



**ARLINGTON CITY COUNCIL
MEETING AGENDA
February 6, 2023, AT 6:30 PM
COUNCIL CHAMBERS**

The City Council is provided background information for agenda items in advance by city staff, committees, and boards. Many decisions regarding agenda items are based upon this information, as well as: City policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question, please ask to be recognized by the Mayor during the "Citizens addressing the Council" portion of the agenda- state your name and address for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance. All comments are appreciated, but please refrain from personal or derogatory attacks on individual.

1. Call Meeting to Order and Pledge of Allegiance
2. Roll Call
3. Approve the Agenda and any Agenda Additions
4. Approve hiring of Connor Campbell beginning February 6, 2023, at \$26 an hour with review at 6 months
5. Swearing in of new Police Officer Connor Campbell
6. Citizens Addressing the Council

CONSENT AGENDA

7. Approval of Consent Agenda
 - A) Approval of Bills
 - B) January 17, 2023, City Council Meeting Minutes
 - C) Approve the hiring of Amy Doehling for an EMT student position.

PETITIONS, REQUESTS & COMMUNICATION

8. Introduction of Attorney Kenneth Janssen of Gavin Janssen Stabenow Ltd.

9. Resignation of Jon Rose from the Arlington Fire Department

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

10. Annual EDA Report

11. January Ambulance Report-Ambulance Manager Jamie Weikle

12. Ambulance Annual Report-Ambulance Manager Jamie Weikle

13. January Police Department Report-Police Chief Glenn Gerads

14. January Public Works Report-Public Works Supervisor Kirby Weckworth
 - Approve/Deny repair of snowblower.

15. Interim City Administrator Update- Shirley Slater-Schulte

ORDINANCES AND RESOLUTIONS

16. Approve/Deny Resolution 8-2023 A RESOLUTION APPROVING EXTENSION OF THE ARLINGTON SEWER ACCESS CONNECTION AND WATER ACCESS CONNECTION FEE WAIVER PROGRAM FOR NEW RESIDENTIAL CONSTRUCTION WITHIN ARLINGTON

17. Approve/Deny Resolution 9-2023 A RESOLUTION ADOPTING THE 2023 SCHEDULE OF FEES AND CHARGES FOR VARIOUS SERVICES, LICENSES AND PERMITS

18. Approve/Deny Resolution 10-2023 A RESOLUTION APPROVING A VARIANCE TO REQUIRED DIMENSIONAL SIZE REQUIREMENTS IN THE R-2 ONE & TWO-FAMILY RESIDENTIAL DISTRICT AT 509 WEST MAIN STREET

UNFINISHED BUSINESS

19. Discussion on Cannabinoid Sales within the City-Moratorium was approved by City Council on September 19, 2022

NEW BUSINESS

20. Approve/Deny Pay request no. 10 from Bolton & Menk for Gridor Construction for \$92,660.33
21. Approve/Deny a recommendation from the Electrical Ad Hoc Committee to have McLeod Cooperative Power Association do a Pole Attachment Count (approximate cost of \$4500)
22. Discussion on Arlington Meadows Housing Project
23. Discussion on setting up a workshop with the City Engineer and Public Works

MISCELLANEOUS BUSINESS

ADJOURNMENT

Reminders:

