



**CITY COUNCIL MEETING AGENDA
MAY 15, 2023, AT 6:30 PM
COUNCIL CHAMBERS**

The City Council is provided background information for agenda items in advance by city staff, committees, and boards. Many decisions regarding agenda items are based upon this information, as well as: City policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question, please ask to be recognized by the mayor during the "Citizens addressing the Council" portion of the agenda.

1. Call Meeting to Order and Pledge of Allegiance
2. Roll Call
3. Approval of the Agenda
4. Citizens Addressing the Council

State your name and address for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

CONSENT AGENDA

5. Approval of Consent Agenda
 - A) Approval of Bills
 - B) May 1, 2023, City Council Meeting Minutes
 - C) Approval to grant a conditional offer of employment to Amanda Tobanche for the position of EMR.

OLD BUSINESS

6. Bolton & Menk, Jake Pichelmann
7. MMI Easement – Requested Action: *Granting a purchase right-of-way easement to Middle Mile Infrastructure with proceeds to be deposited into EDA fund #204*
8. Nuvera Easement – Requested Action: *Granting a lease agreement with Nuvera Communications for a 30'x 50' area along the West property line of PID 31.07.16.010 at 600 Main St East, Arlington, MN*

NEW BUSINESS

9. Antenna Pole Request, Don Burgess
10. Mayoral Proclamation for EMS Week, Proclamation No. 01-2023
11. Approve RESOLUTION 22-2023, accepting a donation and designating its use.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

12. Request approval of Ambulance pay increase, Jamie Weikle
13. April Police Department Report, Chief Glenn Gerads
14. City Administrator Update, Lisa Tesch for Jessica Steinke
15. City Attorney Update, Ken Janssen

MISCELLANEOUS BUSINESS

ADJOURNMENT

Reminders:

May 17 at 5:30pm, Library Committee Meeting- at the library

May 29, City Office Closed in Observance of Memorial Day

May 31 at 6:30pm, Fire Relief Meeting at the Fire Hall

June 1 at 7 pm, P&Z Meeting

June 5, City Council Meeting at 6:30 pm

***Check Summary Register©**

10150 Unposted

| Name | Check Date | Check Amt |
|---------------------------------------|------------|---------------------|
| 10150 Cash | | |
| Unposted 101 DEVELOPMENT RESOURCE | 5/11/2023 | \$5,211.35 |
| Unposted AARON WISCH | 5/11/2023 | \$164.45 |
| Unposted ARLINGTON AUTO & FARM SUP | 5/11/2023 | \$283.39 |
| Unposted B & R PLUMBING & HEATING | 5/11/2023 | \$741.90 |
| Unposted BOLTON & MENK, INC. | 5/11/2023 | \$1,464.00 |
| Unposted BOUND TREE MEDICAL, LLC | 5/11/2023 | \$658.85 |
| Unposted BRANDON LEGG | 5/11/2023 | \$62.54 |
| Unposted CASH DISBURSEMENTS-POLICE | 5/11/2023 | \$79.30 |
| Unposted COORDINATED BUSINESS SYST | 5/11/2023 | \$421.57 |
| Unposted ESCHEDULE | 5/11/2023 | \$2,500.00 |
| Unposted FillMeUp | 5/11/2023 | \$1,052.91 |
| Unposted GAVIN-JANSSEN-STABENOW-M | 5/11/2023 | \$4,955.50 |
| Unposted GOPHER STATE ONE CALL | 5/11/2023 | \$67.50 |
| Unposted GRIDOR CONSTRUCTION, INC. | 5/11/2023 | \$6,365.00 |
| Unposted HAGGENMILLER LUMBER/SNOW | 5/11/2023 | \$74.97 |
| Unposted JEREMY OLSON | 5/11/2023 | \$325.00 |
| Unposted JERRY'S HOME QUALITY FOODS | 5/11/2023 | \$228.28 |
| Unposted LANO EQUIPMENT | 5/11/2023 | \$31.08 |
| Unposted LEAGUE OF MN CITIES INS. TRU | 5/11/2023 | \$56,143.00 |
| Unposted LINDE GAS & EQUIP | 5/11/2023 | \$385.78 |
| Unposted LOFFLER | 5/11/2023 | \$2,420.36 |
| Unposted MAC QUEEN EQUIPMENT INC | 5/11/2023 | \$19,380.14 |
| Unposted MATHESON TRI-GAS INC. | 5/11/2023 | \$108.42 |
| Unposted MAVERICK AUTOMOTIVE | 5/11/2023 | \$1,021.40 |
| Unposted MCLEOD COOPERATIVE POWER | 5/11/2023 | \$11,838.25 |
| Unposted MCLEOD PUBLISHING | 5/11/2023 | \$819.06 |
| Unposted MN BUREAU OF CRIMINAL | 5/11/2023 | \$375.00 |
| Unposted MN MUNICIPAL POWER AGENCY | 5/11/2023 | \$127,737.59 |
| Unposted MN RURAL WATER ASSN | 5/11/2023 | \$400.00 |
| Unposted MORRIS ELECTRONICS | 5/11/2023 | \$1,000.00 |
| Unposted NELSON GRANITE LIMITED | 5/11/2023 | \$563.50 |
| Unposted NORTH AMERICAN SAFETY, INC. | 5/11/2023 | \$384.00 |
| Unposted OMG NATIONAL | 5/11/2023 | \$298.22 |
| Unposted PREMIER LOCATING, INC. | 5/11/2023 | \$648.00 |
| Unposted RENVILLE SIBLEY SANITATION | 5/11/2023 | \$1,054.09 |
| Unposted SIBLEY COUNTY DAC | 5/11/2023 | \$100.10 |
| Unposted U.S. BANK TRUST NATL ASSOC. | 5/11/2023 | \$19,106.25 |
| Unposted ULINE | 5/11/2023 | \$421.33 |
| Unposted VERIZON WIRELESS | 5/11/2023 | \$326.84 |
| Unposted XCEL ENERGY | 5/11/2023 | \$1,012.57 |
| Unposted XCEL ENERGY-NSP | 5/11/2023 | \$1,218.72 |
| Total Checks | | \$271,650.21 |

Fund Summary

| | 10150 Cash |
|----------------------------|---------------------|
| 101 General Fund | \$69,303.34 |
| 201 Fire Fund | \$3,517.43 |
| 202 Ambulance Fund | \$6,617.65 |
| 203 Community Center Fund | \$4,744.46 |
| 204 EDA Loan Programs Fund | \$59.20 |
| 207 Cemetery Fund | \$888.50 |
| 360 Hospital Bond Fund | \$19,106.25 |
| 601 Water Fund | \$11,360.10 |
| 603 AGI Sewer Fund | \$11,946.62 |
| 604 Electric Fund | \$144,106.66 |
| | \$271,650.21 |

Payments

Current Period: MAY 2023

| Payments Batch 05-15-23 PAY | | | | \$271,650.21 |
|-----------------------------|--|-------------------------------------|-------|-------------------------|
| Refer | 15193 101 DEVELOPMENT RESOURCES, | | | |
| Cash Payment | E 101-41910-313 Building Official | 1st QTR - BLDG OFFICIAL FEES | | \$5,211.35 |
| Invoice | | | | |
| Transaction Date | 5/11/2023 | Cash | 10150 | Total \$5,211.35 |
| Refer | 15194 AARON WISCH | | | |
| Cash Payment | E 201-42280-208 Training and Instruction | FIRE SCHOOL TRAINING & MILEAGE | | \$40.00 |
| Invoice | | | | |
| Cash Payment | E 201-42280-208 Training and Instruction | FIRE SCHOOL TRAINING & MILEAGE | | \$124.45 |
| Invoice | | | | |
| Transaction Date | 5/11/2023 | Cash | 10150 | Total \$164.45 |
| Refer | 15195 ARLINGTON AUTO & FARM SUPPL | | | |
| Cash Payment | E 101-43000-485 Gas and Repair Miscella | APR- VEHICLE PARTS & MATERIALS | | \$273.95 |
| Invoice | | | | |
| Cash Payment | E 201-42280-485 Gas and Repair Miscella | APR- VEHICLE PARTS & MATERIALS | | \$9.44 |
| Invoice | | | | |
| Transaction Date | 5/11/2023 | Cash | 10150 | Total \$283.39 |
| Refer | 15196 B & R PLUMBING & HEATING | | | |
| Cash Payment | E 203-45000-401 Repairs/Maint Buildings | APR- CC GAS SMELL, HEATER BOARD FIX | | \$741.90 |
| Invoice | | | | |
| Transaction Date | 5/11/2023 | Cash | 10150 | Total \$741.90 |
| Refer | 15197 BOLTON & MENK, INC. | | | |
| Cash Payment | E 101-43000-303 Engineering Fees | MAR- PAVEMENT MGMT PLAN | | \$1,464.00 |
| Invoice | | | | |
| Transaction Date | 5/11/2023 | Cash | 10150 | Total \$1,464.00 |
| Refer | 15198 BOUND TREE MEDICAL, LLC | | | |
| Cash Payment | E 202-42153-217 Other Operating Supplie | APR- AMB. SUPPLIES | | \$858.85 |
| Invoice | | | | |
| Transaction Date | 5/11/2023 | Cash | 10150 | Total \$858.85 |
| Refer | 15199 BRANDON LEGG | | | |
| Cash Payment | E 101-42110-208 Training and Instruction | APR. 25th PD TRAINING MILEAGE/MEAL | | \$45.85 |
| Invoice | | | | |
| Cash Payment | E 101-42110-208 Training and Instruction | APR. 25th PD TRAINING MILEAGE/MEAL | | \$16.69 |
| Invoice | | | | |
| Transaction Date | 5/11/2023 | Cash | 10150 | Total \$62.54 |
| Refer | 15200 CASH DISBURSEMENTS-POLICE D | | | |
| Cash Payment | E 101-42110-218 Office Expense | MAY- PD OFFICE EQUIP & POSTAGE | | \$60.60 |
| Invoice | | | | |
| Cash Payment | E 101-42110-322 Postage | MAY- PD OFFICE EQUIP & POSTAGE | | \$18.70 |
| Invoice | | | | |
| Transaction Date | 5/11/2023 | Cash | 10150 | Total \$79.30 |
| Refer | 15201 COORDINATED BUSINESS SYSTE | | | |
| Cash Payment | E 101-41400-321 Telephone | MAR- CITY PHONE SERVICE | | \$219.23 |
| Invoice | | | | |
| Cash Payment | E 101-42110-321 Telephone | MAR- CITY PHONE SERVICE | | \$118.19 |
| Invoice | | | | |
| Cash Payment | E 101-43000-321 Telephone | MAR- CITY PHONE SERVICE | | \$28.05 |
| Invoice | | | | |

Payments

Current Period: MAY 2023

| | | | | | |
|---|-----------------|--------------------------|---------------------------------------|-------|-------------------------|
| Cash Payment | E 202-42153-321 | Telephone | MAR- CITY PHONE SERVICE | | \$56.10 |
| Invoice | | | | | |
| Transaction Date | 5/11/2023 | | Cash | 10150 | Total \$421.57 |
| Refer 15202 <i>ESCHEDULE</i> | | | | | |
| Cash Payment | E 202-42153-503 | Computers/Software/We | AMB- SCHEDULING PROGRAM ANNUAL FEE | | \$2,500.00 |
| Invoice | | | | | |
| Transaction Date | 5/11/2023 | | Cash | 10150 | Total \$2,500.00 |
| Refer 15203 <i>FILLMEUP</i> | | | | | |
| Cash Payment | E 101-42110-480 | Gas & Repair-Police Car | APR- FUEL | | \$643.66 |
| Invoice | | | | | |
| Cash Payment | E 101-43000-485 | Gas and Repair Miscella | APR- FUEL | | \$295.87 |
| Invoice | | | | | |
| Cash Payment | E 202-42153-485 | Gas and Repair Miscella | APR- FUEL | | \$69.94 |
| Invoice | | | | | |
| Cash Payment | E 603-49450-485 | Gas and Repair Miscella | APR- FUEL | | \$43.44 |
| Invoice | | | | | |
| Transaction Date | 5/11/2023 | | Cash | 10150 | Total \$1,052.91 |
| Refer 15204 <i>GAVIN-JANSSEN-STABENOW-MOL</i> | | | | | |
| Cash Payment | E 101-41600-304 | Legal Fees | MAR- CITY ATTY & PROSECUTION FEES | | \$3,074.00 |
| Invoice | | | | | |
| Cash Payment | E 101-42110-304 | Legal Fees | MAR- CITY ATTY & PROSECUTION FEES | | \$1,809.00 |
| Invoice | | | | | |
| Cash Payment | E 601-49400-304 | Legal Fees | MAR- CITY ATTY & PROSECUTION FEES | | \$72.50 |
| Invoice | | | | | |
| Transaction Date | 5/11/2023 | | Cash | 10150 | Total \$4,955.50 |
| Refer 15205 <i>GOPHER STATE ONE CALL</i> | | | | | |
| Cash Payment | E 604-49550-637 | Service Locations | APR- LOCATE TICKETS | | \$67.50 |
| Invoice | | | | | |
| Transaction Date | 5/11/2023 | | Cash | 10150 | Total \$67.50 |
| Refer 15206 <i>GRIDOR CONSTRUCTION, INC.</i> | | | | | |
| Cash Payment | E 601-46350-730 | Construction Costs | WTP REHAB - PAY EST #12 | | \$6,365.00 |
| Invoice | | | | | |
| Transaction Date | 5/11/2023 | | Cash | 10150 | Total \$6,365.00 |
| Refer 15207 <i>HAGGENMILLER LUMBER/SNOW</i> | | | | | |
| Cash Payment | E 101-43000-224 | Street Maint Materials | APR- ALLEYWAY ROCK | | \$74.97 |
| Invoice | | | | | |
| Transaction Date | 5/11/2023 | | Cash | 10150 | Total \$74.97 |
| Refer 15208 <i>JEREMY OLSON</i> | | | | | |
| Cash Payment | E 207-49990-300 | Professional Svcs | CEM- GRAVE OPENING (DITTMER 5/12/23) | | \$325.00 |
| Invoice | | | | | |
| Transaction Date | 5/11/2023 | | Cash | 10150 | Total \$325.00 |
| Refer 15209 <i>JERRY S HOME QUALITY FOODS</i> | | | | | |
| Cash Payment | E 101-41400-733 | Reimbursible Expense | APR- MTG SNACKS, VEND.MACH., SUPPLIES | | \$95.08 |
| Invoice | | | | | |
| Cash Payment | E 101-43000-210 | Operating Supplies | APR- MTG SNACKS, VEND.MACH., SUPPLIES | | \$6.81 |
| Invoice | | | | | |
| Cash Payment | E 201-42280-208 | Training and Instruction | APR- MTG SNACKS, VEND.MACH., SUPPLIES | | \$50.00 |
| Invoice | | | | | |

