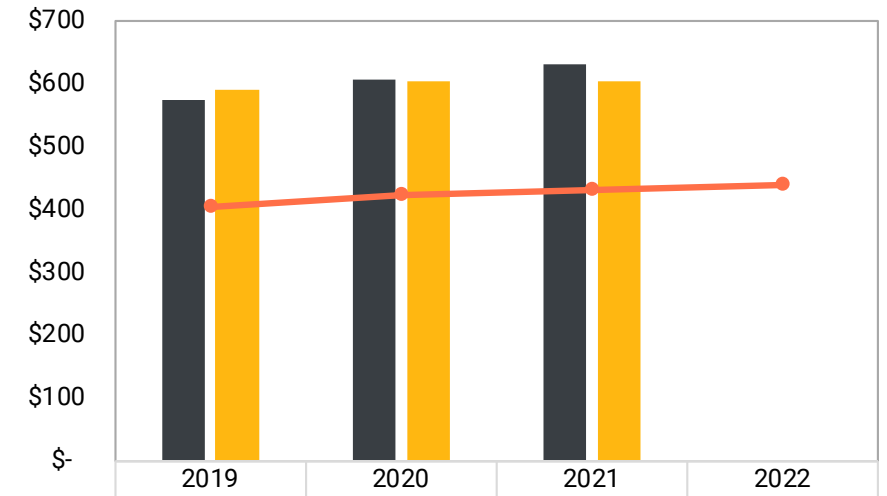
Key Performance Indicators

Tax Rate



	2019	2020	2021	2022
Class 4 Cities	58.1%	58.8%	57.6%	N/A
Cities in Sibley County	138.1%	122.3%	109.5%	N/A
City of Arlington	76.6%	80.2%	78.6%	73.1%

Taxes - Per Capita

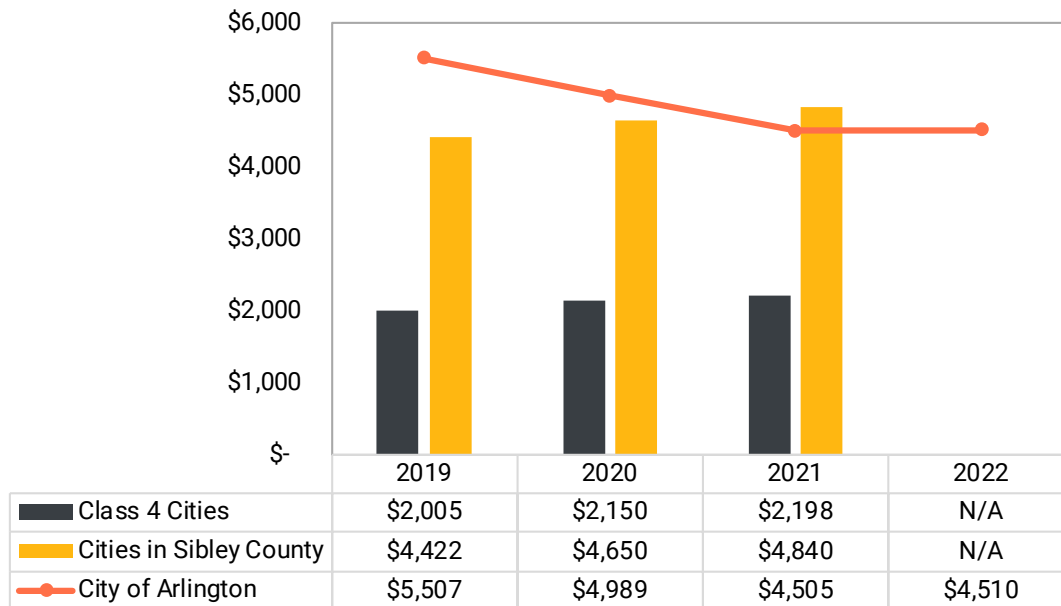


	2019	2020	2021	2022
Class 4 Cities	\$574	\$606	\$630	N/A
Cities in Sibley County	\$590	\$603	\$604	N/A
City of Arlington	\$404	\$424	\$431	\$440

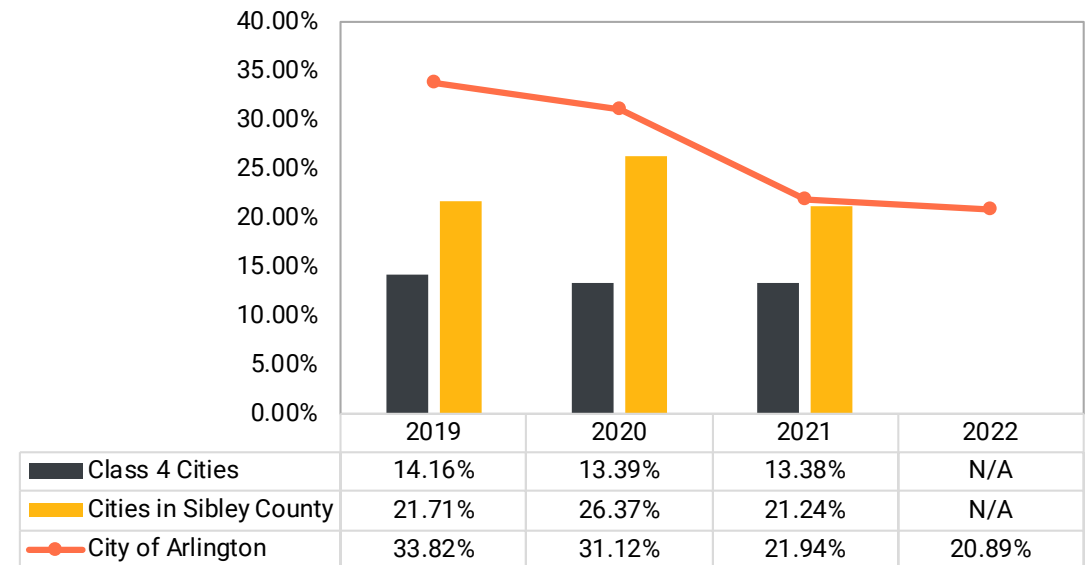
Debt

Key Performance Indicators

Long Term Debt - Per Capita



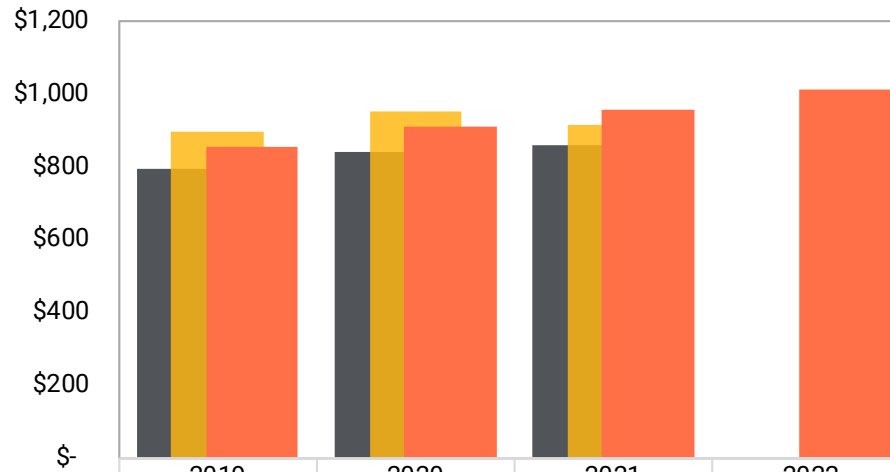
Debt Service Expenditures as a Percent of Current Expenditures



Expenditures

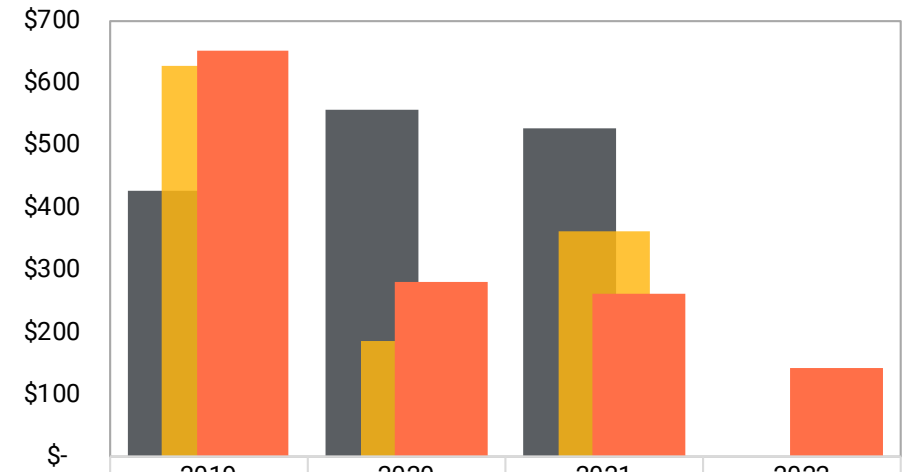
Key Performance Indicators

Current Expenditures - Per Capita



	2019	2020	2021	2022
■ Class 4 Cities	\$791	\$839	\$856	N/A
■ Cities in Sibley County	\$897	\$950	\$914	N/A
■ City of Arlington	\$854	\$909	\$955	\$1,013

Capital Expenditures - Per Capita



	2019	2020	2021	2022
■ Class 4 Cities	\$426	\$558	\$527	N/A
■ Cities in Sibley County	\$628	\$186	\$362	N/A
■ City of Arlington	\$652	\$281	\$263	\$143

Your Abdo Team



Tom Olinger, CPA
Partner

thomas.olinger@abdosolutions.com



Layne Kockelman, CPA
Senior Manager

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Associate

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Intern

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Real People. Real Solutions.

1960 Premier Drive
Mankato, MN 56001-5900

Ph: (507) 625-4171
Fax: (507) 625-4177
Bolton-Menk.com

VIA EMAIL

July 5, 2023

Jessica Steinke, City Administrator
City of Arlington
204 Shamrock Drive
Arlington, MN 55307

RE: Pay Request No. 13
Water Treatment Facility Rehabilitation
Arlington, Minnesota
Project No.: 0M2.124705

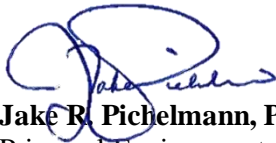
Dear Ms. Steinke,

Enclosed is a copy of Pay Request No. 13 from Gridor Constr., Inc. for \$176,443.67. I have reviewed this request and recommend payment to the Contractor. The work reflected on this request represents 84.3 percent of the work to be completed under this contract. Please process this request for payment.

If you have any questions, please do not hesitate to contact me.

Sincerely,

BOLTON & MENK, INC.



Jake R. Pichelmann, P.E.
Principal Environmental Engineer

Enclosure

cc: File

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER:	City of Arlington, MN 101 Henderson RD Arlington, MN 55307	PROJECT:	Water Treatment Plant Renovation	APPLICATION NO.:	13
				PERIOD TO:	05/26/23
				PROJECT NO.:	2021-05
CONTRACTOR:	Gridor Constr., Inc. 3990 27th Street SE Buffalo, MN 55313	ENGINEER:	Bolton & Menk, Inc. 12224 Nicolett Avenue Burnsville, MN 55337	SUBSTANTIAL CONTRACT DATE:	
				FINAL CONTRACT DATE:	
CONTACT:	Nate Voegele	CONTACT:	Jake Pichelmann		

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.