February 9 at 7:00 pm-Township/Fire/Ambulance

February 13 at 5:30 pm-EDA Meeting

February 15 at 5:30 pm-Library Meeting

February 21 at 6:30 pm-Council Meeting

February 22 at 6:30 pm-Fire Relief

***Check Summary Register©**

FEBRUARY 2023

Name	Check Date	Check Amt
10150 Cash		
UnPaid	ADDICTIONS AND STRESS CLINI	\$500.00 PD PSYCH EVAL- OFFICER CAMPBELL
UnPaid	ALPHA WIRELESS COMM.	\$918.00 2023- PD RADIO MAINT. CONTRACT
UnPaid	AMAZON CAPITAL SERVICES	\$69.93 JAN- SUPPLIES & PD RETURN CREDIT
UnPaid	AMY NEWSOM	\$2,062.50 JAN- EDA SERVICES & FIRE/AMB REPORT
UnPaid	ARAMARK	\$328.17 JAN- MAT RENTALS
UnPaid	ARLINGTON AUTO & FARM SUP	\$121.23 JAN- VEHICLE PARTS
UnPaid	ARLINGTON STATE BANK	\$32.00 2023- SAFE DEPOSIT BOX RENT
UnPaid	BOLTON & MENK, INC.	\$4,950.00 ACCRUED 'VERIZON' UPGRADE ENG.
UnPaid	BOUND TREE MEDICAL, LLC	\$1,918.79 JAN- AMB. SUPPLIES
UnPaid	CANON FINANCIAL SERVICES, I	\$160.19 JAN- COPIER LEASES (OFFICE & PD)
UnPaid	CASH DISBURSEMENTS-POLICE	\$77.06 JAN- PD SUPPLIES & FUNERAL FLOWERS
UnPaid	CENGAGE LEARNING INC.	\$152.71 JAN- LIBRARY BOOK ORDERS
UnPaid	CENTERPOINT ENERGY	\$6,529.74 CITY GAS BILLS ~12/15/22-1/13/23
UnPaid	CIRCLE F FARMS	\$1,200.00 JAN. 20th SNOW REMOVAL - LOADER
UnPaid	CITY OF ARLINGTON	\$10,409.66 CITY UTILITY BILL- 12/15/22-1/17/23
UnPaid	CORPORATE TECHNOLOGIES, L	\$872.50 FEB- COMPUTER IT CONTRACT
UnPaid	DRENTLAW TRUCKING	\$630.00 JAN. 19th SNOW HAULING
UnPaid	EXPERT BILLING, LLC	\$476.00 1st HALF DEC- AMB. BILLING
UnPaid	FERGUSON WATERWORKS	\$1,951.28 WATER METERS
UnPaid	GAYLORD HUB	\$45.00 2023 SUBSCRIPTION
UnPaid	GLENCOE COOP ASSN	\$476.40 FUEL FOR LIFT STATION GENERATORS (2)
UnPaid	GOPHER STATE ONE CALL	\$58.10 2023 FEE & JAN. LOCATE TICKETS
UnPaid	HAGGENMILLER LUMBER/SNOW	\$534.00 JAN- CITY SIDEWALK SNOW REMOVAL
UnPaid	HMS HEALTH LLC	\$750.00 ANNUAL- PD & AMB. EQUIP. PREV. MAINT.
UnPaid	INGRAM LIBRARY SERVICES	\$383.37 JAN- LIBRARY BOOKS
UnPaid	JEREMY OLSON	\$875.00 (2) CEMETERY GRAVE DIGGINGS
UnPaid	LARRY LAMB	\$115.00 LIONS CENTER- DOOR STRIPS REPLACED
UnPaid	LEAGUE OF MN CITIES	\$120.00 2023- PD 'PATROL' FEES
UnPaid	LEXIPOL LLC	\$3,284.15 2023- PD POLICY MANUAL & TRAINING BULLETINS
UnPaid	LOFFLER	\$264.73 DEC- COPIER MAINT (OFFICE, PD & LIB)
UnPaid	MADISON NATIONAL LIFE INS. C	\$41.00 FEB- DISABILITY INS. PREMIUMS
UnPaid	MATHESON TRI-GAS INC.	\$111.78 JAN- SHOP TANK RENTALS
UnPaid	MAVERICK AUTOMOTIVE	\$1,226.67 JAN- FUEL
UnPaid	MCLEOD PUBLISHING	\$346.20 JAN- PUBLISHING
UnPaid	MEDIACOM	\$1,137.04 FEB- INTERNET & SOME PHONE
UnPaid	MINNESOTA LIFE	\$91.25 FEB- LIFE INS. PREMIUMS
UnPaid	MINNESOTA VALLEY ELECTRIC	\$19.49 DEC- SPORTSMAN'S PARK ELEC BILL
UnPaid	MJM MEDICAL DIRECTION SERV	\$500.00 FEB- AMB. MED. DIRECTOR FEE
UnPaid	MN BUREAU OF CRIMINAL	\$50.00 PD TRAINING- V.POMPLUN
UnPaid	MN DEPT. OF NATURAL RESOU	\$422.85 2022 WATER USE PERMIT FEE
UnPaid	MN DEPT. OF PUBLIC SAFETY	\$200.00 2022- W/WW HAZARDOUS MATERIAL FEES
UnPaid	MN MUNICIPAL UTILITIES ASSN.	\$3,597.00 2023 ELEC DUES
UnPaid	MN PUBLIC FACILITIES AUTHORI	\$10,050.00 FEB- 2011 WW BOND INT. PMT
UnPaid	NUESSMEIER ELECTRIC	\$3,149.94 AMB. A/C REWIRE/CIRCUITS, CC LIGHTS
UnPaid	PEOPLE SERVICE INC.	\$25,175.00 FEB- W/WW SERVICES
UnPaid	PREMIER LOCATING, INC.	\$1,676.00 NOV-DEC. ELEC LOCATING
UnPaid	RENVILLE SIBLEY SANITATION	\$1,146.73 JAN- CITY GARBAGE & RECYCLING
UnPaid	SCHWAAB, INC.	\$42.00 MAYOR SCHARPE SIGNATURE STAMP
UnPaid	SHIRLEY SLATER-SCHULTE	\$6,378.98 INTERIM ADMIN- 1/17-2/2/23 (3 Wks)
UnPaid	THOMES BROTHERS INC.	\$175.01 JAN- MISC CHARGES
UnPaid	TRANSUNION RISK & ALTERNAT	\$75.00 JAN- PD SEARCH ACCESS FEE
UnPaid	U.S. BANK	\$674.58 JAN- CHARGES
UnPaid	U.S.BANK TRUST NATIONAL ASS	\$550.00 ANNUAL- HOSPITAL BOND PAYING AGENT
UnPaid	VERIZON WIRELESS	\$320.77 FEB- PHONE & TABLET BILL
Total Checks		\$97,422.80

Payments

Current Period: FEBRUARY 2023

Batch Name	02-06-23 PAY	User Dollar Amt	\$97,422.80		
	Payments	Computer Dollar Amt	\$97,422.80		
				\$0.00	In Balance
Refer	14818 ADDICTIONS AND STRESS CLINIC				
Cash Payment	E 101-42110-300 Professional Svcs	PD PSYCH EVAL- OFFICER CAMPBELL			\$500.00
Invoice					
Transaction Date	2/3/2023	Cash	10150	Total	\$500.00
Refer	14819 ALPHA WIRELESS COMM.				
Cash Payment	E 101-42110-508 Radio-Mobile/Base	2023- PD RADIO MAINT. CONTRACT			\$918.00
Invoice					
Transaction Date	2/3/2023	Cash	10150	Total	\$918.00
Refer	14820 AMAZON BUSINESS				
Cash Payment	E 101-41400-200 Office Supplies	JAN- SUPPLIES & PD RETURN CREDIT			\$110.26
Invoice					
Cash Payment	E 101-42110-200 Office Supplies	JAN- SUPPLIES & PD RETURN CREDIT			\$57.66
Invoice					
Cash Payment	E 101-42110-210 Operating Supplies	JAN- SUPPLIES & PD RETURN CREDIT			\$19.59
Invoice					
Cash Payment	E 101-42110-417 Uniforms/Outerwear	JAN- SUPPLIES & PD RETURN CREDIT			\$43.98
Invoice					
Cash Payment	E 101-42110-480 Gas & Repair-Police Car	JAN- SUPPLIES & PD RETURN CREDIT			-\$282.49
Invoice					
Cash Payment	E 101-42110-503 Computers/Software/We	JAN- SUPPLIES & PD RETURN CREDIT			\$25.48
Invoice					
Cash Payment	E 101-45500-206 Visual Materials - Library	JAN- SUPPLIES & PD RETURN CREDIT			\$66.87
Invoice					
Cash Payment	E 202-42153-200 Office Supplies	JAN- SUPPLIES & PD RETURN CREDIT			\$28.58
Invoice					
Transaction Date	2/3/2023	Cash	10150	Total	\$69.93
Refer	14821 AMY NEWSOM				
Cash Payment	E 101-46500-300 Professional Svcs	JAN- EDA SERVICES & FIRE/AMB REPORT			\$1,237.50
Invoice					
Cash Payment	E 201-42280-301 Auditing and Acct g Servi	JAN- EDA SERVICES & FIRE/AMB REPORT			\$412.50
Invoice					
Cash Payment	E 202-42153-301 Auditing and Acct g Servi	JAN- EDA SERVICES & FIRE/AMB REPORT			\$412.50
Invoice					
Transaction Date	2/3/2023	Cash	10150	Total	\$2,062.50
Refer	14822 ARAMARK				
Cash Payment	E 101-42110-210 Operating Supplies	JAN- MAT RENTALS			\$24.80
Invoice					
Cash Payment	E 101-45500-220 Repair/Maint Supply	JAN- MAT RENTALS			\$18.63
Invoice					
Cash Payment	E 202-42153-217 Other Operating Supplies	JAN- MAT RENTALS			\$37.21
Invoice					
Cash Payment	E 203-45000-410 Rentals	JAN- MAT RENTALS			\$247.53
Invoice					
Transaction Date	2/3/2023	Cash	10150	Total	\$328.17
Refer	14823 ARLINGTON AUTO & FARM SUPPL				