Payments

Current Period: MAY 2023

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|----------------------|-------------------------------------|-------------------------|---------------------------------------|-------------------|
| Cash Payment Invoice | E 202-42153-217 | Other Operating Supplie | APR- MTG SNACKS, VEND.MACH., SUPPLIES | \$5.76 |
| Cash Payment Invoice | E 203-45000-250 | Merchandise For Resale | APR- MTG SNACKS, VEND.MACH., SUPPLIES | \$70.63 |
| Transaction Date | 5/11/2023 | Cash | 10150 | Total \$228.28 |
| Refer | 15210 LANO EQUIPMENT | | | |
| Cash Payment Invoice | E 101-43000-485 | Gas and Repair Miscella | NH TRACTOR FILTER | \$31.08 |
| Transaction Date | 5/11/2023 | Cash | 10150 | Total \$31.08 |
| Refer | 15211 LEAGUE OF MN CITIES INS. TRUS | | | |
| Cash Payment Invoice | E 101-41400-360 | Ins-Fire, Liab., WC | 2023 SEMI-ANN. PROP. INS. PREMIUMS | \$30,153.50 |
| Cash Payment Invoice | E 201-42280-360 | Ins-Fire, Liab., WC | 2023 SEMI-ANN. PROP. INS. PREMIUMS | \$3,109.50 |
| Cash Payment Invoice | E 202-42153-360 | Ins-Fire, Liab., WC | 2023 SEMI-ANN. PROP. INS. PREMIUMS | \$1,774.00 |
| Cash Payment Invoice | E 203-45000-360 | Ins-Fire, Liab., WC | 2023 SEMI-ANN. PROP. INS. PREMIUMS | \$3,941.50 |
| Cash Payment Invoice | E 601-49400-360 | Ins-Fire, Liab., WC | 2023 SEMI-ANN. PROP. INS. PREMIUMS | \$3,850.00 |
| Cash Payment Invoice | E 603-49450-360 | Ins-Fire, Liab., WC | 2023 SEMI-ANN. PROP. INS. PREMIUMS | \$10,868.00 |
| Cash Payment Invoice | E 604-49550-360 | Ins-Fire, Liab., WC | 2023 SEMI-ANN. PROP. INS. PREMIUMS | \$2,446.50 |
| Transaction Date | 5/11/2023 | Cash | 10150 | Total \$56,143.00 |
| Refer | 15212 LINDE GAS & EQUIP. | | | |
| Cash Payment Invoice | E 202-42153-217 | Other Operating Supplie | APR- AMB. OXYGEN | \$385.78 |
| Transaction Date | 5/11/2023 | Cash | 10150 | Total \$385.78 |
| Refer | 15213 LOFFLER | | | |
| Cash Payment Invoice | E 101-45500-500 | Capital Outlay | NEW LIBRARY COPIER | \$2,420.36 |
| Transaction Date | 5/11/2023 | Cash | 10150 | Total \$2,420.36 |
| Refer | 15214 MAC QUEEN EQUIPMENT INC | | | |
| Cash Payment Invoice | E 101-43000-485 | Gas and Repair Miscella | STREET SWEEPER REPAIRS | \$19,380.14 |
| Transaction Date | 5/11/2023 | Cash | 10150 | Total \$19,380.14 |
| Refer | 15215 MATHESON TRI-GAS | | | |
| Cash Payment Invoice | E 101-43000-210 | Operating Supplies | APR- SHOP TANK RENTALS | \$108.42 |
| Transaction Date | 5/11/2023 | Cash | 10150 | Total \$108.42 |
| Refer | 15216 MAVERICK AUTOMOTIVE | | | |
| Cash Payment Invoice | E 101-42110-480 | Gas & Repair-Police Car | APR- FUEL | \$45.75 |
| Cash Payment Invoice | E 101-43000-485 | Gas and Repair Miscella | APR- FUEL | \$106.73 |
| Cash Payment Invoice | E 201-42280-485 | Gas and Repair Miscella | APR- FUEL | \$105.28 |
| Cash Payment Invoice | E 202-42153-485 | Gas and Repair Miscella | APR- FUEL | \$763.64 |

Payments

Current Period: MAY 2023

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|------------------|-----------------------------------|--------------------------|-----------------------------------|--------------|--------------|
| Transaction Date | 5/11/2023 | Cash | 10150 | Total | \$1,021.40 |
| Refer | 15217 MCLEOD COOPERATIVE POWER A | | | | |
| Cash Payment | E 604-49550-437 | Services-McLeod Coop | APR- ELEC. MAINTENANCE | | \$11,838.25 |
| Invoice | | | | | |
| Transaction Date | 5/11/2023 | Cash | 10150 | Total | \$11,838.25 |
| Refer | 15218 MCLEOD PUBLISHING | | | | |
| Cash Payment | E 201-42280-430 | Miscellaneous | APR- PUBLISHING | | \$68.76 |
| Invoice | | | | | |
| Cash Payment | E 203-45000-340 | Advertising | APR- PUBLISHING | | \$18.50 |
| Invoice | | | | | |
| Cash Payment | E 204-46550-340 | Advertising | APR- PUBLISHING | | \$59.20 |
| Invoice | | | | | |
| Cash Payment | E 601-49400-430 | Miscellaneous | APR- PUBLISHING | | \$672.60 |
| Invoice | | | | | |
| Transaction Date | 5/11/2023 | Cash | 10150 | Total | \$819.06 |
| Refer | 15219 MN BUREAU OF CRIMINAL APPRE | | | | |
| Cash Payment | E 101-42110-208 | Training and Instruction | PD TRAINING (OFFICER CAMPBELL) | | \$375.00 |
| Invoice | | | | | |
| Transaction Date | 5/11/2023 | Cash | 10150 | Total | \$375.00 |
| Refer | 15220 MN MUNI. POWER AGENCY | | | | |
| Cash Payment | E 604-49550-389 | Electric Energy Purchas | APR- ENERGY | | \$127,737.59 |
| Invoice | | | | | |
| Transaction Date | 5/11/2023 | Cash | 10150 | Total | \$127,737.59 |
| Refer | 15221 MN RURAL WATER ASSN | | | | |
| Cash Payment | E 601-49400-433 | Dues and Subscriptions | 2023 MEMBERSHIP FEES | | \$400.00 |
| Invoice | | | | | |
| Transaction Date | 5/11/2023 | Cash | 10150 | Total | \$400.00 |
| Refer | 15222 MORRIS ELECTRONICS | | | | |
| Cash Payment | E 101-42110-503 | Computers/Software/We | APR- PD REMOTE IT CONTRACT | | \$1,000.00 |
| Invoice | | | | | |
| Transaction Date | 5/11/2023 | Cash | 10150 | Total | \$1,000.00 |
| Refer | 15223 NELSON GRANITE LIMITED | | | | |
| Cash Payment | E 207-49990-733 | Reimbursible Expense | COL. NAME PLAQUE (SMART) | | \$563.50 |
| Invoice | | | | | |
| Transaction Date | 5/11/2023 | Cash | 10150 | Total | \$563.50 |
| Refer | 15224 NORTH AMERICAN SAFETY | | | | |
| Cash Payment | E 101-43000-210 | Operating Supplies | PUB.WKS- 'CITY OF ARLINGTON' HATS | | \$384.00 |
| Invoice | | | | | |
| Transaction Date | 5/11/2023 | Cash | 10150 | Total | \$384.00 |
| Refer | 15225 OMG NATIONAL | | | | |
| Cash Payment | E 101-42110-210 | Operating Supplies | POLICE- BADGE STICKERS SUPPLY | | \$298.22 |
| Invoice | | | | | |
| Transaction Date | 5/11/2023 | Cash | 10150 | Total | \$298.22 |
| Refer | 15226 PREMIER LOCATING, INC. | | | | |
| Cash Payment | E 604-49550-637 | Service Locations | MAR- ELEC LOCATING | | \$648.00 |
| Invoice | | | | | |
| Transaction Date | 5/11/2023 | Cash | 10150 | Total | \$648.00 |

Payments

Current Period: MAY 2023

| | | | | | |
|--|-----------------|---------------------------|---------------------------------------|--------------|-------------|
| Refer 15227 RENVILLE SIBLEY SANITATION | | | | | |
| Cash Payment Invoice | E 101-41940-384 | Refuse/Garbage Dispos | APR- GARBAGE/RECYCLE (W/YTD ADJUSTS) | | \$114.61 |
| Cash Payment Invoice | E 101-42110-384 | Refuse/Garbage Dispos | APR- GARBAGE/RECYCLE (W/YTD ADJUSTS) | | -\$9.56 |
| Cash Payment Invoice | E 101-43000-384 | Refuse/Garbage Dispos | APR- GARBAGE/RECYCLE (W/YTD ADJUSTS) | | \$26.17 |
| Cash Payment Invoice | E 101-43000-385 | Recycling | APR- GARBAGE/RECYCLE (W/YTD ADJUSTS) | | \$628.00 |
| Cash Payment Invoice | E 101-45202-384 | Refuse/Garbage Dispos | APR- GARBAGE/RECYCLE (W/YTD ADJUSTS) | | \$289.97 |
| Cash Payment Invoice | E 101-45500-384 | Refuse/Garbage Dispos | APR- GARBAGE/RECYCLE (W/YTD ADJUSTS) | | \$0.60 |
| Cash Payment Invoice | E 201-42280-384 | Refuse/Garbage Dispos | APR- GARBAGE/RECYCLE (W/YTD ADJUSTS) | | \$10.00 |
| Cash Payment Invoice | E 202-42153-384 | Refuse/Garbage Dispos | APR- GARBAGE/RECYCLE (W/YTD ADJUSTS) | | -\$0.24 |
| Cash Payment Invoice | E 203-45000-384 | Refuse/Garbage Dispos | APR- GARBAGE/RECYCLE (W/YTD ADJUSTS) | | -\$28.07 |
| Cash Payment Invoice | E 603-49450-384 | Refuse/Garbage Dispos | APR- GARBAGE/RECYCLE (W/YTD ADJUSTS) | | \$22.61 |
| Transaction Date | 5/11/2023 | Cash | 10150 | Total | \$1,054.09 |
| Refer 15228 SIBLEY COUNTY DAC | | | | | |
| Cash Payment Invoice | E 604-49550-218 | Office Expense | APR. 28th UB BILL STUFFING | | \$100.10 |
| Transaction Date | 5/11/2023 | Cash | 10150 | Total | \$100.10 |
| Refer 15229 U.S. BANK TRUST NATL ASSOC. | | | | | |
| Cash Payment Invoice | E 360-47000-611 | Bond Interest | JUNE 1st HOSP. BOND INT. PMT | | \$19,106.25 |
| Transaction Date | 5/11/2023 | Cash | 10150 | Total | \$19,106.25 |
| Refer 15230 ULINE | | | | | |
| Cash Payment Invoice | E 101-42110-210 | Operating Supplies | APR- EMS BLDG DISP/SOAP & PD EYE WASH | | \$33.39 |
| Cash Payment Invoice | E 101-42110-218 | Office Expense | APR- EMS BLDG DISP/SOAP & PD EYE WASH | | \$292.14 |
| Cash Payment Invoice | E 202-42153-217 | Other Operating Supplie | APR- EMS BLDG DISP/SOAP & PD EYE WASH | | \$95.80 |
| Transaction Date | 5/11/2023 | Cash | 10150 | Total | \$421.33 |
| Refer 15231 VERIZON WIRELESS | | | | | |
| Cash Payment Invoice | E 101-42110-321 | Telephone | MAY- CELL PHONE & TABLET BILLS | | \$168.82 |
| Cash Payment Invoice | E 202-42153-321 | Telephone | MAY- CELL PHONE & TABLET BILLS | | \$108.02 |
| Cash Payment Invoice | E 604-49550-321 | Telephone | MAY- CELL PHONE & TABLET BILLS | | \$50.00 |
| Transaction Date | 5/11/2023 | Cash | 10150 | Total | \$326.84 |
| Refer 15232 XCEL ENERGY | | | | | |
| Cash Payment Invoice | E 603-49450-381 | Electric & Heat Utilities | APR- GRN ISLE LIFT STATION ELEC BILL | | \$1,012.57 |
| Transaction Date | 5/11/2023 | Cash | 10150 | Total | \$1,012.57 |

Payments

Current Period: MAY 2023

| | | | | | |
|----------------------|---------------------------------|------|------------------------------|--------------|-------------------|
| Refer | 15233 XCEL ENERGY-NSP | | | | |
| Cash Payment Invoice | E 604-49550-397 Facility Charge | | APR- SUBSTATION FACILITY CHG | | \$1,218.72 |
| Transaction Date | 5/11/2023 | Cash | 10150 | Total | \$1,218.72 |

Fund Summary

| | |
|----------------------------|---------------------|
| | 10150 Cash |
| 101 General Fund | \$69,303.34 |
| 201 Fire Fund | \$3,517.43 |
| 202 Ambulance Fund | \$6,617.65 |
| 203 Community Center Fund | \$4,744.46 |
| 204 EDA Loan Programs Fund | \$59.20 |
| 207 Cemetery Fund | \$888.50 |
| 360 Hospital Bond Fund | \$19,106.25 |
| 601 Water Fund | \$11,360.10 |
| 603 AGI Sewer Fund | \$11,946.62 |
| 604 Electric Fund | \$144,106.66 |
| | <u>\$271,650.21</u> |

| | |
|--|---------------------|
| Pre-Written Checks | \$0.00 |
| Checks to be Generated by the Computer | \$271,650.21 |
| Total | \$271,650.21 |



**CITY COUNCIL MEETING MINUTES
MAY 1, 2023, AT 6:30 PM
COUNCIL CHAMBERS**

The City Council is provided background information for agenda items in advance by city staff, committees, and boards. Many decisions regarding agenda items are based upon this information, as well as: City policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question, please ask to be recognized by the mayor during the "Citizens addressing the Council" portion of the agenda.