1. ORIGINAL CONTRACT SUM.....	\$1,631,900.00
2. Net change by Change Orders.....	\$36,937.46
3. CONTRACT SUM TO DATE (Line 1 + Line 2).....	\$1,668,837.46
4. TOTAL COMPLETED & STORED TO DATE.....	\$1,407,010.00
5. RETAINAGE:	
A. 5% of Completed to Date	\$925,467.00
B. 5% of Stored Materials	\$481,543.00
Total Retainage	\$70,350.50
6. TOTAL EARNED LESS RETAINAGE.....	\$1,336,659.50
(Line 4 less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT.....	\$1,160,215.83
(Line 6 from prior payment)	
8. CURRENT PAYMENT DUE.....	\$176,443.67
9. BALANCE TO FINISH, INCLUDING RETAINAGE.....	\$332,177.96
(Line 3 less Line 6)	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:
By: 

State of Minnesota
Subscribed and sworn to before me this _____ day of _____, 20__

Notary Public: _____ Commission Expiration _____

CHANGE ORDER SUMMARY

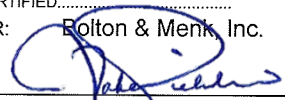
ADDITIONS

DEDUCTIONS

Total changes approved in previous months by Owner: COs			
Total approved this month:			
	TOTALS:	\$36,937.46	\$0.00
NET CHANGES by Change Order:		\$36,937.46	

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of Work is in accordance the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....
ENGINEER: Bolton & Menk, Inc.
By:  \$176,443.67

OWNER'S ACCEPTANCE/ APPROVAL

OWNER: Arlington, MN

By: _____ Date: _____

Item No.	B Description of Work	C Scheduled Value	D			E		F Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)
			From Previous Application	Work Completed This Period		Amount					
				Percent	Amount						
Division 1											
1000.000	Moblization Insurance & Bonds	\$13,000	\$13,000					\$13,000	100.0%	\$0	
1005.000	CO #1	\$36,937			\$13,000			\$13,000	35.2%	\$23,937	
1010.000	Allowances:	\$210,000	\$36,595		\$60,005		\$100,400	\$197,000	93.8%	\$13,000	
Subtotal for	Division 1	\$259,937	\$49,595		\$73,005		\$100,400	\$223,000	85.8%	\$36,937	
			\$49,595				check	\$223,000			
Division 2											
2060.000	Demolition of Existing Facilities	\$55,000	\$49,500	5.00%	\$2,750			\$52,250	95.0%	\$2,750	
2920.000	Turf Restoration	\$3,000						\$0	0.0%	\$3,000	
2080.000	Bypassing	\$4,900	\$3,675	25.00%	\$1,225			\$4,900	100.0%	\$0	
2090.000	Disinfection	\$6,000	\$3,300					\$3,300	55.0%	\$2,700	
Subtotal for	Division 2	\$68,900	\$56,475.00		\$3,975		\$0	\$60,450	87.74%	\$8,450	
			check	\$56,475			Check	\$60,450			
Division 3											
3300.000	CIP Concrete	\$5,000	\$5,000					\$5,000	100.0%	\$0	
Subtotal for	Division 3	\$5,000	\$5,000.00		\$0		\$0	\$5,000	100.00%	\$0	
			check	\$5,000			Check	\$5,000			
Division 4											
4810.000	Masonry Restoration	\$70,000	\$70,000					\$70,000	100.0%	\$0	
Subtotal for	Division 4	\$70,000	\$70,000.00		\$0		\$0	\$70,000	100.00%	\$0	
			check	\$70,000			Check	\$70,000			
Division 5											
5520.000	Handrails and Railings	\$10,000					\$7,107	\$7,107	71.1%	\$2,893	
5521.000	Hatches	\$2,000	\$2,000					\$2,000	100.0%	\$0	
Subtotal for	Division 5	\$12,000	\$2,000.00		\$0		\$7,107	\$9,107	75.89%	\$2,893	
			check	\$2,000			Check	\$9,107			
Division 6											
6100.000	Rough Carpentry	\$2,000	\$2,000					\$2,000	100.0%	\$0	

Item No.	B Description of Work	C Scheduled Value	D		E		F Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)
			From Previous Application	Work Completed		Amount				
				Percent	Amount					
6200.000	Finish Carpentry	\$2,000	\$1,000				\$1,000	50.0%	\$1,000	
Subtotal for	Division 6	\$4,000	\$3,000.00		\$0	\$0	\$3,000	75.00%	\$1,000	
		check	\$3,000			Check	\$3,000			
Division 7										
7900.000	Caulking & Sealants	\$5,000	\$5,000				\$5,000	100.0%	\$0	
7901.000	Sheet Metal	\$7,000		50.00%	\$3,500		\$3,500	50.0%	\$3,500	
Subtotal for	Division 7	\$12,000	\$5,000.00		\$3,500	\$0	\$8,500	70.83%	\$3,500	
		check	\$5,000			Check	\$8,500			
Division 8										
8110.000	Doors and Frames	\$38,000	\$7,030			\$29,701	\$36,731	96.7%	\$1,269	
8220.000	FRP Doors and Frames	\$6,000	\$1,500			\$4,000	\$5,500	91.7%	\$500	
8360.000	Windows	\$10,000					\$0	0.0%	\$10,000	
8900.000	Insulated Translucent Panel System	\$10,000				\$6,296	\$6,296	63.0%	\$3,704	
Subtotal for	Division 8	\$64,000	\$8,530.00		\$0	\$39,997	\$48,527	75.82%	\$15,473	
		check	\$8,530			Check	\$48,527			
Division 9										
9900.000	Water Treatment Facility Painting	\$130,000	\$120,900				\$120,900	93.0%	\$9,100	
Subtotal for	Division 9	\$130,000	\$120,900.00		\$0	\$0	\$120,900	93.00%	\$9,100	
		check	\$120,900			Check	\$120,900			
Division 10										
10000.000	Dock Bumpers	\$1,000					\$0	0.0%	\$1,000	
10110.000	Marker Boards	\$1,000					\$0	0.0%	\$1,000	
10400.000	Signage	\$1,000					\$0	0.0%	\$1,000	
Subtotal for	Division 10	\$3,000	\$0.00		\$0	\$0	\$0	0.00%	\$3,000	
		check				Check	\$0			
Division 11										
11220.000	Air Wash Blowers (Positive Displacement)	\$25,000					\$0	0.0%	\$25,000	
11230.000	Water Aeration Equipment	\$65,000	\$35,000			\$30,000	\$65,000	100.0%	\$0	

Item No.	B Description of Work	C Scheduled Value	D		E		F Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)
			From Previous Application	Work Completed		This Period				
				Percent	Amount					
11240.000	Chemical Feed Systems - Sections 11240 to 11260	\$10,000	\$10,000					\$10,000	100.0%	\$0
11311.000	Submersible Centrifugal Pumps	\$50,000	\$50,000					\$50,000	100.0%	\$0
Subtotal for	Division 11	\$150,000	\$95,000.00			\$0	\$30,000	\$125,000	83.33%	\$25,000
		check	\$95,000							
Division 13										
13225.000	Filter Renovation	\$150,000	\$77,352				\$72,648	\$150,000	100.0%	\$0
Subtotal for	Division 13	\$150,000	\$77,352.00			\$0	\$72,648	\$150,000	100.00%	\$0
		check	\$77,352				Check	\$150,000		
Division 14										
								\$0	0.0%	\$0
Subtotal for	Division 14	\$0	\$0.00			\$0	\$0	\$0	0.00%	\$0
		check								
Division 15										
15060.000	Process Pipe & Pipe Fittings	\$20,000	\$18,400					\$18,400	92.0%	\$1,600
15060.001	Misc. Process Pipe & Valves	\$40,000	\$36,000					\$36,000	90.0%	\$4,000
15100.000	Valves	\$220,000	\$6,600				\$208,406	\$215,006	97.7%	\$4,994
	HVAC Subcontract							\$0	0.0%	\$0
15000.000	General Provisions (HVAC)	\$15,000	\$8,100					\$8,100	54.0%	\$6,900
15540.000	Unit Heaters	\$13,000	\$13,000					\$13,000	100.0%	\$0
15721.000	MAU	\$30,000		100.00%	\$30,000			\$30,000	100.0%	\$0
15821.000	Dehumidifiers	\$23,000						\$0	0.0%	\$23,000
15870.000	Exhaust Fans	\$11,000	\$5,500	50.00%	\$5,500			\$11,000	100.0%	\$0
15910.000	Ductwork/Accessories	\$123,000	\$30,750	50.00%	\$61,500			\$92,250	75.0%	\$30,750
15950.000	Temp Controls	\$33,000	\$16,500	25.00%	\$8,250			\$24,750	75.0%	\$8,250
15990.000	Test and Balance	\$2,000						\$0	0.0%	\$2,000
15480.000	Compressor System	\$10,000	\$1,015				\$8,985	\$10,000	100.0%	\$0
Subtotal for	Division 15	\$540,000	\$135,865.00			\$105,250	\$217,391	\$458,506	84.91%	\$81,494
		check	\$135,865				Check	\$458,506		
Division 16										
16050.000	General Conditions	\$24,000	\$22,420					\$22,420	93.4%	\$1,580

Item No.	B Description of Work	C Scheduled Value	D		E		F Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)
			From Previous Application	Work Completed This Period						
				Percent	Amount					
16050.001	Branch Power M&L	\$8,000	\$8,000				\$8,000	100.0%	\$0	
16500.000	Lighting and Electric Heaters	\$14,000				\$14,000	\$14,000	100.0%	\$0	
16901.000	Measuring and Control Instruments	\$60,000	\$29,600				\$29,600	49.3%	\$30,400	
16950.000	Supervisory Controls	\$94,000	\$51,000				\$51,000	54.3%	\$43,000	
Subtotal for	Division 16	\$200,000	\$111,020.00		\$0	\$14,000	\$125,020	62.51%	\$74,980	
		check	\$111,020			Check	\$125,020			
					0.00					
	Grand Total	\$1,668,837	\$739,737		\$185,730.00	\$481,543	1,407,010	84.31%	\$261,827	
					\$185,730.00				1631900	

Datecompleted	Equipment	Location	Notes	Task	Taskdesc
5/6/2023	Screw Lift Pump #1	5192 Arlington, MN	greased filled weekly , reducer full of oil , leaks top bearing greased	Monthly PM	<ol style="list-style-type: none"> 1. Fill reservoir with grease if low, check to see if grease is dropping indicating grease is giong to bearing. 2. Grease top bearing (2 zerks- 2 shots) top zerk first. 3. Check oil level in gear reducer on screw pump and in gear reducer on grease pump. See Maint. man. Vol-1 sec. 11310
5/11/2023	Grit Trap- Jeta (Grit Seperator)	5192 Arlington, MN	oil full, greased -5-11-23 done weekly	Monthly PM	*Should be done weekly , write dates in note section* <ol style="list-style-type: none"> 1. Grease drive head, 2 zerks on side, with 6 shots each 2. Check drive motor gear box oil level ****Use Mobilgear 630 Oil*** See Maint. man. for oil/lube chart,sec. 11325, pg 1, Vol-1
5/11/2023	Screenings Dewatering Press	5192 Arlington, MN	cleaned weekly 5-12-23 rinsed out bottom and auger	Monthly PM	Daily: <ol style="list-style-type: none"> 1. General visual inspection 2. Rinse accumulated solids off of exterior surfaces Weekly: <ol style="list-style-type: none"> 1. Inspect and flush drain housing 2. Inspect motor 3. Clean brush with water Monthly: <ol style="list-style-type: none"> 1. Inspect brush and wear bars 2. Check gearmotor oil level 3. Inspect drain lines 4. Inspect shaft seal gland
5/12/2023	Aeration Diffusers	5192 Arlington, MN	flexed air up and down 3 times to break up the chunks in the tank	Monthly PM	<ol style="list-style-type: none"> 1. Flexing Diffusers by varing air volume 3 times. 2. During normal operation inspect basins for even air flow. Fine bubbles not release of course bubbles in large. See maint instructions sec 11374 Vol 2

5/12/2023	Mechanical Bar Screen	5192 Arlington, MN	done weekly greased 5-12-23 bearings and seals ok	Monthly PM	<ol style="list-style-type: none"> 1. Aqua-guard: Hose off rotating brush assembly with high pressure water. 2. Check rotating brush assembly for movement of proper tightness of bolts and other fasteners. 3. Check that rotating brush is properly engaging the elements and check for wear. 4. Check for damaged screen filter elements. 5. Grease all fittings (7 zerks- 1 shot each). 6. Grease brush chain by brushing with gun grease. 7. Check all bearings and lock collars for tightness. 8. Remove accum. of debris & residue from all mechanisms. 9. Check operation of float switches. 10. Check condition of oil in gear reducer and change if needed. 11. Check Neoprene side seals for wear and correct sealing. <p>See Maint. man. for lube/oil chart, sec. 11330, Vol-1</p>
5/13/2023	HI-E DEHUMIDIFIER	5192 Arlington, MN	hose is draining , filters ok	Monthly PM	INSPECT HOSE FOR PORPER DRAINAGE AND CHECK FOR PROPER OPERATION.
5/13/2023	Knight heating Gas Boiler	5192 Arlington, MN	off for season	Monthly PM	<ol style="list-style-type: none"> 1. Check boiler water level in glass guage 2. Check fresh air vents for obstructions 3. Oil blower motor bearing 4. Inspect/clean flame detector and veiwing window if necessary 5. Check limit and operating controls 6. Check operation of flame safeguard <p>See maint. man. for lube/oil chart, sec 15700, Vol-3</p>