Payments

Current Period: FEBRUARY 2023

Cash Payment Invoice	E 101-43000-485 Gas and Repair Miscella	JAN- VEHICLE PARTS			\$50.57
Cash Payment Invoice	E 201-42280-485 Gas and Repair Miscella	JAN- VEHICLE PARTS			\$70.66
Transaction Date	2/3/2023	Cash	10150	Total	\$121.23
Refer	14824 ARLINGTON STATE BANK				
Cash Payment Invoice	E 101-41400-433 Dues and Subscriptions	2023- SAFE DEPOSIT BOX RENT			\$32.00
Transaction Date	2/3/2023	Cash	10150	Total	\$32.00
Refer	14825 BOLTON & MENK, INC.				
Cash Payment Invoice	E 601-49400-303 Engineering Fees	ACCRUED 'VERIZON' UPGRADE ENG.			\$4,950.00
Transaction Date	2/3/2023	Cash	10150	Total	\$4,950.00
Refer	14826 BOUND TREE MEDICAL, LLC				
Cash Payment Invoice	E 202-42153-217 Other Operating Supplies	JAN- AMB. SUPPLIES			\$1,918.79
Transaction Date	2/3/2023	Cash	10150	Total	\$1,918.79
Refer	14827 CANON				
Cash Payment Invoice	E 101-41400-218 Office Expense	JAN- COPIER LEASES (OFFICE & PD)			\$116.19
Cash Payment Invoice	E 101-42110-218 Office Expense	JAN- COPIER LEASES (OFFICE & PD)			\$44.00
Transaction Date	2/3/2023	Cash	10150	Total	\$160.19
Refer	14828 CASH DISBURSEMENTS-POLICE D				
Cash Payment Invoice	E 101-42110-210 Operating Supplies	JAN- PD SUPPLIES & FUNERAL FLOWERS			\$27.06
Cash Payment Invoice	E 101-42110-430 Miscellaneous	JAN- PD SUPPLIES & FUNERAL FLOWERS			\$50.00
Transaction Date	2/3/2023	Cash	10150	Total	\$77.06
Refer	14829 CENGAGE LEARNING INC				
Cash Payment Invoice	E 101-45500-205 Print Materials - Library	JAN- LIBRARY BOOK ORDERS			\$152.71
Transaction Date	2/3/2023	Cash	10150	Total	\$152.71
Refer	14830 CENTERPOINT ENERGY				
Cash Payment Invoice	E 101-41940-383 Gas Utilities	CITY GAS BILLS ~12/15/22-1/13/23			\$1,019.15
Cash Payment Invoice	E 101-42110-383 Gas Utilities	CITY GAS BILLS ~12/15/22-1/13/23			\$211.80
Cash Payment Invoice	E 101-43000-383 Gas Utilities	CITY GAS BILLS ~12/15/22-1/13/23			\$946.61
Cash Payment Invoice	E 101-45202-383 Gas Utilities	CITY GAS BILLS ~12/15/22-1/13/23			\$153.13
Cash Payment Invoice	E 101-45500-383 Gas Utilities	CITY GAS BILLS ~12/15/22-1/13/23			\$194.37
Cash Payment Invoice	E 201-42280-383 Gas Utilities	CITY GAS BILLS ~12/15/22-1/13/23			\$264.90
Cash Payment Invoice	E 202-42153-383 Gas Utilities	CITY GAS BILLS ~12/15/22-1/13/23			\$317.70

Payments

Current Period: FEBRUARY 2023

Cash Payment Invoice	E 203-45000-383 Gas Utilities	CITY GAS BILLS ~12/15/22-1/13/23	\$1,376.80
Cash Payment Invoice	E 601-49400-383 Gas Utilities	CITY GAS BILLS ~12/15/22-1/13/23	\$827.98
Cash Payment Invoice	E 603-49450-383 Gas Utilities	CITY GAS BILLS ~12/15/22-1/13/23	\$1,200.50
Cash Payment Invoice	E 604-49550-383 Gas Utilities	CITY GAS BILLS ~12/15/22-1/13/23	\$16.80
Transaction Date	2/3/2023	Cash 10150	Total \$6,529.74
Refer	14831 CIRCLE F FARMS		
Cash Payment Invoice	E 101-43000-486 Snow Removal	JAN. 20th SNOW REMOVAL - LOADER	\$1,200.00
Transaction Date	2/3/2023	Cash 10150	Total \$1,200.00
Refer	14832 CITY OF ARLINGTON		
Cash Payment Invoice	E 101-41940-381 Electric & Heat Utilities	CITY UTILITY BILL- 12/15/22-1/17/23	\$950.97
Cash Payment Invoice	E 101-42110-381 Electric & Heat Utilities	CITY UTILITY BILL- 12/15/22-1/17/23	\$324.26
Cash Payment Invoice	E 101-43000-381 Electric & Heat Utilities	CITY UTILITY BILL- 12/15/22-1/17/23	\$138.97
Cash Payment Invoice	E 101-43160-381 Electric & Heat Utilities	CITY UTILITY BILL- 12/15/22-1/17/23	\$842.06
Cash Payment Invoice	E 101-45202-381 Electric & Heat Utilities	CITY UTILITY BILL- 12/15/22-1/17/23	\$243.85
Cash Payment Invoice	E 101-45500-381 Electric & Heat Utilities	CITY UTILITY BILL- 12/15/22-1/17/23	\$90.35
Cash Payment Invoice	E 201-42280-381 Electric & Heat Utilities	CITY UTILITY BILL- 12/15/22-1/17/23	\$137.86
Cash Payment Invoice	E 202-42153-381 Electric & Heat Utilities	CITY UTILITY BILL- 12/15/22-1/17/23	\$486.39
Cash Payment Invoice	E 203-45000-381 Electric & Heat Utilities	CITY UTILITY BILL- 12/15/22-1/17/23	\$893.02
Cash Payment Invoice	E 601-49400-381 Electric & Heat Utilities	CITY UTILITY BILL- 12/15/22-1/17/23	\$3,071.41
Cash Payment Invoice	E 603-49450-381 Electric & Heat Utilities	CITY UTILITY BILL- 12/15/22-1/17/23	\$700.84
Cash Payment Invoice	E 603-49450-381 Electric & Heat Utilities	CITY UTILITY BILL- 12/15/22-1/17/23	\$2,529.68
Transaction Date	2/3/2023	Cash 10150	Total \$10,409.66
Refer	14833 CORPORATE TECHNOLOGIES		
Cash Payment Invoice	E 101-41400-218 Office Expense	FEB- COMPUTER IT CONTRACT	\$872.50
Transaction Date	2/3/2023	Cash 10150	Total \$872.50
Refer	14834 DRENTLAW TRUCKING		
Cash Payment Invoice	E 101-43000-486 Snow Removal	JAN. 19th SNOW HAULING	\$630.00
Transaction Date	2/3/2023	Cash 10150	Total \$630.00
Refer	14835 EXPERT BILLING		