1. Call Meeting to Order and Pledge of Allegiance- Meeting was called to order by Mayor Scharpe at 6:31 pm.
2. Roll Call-
Members Present- Mayor Matthew Scharpe, Councilmembers Dave Meyer, John Thomes, Jeff Matz, Christina Litfin, Curtis Ling
Members Absent- None
Staff Present- City Attorney Ken Janssen, City Administrator Jessica Steinke, Library Director Andy Kelton, Ambulance Manager Jaime Weikle, PeopleServices Lee Ortloff, Guests Present- Kurt Menk *Arlington Enterprise*, Curt Reetz, Dwight Grabitske Arlington Historical Society
3. Approval of the Agenda- **7a was added to include the April Ambulance Report with Ambulance Manager Jaime Weikle as well as changing the consent agenda from March 17 to April 17.**
Thomes made a motion to approve the agenda as amended. Meyer seconded. Motion carried.
4. Citizens Addressing the Council
State your name and address for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

Arlington resident Curt Reetz spoke regarding concerns about the budget, street project, fair parking, assessments, delays and engineering costs.

CONSENT AGENDA

5. Approval of Consent Agenda
 - A) Approval of Bills
 - B) April 17, 2023, City Council Meeting Minutes

- C) The re-hiring of EMT, Doug Brown
- D) Alcohol license for La Villita Mexican Supermarket LLC
Litfin made a motion to approve the consent agenda. Thomes seconded. Motion carried.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

6. Fire Department Report-Fire Chief Doug Mackenthun
 - Request to promote Jeremy Otto to 1st Assistant Fire Chief (1 year, 8-month term)
 - Request to promote Jim Klingelhutz to 2nd Assistant Fire Chief (8-month term)
 - Request to promote Aaron Wisch to Training/Safety Officer (1 year, 8-month term)

Interviews were held 2 weeks ago for officers.
Meyer made a motion to accept the promotions. Ling seconded. Motion carried.

7. Library Update, Andrew Kelton- Kelton gave an update for the month of April. He talked about how SafeBasements have started work on the basement at the Library. He stated that they are doing better than this time last year. He also commented that the trivia event brought in three teams and will be doing it again.

- 7 (A) Ambulance Report for April, Jaime Weikle- Weikle gave an update which included surpassing 200 calls for the year so far, wage increases, signing contract with the racetrack and update on EMT student.

8. People Service Report, Lee Ortloff
 - Request to replace water service at Wastewater Plant- *Meyer made a motion to replace water service. Thomes seconded. Motion carried.*
 - Replacement of Return Pump for final Clarifier Number 2- *Matz made a motion to replace the return pump. Thomes seconded. Motion carried.*
 - Purchase Hydro Engineering Equipment- *Ling made a motion to pay for equipment from Hydro Engineering for the quoted price minus tax. Litfin seconded. Motion carried.*

9. City Administrator Update, Jessica Steinke
 - Request to recognize Andy Kelton's original hire date of March 1, 2022- *Meyer made a motion to approve the recognition of Andy Kelton's hire date as March 1, 2022. Thomes seconded. Motion carried.*

 - Request to auction off the 2003 Chevy Impala City Vehicle, VIN ending in #4474- *Meyer made a motion to put the 2003 Chevy Impala up for auction. Litfin seconded. Motion carried.*

 - Council Code of Ethics- Request to have Mayor and Council Members sign and turn in the Council Code of Ethics.

- 10. Attorney Janssen Update, Ken Janssen- Janssen is still working with Tony Hoff's attorney.

OLD BUSINESS

- 11. Nuvera Contract Update- Steinke met with Nuvera via phone today. Steinke and Attorney Janssen had some suggestions to the contract if Nuvera ever ceases to exist. Renewable rent every 10 years was also brought up. Steinke also mentioned that the surveyors would be in town this week.
- 12. Bolton & Menk Contract Amendment and letter from Gridor Construction- *Litfin made a motion to table the request for \$42,500 until the next meeting. Meyer seconded. Motion carried.*

NEW BUSINESS

- 13. Arlington Historical Society's request to rehabilitate the entryway to the old fire hall- Grabitske explained that the entryway to the Museum is an eyesore and would like permission to update and fix up the entryway. *Thomes made a motion to give permission to the Arlington Historical Society to update the entryway of the Museum. Ling seconded. Motion carried.*

MISCELLANEOUS BUSINESS

It was requested that the email addresses for the Mayor and Council be put on the City's website. There will not be a Planning & Zoning Meeting this month.

ADJOURNMENT

Motion made by Thomes to adjourn the meeting at 7:43 pm. Litfin seconded. Motion carried.

City Administrator Jessica Steinke

Mayor Matthew Scharpe



Real People. Real Solutions.

1960 Premier Drive
Mankato, MN 56001-5900

Ph: (507) 625-4171
Fax: (507) 625-4177
Bolton-Menk.com

PROPOSAL FOR PROFESSIONAL ENGINEERING SERVICES

Date: December 17, 2021
To: Amy Newson, City Administrator
City of Arlington, MN
From: Jake Pichelmann, P.E.
Subject: Water Treatment Facility Rehabilitation
Engineering Scope and Fee for Construction Services
City of Arlington, Minnesota
Project No.: 0M2.124705

Bolton & Menk, Inc. is pleased to submit the following scope and fee for providing engineering construction services for the City of Arlington's Water Treatment Facility Rehabilitation project. This memorandum outlines our proposed scope of services, fees, and schedule for completing the work.

I. Scope of Services

The engineering construction services through project closeout will include the following major tasks and scope of work:

1. Coordinate and assist with the pre-construction conference to be attended by the City, PeopleService, Bolton & Menk, general contractor, and any subcontractors. Distribute meeting minutes.
2. Coordinate and assist with monthly construction progress meetings and distribute meeting minutes.
3. Review shop drawings and information submitted by contractors for compliance with design concepts, as required by the applicable sections of the technical specifications.
4. Respond to contractor questions regarding interpretation and clarification of contract documents. Issue field orders, work change directives, and request for proposals for any changes to the construction contract.
5. Consult with and advise the City and act as the City's construction representative as provided in the contract documents.
6. Provide Resident Project Representative (RPR) services during construction of the project. RPR services consist of observation of the contractor's work, coordination of testing services and documentation of the work progress. RPR will observe the progress and quality of the executed work of the contractors, and determine, in general, if such work is proceeding in accordance with the contract documents. Approximately 10 to 15 hours per week as needed over the construction timeline in the contract documents.
7. Coordinate and administer all necessary construction material and quality control testing with a certified materials testing company. The Client is responsible for furnishing the costs of any material testing services separately from the scope of services provided by the Consultant.

8. Provide interpretation of plans and specifications.
9. Review the contractor's request for partial payments. Such review shall be based upon the on-site observations and such written documentation as may be available at the time of review. Such review shall not include verification of unit price contract quantities by physical measurement of individual work items.
10. Provide periodic updates, project documentation, assist contractor with record drawings, and provide photo log of progress.
11. Conduct a final inspection of the project to determine, in general, conformance with contract documents, completion requirements, and to assist in evaluation of the final payment request from the contractor.
12. Provide onsite startup and training of City staff for operation and maintenance of the rehabilitated facilities.
13. Provide Record Drawings of the as-built conditions once the project is finalized.
14. Assist the City with all correspondence to the Minnesota Department of Health (MDH) for construction requirements in accordance with the approved Plans and Specifications. This includes all communication and notifications required for construction progress and initiation of operation, submittal of record documents, inspections, and closeout documentation after construction is complete.

II. Proposed Fees

The engineering fees to complete the proposed scope of work, based on the tasks outlined above, will be billed hourly following the current rate schedule. This is an estimated fee as construction unknowns and the contractor can affect the amount of time spent on a project. The estimated construction fee of \$156,400 will not be exceeded without prior authorization from the City of Arlington.

The major tasks, fees, and estimated staff hours is summarized in the table below. The fees represent approximately 1,150 hours of engineering and technician time for construction of the project. It is recognized that some items may take more or less time to complete, and that the consultant will be diligent in completed tasks in a time efficient manner to the satisfaction of the client.

| Task | Estimated Fee | Estimated Hours |
|---------------------------------------|------------------|--------------------|
| Project management and meetings | \$15,000 | 120 |
| Onsite construction inspection | \$70,000 | 520 |
| Shop drawing and submittal review | \$33,400 | 230 |
| Electrical engineering | \$8,000 | 60 |
| Mechanical engineering | \$8,000 | 60 |
| Architectural review/assistance | \$5,500 | 40 |
| Record drawings | \$5,500 | 40 |
| Start-up and operational assistance | \$5,500 | 40 |
| Project closeout and warranty support | \$5,500 | 40 |
| Estimated Total: | \$156,400 | 1,150 Hours |

III. Schedule

Bolton & Menk shall perform the scope of engineering construction services in accordance with the contractor's schedule and completion dates required in the Contract Documents, approximately as follows:

| Item | Schedule |
|-------------------------------|-------------------------|
| Notice of Award / Contracts | December 2021 |
| Notice to Proceed | January 2022 |
| Preconstruction Meeting | January 2022 |
| Construction Period | January – December 2022 |
| Substantial Completion | November 2022 |
| Final Completion and Closeout | December 2022 |

IV. Execution

If the proposed scope and fee for engineering construction services is acceptable by the City of Arlington, please sign/date the space below and return a copy for our records.

Accepted by:

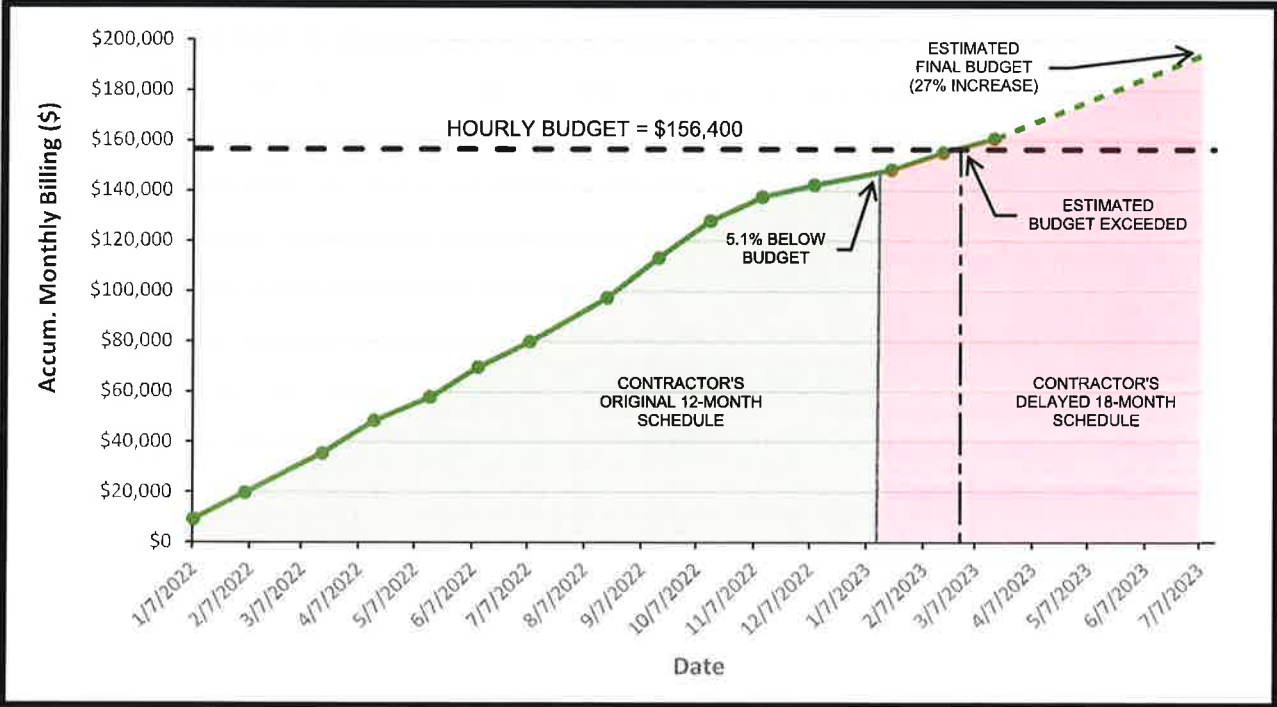
Signature

Date

ARLINGTON, MN - WATER TREATMENT FACILITY REHABILITATION PROJECT
Construction Services Estimated Hourly Budget
Bolton & Menk, Inc.