5/13/2023	Effluent Sampler	5192 Arlington, MN	line is clean not that old , seal is ok	Monthly PM	<ol style="list-style-type: none"> 1. Flush suction lines with chlorine rinse if needed 2. Check housing for seal failure See Maint. man. sec. 11630, Vol-3
5/13/2023	Gas Detector- Portable	5192 Arlington, MN	calibrated , battery charged	Calibrate Equipment	<ol style="list-style-type: none"> 1. Inspect entire unit. 2. Calibrate Unit. See Maint. man., Sec. 10250.2.C, Vol-1
5/13/2023	Wastewater Plant Generator	5192 Arlington, MN	Fluids full , runs good batteries ok	Monthly PM	<ol style="list-style-type: none"> 1. Check oil and water levels, check operation of coolant 2. Check overall condition on unit. 3. Run unit under load for one cycle (exercise unit every other week under load) 4. Check over unit for leaks and condition of hoses 5. Check battery level, connections and charge 6. Keep screens on generator and air passages on air filter clean 7. Keep generator set clean and dry. See Maint. man. for lube/oil charts, sec 16200, Vol-4
5/13/2023	Grit Cyclone	5192 Arlington, MN	no noises oil full greased weekly	Monthly PM	Check washer for unusual noises and excessive vibrations. See Maint. man. for lube/oil chart, sec 11325 , Vol-1
5/13/2023	Gravity Thickner	5192 Arlington, MN	not in use	Monthly PM	<ol style="list-style-type: none"> 1. Check collection chain, flights, wear slides and guides for visible damage, loose or missing parts. 2. Grease all 4 shaft bearings (8 zerls 5-6 shots) 3. Check drive chain for tightness and alignment with drive gears and idler gear. See Maint. man., sec. 11352, pgs 3-4 to 3-8, Vol-2

5/13/2023	Grit Pump	5192 Arlington, MN	oil ok belts ok	Monthly PM	Vortex pump: 1. Check oil level. Use SAE 20 non-detergent oil containing inhibitors. 2. Check packing. 3. Check belts. See Maint. man. for lube/oil chart, sec. 11310.4.C, Vol-1
5/13/2023	Grit Pump	5192 Arlington, MN	seal is ok no leaks	Inspection	Vortex pump: Inspect packing box and adjust if necessary. See Maint. man. for lube/oil chart, Sec. 11310.4.C, Vol-1
5/13/2023	Heaters- Hot water unit	5192 Arlington, MN	not and hvac person and dont get paid for being one	Annual PM	1. Check fan guard, motor bracket and deflectors. 2. Clean fan blade and motor exchange. 3. Lube circulating pump 4. Blow all dirt and dust off of unit. 5. Check for good heat transfer and bleed off air if necessary. See Maint. man. for lube/oil chart, sec.15500, Vol-3
5/13/2023	O BRIEN HYDROJETTER	5192 Arlington, MN	fluids all full, ran 10 minutes	Monthly PM	EXERCISE ENGINE, CHECK BATTERY CABLES AND OIL LEVEL IN ENGINE, HYDRAULIC TANK, AND WATER PUMP.
5/13/2023	Influent Sampler	5192 Arlington, MN	works well no leaks lines ok	Monthly PM	1. Flush suction line with water and chlorine rinse. 2. Check housing for seal failure. Every other month: 1. Clean interior and exterior of sampler with sponge and detergent. 2. Check pump tube for flexibility. See Maintl man., Sec. 11630, Vol-3
5/13/2023	Ferric Mixer ME-MX-6	5192 Arlington, MN	oil is ok paddles work good , greased	Monthly PM	Check oil level in sight glass to mid-point level. Check paddle operation.

5/13/2023	RAS Pump #1	5192 Arlington, MN	turns easy pump rebuilt last month greased motor and pump and coupler	Monthly PM	<ol style="list-style-type: none"> 1. Keep interior & exterior of motor clean/dry. 2. Check if motor comes quickly up to speed and maintains constant rotation rate & sounds & runs smooth. 3. Rotate motr at least 15 revolutions/month. 4. Inspect mechanical seals for leaks. See Maint. man. for lube/oil chart, Sec. 11310.13.1, Vol-1
5/13/2023	RAS Pump #2	5192 Arlington, MN	greased motor , greased coupler, greased pump , currently in use	Monthly PM	<ol style="list-style-type: none"> 1. Keep interior & exterior of motor clean/dry. 2. Check if motor comes quickly up to speed and maintains constant rotation rate & sounds & runs smooth. 3. Rotate motr at least 15 revolutions/month. 4. Inspect mechanical seals for leaks. See Maint. man. for lube/oil chart, Sec. 11310.13.1, Vol-1
5/13/2023	RAS Pump #3	5192 Arlington, MN	currently in pieces	Monthly PM	<ol style="list-style-type: none"> 1. Keep interior & exterior of motor clean/dry. 2. Check if motor comes quickly up to speed and maintains constant rotation rate & sounds & runs smooth. 3. Rotate motr at least 15 revolutions/month. 4. Inspect mechanical seals for leaks. See Maint. man. for lube/oil chart, Sec. 11310.13.1, Vol-1

5/13/2023	RAS Pump #4	5192 Arlington, MN	greased motor, coupler, pump , used daily , works good	Monthly PM	<ol style="list-style-type: none"> 1. Keep interior & exterior of motor clean/dry. 2. Check if motor comes quickly up to speed and mainains constant rotation rate & sounds & runs smooth. 3. Rotate motr at least 15 revolutions/month. 4. Inspect mechanical seals for leaks. See Maint. man. for lube/oil chart, Sec. 11310.13.1, Vol-1
5/13/2023	RAS Pump #5	5192 Arlington, MN	turns easy, greased pump , motor and coupler	Monthly PM	<ol style="list-style-type: none"> 1. Keep interior & exterior of motor clean/dry. 2. Check if motor comes quickly up to speed and mainains constant rotation rate & sounds & runs smooth. 3. Rotate motr at least 15 revolutions/month. 4. Inspect mechanical seals for leaks. See Maint. man. for lube/oil chart, Sec. 11310.13.1, Vol-1
5/13/2023	Screw Lift Pump #1	5192 Arlington, MN	all good adn lubed	Service Equipment	<ol style="list-style-type: none"> 1. Re-lubricate reducer motor bearings (DO NOT OVER GREASE) 2. Inspect and/or touch up any rust spots on pump. See Maint. man. for lube/oil chart, sec 11310.14.E, Vol-1
5/13/2023	Screw Lift Pump #1	5192 Arlington, MN	oil is fine will be changed next month	Service Equipment	<ol style="list-style-type: none"> 1. Change oil in main drive gear reducer. 2. Change grease pump reducer oil. 3. Check belt and pully alignment and tension. See Maint. man. for lube/oil chart, sec. 11310.14.E, Vol-1

5/13/2023	Screw Lift Pump #2	5192 Arlington, MN	oil full , grease filled weekly when in use , greased bearings	Monthly PM	<ol style="list-style-type: none"> 1. Fill reservoir with grease if low, check to see if grease is dropping indicating grease is going to bearing. 2. Grease top bearing (2 zerks- 2 shots) top zerk first. 3. Check oil level in gear reducer on screw pump and in gear reducer on grease pump. <p>See Maint. man. Vol-1 sec. 11310</p>
5/13/2023	Screw Lift Pump #2	5192 Arlington, MN	N/A	Service Equipment	<ol style="list-style-type: none"> 1. Re-lubricate reducer motor bearings (DO NOT OVER GREASE) 2. Inspect and/or touch up any rust spots on pump. <p>See Maint. man. for lube/oil chart, sec 11310.14.E, Vol-1</p>
5/13/2023	Screw Lift Pump #3	5192 Arlington, MN	grease filled weekly when in use, oil full on reducer , greased bearings	Monthly PM	<ol style="list-style-type: none"> 1. Fill reservoir with grease if low, check to see if grease is dropping indicating grease is going to bearing. 2. Grease top bearing (2 zerks- 2 shots) top zerk first. 3. Check oil level in gear reducer on screw pump and in gear reducer on grease pump. <p>See Maint. man. Vol-1 sec. 11310</p>
5/13/2023	Screw Lift Pump #3	5192 Arlington, MN	N/A	Service Equipment	<ol style="list-style-type: none"> 1. Re-lubricate reducer motor bearings (DO NOT OVER GREASE) 2. Inspect and/or touch up any rust spots on pump. <p>See Maint. man. for lube/oil chart, sec 11310.14.E, Vol-1</p>
5/13/2023	Sluice Gate	5192 Arlington, MN	work ok	Annual PM	<ol style="list-style-type: none"> 1. Check guides and seals for obstructions. 2. Check all bolts, nuts and screws for tightness. 3. Check operating condition. 4. Paint as required to maintain appearance. <p>See Maint. man. for lube/oil chart, sec. 15100, Vol-3</p>

5/13/2023	Butterfly Valves	5192 Arlington, MN	used as needed	Annual PM	Operate all butterfly valves to assure operation See Maint. manual for lube/oil chart, sec. 15100.6.B, Vol-3
5/14/2023	Chlorination/Dechlor Equipment	5192 Arlington, MN	Cleaned out screens , mixers working , sulfur mixer trips out sometimes , chlorine mixer is loud	Monthly PM	1. Inspect flash mixer for normal operation March through October 2. Inspect and clean ejector screens Maint. man. sec 11354, Vol-2
5/14/2023	Chlorine Gas Detector	5192 Arlington, MN	Works with vinegar bleach mix	Test alarm dialer	1. Power supply LED and ready LED check 2. Alarm circuit check 3. Alarm circuit to remote on SCP check 4. Malfunction LED off See Maint. man., Sec 11355, Vol-2
5/14/2023	Effluent Blower #1-Lamson	5192 Arlington, MN	Works good no issues , ran 10 minutes	Monthly PM	1. Check inlet filter headloss indicator & service if necessary 2. Check discharge gauge for typical operating pressure 3. Grease blower/exhauster bearings 1 to 2 shots (S2 High Performance Heay Duty grease)) See maint. man. sec. 11373.5.B, Vol-2
5/14/2023	Effluent Blower #2-Lamson	5192 Arlington, MN	Exercised 15 minutes works good has some head loss	Monthly PM	1. Check inlet filter headloss indicator & service if necessary 2. Check discharge gauge for typical operating pressure 3. Grease blower/exhauster bearings 1 to 2 shots (USE S2 High Performance Heavy Duty Grease) See maint. man. sec. 11373.5.B, Vol-2

5/14/2023	Sludge Thickener Pump	5192 Arlington, MN	Oil ok packing ok hardly ever used	Monthly PM	<p>1. Check oil level in gear case of process pump, oil if necessary. ** #30 low ash in pump gearbox **</p> <p>2. Inspect packing.</p> <p>3. Rotate motor & shafts if not used regularly.</p> <p>Oil mobil sparton FP 220 or equivalent to 80-90w gearbox and buffer chamber</p> <p>Oil bottle pressure 1.3</p> <p>See Maint. man. for lube/oil chart, sec. 11310.19.F, Vol-1</p>
5/14/2023	Sludge Thickener Pump	5192 Arlington, MN	No leaking	Inspection	<p>Rotary Lobe:</p> <p>Check rotor case cover for leakage.</p> <p>See Maint. man. for lube/oil chart, sec. 11310.19.F, Vol-1</p>
5/14/2023	Thickener Supernatant Pump	5192 Arlington, MN	Oil ok	Monthly PM	<p>Vortex Pump:</p> <p>Check oil level ** Use #20 Non-Detergent oil</p> <p>See Maint. man. for lube/oil chart, sec.113100.4.C, Vol-1</p>
5/14/2023	Thickener Supernatant Pump	5192 Arlington, MN	Oil ok packing ok belts ok , greased motor and unplugged pump drain	Inspection	<p>Vortex Pump:</p> <p>1. Check packing box and adjust if necessary.</p> <p>2. Check float switch operation in wetwell.</p> <p>See Maint. man. for lube/oil chart, sec 11310.4.C, Vol-1</p>
5/15/2023	Green Isle Main Lift Station	5192 Arlington, MN	Pumped down , cleaned floats and transducer, alarm works	LS Monthly PM	<p>1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project.</p> <p>2. Inspect and clean floats.</p> <p>3. If level indicator verify operating properly.</p> <p>4. Collect and record amperage draw for each pump.</p> <p>5. Inspect overall condition of lift station.</p>

5/15/2023	Green Isle Lift Station #2	5192 Arlington, MN	Floats cleaned pumped down cleaned transducer	LS Monthly PM	<ol style="list-style-type: none"> 1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Collect and record amperage draw for each pump. 5. Inspect overall condition of lift station.
5/16/2023	Air Compressor	6192 Arlington, MN	Oil full belts ok filters ok no hour meters	Monthly PM	Check oil and overall performance. Use Mobil DTE-24 oil.
5/16/2023	Booster Pump	6192 Arlington, MN	144 psi	Monthly PM	Check for proper operation (screen and pressure)
5/16/2023	Dehumidifer at Water Plant	6192 Arlington, MN	Not being used	Monthly PM	Inspect both filters type dp model# mx40 sp2 size 15.75x15.75x2.
5/16/2023	High Service Pump #1 (P-PW-1)	6192 Arlington, MN	Packing ok	Monthly PM	Inspect packing for High Service Pump.
5/16/2023	High Service Pump #2 (P-PW-2)	6192 Arlington, MN	Packing ok	Monthly PM	Inspect packing for High Service Pump.
5/22/2023	City Hall Generator	5192 Arlington, MN	Fluids full runs good	Monthly PM	<ol style="list-style-type: none"> 1. Check oil and water levels, check operation of coolant 2. Check overall conditon of unit. 3. Run unit under load for one cycle (excerise generator every other week under load) 4. Check over unit for leaks and condition of hoses 5. Check battery level , connections and charge 6. Keep screens on generator and air passages on air filter 7. Keep generator set clean and dry See Maint. man. for lube/oil charts, sec.16200, Vol-4