Payments

Current Period: FEBRUARY 2023

Cash Payment Invoice	E 202-42153-301 Auditing and Acct g Servi	1st HALF DEC- AMB. BILLING			\$476.00
Transaction Date	2/3/2023	Cash	10150	Total	\$476.00
Refer	14836 FERGUSON WATERWORKS				
Cash Payment Invoice	E 601-49400-394 Meters, Hydrants, Paint	WATER METERS			\$1,951.28
Transaction Date	2/3/2023	Cash	10150	Total	\$1,951.28
Refer	14837 GAYLORD HUB				
Cash Payment Invoice	E 101-41400-433 Dues and Subscriptions	2023 SUBSCRIPTION			\$45.00
Transaction Date	2/3/2023	Cash	10150	Total	\$45.00
Refer	14838 GLENCOE COOP ASSN				
Cash Payment Invoice	E 603-49450-636 Supplies & Repairs	FUEL FOR LIFT STATION GENERATORS (2)			\$476.40
Transaction Date	2/3/2023	Cash	10150	Total	\$476.40
Refer	14839 GOPHER STATE ONE CALL				
Cash Payment Invoice	E 604-49550-637 Service Locations	2023 FEE & JAN. LOCATE TICKETS			\$50.00
Cash Payment Invoice	E 604-49550-637 Service Locations	2023 FEE & JAN. LOCATE TICKETS			\$8.10
Transaction Date	2/3/2023	Cash	10150	Total	\$58.10
Refer	14840 HAGGENMILLER LUMBER/SNOW				
Cash Payment Invoice	E 101-43000-486 Snow Removal	JAN- CITY SIDEWALK SNOW REMOVAL			\$534.00
Transaction Date	2/3/2023	Cash	10150	Total	\$534.00
Refer	14841 HMS HEALTH				
Cash Payment Invoice	E 101-42110-210 Operating Supplies	ANNUAL- PD & AMB. EQUIP. PREV. MAINT.			\$125.00
Cash Payment Invoice	E 202-42153-217 Other Operating Supplies	ANNUAL- PD & AMB. EQUIP. PREV. MAINT.			\$625.00
Transaction Date	2/3/2023	Cash	10150	Total	\$750.00
Refer	14842 INGRAM LIBRARY SERVICES				
Cash Payment Invoice	E 101-45500-205 Print Materials - Library	JAN- LIBRARY BOOKS			\$383.37
Transaction Date	2/3/2023	Cash	10150	Total	\$383.37
Refer	14843 JEREMY OLSON				
Cash Payment Invoice	E 207-49990-300 Professional Srvs	(2) CEMETERY GRAVE DIGGINGS			\$550.00
Cash Payment Invoice	E 207-49990-300 Professional Srvs	(2) CEMETERY GRAVE DIGGINGS			\$325.00
Transaction Date	2/3/2023	Cash	10150	Total	\$875.00
Refer	14844 LARRY LAMB				
Cash Payment Invoice	E 101-45202-220 Repair/Maint Supply	LIONS CENTER- DOOR STRIPS REPLACED			\$115.00
Transaction Date	2/3/2023	Cash	10150	Total	\$115.00
Refer	14845 LEAGUE OF MN CITIES				