Estimated Hourly Budget \$156,400.00 (Based on 12-month construction schedule)

| TABLE 1 - INVOICE SUMMARY | | | | | |
|---------------------------|--------------|-----------------|---------------------|---------------------|---------------------|
| Invoice # | Invoice Date | Services Ending | Invoiced | Amount Not Invoiced | Total |
| 0283168 | 1/21/2022 | 1/7/2022 | \$9,456.00 | -- | \$9,456.00 |
| 0285136 | 2/28/2022 | 2/4/2022 | \$10,495.50 | -- | \$10,495.50 |
| 0286749 | 3/31/2022 | 3/18/2022 | \$15,751.00 | -- | \$15,751.00 |
| 0288727 | 4/29/2022 | 4/15/2022 | \$13,040.00 | -- | \$13,040.00 |
| 0289945 | 5/24/2022 | 5/15/2022 | \$9,352.50 | -- | \$9,352.50 |
| 0292796 | 6/28/2022 | 6/10/2022 | \$11,815.00 | -- | \$11,815.00 |
| 0293780 | 7/20/2022 | 7/8/2022 | \$10,145.00 | -- | \$10,145.00 |
| 0296141 | 8/29/2022 | 8/19/2022 | \$17,560.00 | -- | \$17,560.00 |
| 0298563 | 9/30/2022 | 9/16/2022 | \$15,787.50 | -- | \$15,787.50 |
| 0300725 | 10/31/2022 | 10/14/2022 | \$14,621.25 | -- | \$14,621.25 |
| 0302626 | 11/30/2022 | 11/11/2022 | \$9,653.13 | -- | \$9,653.13 |
| 0304346 | 12/30/2022 | 12/9/2022 | \$4,714.38 | -- | \$4,714.38 |
| 0306251 | 1/31/2023 | 1/20/2023 | \$6,017.50 | -- | \$6,017.50 |
| 0308194 | 2/28/2023 | 2/17/2023 | \$6,933.38 | -- | \$6,933.38 |
| 0309453 | 3/31/2023 | 3/17/2023 | \$1,027.00 | \$4,481.50 | \$5,508.50 |
| TBD | April-23 | -- | TBD | -- | TBD |
| TBD | May-23 | -- | TBD | -- | TBD |
| TBD | June-23 | -- | TBD | -- | TBD |
| TBD | July-23 | -- | TBD | -- | TBD |
| Total | | | \$156,369.14 | -- | \$160,850.64 |
| Average | | | -- | -- | \$10,723.38 |



ARLINGTON, MN - WATER TREATMENT FACILITY REHABILITATION PROJECT
Construction Services Estimated Hourly Budget
Bolton & Menk, Inc.

| TABLE 2 - CONSTRUCTION SERVICES HOURLY FEE SUMMARY | | | | | | | | |
|---|---------------------------------------|--------------------------|------------------|------------------------------|------------------|------------------------|--|------------------|
| Task | Task Description | Original Estimate | | Actual (thru 3/17/23) | | Estimated Final | | |
| | | Hours | Amount | Hours | Amount | Hours | Amount | |
| 1 | Project management and meetings | 120 | \$15,000 | 174 | \$21,703 | 200 | \$25,000 | |
| 2 | Onsite construction inspection | 520 | \$70,000 | 680 | \$91,514 | 780 | \$105,000 | |
| 3 | Shop drawing and submittal review | 230 | \$33,400 | 217 | \$31,476 | 250 | \$36,304 | |
| 4 | Electrical engineering | 60 | \$8,000 | 46 | \$6,120 | 60 | \$8,000 | |
| 5 | Mechanical engineering | 60 | \$8,000 | 15 | \$2,040 | 30 | \$4,000 | |
| 6 | Structural engineering | -- | -- | 4 | \$594 | 5 | \$667 | |
| 7 | Architectural review/assistance | 40 | \$5,500 | 21 | \$2,888 | 25 | \$3,438 | |
| 8 | Record drawings | 40 | \$5,500 | 0 | \$0 | 40 | \$5,500 | |
| 9 | Start-up and operational assistance | 40 | \$5,500 | 33 | \$4,515 | 40 | \$5,500 | |
| 10 | Project closeout and warranty support | 40 | \$5,500 | 0 | \$0 | 40 | \$5,500 | |
| Estimated Total | | 1,150 | \$156,400 | 1,190 | \$160,851 | 1,470 | \$198,900 | |
| | | | | | | | Original Estimated Hourly Budget | \$156,400 |
| | | | | | | | Estimated Fee Amendment | \$42,500 |
| | | | | | | | Total Estimated Construction Services Fee | \$198,900 |



Middle Mile Infrastructure

[DATE]

[LANDOWNER NAME]

[LANDOWNER ADDRESS]

Re: Confirmation Letter – Option for Grant of Right-of-Way and Easement

Dear [LANDOWNER]:

The purpose of this letter is to confirm the substance of the recent discussions between you (“Grantor”) and us regarding our mutual interest in pursuing the potential purchase by **Middle Mile Infrastructure, LLC**, a Delaware limited liability company (“Grantee”) of an easement (the “Easement”) for facilities on your property, consisting of approximately [●] acres in [●] County, State of Minnesota (the “Property”). This letter summarizes the understanding of Grantor and Grantee with respect to potential acquisition of the Easement.

1. Grant of Option: Grantor will execute and deliver to Grantee the enclosed Option for Grant of Right-of-Way and Easement (the “Option Grant”). Grantee will be permitted, but not required, to record the Option Grant before the expiration of the Option Period (as defined below).
2. Option Payment: Within ten (10) business days following the full execution of the Option Grant by both parties, Grantee will pay to Grantor an initial payment in the amount of \$[●] (the “Option Payment”), which Option Payment will be delivered to Grantor at the address set forth above.
3. Option Period: Grantee will have the exclusive right and option to exercise the Option Grant for a period of one hundred eighty (180) days following the date of the full execution of the Option Grant (the “Initial Option Period”). If, prior to the expiration of the Initial Option Period, Grantee has not received all necessary site development and building permit approvals from the relevant jurisdiction(s) for the construction of the improvements and facilities related to Grantee's intended use of the Property (the “Approvals”) or for any other reason, Grantee may elect to extend the Initial Option Period for an additional period of one hundred eighty (180) days upon written notice to Grantor (the “Extended Option Period,” and together with the Initial Option Period, the “Option Period”). During the Option Period, Grantor will permit Grantee, its contractors, agents, employees and other representatives, to enter the Property to conduct surveying, evaluations, examinations and testing, including, but not limited to, geological, geotechnical and environmental review (the “Feasibility Testing”) thereon in accordance with the Option Grant. During the Option Period, Grantor, at no additional cost, will cooperate in good faith with Grantee in obtaining all such necessary Approvals from the relevant jurisdiction(s), as may be necessary for Grantee's development of the Property.
4. Option Exercise and Final Payment: If Grantee elects to exercise its option and commence construction, then prior to the expiration of the Option Period, Grantee will pay to Grantor a final payment in the amount of \$[●] (the “Final Payment”), which Final Payment, along with the Option Payment, will constitute the full balance of the consideration for the Option Grant and the rights granted to Grantee therein. Upon Grantor's receipt of the Final Payment and not later than five (5) business days after Grantor's receipt, Grantor will execute and deliver to Grantee the Notice

of Option Exercise and Final Payment setting forth the date on which the Easements will become effective along with a plat showing the location and route of the Easements, in the form attached to the Option Grant as Exhibit A. If Grantee fails to pay the Final Payment to Grantor prior to the expiration of the Option Period, all rights, powers and interests granted to Grantee herein and in the Option Grant will revert to Grantor, and the conveyance will be null and void.

If the foregoing correctly sets forth your understanding, please indicate your acceptance of the terms of the Option Grant by returning to Grantee in the enclosed overnight mailing envelope an executed counterpart of the Option Grant by no later than [●], 202__.

We look forward to pursuing this opportunity with you. Please call ([●]) [●] if you have any questions.

Sincerely,

Middle Mile Infrastructure, LLC

Attachment A

Option for Grant of Right-of-Way and Easement

[See Attached]

This instrument drafted by:
Middle Mile Infrastructure, LLC
1601 Willow Road
Menlo Park, CA 94025

After recording return instrument to:
Hunton Andrews Kurth LLP
951 East Byrd Street
Richmond, VA 23219
Attn: Daniel M. Campbell, Esq.

Send Tax Statements to:

STATE OF MINNESOTA)
)
COUNTY OF [_____])

**OPTION FOR
GRANT OF RIGHT-OF-WAY AND EASEMENT**

THIS OPTION FOR GRANT OF RIGHT-OF-WAY AND EASEMENT (this “Option for Easement”) is made effective as of the date on which this instrument is fully executed as reflected on the signature page hereto. In consideration of the sum of [●] Dollars(s), (\$[●]), the undersigned [_____] (hereinafter called “Grantor”), having an address of [_____], hereby grants to **MIDDLE MILE INFRASTRUCTURE, LLC**, a Delaware limited liability company, its associated and allied companies, its and their successors, assignees, lessees and agents (hereinafter called “Grantee”), having an address of 1601 Willow Road, Menlo Park, CA 94025, the exclusive right and option to acquire a perpetual and exclusive right-of-way and easement (the “Permanent Easement”) to construct, reconstruct, install, modify, supplement, maintain, repair, replace, operate and/or remove facilities, including but not limited to aboveground communications equipment shelters (buildings), fences, underground conduit, communications facilities, ducts, handholds, equipment, cabinets, enclosures, cables, wires, fiber optic cables, aboveground markers and signs and other related or useful, improvements and facilities (collectively, the “Facilities”), for the transmission of signals used in the provision of communication, video and/or information services and/or any other services or uses for which the Facilities may be used, together with the right to have commercial utility (electric power, gas, water, telephone, etc.), and Grantee’s fiber optic cable service extended to the Facilities, as necessary, to lie in, under, over, upon and across Grantor’s land situated in the County of [●], State of Minnesota and more particularly described as follows:

[Describe parent tract] (“Grantor’s Property”)

The Permanent Easement shall be located [Describe Easement Location] on Grantor's Property described above (the "Easement Area").

During the periods of testing, construction and maintenance, Grantee shall also have the right to use strips of land twenty feet (20') in width, adjacent to and on each side of the Permanent Easement, and running the length thereof (the "Temporary Easement" and, together with the Permanent Easement, the "Easements"), as temporary work space during any construction, operations and maintenance related to the Facilities. Grantee, its agents, employees, independent contractors, subtenants, vendors, licensees, tenants and invitees shall have the use of the Easements as described herein, seven (7) days a week, twenty-four (24) hours a day. The Permanent Easement shall be perpetual and shall not expire except upon the recording of a termination and release executed and delivered by Grantee. The Easements described herein shall run with the title to Grantor's Property. Grantor agrees that the Facilities shall at all times be and remain the property of Grantee.

Grantor further conveys to Grantee, its contractors, agents, employees and other representatives, the following incidental rights and powers:

- (1) Ingress and egress upon and across Grantor's Property to and from the Easements and the Facilities for the purpose of exercising the aforesaid rights. Grantee shall have the further right of ingress to and egress from the Easements over such private roads as may now or hereafter exist on Grantor's Property. If there are no public or private roads reasonably convenient to the Easements, Grantee shall have such right of ingress and egress over Grantor's Property adjacent to the Easements and lying between public and private roads and the Easements in such manner as shall occasion the least inconvenience to Grantor practicable. Grantee shall be responsible for all damages to Grantor's Property caused by Grantee directly resulting from the exercise of such rights of ingress and egress. Grantee agrees to pay for damage to Grantor's pre-existing fences and growing crops arising from the construction and maintenance of the Facilities.
- (2) To maintain said Easement Area free and clear of all improvements, structures, fences, signs, and other obstructions, including the right to prevent excavation and construction activities within the Easement Area, which in the judgment of Grantee may endanger or interfere with the proper and efficient construction, operation, repair and maintenance of the Facilities located within the Easement Area, with all the rights and privileges necessary or convenient for the full enjoyment and use thereof, for all the purposes above stated.
- (3) To clear and keep clear all trees, roots, brush, vines, and overhanging limbs from the surface and subsurface of the Permanent Easement and the Facilities and, during construction periods only, the surface and subsurface of the Temporary Easement. Said right shall not relieve Grantor of the duty as owner to trim or remove trees, roots, brush, vines, overhanging limbs and other obstructions to prevent danger or damage to property or persons.
- (4) To install and maintain exclusionary fencing and other security features around the Permanent Easement, the Facilities and the Temporary Easement.
- (5) To install locking gates in any fence crossing the Easements.
- (6) To conduct surveying, evaluations, examinations and testing (including, but not limited to, geological, geotechnical and environmental review) on Grantor's Property ("Feasibility Testing"), which, for the avoidance of doubt, shall not be deemed construction for purposes of this Option for Easement, and Grantee shall not be required to deliver the Final Payment (as defined below) in order to conduct such Feasibility Testing.

Notwithstanding anything contained herein to the contrary, Grantee, at its cost and expense, shall with reasonable promptness, repair, restore and reseed the ground cover on the Easement Area to as nearly as reasonably possible to the same condition which existed prior to the commencement of any land disturbance activities undertaken by Grantee, provided that Grantee shall not be required to replace any buildings, structures, trees, fences, signs or other obstructions removed as part of the initial installation.

Grantor shall have the right to use the land occupied by the Easements and the Facilities for any purpose not inconsistent with the rights hereby granted to Grantee, provided such use shall not injure or interfere with the proper operation, maintenance, or repair of, access to, or extensions or additions to, the Facilities; and provided that no excavation, buildings, structures or obstructions (other than fences and gates which are expressly permitted, provided they shall not exceed ten feet from ground level without the prior written approval of Grantee) may be erected upon the perimeter of said Easement Area, and no change will be made by grading or otherwise to the surface or subsurface of said Easement Area, without the prior written approval of Grantee.