5/22/2023	Green Isle-Lake Erin Generator	5192 Arlington, MN	Filter ok oil full battery ok	Monthly PM	<ol style="list-style-type: none"> 1. Check oil and water levels. Check overall condition. 2. Check air filter and radiator air passages. 3. Check fuel tank level. 4. Run unit under load for one cyle.(exerise unit every other week under load) 5. Check condition of air filter. 6. Check condition and wear of belts. Check battery connections and electrolite level. 7. Check and clean screens on generator set. 8. Check voltage and amperage on until under load. <p>See Maint. Man. for lube/oil chart and instructions, sec 16200, vol-4</p>
5/22/2023	7th St. Lift Station Generator	5192 Arlington, MN	Fluids full runs good	Monthly PM	<ol style="list-style-type: none"> 1. Check oil and water levels. Check overall condition. 2. Check air filter and radiator air passages. 3. Check fuel tank level. 4. Run unit under load for one cyle. (exercise every other week under load) 5. Check condition of air filter. 6. Check condition and wear of belts, check battery connections and electolite level. 7. Check and clean screens on generator set. 8. Check voltage and amperage on unit under load. <p>See Maint. man for lube/oil chart & instructions, sec 16200, Vol-4</p>

5/22/2023	Hwy 5 Lift Station Generator	5192 Arlington, MN	Fluids full leaks diesel fuel runs good	Monthly PM	<ol style="list-style-type: none"> 1. Check oil and water levels. Check overall condition. 2. Check air filter and radiator air passages. 3. Check fuel tank level. 4. Run unit under load for one cyle.(exercise unit every other week under load) 5. Check condition of air filter. 6. Check condition and wear of belts, check battery connections and electolite level. 7. Check and clean screens on generator set. 8. Check voltage and amperage on unit under load. <p>See Maint. man for lube/oil chart & instructions, sec 16200, Vol-4</p>
5/22/2023	School Lift Station Generator	5192 Arlington, MN	Fluids full leaks oil , need to look at upgrading	Monthly PM	<ol style="list-style-type: none"> 1. Check oil and water levels. Check overall condition. 2. Check air filter and radiator air passages. 3. Check fuel tank level. 4. Run unit under load for one cyle.(exercise every other week under load) 5. Check condition of air filter. 6. Check condition and wear of belts, check battery connections and electrolite level. 7. Check and clean screens on generator set. 8. Check voltage and amperage on unit under load. 9. Check fuel level, top off if below half full. <p>See Maint. man. for lube/oil chart and instructions, sec. 16200, Vol-4</p>

5/22/2023	Green Isle Generator Main Lift	5192 Arlington, MN	Fluids full has slight misfire , runs good otherwise	Monthly PM	<ol style="list-style-type: none"> 1. Check oil and water levels. Check overall condition. 2. Check air filter and radiator air passages. 3. Check fuel tank level. 4. Run unit under load for one cyle.(exercise unit every other week under load) 5. Check condition of air filter. 6. Check condition and wear of belts. Check battery connections and electrolyte level. 7. Check and clean screens on generator set. 8. Check voltage and amperage on until under load. <p>See Maint. Man. for lube/oil chart and instructions, sec 16200, vol-4</p>
5/22/2023	Lift Station- 7th Street	5192 Arlington, MN	Cleaned floats and transducer , pumped down both pumps work	LS Monthly PM	<ol style="list-style-type: none"> 1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
5/22/2023	Lift Station- Hwy 5	5192 Arlington, MN	Cleaned floats and transducer has some grease build up	LS Monthly PM	<ol style="list-style-type: none"> 1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
5/22/2023	Lift Station- School	5192 Arlington, MN	Clean floats and transducer , has some grease build up	LS Monthly PM	<ol style="list-style-type: none"> 1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.

5/23/2023	Blower #1- Roots	5192 Arlington, MN	Not being used	Service Equipment	<ol style="list-style-type: none"> 1. Grease bearings (2 zerks, 6 shots) NLGI #2 Petroleum base high temp 2. Check breather hole by greased bearings ends for plugging 3. Check gear box oil level & add if necessary- 220 Synthetic See Maint. man. for lube/oil charts, sec 11373.2.3, vol-2
5/23/2023	Blower #1- Roots	5192 Arlington, MN	Not being used	Annual PM	<ol style="list-style-type: none"> 1. Remove combustion deposits on motor and check insulation 2. Change oil in gearbox every 1500 hrs. 3. Check and replace air filters if necessary 4. Inspect condition of blower, motor and valves. 5. Check wear of bearings and seals See maint. man. sec. 11371.2.3, vol-2
5/23/2023	Blower #2- Roots	5192 Arlington, MN	Oil ok cleaned filter belts ok	Service Equipment	<ol style="list-style-type: none"> 1. Check drive belt tensions 2. Check air filter 3. Change oil every 6000 hours or 2 years. SB220 oil 1800 belt
5/23/2023	Blower #3- Roots	5192 Arlington, MN	Not being used	Service Equipment	<ol style="list-style-type: none"> 1. Grease bearings (2 zerks, 6 shots) NLGI #2 Petroleum base high temp 2. Check breather hole by greased bearings ends for plugging 3. Check gear box oil level & add if necessary- Synthetic 220 oil See Maint. man. for lube/oil charts, sec 11373.2.3, vol-2

5/23/2023	Blower #6- Roots	5192 Arlington, MN	Not being used , greased	Service Equipment	<ol style="list-style-type: none"> 1. Grease bearings (2 zerks, 6 shots) NLGI #2 Petroleum base high temp 2. Check breather hole by greased bearings ends for plugging 3. Check gear box oil level & add if necessary- Chevron 220 <p>See Maint. man. for lube/oil charts, sec 11372.2.3, vol-2</p>
5/23/2023	Blower #6- Roots	5192 Arlington, MN	Not being used greased	Annual PM	<ol style="list-style-type: none"> 1. Remove combustion deposits on motor and check insulation 2. Change oil in gearbox every 1500 hrs. 3. Check and replace air filters if necessary 4. Inspect condition of blower, motor and valves. 5. Check wear of bearings and seals <p>See maint. man. sec. 11372</p>
5/23/2023	Blower #6- Roots	5192 Arlington, MN	Not being used greased	Quarterly PM	<ol style="list-style-type: none"> 1. Change oil or after every 1500 hours 2. Check belts, adjust or replace if necessary 3. Check for hot spots or increase in noise or vibration 4. Check relief valve for proper operation 5. Check monometer for proper operating pressure & fluid <p>See Maint. man. for lube/oil chart, sec 11372.2.3, vol-2</p>
5/23/2023	Blower #7- Roots	5192 Arlington, MN	Not being used	Service Equipment	<ol style="list-style-type: none"> 1. Grease bearings (2 zerks, 6 shots) NLGI #2 Petroleum base high temp 2. Check breather hole by greased bearings ends for plugging 3. Check gear box oil level & add if necessary- Chevron 220 <p>See Maint. man. for lube/oil charts, sec 11373.2.3, vol-2</p>

5/23/2023	Blower #7- Roots	5192 Arlington, MN	Not being used	Annual PM	<ol style="list-style-type: none"> 1. Remove combustion deposits on motor and check insulation 2. Change oil in gearbox every 1500 hrs. 3. Check and replace air filters if necessary 4. Inspect condition of blower, motor and valves. 5. Check wear of bearings and seals <p>See maint. man. sec. 11372</p>
5/23/2023	Blower #7- Roots	5192 Arlington, MN	N/A	Quarterly PM	<ol style="list-style-type: none"> 1. Change oil or after every 1500 hours 2. Check belts, adjust or replace if necessary 3. Check for hot spots or increase in noise or vibration 4. Check relief valve for proper operation 5. Check monometer for proper operating pressure & fluid <p>See Maint. man. for lube/oil chart, sec 11372.2.3, vol-2</p>
5/23/2023	Brook St. LS Generator	5192 Arlington, MN	Fluids full runs good	Monthly PM	<ol style="list-style-type: none"> 1. Check oil and water levels. Check overall condition. 2. Check air filter and radiator air passages. 3. Check fuel tank level. 4. Run unit under load for one cycle. (exercise unit every other week under load) 5. Check condition of air filter. 6. Check condition and wear of belts, check battery connections and electrolyte level. 7. Check and clean screens on generator set. 8. Check voltage and amperage on unit under load. <p>See Maint. man. for lube/oil chart & instructions, sec. 16200, Vol-4</p>

5/23/2023	Green Isle Main Lift Station	5192 Arlington, MN	We don't do this stuff quality flow does	LS Annual PM	<ol style="list-style-type: none"> 1. Check electrical condition of insulation on power cable and on power cable and on all phases of motor windings (resistance check). 2. Check for any loose or faulty electrical connections within the pump control panel. 3. Check voltage supply between all phases on the line side of the electrical control panel, pump off. 4. Check amperage draws on all phases of the pump motor. 5. Check voltage between all phases on the load side of the pump control (line side for sing phase), pump off. 6. Check condition and operation of motor thermal protectors (if you equipped). 7. Removal of pump from lift station for physical inspection. 8. Check condition of upper shaft seals (inspect condition of oil). 9. Check condition and operation of leakage detector (if you equipped). 10. Check lower shaft seals (inspect condition of oil). 11. Change oil (if required). 12. Check for worn or loose impeller
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5/23/2023	Green Isle Lift Station #2	5192 Arlington, MN	Scheduling with quality flow	LS Annual PM	<ol style="list-style-type: none"> 1. Check electrical condition of insulation on power cable and on power cable and on all phases of motor windings (resistance check). 2. Check for any loose or faulty electrical connections within the pump control panel. 3. Check voltage supply between all phases on the line side of the electrical control panel, pump off. 4. Check amperage draws on all phases of the pump motor. 5. Check voltage between all phases on the load side of the pump control (line side for sing phase), pump off. 6. Check condition and operation of motor thermal protectors (if you equipped). 7. Removal of pump from lift station for physical inspection. 8. Check condition of upper shaft seals (inspect condition of oil). 9. Check condition and operation of leakage detector (if you equipped). 10. Check lower shaft seals (inspect condition of oil). 11. Change oil (if required). 12. Check for worn or loose impeller
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5/23/2023	Lift Station- 7th Street	5192 Arlington, MN	Scheduling with quality flow	LS Annual PM	<ol style="list-style-type: none"> 1. Check electrical condition of insulation on power cable and on power cable and on all phases of motor windings (resistance check). 2. Check for any loose or faulty electrical connections within the pump control panel. 3. Check voltage supply between all phases on the line side of the electrical control panel, pump off. 4. Check amperage draws on all phases of the pump motor. 5. Check voltage between all phases on the load side of the pump control (line side for sing phase), pump off. 6. Check condition and operation of motor thermal protectors (if you equipped). 7. Removal of pump from lift station for physical inspection. 8. Check condition of upper shaft seals (inspect condition of oil). 9. Check condition and operation of leakage detector (if you equipped). 10. Check lower shaft seals (inspect condition of oil). 11. Change oil (if required). 12. Check for worn or loose impeller
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5/23/2023	Lift Station- Hwy 5	5192 Arlington, MN	Scheduling with quality flow	LS Annual PM	<ol style="list-style-type: none"> 1. Check electrical condition of insulation on power cable and on power cable and on all phases of motor windings (resistance check). 2. Check for any loose or faulty electrical connections within the pump control panel. 3. Check voltage supply between all phases on the line side of the electrical control panel, pump off. 4. Check amperage draws on all phases of the pump motor. 5. Check voltage between all phases on the load side of the pump control (line side for sing phase), pump off. 6. Check condition and operation of motor thermal protectors (if you equipped). 7. Removal of pump from lift station for physical inspection. 8. Check condition of upper shaft seals (inspect condition of oil). 9. Check condition and operation of leakage detector (if you equipped). 10. Check lower shaft seals (inspect condition of oil). 11. Change oil (if required). 12. Check for worn or loose impeller
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5/23/2023	Lift Station- School	5192 Arlington, MN	Scheduling with quality flow	LS Annual PM	<ol style="list-style-type: none"> 1. Check electrical condition of insulation on power cable and on power cable and on all phases of motor windings (resistance check). 2. Check for any loose or faulty electrical connections within the pump control panel. 3. Check voltage supply between all phases on the line side of the electrical control panel, pump off. 4. Check amperage draws on all phases of the pump motor. 5. Check voltage between all phases on the load side of the pump control (line side for sing phase), pump off. 6. Check condition and operation of motor thermal protectors (if you equipped). 7. Removal of pump from lift station for physical inspection. 8. Check condition of upper shaft seals (inspect condition of oil). 9. Check condition and operation of leakage detector (if you equipped). 10. Check lower shaft seals (inspect condition of oil). 11. Change oil (if required). 12. Check for worn or loose impeller
5/23/2023	Lift Station- Brook Street	5192 Arlington, MN	Cleaned floats and transducer lots of rags	LS Monthly PM	<ol style="list-style-type: none"> 1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.