Payments

Current Period: FEBRUARY 2023

Cash Payment Invoice	E 101-42110-208 Training and Instruction	2023- PD 'PATROL' FEES			\$120.00
Transaction Date	2/3/2023	Cash	10150	Total	\$120.00
Refer	14846 LEXIPOL LLC				
Cash Payment Invoice	E 101-42110-208 Training and Instruction	2023- PD POLICY MANUAL & TRAINING BULLETINS			\$3,284.15
Transaction Date	2/3/2023	Cash	10150	Total	\$3,284.15
Refer	14847 LOFFLER				
Cash Payment Invoice	E 101-41400-218 Office Expense	DEC- COPIER MAINT (OFFICE, PD & LIB)			\$76.58
Cash Payment Invoice	E 101-42110-218 Office Expense	DEC- COPIER MAINT (OFFICE, PD & LIB)			\$73.93
Cash Payment Invoice	E 101-45500-220 Repair/Maint Supply	DEC- COPIER MAINT (OFFICE, PD & LIB)			\$99.22
Cash Payment Invoice	E 604-49550-218 Office Expense	DEC- COPIER MAINT (OFFICE, PD & LIB)			\$15.00
Transaction Date	2/3/2023	Cash	10150	Total	\$264.73
Refer	14848 MADISON NATIONAL LIFE				
Cash Payment Invoice	E 101-41400-131 Employer Paid Health/Lif	FEB- DISABILITY INS. PREMIUMS			\$2.05
Cash Payment Invoice	E 101-42110-131 Employer Paid Health/Lif	FEB- DISABILITY INS. PREMIUMS			\$12.30
Cash Payment Invoice	E 101-43000-131 Employer Paid Health/Lif	FEB- DISABILITY INS. PREMIUMS			\$8.20
Cash Payment Invoice	E 101-45500-131 Employer Paid Health/Lif	FEB- DISABILITY INS. PREMIUMS			\$4.10
Cash Payment Invoice	E 202-42153-131 Employer Paid Health/Lif	FEB- DISABILITY INS. PREMIUMS			\$8.20
Cash Payment Invoice	E 203-45000-131 Employer Paid Health/Lif	FEB- DISABILITY INS. PREMIUMS			\$1.03
Cash Payment Invoice	E 604-49550-131 Employer Paid Health/Lif	FEB- DISABILITY INS. PREMIUMS			\$5.12
Transaction Date	2/3/2023	Cash	10150	Total	\$41.00
Refer	14849 MATHESON TRI-GAS				
Cash Payment Invoice	E 101-43000-210 Operating Supplies	JAN- SHOP TANK RENTALS			\$111.78
Transaction Date	2/3/2023	Cash	10150	Total	\$111.78
Refer	14850 MAVERICK AUTOMOTIVE				
Cash Payment Invoice	E 101-42110-480 Gas & Repair-Police Car	JAN- FUEL			\$46.88
Cash Payment Invoice	E 101-43000-485 Gas and Repair Miscella	JAN- FUEL			\$337.56
Cash Payment Invoice	E 201-42280-485 Gas and Repair Miscella	JAN- FUEL			\$417.33
Cash Payment Invoice	E 202-42153-485 Gas and Repair Miscella	JAN- FUEL			\$424.90
Transaction Date	2/3/2023	Cash	10150	Total	\$1,226.67
Refer	14851 MCLEOD PUBLISHING				

Payments

Current Period: FEBRUARY 2023

Cash Payment Invoice	E 101-41400-351 Legal Notices Publishing	JAN- PUBLISHING			\$68.80
Cash Payment Invoice	E 101-41910-351 Legal Notices Publishing	JAN- PUBLISHING			\$86.40
Cash Payment Invoice	E 203-45000-340 Advertising	JAN- PUBLISHING			\$191.00
Transaction Date	2/3/2023	Cash	10150	Total	\$346.20
Refer	14852 <i>MEDIACOM</i>				
Cash Payment Invoice	E 101-41400-321 Telephone	FEB- INTERNET & SOME PHONE			\$360.78
Cash Payment Invoice	E 101-42110-321 Telephone	FEB- INTERNET & SOME PHONE			\$256.90
Cash Payment Invoice	E 101-43000-321 Telephone	FEB- INTERNET & SOME PHONE			\$116.90
Cash Payment Invoice	E 101-45500-321 Telephone	FEB- INTERNET & SOME PHONE			\$47.78
Cash Payment Invoice	E 201-42280-321 Telephone	FEB- INTERNET & SOME PHONE			\$122.78
Cash Payment Invoice	E 202-42153-321 Telephone	FEB- INTERNET & SOME PHONE			\$231.90
Transaction Date	2/3/2023	Cash	10150	Total	\$1,137.04
Refer	14853 <i>MINNESOTA LIFE</i>				
Cash Payment Invoice	G 101-21706 Life Insurances	FEB- LIFE INS. PREMIUMS			\$49.20
Cash Payment Invoice	E 101-41400-131 Employer Paid Health/Lif	FEB- LIFE INS. PREMIUMS			\$2.13
Cash Payment Invoice	E 101-42110-131 Employer Paid Health/Lif	FEB- LIFE INS. PREMIUMS			\$12.75
Cash Payment Invoice	E 101-43000-131 Employer Paid Health/Lif	FEB- LIFE INS. PREMIUMS			\$8.50
Cash Payment Invoice	E 101-45500-131 Employer Paid Health/Lif	FEB- LIFE INS. PREMIUMS			\$3.80
Cash Payment Invoice	E 202-42153-131 Employer Paid Health/Lif	FEB- LIFE INS. PREMIUMS			\$8.50
Cash Payment Invoice	E 203-45000-131 Employer Paid Health/Lif	FEB- LIFE INS. PREMIUMS			\$1.06
Cash Payment Invoice	E 604-49550-131 Employer Paid Health/Lif	FEB- LIFE INS. PREMIUMS			\$5.31
Transaction Date	2/3/2023	Cash	10150	Total	\$91.25
Refer	14854 <i>MINNESOTA VALLEY ELECTRIC C</i>				
Cash Payment Invoice	E 101-45202-381 Electric & Heat Utilities	DEC- SPORTSMAN'S PARK ELEC BILL			\$19.49
Transaction Date	2/3/2023	Cash	10150	Total	\$19.49
Refer	14855 <i>MJM MEDICAL DIRECTION SERVIC</i>				
Cash Payment Invoice	E 202-42153-300 Professional Srvs	FEB- AMB. MED. DIRECTOR FEE			\$500.00
Transaction Date	2/3/2023	Cash	10150	Total	\$500.00
Refer	14856 <i>MN BUREAU OF CRIMINAL APPRE</i>				