It is agreed and understood that this Option for Easement contains all agreements, promises and understandings between Grantor and Grantee and that no verbal or oral agreements, promises or understandings shall be binding upon either Grantor or Grantee in any dispute, controversy or proceeding at law, and any addition, variation or modification to this Option for Easement shall be void and ineffective unless made in writing and signed by the parties hereto. This Option for Easement and the performance thereof shall be governed, interpreted, construed, and regulated by the laws of the State of Minnesota. This Option for Easement shall extend to and bind the heirs, personal representatives, successors and assigns of the parties hereto. This Option for Easement may be executed in any number of counterparts which together shall constitute one and the same instrument, and the signature of any party to any counterpart of this Option for Easement may be appended to any other counterpart hereof.

Grantee shall have the exclusive right and option to acquire the Easements for a period of one hundred eighty (180) days following the date of the full execution of this Option for Easement (the "Initial Option Period"). If, prior to the expiration of the Initial Option Period, Grantee has not received all necessary site development and building permit approvals from the relevant jurisdiction(s) for the construction of the improvements and facilities related to Grantee's intended use of Grantor's Property (the "Approvals") or for any other reason, Grantee may elect to extend the Initial Option Period for an additional period of one hundred eighty (180) days upon written notice to Grantor (the "Extended Option Period," and together with the Initial Option Period, the "Option Period"). During the Option Period, Grantor, at no additional cost, agrees to cooperate in good faith with Grantee in obtaining all such necessary Approvals from the relevant jurisdiction(s), as may be necessary for Grantee's development of Grantor's Property.

If prior to the expiration of the Option Period, Grantee elects to exercise its option to acquire the Easement and commence construction on Grantor's Property, Grantee shall pay to Grantor the sum of [●] Dollars (\$[●]) (the "Final Payment"). The Final Payment, together with the Option Payment previously delivered to Grantor, shall constitute the full balance of the consideration for the conveyance of the Easements. The Final Payment shall be made to Grantor at the following address: [●]. Grantee's failure to pay the Final Payment prior to the expiration of the Option Period shall cause a reversion to Grantor of all rights, powers and interests herein granted, and this Option for Easement shall be null and void.

Promptly following Grantor's receipt of the Final Payment and not later than five (5) business days after Grantor's receipt, Grantor shall execute and deliver to Grantee, in recordable form, a Notice of Option Exercise and Final Payment setting forth the date on which the Easements will become effective (the "Commencement Date") along with a plat showing the location of the Easements, in the form attached hereto as Exhibit A, and Grantee is hereby authorized to record such notice in the Recorder's Office for the relevant jurisdiction(s).

Grantor warrants and represents that Grantor is vested with fee simple title to Grantor's Property, and that the Easements are hereby granted to Grantee free and clear of all liens and encumbrances other than those of record prior to this Option for Easement, and Grantor will warrant and defend title to the premises encumbered with the Easements against all claims.

Grantee may freely assign, sublease, license or otherwise convey all or any portion of its rights and interests under this Option for Easement without obtaining the consent of Grantor. Grantee further shall have the right to grant co-easements, separate easements, sub-easements, licenses, leases or similar rights to one or more parties in Grantee's rights hereunder. For the avoidance of doubt, no change of stock ownership, partnership interest or control of Grantee or transfer upon partnership or corporate dissolution of Grantee shall require the consent of Grantor.

Each of Grantor and Grantee shall execute and deliver to the other party such other documents, and carry out such other acts, as may be reasonably necessary to carry out the intent of this Option for Easement.

The covenants, rights, terms, conditions, and provisions herein shall extend to and be binding upon the heirs, executors, administrators, personal representatives, successors, assigns, lessees and agents of the parties hereto.

[Signatures and Notarial Acknowledgements Follow]

IN WITNESS WHEREOF, Grantor and Grantee have each executed this Option for Easement as of the date(s) set forth below.

[Note to Drafter: include marital status of Grantor in documents and acknowledgements. Copy Grantor signature block if needed.]

GRANTOR:

_____,
a _____

Signature

Typed or Printed Name

Grantor's Mailing Address:

ACKNOWLEDGEMENT

STATE OF _____ [MINNESOTA]
COUNTY OF _____

I certify that _____, as _____ of _____, a _____, personally came before me this day and acknowledged to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated.

Date: _____

WITNESS my hand and notarial seal.

{AFFIX SEAL}

Notary Public
Print Name: _____
My Commission Expires: _____

GRANTEE:

MIDDLE MILE INFRASTRUCTURE, LLC,
a Delaware limited liability company

Signature

Printed Name

Grantee's Mailing Address:
1601 Willow Road
Menlo Park, CA 94025

ACKNOWLEDGEMENT

STATE OF _____ [MINNESOTA]
COUNTY OF _____

I certify that _____, as _____ of _____, a
_____, personally came before me this day and acknowledged to me that he or she voluntarily
signed the foregoing document for the purpose stated therein and in the capacity indicated.

Date: _____

WITNESS my hand and notarial seal.

{AFFIX SEAL}

Notary Public

Print Name: _____

My Commission Expires: _____

Exhibit A

(See Attached)

This instrument drafted by:
 Middle Mile Infrastructure, LLC
 1601 Willow Road
 Menlo Park, CA 94025

After recording return instrument to:
 Hunton Andrews Kurth LLP
 951 East Byrd Street
 Richmond, VA 23219
 Attn: Daniel M. Campbell, Esq.

Send Tax Statements to:

STATE OF MINNESOTA)
 COUNTY OF [])

**NOTICE OF OPTION EXERCISE AND FINAL PAYMENT UNDER
 OPTION FOR GRANT OF RIGHT-OF-WAY AND EASEMENT**

NOTICE IS HEREBY GIVEN on this __ day of ____, 202__, that **MIDDLE MILE INFRASTRUCTURE, LLC**, a Delaware limited liability company, or its assignee, hereinafter referred to as "Grantee" having an address of 1601 Willow Road, Menlo Park, CA 94025, pursuant to the rights conveyed to it by that certain OPTION FOR GRANT OF RIGHT-OF-WAY AND EASEMENT ("Option for Easement"), recorded as shown below, has caused the timely tendering of payment of the full and final consideration due under said Option for Easement to the undersigned Grantor in the amounts as set forth therein and covering lands more particularly described in said Option for Easement. Pursuant to the terms of the Option for Easement, Grantor hereby grants to Grantee Easement(s), and the Commencement Date, which represents the date on which the Easement(s) became effective, is hereby declared to be ____, 202__. The plat showing the location of the Easements is attached hereto as Exhibit A.

The Option for Easement was recorded on _____ [in Book _____ at page _____]
 in the Recorder's Office of [●] County, Minnesota.

All capitalized terms used but not defined herein shall have the meaning given to them in the Option for Easement.

Nothing herein contained shall, or shall be construed to, modify in any way or terminate any of the rights and obligations of the parties under and by virtue of the grant of Option for Easement on the lands therein described.

[Signature Page Follows]

IN WITNESS WHEREOF, Grantor has executed this Notice of Option Exercise as of the date and year first above written.

GRANTOR:

Signature

Typed or Printed Name

Date: _____

Seller's Mailing Address:

ACKNOWLEDGEMENT

STATE OF _____ [MINNESOTA]
COUNTY OF _____

I certify that _____, as _____ of _____, a _____, personally came before me this day and acknowledged to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated.

Date: _____

WITNESS my hand and notarial seal.

{AFFIX SEAL}

Notary Public
Print Name: _____
My Commission Expires: _____

Exhibit A

Easement Plat

This Document Drafted by:
Finley Engineering Company, Inc.
BethAnn Winter
1981 Engebretson Street
Slayton, MN 56172

LEASE

THIS AGREEMENT, made and entered into by and between

City of Arlington

(hereinafter collectively referred to as the “**Lessor**” or “**Lessors**”) and

Nuvera Communications, Inc.

(hereinafter referred to as “**Lessee**”).

WHEREAS, the Lessor is the owner of real estate situated in Sibley County, Minnesota (hereinafter referred to as “**the Property**”, “**the real estate**”,

or “**the leased premises**”) more particularly described as follows, to wit:

A 30' X 50' area along the West property line of Parcel ID 31.07.16.010. at address 600 Main St E.

Legal Description after Survey

and

WHEREAS, the parties desire to enter into a Lease.

NOW, THEREFORE, the Lessor and Lessee agree as follows:

1. **Leased Premises**: The Lessor does hereby lease and let unto the Lessee the premises situated in Sibley County, Minnesota, legally described as follows, to wit:

Description: A parcel of land located in the City of Arlington, NW1/4 SW1/4 of Section 10, Township 113 North, Range 27 West, Sibley County, Minnesota described as follows:

A 30' X 50' area of the property. *Legal description defined after survey.*

- 1.1 **Access:** The Lessee is granted access over and upon the Lessor's adjoining property for vehicular access to the leased premises. The access shall permit the Lessee to drive across the Lessor's adjoining property to access the leased premises.
2. **Term of the Lease:** That the term of this Lease shall be Thirty (30) years commencing _____ 2023 and ending on the _____ 2053.
3. **Payments:** The Lessee shall pay rent to the Lessor as follows:

3.1 Rent is \$2,400 per year. Lessee shall remit rent payment each year on the anniversary of the lease commencement date.

3.2 **Renewal terms:** The Lessee shall be permitted to renew this lease for successive 10 - year terms after the expiration of the initial Thirty -year term.

3.2(a) To cause such renewal, the Lessee shall give notice to the Lessor, in writing, of the Lessee's intention to renew the Lease at any time during the final twelve (12) months of the expiring lease term. Such notice shall be effective upon mailing to the Lessor at the address set forth herein.

3.2(b) In the event the Lessee gives such notice, the Lessor will have the ability to renegotiate the annual rent and amend the lease to reflect the new rate for the next renewal term. The remainder of the lease shall continue without modification. If a new rate is not successfully negotiated, the annual rent for each of the option periods shall be calculated as follows:

i. The term "C.P.I." means the Consumer Price Index of the Bureau of Labor Statistics of the United States Department of Labor, specifically the "Consumer Price Index - for All Urban Consumers, All Cities, All Items for the Midwest Urban, Size D - Non-metropolitan (less than 50,000) region, or any successor index thereto".

ii. The annual rent payable for the initial term of this lease, as set forth in Section No. 3.1, shall be multiplied by a fraction, the numerator of which shall be the C.P.I. of the calendar year during which the option period commences and the denominator of which shall be the C.P.I. for the year in which the original lease term commenced. The sum calculated shall constitute the new annual rent during the option period but in no event shall the new annual rent be less than rent payable for the year immediately preceding the commencement of the option.

Lessee may renew the lease up to 7 times for a total lease period of 100 years.

3.3 **Termination of the Lease by the Lessee:** The Lessee may terminate this Lease at any time upon three hundred and sixty-five days' notice to the Lessor. In the event of such termination, the Lessee shall pay to the Lessor an amount equal to the rent due for the remaining term of the Lease. In the event of termination during any renewal term, the Lessee shall be obligated only for the unpaid rent due for the unexpired portion of the remaining renewal term.

3.4 **Termination of the Lease by the Lessor** The Lessor may terminate this Lease at any time upon three hundred and sixty five days' notice to the Lessee. In the event of such

termination, the Lessor shall pay to the Lessee an amount equal to all costs associated with the Lessee for relocating the Lessee's building, communications network equipment, and fiber optic cable facilities to another location suitable to continue providing service to the community.

4. Representations and Warranties of the Lessor:

- 4.1 The Lessor represents and warrants that the Lessor has good and marketable title in fee simple to the real estate, which is the subject of this lease, free and clear of all encumbrances, charges, rights, or conditions. The Lessor represents and warrants that the Lessor has the right to convey a valid leasehold interest in the leased premise to the Lessee in accordance with the terms of this Lease.
- 4.2 The Lessor represents and warrants that the Lessor shall deliver actual possession of the premises, and there shall be no tenants or others who will claim a right of use in the property other than the Lessee according to the terms of this Lease.
- 4.3 The Lessor represents and warrants that there are no hazardous wastes or hazardous substances, as those terms are defined in any and all applicable federal and/or state laws, and that there are no toxic substances, petroleum, asbestos, PCBs, pollutants, or contaminants which have been generated, stored, used, buried, or disposed of on, in, or under, or in any way which would adversely affect the leased premises, including ground water located thereon.
- 4.4 The Lessor represents and warrants that the Lessor is not now nor is the Lessor currently threatened with any legal action or other proceeding before any Court or administrative agency relating to or affecting the real estate or any portion thereof. The Lessors have not been charged with and are not presently under investigation regarding any violation of law or administrative regulation, federal, state, or local, concerning the real estate.
- 4.5 The Lessor represents and warrants that there has been no activity conducted on the real estate which may give rise to any liability to the Lessee under any applicable federal, state, or local environmental protection, health, safety, or similar law, whether statutory or under common law.
- 4.6 The Lessor represents and warrants that there are no public improvements or condemnation actions affecting the real estate which have been completed or are in progress for which assessments may be levied after closing which will affect the Lessee.
- 4.7 The Lessor represents and warrants that the Lessee will have direct legal access to and abut on a public right of way and maintained roadway, which roadway provides a valid means of ingress and egress to and from the leased real estate.
- 4.8 The Lessor represents and warrants that there are no underground tanks on the real estate nor are there any transformers, capacitors, or other appliances used in or stored upon the real estate.