5/23/2023	Lift Station- Brook Street	5192 Arlington, MN	Scheduling with quality flow	LS Annual PM	<ol style="list-style-type: none"> 1. Check electrical condition of insulation on power cable and on power cable and on all phases of motor windings (resistance check). 2. Check for any loose or faulty electrical connections within the pump control panel. 3. Check voltage supply between all phases on the line side of the electrical control panel, pump off. 4. Check amperage draws on all phases of the pump motor. 5. Check voltage between all phases on the load side of the pump control (line side for sing phase), pump off. 6. Check condition and operation of motor thermal protectors (if you equipped). 7. Removal of pump from lift station for physical inspection. 8. Check condition of upper shaft seals (inspect condition of oil). 9. Check condition and operation of leakage detector (if you equipped). 10. Check lower shaft seals (inspect condition of oil). 11. Change oil (if required). 12. Check for worn or loose impeller
5/23/2023	Sludge Application Wagon	5192 Arlington, MN	Move to the month of September please	Inspection	<p>***Daily during land application periods***</p> <ol style="list-style-type: none"> 1. Grease PTO joints 2. Grease fittings on all control valves 3. Check oil levels in front gear box & rear housing <p>See Maint. manual, sec.11900.2.B, Vol-3</p>

5/23/2023	Sluice Gate	5192 Arlington, MN	Gates work fine	Service Equipment	<ol style="list-style-type: none"> 1. Clean and grease operating stem 2. Apply anti-seize and 10 WT oil mixture to all machined iron surfaces, bronze seats and wedging surfaces and stainless steel surfaces when tank is empty <p>See Maint. Man. for lube/oil chart, sec. 15100.9.I, Vol-3</p>
5/23/2023	Backwash Blower	6192 Arlington, MN	Filters and belts ok	Monthly PM	Check air filters and belts.
5/23/2023	Water Plant Generator	6192 Arlington, MN	Added half gallon coolant , 2 quarts oil	Monthly PM	<ol style="list-style-type: none"> 1. Check oil and water levels, check operation of coolant. 2. Check overall condition of unit. 3. Run unit under load for one cycle.(exercise unit every other week under load) 4. Check over unit for leaks and condition of hoses. 5. Check battery level, connections and charge. 6. Keep screens on generator and air passages on air filters. 7. Keep generator set clean and dry. 8. Check fuel level, top off if below half full. <p>See Maint. man. for lube/oil charts, sec 16200, Vol-4</p>

5/23/2023	Well #2 Generator	6192 Arlington, MN	Fluids full runs good needs a good cleaning	Monthly PM	<ol style="list-style-type: none"> 1. Check oil and water levels, check operation of coolant. 2. Check overall condition of unit. 3. Run unit under load for one cycle.(exercise unit every other week under load) 4. Check over unit for leaks and condition of hoses. 5. Check battery level, connections and charge. 6. Keep screens on generator and air passages on air filter clean. 7. Keep generator set clean and dry. <p>See Maint. man. for lube/oil charts, sec 16200, Vol-4</p>
5/23/2023	Well #4 Generator	6192 Arlington, MN	Fluids full needs to be cleaned	Monthly PM	<ol style="list-style-type: none"> 1. Check oil and water levels, check operation of coolant 2. Check overall condition of unit. 3. Run unit under load for one cycle.(exercise unit every other week under load) 4. Check over unit for leaks and condition of hoses. 5. Check battery level, connections and charge. 6. Keep screens on generator and air passages on air filter 7. Keep generator set clean and dry. <p>See Maint. man for lube/oil charts, sec 16200, Vol-4</p>
5/23/2023	Northland Drying Lift station	5192 Arlington, MN	Floats ok , pumped down , pumps work	LS Monthly PM	<ol style="list-style-type: none"> 1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.

5/24/2023	Dialer	5192 Arlington, MN	main SCADA dialer calls out along with the back up dialer in the electrical control room	Test alarm dialer	Check dialer for proper operation.
5/24/2023	Heaters- Electric Unit	5192 Arlington, MN	Neusmiers Electric discovered a burned wire nut connection that was causing the issues with the heater in Sludge storage tank 2 building	Annual PM	<ol style="list-style-type: none"> 1. Inspect terminal connections, contactor & vis. insulation. 2. Check tightness of all nuts & bolts, including electric motor. 3. Check cleanliness of motor, fan and heater core fins. 4. Check for smooth running. See Maint. man., Sec. 16890, Vol-4
5/24/2023	FIRE EXTINGUISHERS	5192 Arlington, MN	all ok	Inspection	Inspect, tip upside down bang with rubber hammer, check to see if charged. (WWTP, WTP, Well #2, Well #4) Tools Required: rubber hammer, pen
5/24/2023	Pump Motor at Well #2	6192 Arlington, MN	oil is in proper level on site glass. packing good. well is out of service until new control panel is installed at the WTP	Monthly PM	<ol style="list-style-type: none"> 1. Check oil and well motor. 2. Check packing for any leaking.
5/24/2023	FAIRGROUND PVC CAPS	5192 Arlington, MN	cap was off on dump line. reinstalled cap	Monthly PM	Inspect Caps
5/24/2023	SANITARY MANHOLES CREEKVIEW LANE	5192 Arlington, MN	all manholes are in good shape. no holes around structures after all the flooding earlier	Monthly PM	Inspect for Leaks
5/25/2023	Clarifier #1	5192 Arlington, MN	Vents good runs good	Monthly PM	<ol style="list-style-type: none"> 1. Wash and clean scum box, walls, wiers and center mech. 2. Check oil level in all drive units. 3. If equipment is not used daily, run 5 minutes to oil. 4. Grease worm gear bearing 2 shots 1 zerk (2 shots every 10' to 12' of rotation) 5. Clean all air vents. See Maint. man. for lube/oil chart, Sec 11350, Vol-2

5/25/2023	Clarifier #1	5192 Arlington, MN	N/A	Service Equipment	<ol style="list-style-type: none"> 1. Drain oil from primary, secondary & final gear boxes, flush final gear box with fuel oil to clean gear box. 2. Check cover fan for alignment & tension of drive belt, check tightness of bolts & nuts. <p>At tank drain down:</p> <ol style="list-style-type: none"> 3. Hose off complete tank & all moving & stationary parts. 4. Check and/or adjust surface skimmer, scum beach & baffel. 5. Check shear gate on beach for tightness & deterioration. 6. Check for loose, missing or worn parts on rest of equipment. 7. Check shear pin limit switch & drive sprocket for wear. 8. Check motor primary reducer coupling teeth for wear. 9. Check condition of all blades on scraper & header. <p>See Maint. man., sec 11350, Vol-2</p>
5/25/2023	Clarifier #2	5192 Arlington, MN	N/A	Monthly PM	<ol style="list-style-type: none"> 1. Wash and clean scum box, walls, wiers and center mech. 2. Check oil level in all drive units. 3. If equipment is not used daily, run 5 minutes to oil. 4. Grease worm gear bearing (2 shots) 1 zerk (2 shots every 10' to 12' of rotation) 5. Clean all air vents. <p>See Maint. man. for lube/oil chart, Sec 11350, Vol-2</p>

5/25/2023	Clarifier #2	5192 Arlington, MN	N/A	Service Equipment	<ol style="list-style-type: none"> 1. Drain oil from primary, secondary & final gear boxes, flush final gear box with fuel oil to clean gear box. 2. Check cover fan for alignment & tension of drive belt, check tightness of bolts & nuts. <p>At tank drain down:</p> <ol style="list-style-type: none"> 3. Hose off complete tank & all moving & stationary parts. 4. Check and/or adjust surface skimmer, scum beach & baffel. 5. Check shear gate on beach for tightness & deterioration. 6. Check for loose, missing or worn parts on rest of equipment. 7. Check shear pin limit switch & drive sprocket for wear. 8. Check motor primary reducer coupling teeth for wear. 9. Check condition of all blades on scraper & header. <p>See Maint. man., sec 11350, Vol-2</p>
5/25/2023	Clarifier #3	5192 Arlington, MN	N/A	Monthly PM	<ol style="list-style-type: none"> 1. Wash and clean scum box, walls, wiers and center mech. 2. Check oil level in all drive units. 3. If equipment is not used daily, run 5 minutes to oil. 4. Grease worm gear bearing (2 shots) 1 zerk (2 shots every 10' to 12' of rotation) 5. Clean all air vents. <p>See Maint. man. for lube/oil chart, Sec 11350, Vol-2</p>

5/25/2023	Clarifier #3	5192 Arlington, MN	N/A	Annual PM	<p>At tank drain down:</p> <ol style="list-style-type: none"> 3. Hose off complete tank & all moving & stationary parts. 4. Check and/or adjust surface skimmer, scum beach & baffel. 5. Check shear gate on beach for tightness & deterioration. 6. Check for loose, missing or worn parts on rest of equipment. 7. Check shear pin limit switch & drive sprocket for wear. 8. Check motor primary reducer coupling teeth for wear. 9. Check condition of all blades on scraper & header. <p>See Maint. man., sec 11350, Vol-2</p>
5/25/2023	Screenings Dewatering Press	5192 Arlington, MN	Oil is ok hardly ever used	Service Equipment	<p>Change oil in gearmotor Thoroughly inspect and clean unit</p>
5/25/2023	Tank Cover Fans	5192 Arlington, MN	All ok	Inspection	<ol style="list-style-type: none"> 1. Check V-belt drive for proper alignment & tension 2. Lubricate bearings 3. Check fan wheel for buildup of material or excessive wear 4. Check tightness of all set screws and bolts <p>See Maint. manual for lube/oil chart, Sec. 13126.4.4, Vol-3</p>



Date: June 23, 2023

To: City of Arlington

From: Lee Ortloff/Corbin Kiecker/Craig Billerbeck, Operators

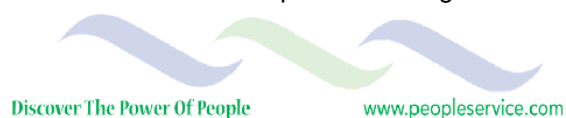
O & M Report: May 2023

Water Operation & Maintenance

- Work on water treatment plant continues, waiting on parts.
- Completed reading electric and water meters for the month.
- Weekly backwash of water plant completed.
- Hydrant flushing was completed.
- Workorders completed at WTP including generator and high service pumps.
- Weekly testing done for iron, chlorine, manganese, and fluoride completed at various distribution points in town.
- Work at Arlington Meadows complete including raising curb stops and raising manholes.
- Weber Multi Service dig at 308 East Baker to fix leak.
- Water was turned off at 505 Baker Street.
- There was a total of five service requests, including three meter changes and 55 Gopher state One locates.
- Water turned off at 409 West Alden due to leaky valve inside home.
- Weber Multi Service digging at WWTP to fix water leak, other issues found.
- Complete monthly fluoride report for state.