Payments

Current Period: FEBRUARY 2023

Cash Payment Invoice	E 101-42110-208 Training and Instruction	PD TRAINING- V.POMPLUN			\$50.00
Transaction Date	2/3/2023	Cash	10150	Total	\$50.00
Refer	14857 MN DEPT. OF NATURAL RESOURC				
Cash Payment Invoice	E 601-49400-170 Permits and Licenses	2022 WATER USE PERMIT FEE			\$422.85
Transaction Date	2/3/2023	Cash	10150	Total	\$422.85
Refer	14858 MN DEPT. OF PUBLIC SAFETY				
Cash Payment Invoice	E 601-49400-170 Permits and Licenses	2022- W/WW HAZARDOUS MATERIAL FEES			\$100.00
Cash Payment Invoice	E 603-49450-170 Permits and Licenses	2022- W/WW HAZARDOUS MATERIAL FEES			\$100.00
Transaction Date	2/3/2023	Cash	10150	Total	\$200.00
Refer	14859 MN MUNICIPAL UTILITIES ASSN.				
Cash Payment Invoice	E 604-49550-433 Dues and Subscriptions	2023 ELEC DUES			\$3,597.00
Transaction Date	2/3/2023	Cash	10150	Total	\$3,597.00
Refer	14860 MN PUBLIC FACILITIES AUTHORIT				
Cash Payment Invoice	E 603-47000-611 Bond Interest	FEB- 2011 WW BOND INT. PMT			\$10,050.00
Transaction Date	2/3/2023	Cash	10150	Total	\$10,050.00
Refer	14861 NUESSMEIER ELECTRIC				
Cash Payment Invoice	E 202-42153-401 Repairs/Maint Buildings	AMB. A/C REWIRE/CIRCUITS, CC LIGHTS			\$2,597.28
Cash Payment Invoice	E 203-45000-401 Repairs/Maint Buildings	AMB. A/C REWIRE/CIRCUITS, CC LIGHTS			\$552.66
Transaction Date	2/3/2023	Cash	10150	Total	\$3,149.94
Refer	14862 PEOPLE SERVICE, INC.				
Cash Payment Invoice	E 601-49400-180 Operator Contract	FEB- W/WW SERVICES			\$11,000.00
Cash Payment Invoice	E 602-49450-180 Operator Contract	FEB- W/WW SERVICES			\$740.00
Cash Payment Invoice	E 603-49450-180 Operator Contract	FEB- W/WW SERVICES			\$13,250.00
Cash Payment Invoice	E 603-49450-392 Testing	FEB- W/WW SERVICES			\$185.00
Transaction Date	2/3/2023	Cash	10150	Total	\$25,175.00
Refer	14863 PREMIER LOCATING, INC.				
Cash Payment Invoice	E 604-49550-637 Service Locations	NOV-DEC. ELEC LOCATING			\$1,012.00
Cash Payment Invoice	E 604-49550-637 Service Locations	NOV-DEC. ELEC LOCATING			\$664.00
Transaction Date	2/3/2023	Cash	10150	Total	\$1,676.00
Refer	14864 RENVILLE SIBLEY SANITATION				
Cash Payment Invoice	E 101-41940-384 Refuse/Garbage Dispos	JAN- CITY GARBAGE & RECYCLING			\$21.00
Cash Payment Invoice	E 101-42110-384 Refuse/Garbage Dispos	JAN- CITY GARBAGE & RECYCLING			\$19.00

Payments

Current Period: FEBRUARY 2023

Cash Payment Invoice	E 101-43000-384 Refuse/Garbage Disposal	JAN- CITY GARBAGE & RECYCLING			\$102.73
Cash Payment Invoice	E 101-43000-385 Recycling	JAN- CITY GARBAGE & RECYCLING			\$628.00
Cash Payment Invoice	E 101-45202-384 Refuse/Garbage Disposal	JAN- CITY GARBAGE & RECYCLING			\$75.00
Cash Payment Invoice	E 101-45500-384 Refuse/Garbage Disposal	JAN- CITY GARBAGE & RECYCLING			\$30.00
Cash Payment Invoice	E 201-42280-384 Refuse/Garbage Disposal	JAN- CITY GARBAGE & RECYCLING			\$21.00
Cash Payment Invoice	E 202-42153-384 Refuse/Garbage Disposal	JAN- CITY GARBAGE & RECYCLING			\$15.00
Cash Payment Invoice	E 203-45000-384 Refuse/Garbage Disposal	JAN- CITY GARBAGE & RECYCLING			\$150.00
Cash Payment Invoice	E 603-49450-384 Refuse/Garbage Disposal	JAN- CITY GARBAGE & RECYCLING			\$85.00
Transaction Date	2/3/2023	Cash	10150	Total	\$1,146.73
Refer	14865 SCHWAAB, INC.				
Cash Payment Invoice	E 101-41400-200 Office Supplies	MAYOR SCHARPE SIGNATURE STAMP			\$42.00
Transaction Date	2/3/2023	Cash	10150	Total	\$42.00
Refer	14866 SHIRLEY SLATER-SCHULTE				
Cash Payment Invoice	E 101-41400-300 Professional Svcs	INTERIM ADMIN- 1/17-2/2/23 (3 Wks)			\$5,760.00
Cash Payment Invoice	E 101-41400-300 Professional Svcs	INTERIM ADMIN- 1/17-2/2/23 (3 Wks)			\$618.98
Transaction Date	2/3/2023	Cash	10150	Total	\$6,378.98
Refer	14867 THOMES BROTHERS HARDWARE				
Cash Payment Invoice	E 101-41400-218 Office Expense	JAN- MISC CHARGES			\$11.98
Cash Payment Invoice	E 101-43000-210 Operating Supplies	JAN- MISC CHARGES			\$80.59
Cash Payment Invoice	E 203-45000-406 Repairs, Supplies & Othe	JAN- MISC CHARGES			\$82.44
Transaction Date	2/3/2023	Cash	10150	Total	\$175.01
Refer	14868 TRANSUNION				
Cash Payment Invoice	E 101-42110-503 Computers/Software/We	JAN- PD SEARCH ACCESS FEE			\$75.00
Transaction Date	2/3/2023	Cash	10150	Total	\$75.00
Refer	14869 U.S. BANK - CREDIT CARD				
Cash Payment Invoice	E 101-42110-480 Gas & Repair-Police Car	JAN- CHARGES			\$223.99
Cash Payment Invoice	E 101-42110-503 Computers/Software/We	JAN- CHARGES			\$10.68
Cash Payment Invoice	E 101-43000-485 Gas and Repair Miscella	JAN- CHARGES			\$100.00
Cash Payment Invoice	E 202-42153-208 Training and Instruction	JAN- CHARGES			\$339.91
Transaction Date	2/3/2023	Cash	10150	Total	\$674.58

Payments

Current Period: FEBRUARY 2023

Refer	14870 U.S. BANK TRUST NATIONAL ASS			
Cash Payment	E 360-47000-620 Fiscal Agent s Fees	ANNUAL- HOSPITAL BOND PAYING AGENT FEE		\$550.00
Invoice				
Transaction Date	2/3/2023	Cash	10150	Total \$550.00
Refer	14871 VERIZON WIRELESS			
Cash Payment	E 101-42110-321 Telephone	FEB- PHONE & TABLET BILL		\$167.75
Invoice				
Cash Payment	E 202-42153-321 Telephone	FEB- PHONE & TABLET BILL		\$103.02
Invoice				
Cash Payment	E 604-49550-321 Telephone	FEB- PHONE & TABLET BILL		\$50.00
Invoice				
Transaction Date	2/3/2023	Cash	10150	Total \$320.77