- 4.9 The Lessor represents and warrants that there is no urea formaldehyde insulation and no asbestos on the owned real estate.
- 4.10 That all representations and warranties of the Lessor contained in the Lease shall survive closing and are incorporated herein by reference.
- 4.11 That the Lessee shall have continuous and uninterrupted use of the premises during the term of the Lease.
5. **Facilities Abandoned in Place:** Within 60 days after the termination of this Lease, the Lessee shall remove any materials, buildings or above-ground improvements made to the leased premises. The Lessee may, at the Lessee's option, remove, or abandon in place any buried or underground improvements. Upon termination of this Lease pursuant to this provision by the Lessee, the Lessee shall have no further obligation or liability to the Lessor for acts or events occurring upon the leased premises of the Lessor, and the Lessor shall be solely and exclusively responsible for the leased premises. In order to ensure compliance with the Section, in conjunction with the execution of this Lease, Lessee shall provide Lessor with a deposit or escrow in the amount of \$1,500.00, which shall be fully refunded to Lessee upon full compliance with this Section.
6. **Condemnation:** In the event that condemnation proceedings are initiated as to the real estate which in the opinion of the Lessee, adversely affect the Lessee's utilization of the leased premises, the Lessee may, at the Lessee's option, terminate this Lease upon One Hundred Eighty (180) days' written notice, and after such One Hundred Eighty-day period, shall have no further obligation for any rental payments due hereunder, notwithstanding the language of paragraph 3 above.
7. **Assignment:** Lessee shall not sublease all or any part of the leased premises, or assign this lease in whole or in part without Lessor's consent, such consent not to be unreasonably withheld or delayed.
8. **Payment of Real Estate Taxes:** The Lessor shall be solely responsible for the payment of all real estate taxes, special assessments, or other charges levied against or affecting the leased real estate.
9. **Groundskeeping and Maintenance:** Lawn maintenance and snow removal on the leased real estate will be taken care of by the Lessor.
10. **Memorandum:** Upon execution of this Lease, the Lessor and Lessee agree to execute a Memorandum of this Lease in recordable form, which the Lessee shall have the right to record at the Lessee's own expense. Upon expiration of this Lease as provided herein, Lessee agrees to deliver, upon the request of the Lessor, a Quit Claim Deed releasing the Leasehold interest of the Lessee.
11. **Binding Effect:** That this Agreement shall be binding upon and inure to the benefit of all the parties hereto, as well as their respective heirs, representatives, successors, and assigns.

12. **Quiet Enjoyment:** The Lessor covenants that the Lessor will not interfere or permit others to interfere with, obstruct, or in any other manner limit or impair the free use and access of the Lessee in accordance with the terms of this Lease.
13. **Entire Agreement:** That this Lease constitutes the entire agreement between the parties and may be modified by the parties only in writing.
14. **Payment of Rent:** That the rental to be paid in accordance with this Lease shall be paid in monthly installments in the form of internet service to the Lessor or Lessors at the following address:

City of Arlington
 204 Shamrock Drive
 Arlington, MN 55307

All notices to be given under the terms of this Lease shall be given at the addresses set forth below, and are deemed to have been given if mailed by first class mail, postage prepaid:

A. As to the Lessor:

City of Arlington
 204 Shamrock Drive
 Arlington, MN 55307

B. As to the Lessee:

Nuvera Communications, Inc.
 27 N. Minnesota Street
 New Ulm, MN 56073

Dated this _____ day of _____ 2023.

Lessee

Lessor

By: _____

By: _____

Title: _____

Title: _____

COUNTY OF SIBLEY

The foregoing instrument was acknowledged before me this ____ day of _____, 2023, by ???, Mayor of City of Arlington.

Notary Public

STATE OF MINNESOTA

COUNTY OF SIBLEY

The foregoing instrument was acknowledged before me this ____ day of _____, 2023, by _____, Nuvera Communications, Inc.

Notary Public

From: [Don Burgess](#)

Sent: Friday, April 28, 2023 12:49 PM

To: [Jaime Weikle](#)

Subject: Arlington - Fire Antenna Pole in Back of FD/EOC

Hello Jaime:

I am circling back now that is spring time and was wondering if your still ok with me submitting a formal request to the new city administrator and city council our radio club request for us to install our UHF Antenna on the pole in back This antenna is the same one on our portable trailer uses, but we would now drill a small 3/4" OD Hole into the cement wall in the garage and plug it into our portable repeater and it would remain there to help strengthen our radio response for Arlidazzle and any emergency needs that would arise in the immediate area.

All I am asking for is a letter of support from your Ambulance department that I may submit on our team's formal request to the city for its use.

If you like, I can even type something up that is nice and simple and have your signature and title page added too???

Just let me know your thoughts here and see if you feel this would be value added to the city of Arlington and Sibley County.

Thank you,

Don

Don Burgess

KC0QNA

Sibley County Emergency Radio Coordinator

kc0qna@yahoo.com

Cell: 507-241-0270



**City
Administrator**

May 8, 2023

Jessica Steinke
City Administrator
jsteinke@arlingtonmn.com

Re: Radio Antenna Request

A request by Don Burgess and Sibley County Emergency Radio Club is being put forth for city review to add an antenna to the south exterior wall of the EMS building. The purpose of the antenna would aid the club with communication during the Arli-Dazzle event. This could also serve as a back-up source for communication should a significant emergency event occur.

Based on the information I have been provided about the project as well as feedback from Police, EMS and Fire, I would support the addition of the antenna as it would be a benefit to the city.

Sincerely,

A handwritten signature in black ink, appearing to read 'J. Steinke', is written over a faint, large watermark of a funnel.

Jessica Steinke
City Administrator



Arlington Police Department

Glenn Gerads, Chief of Police

108 4th Ave. NW, Arlington, MN 55307
Office: (507)964-5200 Fax: (507)964-2737
E-mail: police@arlingtonmn.gov

04/28/2023

A request by Don Burgess and Sibley County Emergency Radio Club is being put forth for city review to add an antenna to the south exterior wall of the EMS building. The purpose of the antenna would aid the club with communication during the Arli-Dazzle event. This could also serve as a back-up source for communication should a significant emergency event occur.

This project would cause minimal intrusion into the structure. Based on the information I have been provided about the project I would support the addition of the antenna as it would be a benefit to the city.

Glenn Gerads

A handwritten signature in black ink, appearing to read "G. Gerads".

Chief of Police

Arlington Police Department
108 4th Avenue NW
Arlington, MN 55307

www.arlingtonmn.com

----- Forwarded Message -----

From: Jaime Weikle <jweikle@arlingtonmn.com>

To: Jessica Steinke <jsteinke@arlingtonmn.com>

Cc: Don Burgess <kc0qna@yahoo.com>; Glenn Gerads <ggerads@arlingtonmn.com>;
'dougmackenthun@yahoo.com' <dougmackenthun@yahoo.com>

Sent: Friday, April 28, 2023 at 01:06:12 PM CDT

Subject: FW: Arlington - Fire Antenna Pole in Back of FD/EOC

Good afternoon!

Please see Don's email below. As the Ambulance Manager, I fully support this idea for both ease of process and accessibility. Please consider this as my formal response to his request. I would highly recommend proceeding with this project.

Jaime Weikle, NRP, CADS

Arlington Area Ambulance Manager

Office: 507-964-2828

Cell: 612-357-2749

Fax: 507-964-5973

jweikle@arlingtonmn.com

City of Arlington

204 Shamrock Drive

Arlington, MN 55307

Confidentiality Notice: This e-mail and any attachment may contain confidential information that is legally privileged. This information is intended only for the use of the individual or entity named above. The authorized recipient of this information is prohibited from disclosing this information to any other party

----- Forwarded Message -----

From: Doug Mackenthun <dougmackenthun@yahoo.com>

To: Don Burgess <kc0qna@yahoo.com>

Sent: Monday, May 1, 2023 at 06:28:46 AM CDT

Subject: Re: Arlington FD Wood Pole - Radio Club Repeater Install - Adding Antenna for Sibley Radio Club & Arlidazzle

Good Morning Don

I am for it I feel if it helps out during Arlidazzle that is a good thing. If the need would ever happen to pop up to have to use the radios in a crisis it just makes it a faster set up.

Have a wonderful day.

Chief Mackenthun

[Sent from Yahoo Mail on Android](#)

On Fri, Apr 28, 2023 at 9:44 AM, Don Burgess

<kc0qna@yahoo.com> wrote:

Hello Chief Mackenthun:

I am circling back now that is spring time and was wondering if your still ok with me submitting a formal request to the new city administrator and city council our radio club request for us to install our UHF Antenna on the pole in back This antenna is the same one on our portable trailer uses, but we would now drill a small 3/4" OD Hole into the cement wall in the garage and plug it into our portable repeater and it would remain there to help strengthen our radio response for Arlidazzle and any emergency needs that would arise in the immediate area.

All I am asking for is a letter of support from your department that I may submit in our team's formal request to the city for its use. Once it is approved by the city, I would then work with you and see if we could do a time and place to climb the pole and place the antenna in the right location to NOT sure any transmissions of other antennas on there or the siren in place.

If you like, I can even type something up that is nice and simple and have your signature and title page added too???

Just let me know your thoughts here and see if you feel this would be value added to the city of Arlington and Sibley County.

Thank you,

Don

Don Burgess



Mayoral Proclamation
City of Arlington, No. 01-2023

EMS WEEK PROCLAMATION

To designate the Week of May 21-27, 2023, as Emergency Medical Services Week

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, emergency medical services has grown to fill a gap by providing important, out of hospital care, including preventative medicine, follow-up care, and access to telemedicine; and

WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other our hospital medical care providers; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week; and

THEREFORE, I Matthew Scharpe, Mayor of Arlington, MN in recognition of this event do hereby proclaim the week of May 21-27, 2023, as

EMERGENCY MEDICAL SERVICES WEEK

With the EMS Strong theme, EMS Week: Where Emergency Care Begins, I encourage the community to observe this week with appropriate programs, ceremonies, and activities.

Name and Title of Official



Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION 22-2023

A RESOLUTION ACCEPTING A DONATION AND DESIGNATING ITS USE

WHEREAS, Minnesota State Statutes 465.03 states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, the City may not, however, accept or use gifts for religious or sectarian purposes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members; and

WHEREAS, the City of Arlington has received a donation of \$2,600.00 from McLeod Cooperative Power-Operation Round Up Program to be used for the Arlington Fire Department ; and

WHEREAS, charitable contributions to governmental units are tax-deductible under Section 170(c)(1) of the Internal Revenue Code if made for public purpose, and

WHEREAS, the Arlington City Council would like to express its thankfulness for this gracious community support, and

NOW THEREFORE BE IT RESOLVED, pursuant to Minnesota State Statute 465.03 the Arlington City Council does hereby accept the aforementioned donation.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____; and upon poll being taken thereon the following voted in favor thereof: _____; and the following voted against the same: _____; and the following abstained from voting: _____; and the following were absent: _____.

The foregoing resolution was adopted by the City Council of the City of Arlington this 15th day of May 2023.

Signed: _____
Mayor Matthew Scharpe

Attest: _____
City Administrator Jessica Steinke

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.



3515 11th St. East, Glencoe, MN 55336
Phone: (320) 864-3148 | 800-494-6272
www.mcleodcoop.com

March 15, 2023

Arlington Fire Department
204 Shamrock Drive
Arlington, MN 55307

Dear Doug;

The Members of McLeod Cooperative Power Association are pleased to award your organization with a donation of \$2,600.00 through its Operation Round Up Program. Your check is enclosed.

Our Operation Round Up Board selected twenty (20) projects, from the twenty-five (25) applications received, that they felt would make the greatest impact to help persons in need in our region and would serve the greatest number of people.

We encourage you to apply for funding for future projects.

Sincerely,

A handwritten signature in black ink, reading "Robert P. Thomes". The signature is written in a cursive style with a large, prominent "R" and "T".

Robert P. Thomes
Assistant Member Service Manager
McLeod Cooperative Power Association



McLeod Cooperative Power
 3515 11th St. East
 Glencoe, MN 55336-0070

PLEASE DETACH AND RETAIN

No. 20230264
 Date: 04/06/2023

| DATE | INVOICE | DESCRIPTION | GROSS | NET |
|----------------------------------|---------------------|-------------|------------------|----------|
| 03/15/2023 | 2023 RNDUP DONATION | DONATION | 2,600.00 | 2,600.00 |
| Vendor: 8261 ARLINGTON FIRE DEPT | | | Totals: 2,600.00 | 2,600.00 |

THIS CHECK IS VOID WITHOUT A COLORED BACKGROUND AND WATERMARK/LINES ON THE BACK - HOLD AT ANGLE TO VIEW



McLeod Cooperative Power
 3515 11th St. East
 Glencoe, MN 55336-0070

No. 20230264

75-16167919

SECURITY
 BANK & TRUST CO
 Glencoe, MN

TWO THOUSAND SIX HUNDRED AND NO / 100*****

PAY ARLINGTON FIRE DEPT
 TO THE ORDER OF 204 SHAMROCK DR
 ARLINGTON MN 55307

| DATE | CHECK NO. | AMOUNT |
|------------|-----------|-----------------|
| 04/06/2023 | 20230264 | \$*****2,600.00 |

RIPU
Stephanie J. Juel

8261



Arlington Police Department

Glenn Gerads, Chief of Police

108 4th Ave. NW, Arlington, MN 55307

Office: (507)964-5200 Fax: (507)964-2737

E-mail: police@arlingtonmn.gov

APRIL 2023 – 371 Recorded ICR's

| | |
|--------------------------------|-----|
| Traffic Stops | 108 |
| Business/Door Checks | 97 |
| Agency Assist | 28 |
| Park Checks | 25 |
| Directed Patrol/Traffic Detail | 21 |
| School Patrols | 15 |
| Suspicious Activity | 6 |
| Animal Calls | 6 |
| Civil Matters | 6 |
| Public Relations/School Event | 6 |
| Medical Calls | 5 |
| Informational | 5 |
| Welfare Checks | 4 |
| Residence Watch | 4 |
| Apartment Checks | 4 |
| Public Assist | 4 |
| Driving Complaint | 3 |
| Noise Complaint | 3 |
| Motorist Assist | 3 |
| Child Protection/Custody | 3 |
| Harassment Complaint | 3 |
| Accidents | 2 |
| Ordinance/Parking Violations | 2 |
| Property Damage | 1 |
| Fire Call | 1 |
| Vandalism | 1 |
| Vehicle Lockouts | 1 |
| Theft | 1 |
| Adult Protection | 1 |
| 911 Hang-up | 1 |
| Child Endangerment | 1 |
| Criminal Sexual Conduct | 1 |
| Found Property | 1 |