Wastewater Operation & Maintenance

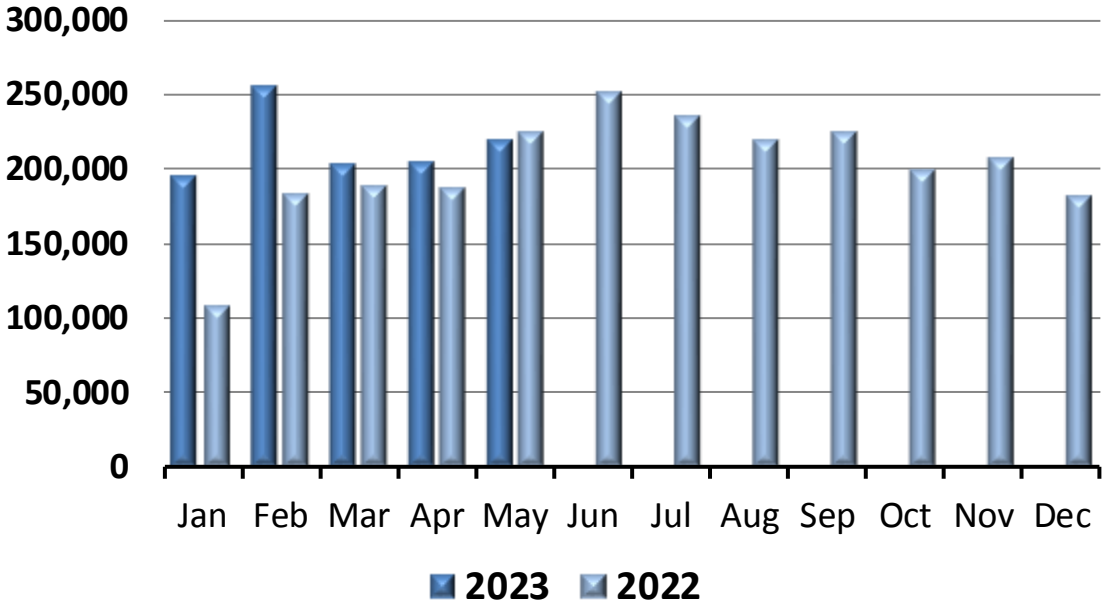
- Completed monthly workorders at WWTP including generator maintenance.
- Shutdown Clarifier #2 due to low flows, currently have Clarifier #1 and #3 in operation.
- Completed weekly influent and effluent samples for testing.



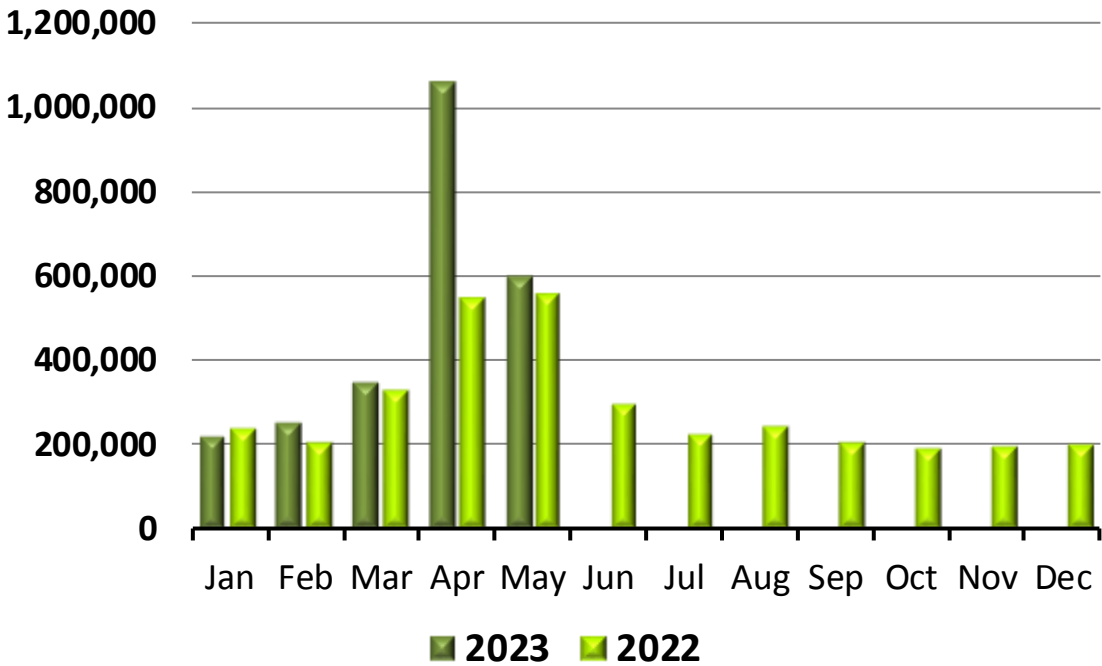


- Callout for water in basement 109 Henderson Road, found problem, resolved.
- Nuessmeier Electric at WWTP fix leaky electric panel and fixed outlet.
- Continuing to decant water out of storage tanks for sludge storage.

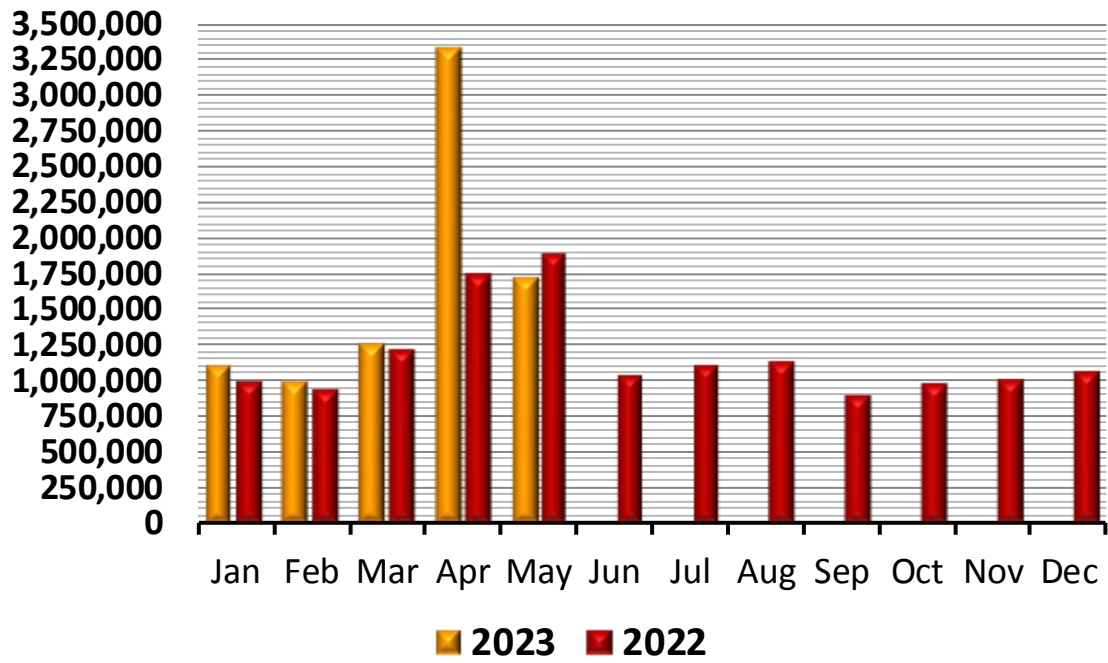
Arlington Average Daily Water Pumped - In Gallons



Arlington Average Daily Wastewater Pumped - In Gallons



Green Isle Lift Station Total Flow In Gallons



		May-23	April-23	May-22
Water				
Average Daily Pumped	gallons	219,258	205,000	224,710
Maximum Daily Pumped	gallons	401,000	322,000	341,000
Minimum Daily Pumped	gallons	1,000	91,000	132,000
Total Monthly Pumped	gallons	6,797,000	6,160,000	6,966,000
Well #2 Pumped	gallons	0	0	7,521,000
Well #3 Pumped	gallons	0	0	0
Well #4 Pumped	gallons	6,598,000	5,969,000	0
Average Daily Fluoride Conc.	mg/L	0.82	0.80	0.69
Fluoride concentration Permit Limit	mg/L	.5-0.9 mg/L	.5-0.9 mg/L	.5-0.9 mg/L
Fluoride used	gallons	14.50	11.50	15.00
Total Chlorine Residual	mg/L	0.92	1.17	0.65
Total Chlorine Concentration Permit Limit	mg/L	1-2 mg/L	1-2 mg/L	1-2 mg/L
Chlorine used	lbs	115.50	139.50	82.20
Potassium Permanganate used	gallons	0.00	30.00	29.00
Wastewater				
CBOD				
CBOD Influent	mg/L	55	29	73
CBOD Effluent-Monthly	mg/L	2	1	2
CBOD Effluent-Monthly Permit Limit	mg/L	15	15	15
CBOD Max Weekly	mg/L	4	3	2
CBOD Max Weekly-Permit Limit	mg/L	25	25	25
CBOD Effluent Monthly kg/day	kg/day	5	7	3
CBOD Monthly kg/day-Permit Limit	kg/day	46	46	46
CBOD Effluent Weekly kg/day	kg/day	11	27	5
CBOD Weekly kg/day-Permit Limit	kg/day	70	70	70
CBOD % Removal	%	96%	96%	98%
CBOD % Removal Permit Limit	%	85%	85%	85%
TSS				
TSS Influent	mg/L	98	106	132
TSS Effluent-Monthly	mg/L	2	1	2
TSS Effluent Permit Limit	mg/L	30	30	30
TSS Effluent Max Weekly	mg/L	4	3	1
TSS Max weekly - Permit Limit	mg/L	45	45	45
TSS Effluent-Monthly kg/day	kg/day	4	7	3
TSS Monthly kg/day-Permit Limit	kg/day	91	91	91
TSS Effluent Max Weekly kg/day	kg/day	9	27	6
TSS Max weekly kg/day- Permit Limit	kg/day	140	140	140
TSS % Removal	%	97%	97%	99%
TSS % Removal Permit Limit	%	85%	85%	85%
Phosphorus				
Phos Influent	mg/L	2.67	2.70	3.20
Phos Effluent	mg/L	0.40	0.22	0.20
Phos Effluent Permit Limit	mg/L	1	1	1
Phos Effluent Loading	kg/day	5.01	2.00	0.31
Phos Effluent Loading Permit Limit	kg/day	2.50	2.50	2.50

Fecal Coliform				
Fecal Effluent	ml	0	0.00	4
Fecal Effluent Permit Limit	ml	200#/100ml	200#/100ml	200#/100ml
Dissolved Oxygen				
DO Effluent	mg/L	8	8	8
DO Effluent Permit Limit	mg/L	5	5	5
Effluent Flow				
Average Daily	gallons	597,000	1,058,000	555,000
Maximum Daily	gallons	1,016,000	2,412,000	919,000
Total Monthly	gallons	18,496,000	31,732,000	17,209,000
Total Monthly Precipitation	inches	3.59	4.50	2.80
Green Isle Lift Station Total Flow	gallons	1,725,000	3,332,000	1,888,000
Contract True-Ups - Current Contract Year				
Item	Budgeted Amount	Amount Spent	% of Budget	% of Time
Maintenance Budget	\$22,525.00	\$8,176.00	36%	42%
Chemical Budget	\$14,035.00	\$6,233.00	44%	42%
Total	\$36,560.00	\$14,409.00	39%	42%



Arlington Police Department

Glenn Gerads, Chief of Police

108 4th Ave. NW, Arlington, MN 55307
Office: (507)964-5200 Fax: (507)964-2737
E-mail: police@arlingtonmn.gov

JUNE 2023 – 417 Recorded ICR's

Traffic Stops	127
Business/Door Checks	95
Agency Assist	35
Park Checks	25
Directed Patrol/Traffic Detail	23
Public Assist	10
Suspicious Activity	10
Informational	10
Public Relations/School Event	10
Ordinance/Parking Violations	7
Animal Calls	6
Residence Watch	4
Driving Complaint	4
Noise Complaint	4
Motorist Assist	4
Found Property	4
911 Hang-up	4
Warrant/Search Checks/Arrests	3
Medical Calls	3
Civil Matters	3
Property Damage	3
Accidents	2
Welfare Checks	2
School Patrols	2
Apartment Checks	2
Adult Protection	2
Traffic Hazard	2
Child Protection/Custody	2
Juvenile Trouble/Truancy	1
Harassment Complaint	1
Fire Call	1
Assault	1
Vehicle Lockouts	1
Open Door	1
Domestic	1
Criminal Sexual Conduct	1
Funeral/Public Escort	1

Glenn Gerads #301
Chief of Police



Arlington Police Department

Glenn Gerads, Chief of Police

108 4th Ave. NW, Arlington, MN 55307
Office: (507)964-5200 Fax: (507)964-2737
E-mail: police@arlingtonmn.gov

JUNE 2023

6-1-23

- Traffic Stop – Intersection Hwy 5 & W. Chandler St.
- Park Check – 400 Block 2nd Ave. NE
- Business Check – 300 Block W. Main St.
- Vehicle Lockout – 200 Block 3rd Ave. NW
- School Patrol – 200 Block 3rd Ave. NW
- Traffic Stop – 200 Block 3rd Ave. NW
- Traffic Stop – 200 Block 3rd Ave. NW
- Traffic Stop – Intersection Hwy 5 & 401st Ave.
- Traffic Stop – Intersection Hwy 5 & Marion Dr.
- Traffic Stop – Intersection Hwy 5 & 230th St.
- Traffic Stop – Intersection W. Main St. & 4th Ave.
- Agency Assist – Intersection Cty. Rd. 9 & W. Chandler St.
- Traffic Stop – Intersection E. Alden St. & 4th Ave. NE
- Public Relations – 300 Block 1st Ave. S.
- Business Check – 500 Block 2nd Ave. NW
- Business Check – 23200 Block 401st Ave.
- Business Check – 100 Block 1st Ave. N.
- Traffic Stop – Intersection W. Main St. & 1st Ave.
- Traffic Stop – Intersection E. Main St. & 2nd Ave.