Fund Summary

	10150 Cash
101 General Fund	\$25,460.08
201 Fire Fund	\$1,447.03
202 Ambulance Fund	\$8,530.88
203 Community Center Fund	\$3,495.54
207 Cemetery Fund	\$875.00
360 Hospital Bond Fund	\$550.00
601 Water Fund	\$22,323.52
602 Sewer Fund	\$740.00
603 AGI Sewer Fund	\$28,577.42
604 Electric Fund	\$5,423.33
	<u>\$97,422.80</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$97,422.80
Total	<u>\$97,422.80</u>



**ARLINGTON CITY COUNCIL
MEETING MINUTES
JANUARY 17, 2023, AT 6:30 PM
COUNCIL CHAMBERS**

The City Council is provided background information for agenda items in advance by city staff, committees, and boards. Many decisions regarding agenda items are based upon this information, as well as: City policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question, please ask to be recognized by the Mayor during the “Citizens addressing the Council” portion of the agenda - state your name and address for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance. All comments are appreciated, but please refrain from personal or derogatory attacks on individual.

1. Swearing in of Councilmember Curtis Ling by Mayor Matt Scharpe
2. **Call Meeting to Order and Pledge of Allegiance** – Meeting was called to order at 6:30 p.m. by Mayor Scharpe.

3. Roll Call-

Members Present- Mayor Matt Scharpe, Councilmembers Dave Meyer, John Thomes, Curtis Ling, and Christina Litfin.

Members Absent: Councilmember Jeff Matz

Staff Present: Interim City Administrator Shirley Slater-Schulte, Library Director Andy Kelton, Police Chief Glenn Gerads, Fire Chief Doug Mackenthun, Public Works Supervisor Kirby Weckworth and Ambulance Director Jamie Weikle.

Guests Present – Kurt Menk *Arlington Enterprise*, Roberta Zaske, and Gwen Scharpe.

4. **Approve the Agenda and any Agenda Additions** Councilor Litfin introduced a motion to approve the agenda, seconded by Councilor Meyer. All voting ayes. Motion declared passed.

5. Addressing the Council – None.

CONSENT AGENDA

6. Approval of Consent Agenda

- A) Approval of Bills
- B) January 3, 2023, City Council Meeting Minutes
- C) November 14, 2022, EDA Meeting Minutes
- D) December 12, 2022, EDA Meeting Minutes
- E) December 1, 2022, Planning & Zoning Meeting Minutes
- F) Appointment of Abdo as City Auditor
- G) Approve hiring of Mikael Tordson as Part-time Paramedic for the Arlington Ambulance

Councilor Meyer introduced the motion to approve the Consent Agenda. Councilor Ling seconded. All voting ayes. Motion declared passed.

PETITIONS, REQUESTS & COMMUNICATIONS

- 7. Introduction of Attorney Kenneth Janssen- Gavin Janssen Stabenow Ltd.** Not present due to illness. Mr. Janssen was available by telephone.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

- 8. December Library Report -** Library Director Andy Kelton gave a report including the year-end numbers. Fall programming.

- ArliDazzle
 - Quilt show (25 items)
 - About 10 people in the library each hour until the parade started.
- St. Paul's
 - 3 groups

Closed a lot due to weather and holidays.

Transition to City

- The library is officially under city control.

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Checkouts	1106	944	1265	1181	1054	1442	1868	1619	1309	1275	1100	1094

Visits	?	?	?	?	?	?	124	133	120	135	106	129
							8	5	9	1	3	0
Active Patrons	163	144	189	181	177	201	220	205	167	182	173	163
E-books	29	23	17	14	23	45	48	29	33	26	34	36
E-audio	74	66	73	65	71	92	79	67	59	70	60	95

Year to Date Circulation: 15,257
2021 YTD Circ: 16,375
2020 15,818

9. December Police Department Report – Police Chief Glenn Gerads

Chief reported that the Police Department is about 10 calls short from last year, and located a stolen car parked in Arlington.

Contract with Morris Electronics – Police Chief Gerads explained that this contract provides support for computer networks for the police department.

Councilor Thomes introduced the motion to approve said contract with Morris Electronics and authorized Police Chief Gerads to sign said contract, seconded by Councilor Meyer. All voted ayes. Motion declared passed.

2023 APD Lexipol Policy Manual- Police Chief Gerads explained that the department had created a new policy manual for the police department to reflect the current state and federal statutes/rules/laws. This was done through the Lexipol Policy and Training system. The manual is around 700 pages. This will be referred to as the 2023 APD Lexipol Policy Manual and used by the officers for training and reference.

Councilor Meyer introduced the motion to approve the 2023 APD Lexipol Policy Manual, seconded by Councilor Thomes. All voting ayes. Motion declared passed.

Update on Police Vehicles

New Police Vehicles are scheduled to be delivered sometime in February 2023.

10. December Fire Department Report – Fire Chief Doug Mackenthum reported that there were 76 fire runs in 2022. Reported on the most recent fire and gave updates on training. Reported on Fire Chief meetings. Right to Know classes are being held. Attended the Sibley County Fire Chief meeting and a mask machine has been purchased for all fire departments within the county to use.

11. December Public Works Report was given by Public Works Supervisor Kirby Weckworth

Hiring of Snow Removal Haulers

Councilor Thomes introduced the motion approving the hiring of Peg Drentlaw for snow removal services, seconded by Councilor Ling. All voting ayes. Motion declared passed.

Quotes presented for Loader and Snow Blower -Public Works Supervisor Weckworth explained that the city had major equipment break downs during the last snowstorm and presented the following quotes:

Weckworth reported that the following quotes were received on the Deere 624P Loader from RDO Equipment in Mankato, MN in the amount of \$236,629.97 minus the trade in value of \$39,000 for a total of \$197,629.97 and Larue LR D50 Blower from MacQueen Equipment in St. Paul in the amount of \$202,965.00.

Motion to purchase the new 2023 John Deere 624P in the amount of \$236,629.97 with the trade in of the 2000 CASE 621C in the amount of \$39,000.00 for a total of \$197,629.97 from RDO Equipment, North Mankato, and the purchase of a 2022 Larue D50 Snow Blower from MacQueen Equipment in St Paul in the amount of \$202,965.00 with no trade-in as the city will keep the old snow blower for a backup.

Motion made by Councilor Meyer, seconded by Councilor Thomes. All voting ayes. Motion declared passed.