Glenn Gerads #301
Chief of Police



Arlington Police Department

Glenn Gerads, Chief of Police

108 4th Ave. NW, Arlington, MN 55307

Office: (507)964-5200 Fax: (507)964-2737

E-mail: police@arlingtonmn.gov

APRIL 2023

4-1-23

- Agency Assist/VOR – 22000 Block 411th Ave.
- Agency Assist/Alarm – 700 Block W. Main St. (SO)
- VOR – Intersection Cty. Rd. 12 & Hwy 5 (SO)
- Welfare Check – Intersection Circle Dr. & Cty. Rd. 12
- Traffic Stop – Intersection Hwy 5 & W. Chandler St.
- Business Check – 500 Block 2nd Ave. NW
- Business Check – 500 Block Freedom Dr.
- Traffic Stop – Intersection Hwy 5 & 260th St.
- Traffic Stop – Intersection Hwy 5 & W. Brooks St.
- Business Check – 23100 Block 401st Ave.
- Traffic Stop – Intersection 411th Ave. & W. Main St.
- Business Check – 500 Block 2nd Ave. NW
- Business Check – 500 Block 2nd Ave. NW
- Business Check – 23200 Block 401st Ave.
- Traffic Stop – Intersection Hwy 5 & Marion Dr.
- Traffic Stop – Intersection Hwy 5 & Marion Dr.
- Business Check – 100 Block 1st Ave. N.
- Medical Call/Agency Assist – 300 Block 4th Ave. NW

4-2-23

- Park Check – 300 Block 1st Ave. S.
- Ordinance Violation – 500 Block W. Baker St.
- Traffic Stop – Intersection Hwy 5 & W. Adams St.
- Traffic Stop – 100 Block 1st Ave. N.
- Agency Assist – 500 Block 4th St., Gaylord
- Directed Patrol/Traffic Detail – 400 Block E. Adams St.
- Park Check – 24200 Block 387th Ave.
- Business Check – 23200 Block 401st Ave.
- Suspicious Activity – Intersection Hwy 5 & 2nd Ave. NW
- Medical Call/Agency Assist – 300 Block 4th Ave. NW
- Agency Assist/Suspicious Activity – Intersection Hwy 5 & W. Baker St. (SO)

4-3-23

- Public Assist – 100 Block 4th Ave. NW
- Agency Assist – 100 Block 4th Ave. NW
- Directed Patrol/Traffic Detail – 400 Block E. Adams St.
- Park Check – 500 Block W. Douglas St.
- Informational – 100 Block 7th Ave. SW
- Civil Matter/Paper Service – 600 Block Marion Dr.

Executive Summary

I am presenting this proposal to highlight the need for additional compensation above the noted pay scale for the Ambulance Department.

Strategy Proposal

The Ambulance Department would like to request an increase in wages for EMR's, EMT's and Paramedics Proposed wage changes include Increasing the pay as follows in 2023:

On-Call remains at \$6.25/hr. ****No Change****

Emergency Medical Responders (EMR) from \$13.00/hr. to \$16.00/hr.

Emergency Medical Technicians (EMT) from \$17.00/hr. to \$18.00/hr.

Paramedics (Medic) from \$28.00/hr. to \$29.00/hr.

Needs Assessment

This proposal is intended to be two-fold. To maintain the integrity of our Ambulance Service schedule and offer a competitive stance to our current employees to aid in the retention of our valuable staff. Management has identified the importance of remaining competitive regarding EMS pay. There were multiple issues that were brought to head. One, being a part-time ALS ambulance service in what is considered "Out-State" (meaning not within the metro area) and two, larger metro-based ambulance service that border our PSA (Primary Service Area). To maintain the needs of the community, we need to remain competitive in the market of EMS pay or we risk our own staff seeking better compensation elsewhere.

***Salary/Hourly Wage Comparison**

Ridgeview Medical Center currently pays their Paramedics \$23-\$40/hr. and EMT's \$18-\$25/hr.

Mayo Clinic Health Systems currently pays their Paramedics \$26-\$33/hr. and EMT's \$17-\$22.50/hr.

Allina Health Systems currently pays their Paramedics \$27.75-\$40.10/hr. and EMT's \$20.25-\$29.26/hr.

Both MCHS and Allina factor in Paramedic and EMT experience when offering a wage to employees.



Arlington Police Department

Glenn Gerads, Chief of Police

108 4th Ave. NW, Arlington, MN 55307

Office: (507)964-5200 Fax: (507)964-2737

E-mail: police@arlingtonmn.gov

- Traffic Stop – Intersection Hwy 5 & 411th Ave.
- Park Check – 24200 Block 387th Ave.
- Agency Assist/Driving Complaint – Intersection Hwy 5/25 & Sibley/Carver line
- Business Check – 23200 Block 401st Ave.
- Business Check – 200 Block Shamrock Dr.
- Residence Watch – 300 Block Frenzel Dr.
- Business Check – 600 Block W. Chandler St.

4-4-23

- Apartment Check – 700 Block Chestnut Dr.
- Traffic Stop – Intersection Hwy 5 & W. Adams St.
- School Patrol – 200 Block 3rd Ave. NW
- Directed Patrol/Traffic Detail – 400 Block E. Adams St.
- Traffic Stop – Intersection 411th Ave. & W. Main St.
- Traffic Stop – Intersection 4th Ave. SE & E. Baker St.
- Business Check – 400 Block W. Main St.
- Park Check – 300 Block 1st Ave. S.
- Park Check – 24200 Block 387th Ave.
- Business Check – 23100 Block 401st Ave.
- Traffic Stop – Intersection Hwy 5 & Marion Dr.

4-5-23

- Traffic Stop – Intersection Hwy 5 & Marion Dr.
- School Patrol – 200 Block 3rd Ave. NW
- Business Check – 200 Block Shamrock Dr.
- Animal Call – 24200 Block 387th Ave.
- Traffic Stop – Intersection Henderson Rd. & 1st Ave. S.
- Directed Patrol/Traffic Detail – 400 Block E. Adams St.
- Traffic Stop – Intersection Hwy 5 & W. Baker St.
- Traffic Stop – Intersection Hwy 5 & Cty. Rd. 9
- Traffic Stop – Intersection Hwy 5 & W. Adams St.
- Business Check – 100 Block W. Main St.
- Civil Matter – 100 Block W. Alden St.
- Business Check – 500 Block 2nd Ave. NW
- Business Check – 100 Block 1st Ave. N.
- Residence Watch – 300 Block Frenzel Dr.
- Traffic Stop – Intersection Hwy 5 & Cty. Rd. 12
- Traffic Stop/Agency Assist – Intersection 4th Ave. & Hwy 5



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4-6-23

- Business Check – 600 Block W. Chandler St.
- Agency Assist/Suspicious Activity – 700 Block Marion Dr. (SO)
- Business Check – 200 Block Shamrock Dr.
- School Patrol – 200 Block 3rd Ave. NW
- Traffic Stop – Intersection 4th Ave. & W. Main St.
- Traffic Stop – Intersection 411th Ave. & W. Brooks St.
- Suspicious Activity/Agency Assist – 200 Block E. Adams St.
- Traffic Stop – Intersection Hwy 5 & W. Alden St.
- Agency Assist – 400 Block Sibley Ave., Gaylord
- Public Assist – Intersection Hwy 5 & Cty. Rd. 9
- Traffic Stop – 22900 Block Cty. Rd. 17
- Business Check – 100 Block W. Main St.
- Agency Assist/Traffic Stop – Intersection Hwy 5 & W. Baker St.
- Business Check – 23100 Block 401st Ave.

4-7-23

- Business Check – 300 Block W. Main St.
- Medical Call/Agency Assist – 200 Block E. Clinton St.
- Ordinance Violation – 300 Block 5th Ave. NW
- Traffic Stop – Intersection 1st Ave. S. & E. Baker St.
- Traffic Stop – Intersection 411th Ave. & W. Main St.
- Traffic Stop – Intersection 411th Ave. & W. Chandler St.
- School Patrol – 200 Block 3rd Ave. NW
- Traffic Stop – Intersection W. Alden St. & Hwy 5
- Traffic Stop – 400 Block Circle Ln.
- Traffic Stop – Intersection Hwy 5 & W. Adams St.
- Park Check – 24200 Block 387th Ave.
- Public Relations – 39500 Block 250th St.
- Business Check – 23200 Block 401st Ave.
- Traffic Stop – Intersection Hwy 5 & Marion Dr.
- Traffic Stop – Intersection Hwy 5 & Marion Dr.
- Traffic Stop – Intersection Hwy 5 & Marion Dr.
- Business Check – 600 Block W. Chandler St.
- Traffic Stop – Intersection 4th Ave. NW & W. Brooks St.
- Traffic Stop – Intersection 1st Ave. & Main St.
- Business Check – 23100 Block 401st Ave.
- Park Check – 300 Block 1st Ave. S.
- Apartment Check – 400 Block W. Elgin St.



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4-8-23

- Residence Watch – 300 Block Frenzel Dr.
- Business Check – 500 Block W. Main St.
- Park Check – 24200 Block 387th Ave.
- Traffic Stop – Intersection Cty. Rd. 17 & Henderson Rd.
- Traffic Stop – Intersection 2nd Ave. & Main St.
- Business Check – 500 Block 2nd Ave. NW
- Traffic Stop – Intersection 411th Ave. & W. Chandler St.
- Traffic Stop – Intersection 411th Ave. & 226th St.
- Directed Patrol/Traffic Detail – 400 Block E. Adams St.
- Directed Patrol/Traffic Detail – Intersection Hwy 5 & W. Main St.
- Traffic Stop – Intersection Hwy 5 & 411th Ave.
- Traffic Stop – Intersection 4th Ave. & Baker St.
- Traffic Stop – Intersection Hwy 5 & W. Brooks St.
- Business Check – 100 Block Henderson Rd.
- Traffic Stop/Agency Assist – Intersection Hwy 5 & W. Brooks St.

4-9-23

- Noise Complaint – 400 Block E. Adams St.
- Noise Complaint – 400 Block E. Adams St.
- Business Check – 100 Block 1st Ave. N.
- Directed Patrol/Traffic Detail – Intersection Hwy 5 & W. Main St.
- Business Check – 500 Block W. Main St.
- Business Check – 39500 Block 230th St.
- Business Check – 600 Block W. Chandler St.

4-10-23

- Traffic Stop – Intersection 2nd Ave. NW & W. Alden St.
- School Patrol – 200 Block 3rd Ave. NW
- Directed Patrol – 400 Block E. Adams St.
- Traffic Stop – Intersection Hwy 5 & Marion Dr.
- Agency Assist/Driving Complaint – Hwy 5
- Traffic Stop – Intersection W. Main St. & Hwy 5
- Traffic Stop – Intersection 4th Ave. SW & W. Baker St.
- Child Endangerment – 500 Block W. Main St.
- Agency Assist – 600 Block Court Ave., Gaylord
- Business Check – 600 Block W. Chandler St.

4-11-23

- Park Check – 300 Block 1st Ave. S.
- Business Check – 500 Block 2nd Ave. NW



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- Medical Call/Agency Assist – 300 Block W. Brooks St.
- Animal Call – 400 Block W. Elgin St.
- School Patrol – 200 Block 3rd Ave. NW
- Suspicious Activity – 300 Block 1st Ave. S.
- Park Check – 300 Block 1st Ave. S.
- Traffic Stop – Intersection W. Main St. & 2nd Ave.
- Traffic Stop – Intersection Hwy 5 & 2nd Ave. NW
- Traffic Stop – Intersection Hwy 5 & W. Chandler St.
- Traffic Stop – Intersection 411th Ave. & W. Main St.
- Residence Watch – 300 Block Frenzel Dr.
- Traffic Stop – Intersection Hwy 5 & Cty. Rd. 9 (SO)
- Fire Call/Agency Assist – 400 Block 7th Ave. NW
- Traffic Stop – Intersection Hwy 5 & W. Brooks St.
- Business Check – 500 Block 2nd Ave. NW
- Business Check – 100 Block 1st Ave. N.
- Business Check – 300 Block W. Main St.
- Directed Patrol – 400 Block E. Adams St.
- Park Check – 400 Block 2nd Ave. NE
- Business Check – 600 Block W. Chandler St.

4-12-23

- Traffic Stop – Intersection Hwy 5 & W. Brooks St.
- Traffic Stop – 500 Block 2nd Ave. NW
- Welfare Check/Medical Call/Agency Assist – 300 Block 4th Ave. NW
- Traffic Stop – Intersection 4th Ave. NE & E. Alden St.
- School Patrol – 200 Block 3rd Ave. NW
- Informational – 100 Block 4th Ave. NW
- Business Check – 500 Block 2nd Ave. NW
- Child Protection – 100 Block 4th Ave. NW
- Traffic Stop – Intersection 411th Ave. & W. Main St.
- Traffic Stop – Intersection Cty. Rd. 17 & Henderson Rd.
- Park Check – 24200 Block 387th Ave.
- Public Relations – 400 Block Creekview Ln.
- Business Check – 23200 Block 401st Ave.
- Traffic Stop – Intersection Hwy 5 & Cty. Rd. 12 (SO)

4-13-23

- Traffic Stop – Intersection Hwy 5 & 411th Ave. (SO)
- Animal Call – 400 Block E. Adams St.