6-2-23

- Child Protection/Agency Assist – 100 Block W. Douglas St.
- Agency Assist/Alarm – 400 Block 4th Ave. NE (SO)
- Accident – 200 Block W. Main St.
- Ordinance Violation – 100 Block Henderson Rd.
- Ordinance Violation – 100 Block Henderson Rd.
- Civil Matter/Paper Service – 200 Block W. Main St.
- Traffic Stop – Intersection Hwy 5 & 411th Ave. (SO)
- Harassment Complaint – 300 Block 8th Ave. NW
- Motorist Assist – Intersection Hwy 5 & Marion Dr.
- 911 Hangup – 200 Block E. Dayton St.
- Traffic Stop – Intersection Hwy 5 & W. Adams St.
- Suspicious Activity – 300 Block 1st Ave. S.
- Business Check – 500 Block 2nd Ave. NW
- Business Check – 23200 Block 401st Ave.
- Business Check – 100 Block 1st Ave. N.
- Apartment Checks – 700 Block Chestnut Dr.
- Park Check – 300 Block 1st Ave. S.
- Directed Patrol – 400 Block E. Adams St.



Arlington Police Department

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6-3-23

- Directed Patrol/Public Relations – 200 Block Shamrock Dr.
- Traffic Stop – Intersection Hwy 5 & 4th Ave. NW
- Traffic Stop – Intersection Hwy 5 & Marion Dr.
- Juvenile Trouble – 300 Block W. Main St.
- Traffic Stop – Intersection 4th Ave. & Main St.
- Ordinance Violation – 200 Block E. Adams St.
- Warrant Check – 100 Block Henderson Rd.
- Directed Patrol – 800 Block W. Chandler St.
- Business Check – 23200 Block 401st Ave.
- Traffic Stop – Intersection Hwy 5 & 411th Ave.
- Traffic Stop – Intersection W. Chandler St. & 6th Ave. NW
- Traffic Stop – 400 Block 4th Ave. NE
- Park Check – 24200 Block 387th Ave.
- Traffic Stop – Intersection Hwy 5 & W. Brooks St.
- Traffic Stop – Intersection Hwy 5 & 411th Ave.

6-4-23

- Noise Complaint – 400 Block E. Adams St.
- Business Check - 100 Block 1st Ave. N.
- Traffic Stop – Intersection 3rd Ave. & Main St.
- School/Directed Patrol – 200 Block 3rd Ave. NW
- Park Check – 400 Block 7th Ave. NW
- Traffic Stop – Intersection 411th Ave. & Hwy 5
- Directed Patrol – 400 Block E. Adams St.
- Business Check – 39500 Block 230th St.
- Traffic Stop – Intersection 4th Ave. & Clinton St.
- Business Check – 100 Block 1st Ave. N.
- Business Check – 600 Block W. Chandler St.
- Property Damage – 300 Block E. Alden St.
- Public Assist – 400 Block W. Adams St.
- Traffic Stop – Intersection Hwy 5 & 411th Ave.
- Park Check – 24200 Block 387th Ave.

6-5-23

- Traffic Stop – Intersection Hwy 5 & 411th Ave.
- Animal Call – Intersection Hwy 5 & Cty. Rd. 9
- Warrant Check – 100 Block E. Douglas St.
- Business Check – 500 Block 2nd Ave. NW
- Agency Assist/Child Protection – 400 Block E. Adams St.



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- Warrant Arrest – 800 Block W. Main St.
- Traffic Stop – Intersection 411th Ave. & W. Chandler St.
- Agency Assist – 800 Block Railroad Ave., Gaylord (*actual assist @ RSMC*)

6-6-23

- Agency Assist – 100 Block W. Douglas St.
- Public Assist – 100 Block 4th Ave. NW
- Agency Assist/Vehicle Lockout – 500 Block Freedom Dr. (SO)

6-7-23

- Ordinance Violation – 400 Block W. Adams St.
- Ordinance Violation – 300 Block W. Baker St.
- Public Assist – 200 Block 4th Ave. NW
- 911 Hangup – 700 Block Horseshoe Dr.

6-8-23

- Animal Call – Intersection Henderson Rd. & 1st Ave. S.
- Informational/Med Disposal – 100 Block 4th Ave. NW
- Found Property – 100 Block E. Adams St.
- Ordinance Violation – 500 Block W. Adams St.
- Agency Assist – 23200 Block 401st Ave. (SO)
- Medical Call/Agency Assist – 800 Block W. Main St. (SO)

6-9-23

- Escort/School Event – 200 Block 3rd Ave. NW
- Child Protection – 400 Block E. Adams St.
- Business Check – 200 Block Shamrock Dr.
- Traffic Stop – Intersection Hwy 5 & 4th Ave. NW
- Traffic Stop – Intersection 4th Ave. SE & Henderson Rd.
- Agency Assist/Driving Complaint – Intersection Cty. Rd. 4 & 316th St., Winthrop
- Noise Complaint – 400 Block Meadowlark Ln.
- Business Check – 23100 Block Hwy 5
- Business Check – 500 Block 2nd Ave. NW
- Traffic Stop – Intersection Hwy 5 & W. Chandler St.
- Business Check – 23200 Block 401st Ave.
- Business Check – 100 Block 1st Ave. N.
- Directed Patrol – 400 Block E. Adams St.
- Traffic Stop – Intersection 2nd Ave. NW & W. Douglas St.
- Park Check – 24200 Block 387th Ave.
- 911 Hangup – 200 Block W. Main St.



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6-10-23

- Park Check – 400 Block 2nd Ave. NE
- Traffic Stop – Intersection Hwy 5 & W. Main St.
- Business Check – 300 Block W. Main St.
- Suspicious Activity – Intersection 5th Ave. NW & W. Brooks St.
- Informational/Business Check/Suspicious Activity – 400 Block 4th Ave. NE
- Park Check/Public Relations – 300 Block 1st Ave. S.
- Business Check – 500 Block 2nd Ave. NW
- Directed Patrol – 400 Block E. Adams St.
- Traffic Stop/OFP Violation-Arrest/Agency Assist – Intersection Hwy 5 & W. Baker St.
- Business Check – 500 Block 2nd Ave. NW
- Business Check – 23200 Block 401st Ave.
- Business Check – 100 Block 1st Ave. N.
- Domestic/Agency Assist – 600 Block Olive St.
- Traffic Stop/Agency Assist – Intersection Hwy 5 & 2nd Ave. NW

6-11-23

- Park Check – 300 Block 1st Ave. S.
- Business Check – 300 Block W. Main St.
- Business Check – 200 Block Shamrock Dr.
- Assault/Agency Assist – 400 Block E. Adams St.
- Noise Complaint/Agency Assist – 400 Block E. Adams St.
- Agency Assist/Driving Complaint – Intersection Cty. Rd. 13 & Hwy 19, Arlington
- Business Check – 23100 Block Hwy 5
- Adult Protection – 400 Block 7th Ave. NW
- Suspicious Activity/Agency Assist – 400 Block W. Adams St.

6-12-23

- Traffic Stop – Intersection Hwy 5 & W. Alden St. (SO)
- Accident/Agency Assist – Intersection Hwy 5 & W. Brooks St.
- Traffic Stop – Intersection Hwy 5 & 230th St.
- Agency Assist – 100 Block 4th Ave. NW
- Business Check/Public Relations – 200 Block Shamrock Dr.
- Traffic Stop – Intersection Cty. Rd. 17 & Henderson Rd.
- Traffic Stop – Intersection Cty. Rd. 17 & 250th St.
- Directed Patrol – 400 Block E. Adams St.
- Public Relations – 300 Block W. Brooks St.
- Traffic Stop – Intersection Hwy 5 & W. Baker St.
- Traffic Stop – Intersection Main St. & 1st Ave.
- Public Relations/Park Check – 300 Block 1st Ave. S.
- Motorist Assist – Intersection 411th Ave. & W. Main St.
- Park Check – 24200 Block 387th Ave.



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6-13-23

- Business Check – 23100 Block 401st Ave.
- Park Check – 400 Block 2nd Ave. NE
- Residence Watch – 500 Block W. Alden St.
- Suspicious Activity – 500 Block 2nd Ave NW
- Agency Assist – 100 Block 4th Ave. NW
- Found Property – 24200 Block 387th Ave.
- Motorist Assist – Intersection Hwy 5 & 230th St.
- Traffic Stop – Intersection 411th Ave. & W. Main St.
- Business Check – 39500 Block 230th St.
- Traffic Hazard – Intersection W. Brooks St. & 7½ Ave. NW
- Traffic Stop – Intersection 411th Ave. & W. Main St.
- Business Check – 23200 Block 401st Ave.
- Traffic Stop – 400 Block E. Main St.
- Traffic Stop – Intersection E. Main St. & 3rd Ave.
- Traffic Stop – Intersection 411th Ave. & W. Main St.
- Traffic Stop – Intersection 1st Ave. & Main St.
- Agency Assist/Medical Call – 24200 Block 391st Ln.
- Business Check – 600 Block W. Chandler St.
- Business Check – 500 Block W. Main St.
- Business Check – 100 Block 1st Ave. N.

6-14-23

- Traffic Stop – Intersection 6th Ave. & W. Main St.
- Suspicious Activity – 200 Block W. Main St.
- Informational – 100 Block 4th Ave. NW
- Driving Complaint – Intersection W. Main St. & Hwy 5
- Civil Matter – Intersection 400 Block W. Main St.
- Traffic Stop – Intersection Hwy 5 & W. Baker St.
- Public Assist – 100 Block 4th Ave. NW
- Medical Call/Agency Assist – 500 Block Freedom Dr.
- Directed Patrol – 400 Block E. Adams St.
- Traffic Stop – Intersection 411th Ave. & W. Main St.
- Traffic Stop – Intersection 411th Ave. & W. Main St.
- Suspicious Activity – 700 Block Chestnut Dr.
- Traffic Stop – Intersection Hwy 5 & 230th St. (SO)
- Driving Complaint – Intersection Hwy 5 & 4th Ave. NW
- Business Check – 500 Block 2nd Ave. NW
- Business Check – 23200 Block 401st Ave.
- Traffic Stop – Intersection W. Alden St. & 3rd Ave.
- Business Check – 100 Block 1st Ave. N.



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6-15-23

- Residence Watch/Directed Patrol – 500 Block W. Alden St.
- Agency Assist/Suspicious Activity – 400 Block Lynch St. (SO)
- Animal Call – 100 Block Henderson Rd.
- Agency Assist – Intersection 5th Ave. SW & W. Adams St.
- Informational – 100 Block 4th Ave. NW
- Traffic Stop – 500 Block 2nd Ave. NW
- Traffic Stop – Intersection Hwy 5 & 4th Ave.
- Business Check – 200 Block Shamrock Dr.
- Agency Assist/Fire Call – 600 Block Creekview Ln.
- Public Relations – 400 Block E. Dayton St.
- Traffic Stop – Intersection Hwy 5 & W. Baker St.
- Directed Patrol – 400 Block E. Adams St.
- Agency Assist – 500 Block W. Brooks St.
- Traffic Stop – Intersection E. Main St. & 1st. Ave.
- Business Check – 23200 Block 401st Ave.
- Business Check – 100 Block 1st Ave. N.
- Park Check – 300 Block 1st Ave. S.
- Business Check – 800 Block W. Chandler St.

6-16-23

- Residence Watch – 500 Block W. Alden St.
- Business Check – 300 Block W. Main St.
- Agency Assist – 400 Block E. Adams St.
- Agency Assist/Accident – Intersection Hwy 5 & Cty. Rd 13, Gaylord
- Public Relations – 39600 Block 250th St.
- Traffic Stop – Intersection Hwy 5 & 2nd Ave. NW
- Business Check – 600 Block W. Chandler St.
- Business Check – 100 Block 1st Ave. N.
- Business Check – 800 Block W. Chandler St.

6-17-23

- Business Check – 23100 Block 401st Ave.
- Directed Patrol – 400 Block E. Adams St.
- Property Damage – 400 Block E. Brooks St.
- Civil Matter – 100 Block 4th Ave. NW
- Traffic Stop – Intersection 411th Ave. & Hwy 5
- 911 Hangup – Intersection W. Main St. & 2nd Ave.
- Park Check – 400 Block 2nd Ave. NE
- Directed Patrol – 400 Block E. Adams St.



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- Animal Call – Intersection Hwy 5 & 230th St.
- Agency Assist/Driving Complaint – Intersection Hwy 5 & 230th St.
- Business Check – 800 Block W. Chandler St.
- Traffic Stop – Intersection Hwy 5 & 411th Ave.
- Traffic Stop – Intersection 411th Ave. & W. Main St.
- Agency Assist – 800 Block W. Chandler St.
- Agency Assist/Suspicious Activity – 800 Block W. Chandler St.

6-18-23

- Traffic Stop – Intersection Hwy 5 & W. Baker St.
- Traffic Stop – Intersection Hwy 5 & W. Baker St.
- Welfare Check/Agency Assist – 100 Block E. Douglas St.
- Traffic Stop – Intersection 411th Ave. & W. Main St.
- Public Relations – 100 Block Henderson Rd.
- Agency Assist/Domestic – 500 Block 10th St., Gaylord
- Business Check – 100 Block 1st Ave. N.
- Business Check – 39500 Block 230th St.
- Traffic Stop – Intersection Hwy 5 & 411th Ave.
- Business Check – 200 Block 3rd Ave. NW
- Traffic Stop – 400 Block W. Main St.
- Directed Patrol – 400 Block E. Adams St.

6-19-23

- Agency Assist – 200 Block E. Adams St. (SO)
- Traffic Stop – 400 Block Main St.
- Business Check – 800 Block W. Chandler St.
- Public Assist – Intersection Hwy 5 & Cty. Rd. 9
- Traffic Stop – Intersection Hwy 5 & 401st Ave.
- Traffic Stop – Intersection Freedom Dr. & 6th Ave. SE
- Public Relations – 600 Block W. Brooks St.
- Directed Patrol – 400 Block E. Adams St.
- Business Check – 500 Block W. Main St.
- Business Check – 500 Block 2nd Ave. NW
- Business Check – 23200 Block 401st Ave.
- Business Check – 100 Block 1st Ave. N.
- Residence Watch – 500 Block W. Alden St.
- Park Check – 300 Block 1st Ave. S.
- Found Property – 300 Block 1st Ave. S.
- Park Check – 24200 Block 387th Ave.
- Traffic Stop – Intersection E. Main St. & 3rd Ave.
- Business Check – 600 Block W. Chandler St.



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6-20-23

- Welfare Check – 100 Block 7th Ave. SW
- Public Assist – 300 Block W. Brooks St.
- Fire Call/Agency Assist – 300 Block 5th Ave. NW
- Traffic Stop – Intersection Hwy 5 & 4th Ave.
- Traffic Stop – Intersection Hwy 5 & 4th Ave.
- Traffic Stop – Intersection W. Main St. & 2nd Ave. NW
- Traffic Stop – Intersection Freedom Dr. & Creekview Ln.
- Traffic Stop – Intersection Freedom Dr. & Creekview Ln.
- Traffic Stop – Intersection Freedom Dr. & Creekview Ln.
- Traffic Stop – Intersection 411th Ave. & W. Main St.
- Traffic Stop – Intersection 411th Ave. & W. Main St.
- Traffic Stop – Intersection Hwy 5 & W. Chandler St.
- Business Check – 500 Block 2nd Ave. NW
- Business Check – 23200 Block 401st Ave.
- Motorist Assist – Intersection Hwy 5 & Cty. Rd. 13
- Agency Assist/Driving Complaint – Hwy 5
- Park Check – 300 Block 1st Ave. S.
- Open Door/Residence Watch – 200 Block E. Adams St.

6-21-23

- Traffic Stop – Intersection Cty. Rd. 17 & Henderson Rd.
- Traffic Stop – Intersection Hwy 5 & 230th St.
- Business Check – 500 Block 2nd Ave. NW
- Public Relations/Park Check – 300 Block 1st Ave. S.
- Traffic Stop – Intersection Cty. Rd. 17 & 250th St.
- Agency Assist/Accident – Intersection Hwy 5 & Cty. Rd. 9
- Business Check – 600 Block W. Chandler St.
- Traffic Stop – Intersection Hwy 5 & Marion Dr.
- Business Check – 500 Block W. Main St.
- Park Check – 300 Block 1st Ave. S.
- Park Check – 24200 Block 387th Ave.
- Suspicious Activity – 400 Block 7th Ave. NW
- Agency Assist/Traffic Stop – Intersection Hwy 5 & 411th Ave.

6-22-23

- Suspicious Activity – 400 Block 2nd Ave. NE
- Animal Call – 400 Block E. Adams St.
- Traffic Stop – Intersection E. Main St. & 2nd Ave.
- Traffic Stop – Intersection 4th Ave. NE & Hwy 5



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- Traffic Stop – 100 Block 1st Ave. N.
- Traffic Stop – Intersection 411th Ave. & W. Main St.
- Traffic Stop – Intersection 411th Ave. & W. Main St.
- Traffic Stop – Intersection 411th Ave. & W. Main St.
- Driving Complaint – Intersection Cty. Rd. 17 & Henderson Rd.
- Business Check – 500 Block W. Main St.
- Traffic Stop – Intersection 411th Ave. & W. Main St.
- Business Check – 23200 Block 401st Ave.
- Traffic Stop – Intersection Hwy 5 & W. Chandler St.
- Park Check – 24200 Block 387th Ave.
- Business Check – 100 Block Henderson Rd.
- Traffic Stop – Intersection Hwy 5 & Cty. Rd. 9
- Traffic Stop – Intersection Hwy 5 & W. Adams St.

6-23-23

- Apartment Checks – 700 Block Chestnut Dr.
- Traffic Stop – Intersection Hwy 5 & Cty. Rd. 9
- Agency Assist/Missing Person – 300 Block E. Main St. (SO)
- Informational – 100 Block 4th Ave. NW
- Public Assist – 100 Block 4th Ave. NW
- Directed Patrol – 400 Block E. Adams St.
- Traffic Stop – Intersection 3rd Ave. SE & E. Baker St.
- Traffic Stop – Intersection Hwy 5 & 411th Ave.
- Business Check – 800 Block W. Chandler St.
- Traffic Stop – Intersection W. Chandler St. & 6th Ave. NW
- Public Relations – Intersection W. Chandler St. & 6th Ave. NW
- Business Check – 200 Block Shamrock Dr.
- Business Check – 500 Block 2nd Ave. NW
- Business Check – 23200 Block 401st Ave.
- Business Check – 100 Block 1st Ave. N.
- Directed Patrol – 400 Block E. Adams St.
- Business Check – 200 Block Shamrock Dr.

6-24-23

- Traffic Stop – Intersection Hwy 5 & 2nd Ave. NW
- Business Check – 300 Block W. Main St.
- Informational – 500 Block 2nd Ave. NW
- Directed Patrol – 400 Block E. Adams St.
- Public Relations – Intersection E. Dayton St. & 5th Ave. SE
- Traffic Stop – Intersection Henderson Rd. & 4th Ave. SE
- Directed Patrol/Business Check – 800 Block W. Chandler St.



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- Traffic Stop – Intersection 411th Ave. & W. Chandler St.
- Business Check – 500 Block 2nd Ave. NW
- Traffic Stop – Intersection Hwy 5 & W. Alden St.
- Business Check – 100 Block 1st Ave. N.
- Public Assist – Intersection Hwy 5 & Cty. Rd. 12
- Park Check – 300 Block 1st Ave. S.
- Business Check – 400 Block 5th Ave. NW
- Agency Assist – Intersection Hwy 5 & Cty. Rd. 9
- Agency Assist/911 Hangup – 24300 Block 401st Ave.
- Suspicious Activity – 400 Block 2nd Ave. NE

6-25-23

- Driving Complaint – Intersection W. Brooks St. & Cty. Rd. 9
- Business Check – 39500 Block 230th St.
- Directed Patrol – 400 Block E. Adams St.
- Traffic Stop – Intersection 411th Ave. & W. Brooks St.
- Traffic Stop – Intersection 3rd Ave. SE & E. Baker St.
- Traffic Stop – Intersection Hwy 5 & 4th Ave. NW
- Traffic Stop – Intersection E. Dayton St. & 5th Ave. SE
- Traffic Stop – Intersection Hwy 5 & W. Chandler St.
- Business Check – 23100 Block 401st Ave.
- Business Check – 100 Block Henderson Rd.
- Park Check/Public Relations – 400 Block 2nd Ave. NE
- Informational – 300 Block E. Main St.
- Traffic Stop – Intersection W. Brooks St. & 8th Ave. NW
- Informational – 300 Block W. Main St.
- Business Check – 100 Block 1st Ave. N.

6-26-23

- Traffic Stop – Intersection 411th Ave. & W. Main St.
- Directed Patrol – 400 Block E. Adams St.
- Traffic Stop – Intersection Hwy 5 & 4th Ave. NW
- Business Check – 100 Block Shamrock Dr.
- Park Check – 400 Block 4th Ave. NE
- Business Check – 500 Block W. Main St.
- Traffic Stop – Intersection Hwy 5 & W. Main St.
- Agency Assist – 800 Block Main Ave., Gaylord
- Agency Assist – 400 Block W. Baker St.
- Park Check – 300 Block 1st Ave. S.



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6-27-23

- Traffic Stop – Intersection Hwy 5 & 411th Ave.
- Business Check – 600 Block W. Chandler St.
- Agency Assist – 400 Block W. Baker St.
- Traffic Stop – Intersection Main St. & 1st Ave.
- Directed Patrol – 600 Block Olive St.
- Traffic Stop – Intersection Freedom Dr. & 5th Ave. SE
- Traffic Stop – Intersection 230th St. & Circle Dr.
- Public Assist – 100 Block 4th Ave. NW
- Traffic Stop – Intersection 411th Ave. & W. Main St.
- Business Check – 23200 Block 401st Ave.
- Traffic Stop – Intersection Hwy 5 & 401st Ave.
- Property Damage – 200 Block 4th Ave. NE
- Traffic Stop – Intersection W. Chandler St. & 7th Ave. NW
- Medical Call/Agency Assist – 800 Block W. Main St.
- Traffic Hazard – Intersection 1st Ave. S. & Henderson Rd.
- Traffic Stop – Intersection Hwy 5 & 411th Ave.
- Business Check – 23100 Block 401st Ave.
- Traffic Stop – Intersection Hwy 5 & Marion Dr.

6-28-23

- Animal Call – 400 Block W. Douglas St.
- Adult Protection – 400 Block 7th Ave. NW
- Informational – 100 Block 4th Ave. NW
- Directed Patrol – 200 Block 4th Ave. NE
- Business Check – 800 Block W. Chandler St.
- Directed Patrol – 400 Block E. Adams St.
- Traffic Stop – Intersection 4th Ave. SE. & E. Baker St.
- Found Property – 300 Block 8th Ave. NW
- Business Check – 500 Block 2nd Ave. NW
- Directed Patrol – 600 Block Olive St.
- Business Check – 23200 Block 401st Ave.
- Business Check – 100 Block 1st Ave. N.
- Park Check – 24200 Block 387th Ave.
- Traffic Stop – Intersection Henderson Rd. & 3rd Ave. SE
- Business Check – 23100 Block Hwy 5
- Business Check – 600 Block W. Chandler St.



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6-29-23

- Business Check/Informational – 300 Block W. Main St.
- Informational – 500 Block 2nd Ave. NW
- Business Check – 200 Block Shamrock Dr.
- Ordinance Violation – 100 Block W. Chandler St.
- Traffic Stop – Intersection Freedom Dr. & Creekview Ln.
- Traffic Stop – Intersection Freedom Dr. & Creekview Ln.
- Traffic Stop – Intersection Hwy 5 & W. Brooks St.
- Traffic Stop – Intersection Hwy 5 & 411th Ave.
- Business Check – 500 Block 2nd Ave. NW
- Noise Complaint – 700 Block W. Chandler St.
- Business Check – 100 Block 1st Ave. N.
- Traffic Stop – Intersection Hwy 5 & W. Baker St.
- Park Check – 300 Block 1st Ave. S.
- Traffic Stop – Intersection Hwy 5 & 4th Ave. NW

6-30-23

- Business Check – 300 Block W. Main St.
- Agency Assist – 100 Block 4th Ave. NW
- Public Assist – 300 Block W. Main St.
- Traffic Stop – Intersection 411th Ave. & Hwy 5
- Traffic Stop – Intersection E. Alden St. & 4th Ave. NE
- Suspicious Activity – 300 Block W. Main St.
- Criminal Sexual Conduct – 23200 Block 401st Ave.
- Agency Assist – 600 Block 3rd St., Gaylord
- Business Check – 23200 Block 401st Ave.
- Business Check – 600 Block W. Chandler St.
- Agency Assist – Intersection 6th St. & Main Ave., Gaylord (*actual assist RSMC*)

Glenn Gerads #301
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