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4-14-23

- Business Check – 23200 Block 401st Ave.
- Theft – 800 Block 7th Ave. NW
- Civil Matter – 100 Block W. Alden St.
- Welfare Check – 400 Block E. Adams St.
- Public Relations/School Patrol – 200 Block 3rd Ave. NW
- Driving Complaint – 300 Block 1st Ave. S.
- School Patrol – 200 Block 3rd Ave. NW
- Business Check – 200 Block Shamrock Dr.
- Agency Assist/Animal Call – 600 Block W. Chandler St.
- Public Assist – 100 Block 5th Ave. NW
- Traffic Stop – Intersection Hwy 5 & W. Alden St.
- Directed Patrol/Traffic Detail – 400 Block E. Adams St.
- Traffic Stop – Intersection Hwy 5 & 401st Ave.
- Traffic Stop – Intersection Hwy 5 & Marion Dr.
- Business Check – 300 Block W. Main St.
- Business Check – 100 Block W. Main St.
- Agency Assist – 300 Block Sibley Avenue, Gaylord
- Business Check – 500 Block 2nd Ave. NW
- Business Check – 100 Block 1st Ave. N.
- Park Check – 300 Block 1st Ave. S.
- Traffic Stop – Intersection 5th Ave. SE & E. Dayton St.
- Traffic Stop – Intersection Hwy 5 & W. Baker St.
- Traffic Stop – Intersection Hwy 5 & Cty. Rd. 9

4-15-23

- Business Check – 600 Block W. Chandler St.
- Accident – Intersection Hwy 5 & Cty. Rd. 17 (SP)
- Business Check – 500 Block W. Main St.
- Traffic Stop – Intersection Hwy 5 & 4th Ave. NW
- Traffic Stop – Intersection 411th Ave. & 236th St.
- Business Check – 400 Block W. Main St.
- Directed Patrol/Traffic Detail – 400 Block E. Adams St.
- Traffic Stop – Intersection 4th Ave. & W. Brooks St.
- Traffic Stop – Intersection Hwy 5 & 401st Ave.
- Accident – Intersection Hwy 5 & 411th Ave. (SO)
- Business Check – 500 Block 2nd Ave. NW
- Traffic Stop – Intersection Hwy 5 & W. Chandler St.
- Business Check – 100 Block 1st Ave. N.
- Park Check – 300 Block 1st Ave. S.
- Park Check – 600 Block W. Baker St.



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4-16-23

- Business Check – 600 Block W. Chandler St.
- Noise Complaint – 300 Block 5th Ave. SE
- Harassment Complaint – 100 Block 4th Ave. NW
- Directed Patrol/Traffic Detail – 400 Block E. Adams St.
- Business Check – 500 Block 2nd Ave. NW
- Park Check – 400 Block 2nd Ave. NE
- Business Check – 23100 Block Hwy 5
- Park Check – 24200 Block 387th Ave.
- Traffic Stop – Intersection Hwy 5 & 401st Ave.
- Business Check – 200 Block Shamrock Dr.
- Traffic Stop – Intersection Hwy 5 & 230th St.
- Business Check – 500 Block 2nd Ave. NW

4-17-23

- Medical Call/Agency Assist – 100 Block E. Adams St.
- Child Protection – 800 Block 7th Ave. NW
- Traffic Stop – Intersection Hwy 5 & 4th Ave. NW
- School Patrol – 200 Block 3rd Ave. NW
- Traffic Stop – Intersection Hwy 5 & Marion Dr.
- Welfare Check – 23200 Block 401st Ave.
- Child Protection – 400 Block E. Adams St.
- Business Check – 500 Block 2nd Ave. NW
- Traffic Stop – Intersection 411th Ave. & W. Main St.
- School Event/Patrol/Public Relations – 400 Block 2nd Ave. NE
- Traffic Stop – Intersection 1st Ave. & Main St.
- Adult Protection – 100 Block E. Adams St.
- Park Check – 24200 Block 387th Ave.
- Business Check – 100 Block Henderson Rd.

4-18-23

- Civil Matter – 100 Block 4th Ave. NW
- Public Assist – 400 Block W. Elgin St.
- Animal Complaint – 300 Block W. Main St.
- School Patrol – 200 Block 3rd Ave. NW
- Traffic Stop – 300 Block E. Main St.
- Traffic Stop – Intersection 411th Ave. & W. Main St.
- Traffic Stop – Intersection 5th Ave. SE & Freedom Dr.
- Found Property – 100 Block 4th Ave. NW
- Traffic Stop – Intersection E. Baker St. & 4th Ave. SE



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- Traffic Stop – Intersection 411th Ave. & W. Main St.
- Directed Patrol/Traffic Detail – 800 Block W. Chandler St.
- School Event/Patrol/Public Relations – 400 Block 2nd Ave. NE
- Agency Assist – 40500 Block 250th St.
- Traffic Stop – Intersection Hwy 5 & 2nd Ave. NW
- Park Check – 300 Block 1st Ave. S.
- Business Check – 23100 Block 401st Ave.
- Business Check – 600 Block W. Chandler St.

4-19-23

- Agency Assist/Medical Call – 400 Block W. Brooks St. (SO)
- Animal Call – 100 Block W. Main St.
- Agency Assist – 100 Block 4th Ave. NW
- Motorist Assist – 100 Block 4th Ave. NW
- Informational Call – 100 Block 4th Ave. NW
- Agency Assist – 100 Block 4th Ave. NW
- Business Check – 200 Block Shamrock Dr.
- Business Check – 23200 Block 401st Ave.
- Motorist Assist – Intersection Hwy 5 & Marion Dr.
- Business Check – 500 Block Circle Dr.
- Traffic Stop – Intersection W. Main St. & 3rd Ave.
- Directed Patrol/Traffic Detail – 400 Block E. Adams St.
- Business Check – 500 Block W. Main St.
- Business Check – 500 Block 2nd Ave. NW
- Business Check – 100 Block 1st Ave. N.
- Agency Assist – Intersection Hwy 5 & Cty. Rd. 13, Gaylord
- Suspicious Activity – 800 Block W. Chandler St.
- Park Check – 300 Block 1st Ave. S.

4-20-23

- Business Check – 300 Block W. Main St.
- Driving Complaint – 100 Block 7th Ave. SW
- 911 Hangup – 300 Block E. Main St.
- Agency Assist/Threats – 100 Block 4th Ave. NW (SO)
- Suspicious Activity – Intersection Hwy 5 & Cty. Rd. 12 (SO)

4-21-23

- Informational – 100 Block 4th Ave. NW

4-22-23



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4-23-23

- Vandalism – 400 Block W. Douglas St.
- Harassment Complaint – 400 Block W. Douglas St.

4-24-23

- School Patrol/Public Relations – 200 Block 3rd Ave. NW
- Civil Matter – 400 Block E. Brooks St.
- Business Check – 500 Block 2nd Ave. NW
- Harassment Complaint – 100 Block 4th Ave. NW
- School Patrol – 200 Block 3rd Ave. NW
- Business Check – 200 Block Shamrock Dr.
- Business Check – 200 Block W. Main St.
- Directed Patrol – 400 Block W. Douglas St.
- Business Check – 800 Block W. Chandler St.
- Criminal Sexual Conduct – 100 Block E. Adams St.

4-25-23

- Agency Assist/Traffic Stop/DUI – Intersection Hwy 5 & Cty. Rd. 9 (SO)
- Directed Patrol – 400 Block W. Douglas St.
- Agency Assist – 100 Block 4th Ave. NW
- Directed Patrol/Traffic Detail – 400 Block E. Adams St.
- School Patrol/Public Relations – 200 Block 3rd Ave. NW
- Informational – 100 Block 4th Ave. NW
- Traffic Stop – Intersection Hwy 5 & W. Baker St.
- Business Check – 500 Block 2nd Ave. NW
- Traffic Stop – Intersection Hwy 5 & Marion Dr.
- Business Check – 500 Block 2nd Ave. NW
- Business Check – 800 Block W. Chandler St.
- Apartment Check – 700 Block Shamrock Dr.
- Traffic Stop – Intersection Hwy 5 & W. Chandler St.
- Business Check – 500 Block W. Main St.
- Property Damage – 400 Block 4th Ave. SE

4-26-23

- Civil Matter – 400 Block E. Brooks St.

4-27-23

- Traffic Stop – Intersection Hwy 5 & Cty. Rd. 12 (SO)
- Agency Assist – 400 Block Harrison St., Gaylord (*actual assist @ RSMC*)
- Animal Call – 400 Block E. Adams St.
- Business Check – 23200 Block 401st Ave.



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- School Patrol – 200 Block 3rd Ave. NW
- Traffic Stop – Intersection 411th Ave. & W. Chandler St.
- Directed Patrol/Traffic Detail – 400 Block Creekview Ln.
- Agency Assist/Child Protection – 400 Block E. Adams St.
- Traffic Stop – Intersection Cty. Rd. 17 & Henderson Rd.
- Traffic Stop – Intersection Hwy 5 & Marion Dr.
- Park Check/Public Relations/Public Event – 400 Block 2nd Ave. NE
- Business Check – 23200 Block 401st Ave.
- Traffic Stop – Intersection 411th Ave. & W. Main St.
- Traffic Stop – Intersection 411th Ave. & W. Main St.
- Business Check – 800 Block W. Chandler St.
- Park Check – 24200 Block 387th Ave.
- Business Check – 600 Block W. Chandler St.
- Park Check – 300 Block 1st Ave. S.
- Traffic Stop – Intersection Hwy 5 & W. Main St.

4-28-23

- School Patrol – 200 Block 3rd Ave. NW
- Traffic Stop – Intersection 2nd Ave. NW & W. Alden St.
- Business Check – 200 Block Shamrock Dr.
- Park Check – 300 Block 1st Ave. S.
- Traffic Stop – Intersection 411th Ave. & W. Main St.
- Traffic Stop – Intersection Hwy 5 & 4th Ave.
- Traffic Stop – Intersection Hwy 5 & W. Baker St.
- School Event/Public Relations/Patrol – 200 Block 3rd Ave. NW
- Business Check – 300 Block W. Main St.
- Directed Patrol/Traffic Detail – 400 Block E. Adams St.
- Business Check – 500 Block 2nd Ave. NW
- Traffic Stop – Intersection Hwy 5 & Marion Dr.
- Business Check – 23200 Block 401st Ave.
- Business Check – 100 Block 1st Ave. N.
- Traffic Stop – Intersection Hwy 5 & W. Main St.
- Directed Patrol/Traffic Detail – 400 Block E. Adams St.
- Agency Assist – 800 Block Main Ave., Gaylord

4-29-23

- Agency Assist/Alarm – 700 Block Railroad Ave., Gaylord
- Traffic Stop – Intersection Henderson Rd. & 2nd Ave. SE
- Traffic Stop – Intersection 411th Ave. & W. Main St.
- Traffic Stop – Intersection Hwy 5 & 411th Ave.
- Traffic Stop – Intersection 411th Ave. & W. Main St.



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- Traffic Stop – Intersection Hwy 5 & 4th Ave.
- Traffic Stop – Intersection Hwy 5 & 2nd Ave. NW
- Directed Patrol/Traffic Detail – 400 Block E. Adams St.
- Business Check – 800 Block W. Chandler St.
- Business Check – 100 Block 1st Ave. N.
- Traffic Stop – Intersection Hwy 5 & 2nd Ave. NW

4-30-23

- Business Check – 600 Block W. Chandler St.
- Business Check – 300 Block W. Main St.
- Agency Assist/Alarm – 700 Block W. Main St. (SO)
- Suspicious Activity – 700 Block Chestnut Dr.
- Business Check – 39500 Block 230th St.
- Directed Patrol/Traffic Detail – 400 Block E. Adams St.
- Business Check – 23100 Block 401st Ave.
- Traffic Stop – Intersection 411th Ave. & W. Main St.
- Business Check – 500 Block W. Main St.
- Business Check – 100 Block W. Main St.
- Driving Complaint/Agency Assist – Hwy 5
- Vehicle Lockout – 400 Block 3rd Ave. NW
- Business Check – 200 Block Shamrock Dr.
- Business Check – 500 Block 2nd Ave. NW
- Business Check – 23200 Block 401st Ave.
- Business Check – 100 Block 1st Ave. N.
- Apartment Check – 700 Block Chestnut Dr.

Glenn Gerads #301

Chief of Police



MEMORANDUM

TO: Mayor Scharpe and Members of Council

FROM: Jessica Steinke, City Administrator

DATE: May 11, 2023

SUBJECT: Council Update

I am unable to attend the council meeting on May 15th, 2023, in person. This memo outlines my update and comments on agenda items.

The EDA met on Monday, May 8th and held a public hearing on the purchase easement request presented by Ledcor on behalf of Middle Mile Infrastructure. The EDA voted unanimously to support their request and recommend council approval. I have outlined the requested motion on the agenda for this item.

Nuvera has updated the language of the lease agreement as discussed at the May 1st, 2023, council meeting. I have included the requested motion on the agenda for this item and recommend approval.

I have also included my letter of support for Mr. Don Burgess's request to place a Fire Antenna Pole on the FD/EOC. Included in the packet are letters of support from Chief Gerads, Ambulance Manager Weikle and Fire Chief Mackenthun.

Ms. Jaime Weikle is proposing pay increases for EMR, EMT, and Medic positions. She provided information at the last meeting for the council to consider. Ms. Weikle has done her research and has the budget to back these increases. I support this proposal and recommend approval by the council.

On behalf of Fire Chief Mackenthun, who is also unable to attend tonight; he had these items to share:

- ✓ Repair on engine 1 is a valve engine 2 was a cable and some gauges reset.
- ✓ Got Jim and Aaron started on new jobs.
- ✓ Had Sibley County Chiefs meeting at Arlington Fire Hall.
- ✓ Helped Gaylord fire out with a grass burn.
- ✓ The training will be on pump operations.

I wanted to acknowledge the hard work and dedication of Lee Ortloff. He was able to coordinate with Chard Excavating to get the Arlington Meadows project taken care of and completed. Thank you, Mr. Ortloff!

Respectfully submitted,

Jessica Steinke
City Administrator