12. People Service Report – Lee Ortloff

Approval of the quote from GSM for WTP Roof replacement in the amount of \$71,200.

Lee Ortloff with People Services explained that the city received two quotes:

1. GSM in the amount of \$71,200.00 (Remaining dollars in the Water Treatment Facility Rehabilitation Project)
2. Vos Construction provided the city with the other quotes in the amount of \$75,000.

Motion made by Councilor Thomes to accept the quote from GSM in the amount of \$71,200, seconded by Councilor Liftin. All voting ayes. Motion declared passed.

Quote from Quality Flow in the amount of \$3,285.00

Motion to approve the purchase of the new pump in the amount of \$3,285.00 as recommended by People Services.

Motion made by Councilor Meyer, seconded by Councilor Ling. All voting ayes. Motion declared passed.

Water Treatment Plant Rehabilitation Project

Motion to approve the substantial completion date to February 28, 2023, and final completion to April 17, 2023 due to the delay of parts.

Motion by Councilor Thomes, seconded by Councilor Meyer. All voting ayes. Motion declared passed.

13. Interim City Administrator Update – Shirley Slater-Schulte

14. Planning and Zoning Consultant

Motion made by Councilor Thomes, seconded by Councilor Meyer to appoint Darin Haslip, 101 Development Resources, Inc., as the Planning and Zoning Consultant as proposed at an hourly rate fee of \$65.00 per hour for work requested by the community (reports, investigations, etc. with a minimum 2-hour rate per item/request. That staff set-up escrow accounts with clients to pay for planning services.

Motion made by Councilor Thomes, seconded by Council Meyer. All voting ayes. Motion declared passed.

15. Discussion on Tony Hoff Property

Motion made by Councilor Meyer, seconded by Councilor Thomes to have the City Attorney Janssen send Mr. Hoff a letter regarding the illegal hookup of utilities, submit a plan to city hall to be reviewed by the City Engineer to determine the correct elevations, size of service lines, proper location for connections into the system and to extend this item to May 1st, 2023. All voting ayes. Motion declared passed.

ORDINANCES AND RESOLUTIONS

NEW BUSINESS

16. Discussion on the future of the Electrical Ad Hoc Committee

Consensus of the City Council to create an Ordinance establishing this as a permanent Electrical Committee. Staff will refer this to the City Attorney.

17. Discussion of 2023 Goals – 2022 Goals

- a. Electronic Records for the Cemetery – staff noted that this is in the process of being completed.
- b. Continue to follow 10-year CIP Plan.
- c. Task EDA to look at Low Income Housing
- d. Simplify/Correct City Codes
- e. Update City Comprehensive Plan

- f. Review Equipment Plan
- g. Planning & Zoning to keep working on future Annexations
- h. Review Hwy 5 speed limit- Police Chief will check on how to proceed with getting the speed limit reviewed by the State of Minnesota.

Discussion by the Council to keeping working on these goals within 2023.

18. Discussion on Cannabinoid Sales within the City – moratorium was approved by City Council on September 19, 2022

Motion to table this item until next meeting when the City Attorney will be present. Motion was made by Councilor Thomes, seconded by Councilor Ling. All voting ayes. Motion declared passed.

19. Lion’s Fish Fry Donation

Council suggested using these donations toward Community Education.

MISCELLANEOUS BUSINESS

20. Discussion of Siwek Property

Consensus of the council to have this placed on the next agenda and Mayor to invite the ADA Director to the next meeting.

Mayor Scharpe reviewed the upcoming meeting reminders as listed on the agenda.

ADJOURNMENT

Motion to adjourn was made by Councilor Thomes, seconded by Councilor Ling. All voting ayes. Meeting was adjourned at 7:04 p.m. Motion declared passed.

Mayor Matthew Scharpe

ATTEST: _____

Interim City Administrator Shirley Slater-Schulte

Dear AFD family,

It is with heavy heart that I announce my retirement from the Arlington Fire Department effective January 5, 2023. Over the past 10 years I have learned so much, met a lot of amazing people, and made myself a better person knowing that I was a part of an important organization that has helped so many people in time of need. However, things in life change and so do plans, which is why I have made the difficult decision to take a step back and concentrate on life ahead. You can bet your ass that I will always be a strong supporter for the AFD and that will never change.

P.S....no my wife did not help me with this letter haha

Sincerely, Jon Rose

A handwritten signature in black ink, appearing to read "Jon Rose". The signature is stylized with a large, sweeping initial "J" and "R".



**City of Arlington
Economic Development Authority**

Annual Report

ANNUAL ACTIVITIES FOR YEAR 2022

I. **ARLINGTON ECONOMIC DEVELOPMENT AUTHORITY**

The Arlington Economic Development Authority (EDA) is governed by a seven-member Board of Directors. The Board consists of two members from the business community members, three residents, and two City Council liaisons. The structure of the Board during 2021 is provided in the table below:

<i>Member</i>	Position	Affiliation	Term Expires
Kurt Menk	President	Resident	12/2026
Matt Scharpe	Vice President	Councilmember	
Joe Morgan	Member, Board of Directors	Councilmember	
Larry Sorenson	Member, Board of Directors	Resident	12/2025
Dean Bergersen	Member, Board of Directors	Resident	12/2023
Tim Kloeckl	Member, Board of Directors	Business Owner	12/2022
Howard Brinkman	Member, Board of Directors	Business Owner	12/2027

Amy Newsom served as the EDA Director as well as the City Administrator until November of 2022.

II. 2022 GOALS AND OBJECTIVES

At the start of the 2022 the EDA specified several goals. With the mission of creating jobs, raising incomes, and broadening the City's tax base, the following goals and objectives were broken down as follows:

ECONOMIC DEVELOPMENT AUTHORITY 2022 EDA Goals

1. Business and Industrial Development Goals

- a. Sell parcels of land owned by the EDA
- b. Work with P&Z on creating an Orderly Annexation
- c. Work to attract specific businesses to town - i.e., meat market, pharmacy
- d. Focus on Main Street/sell existing businesses - i.e. - bakery
- e. CR 166 expansion
- f. Work to bring motel to town

2. Housing Goals

- a. Work with developers on low-income housing as directed by City Council
- b. Continue to encourage new housing development in town

3. Marketing Goals

- a. Completion of dog park

III. ACTIVITY REPORT

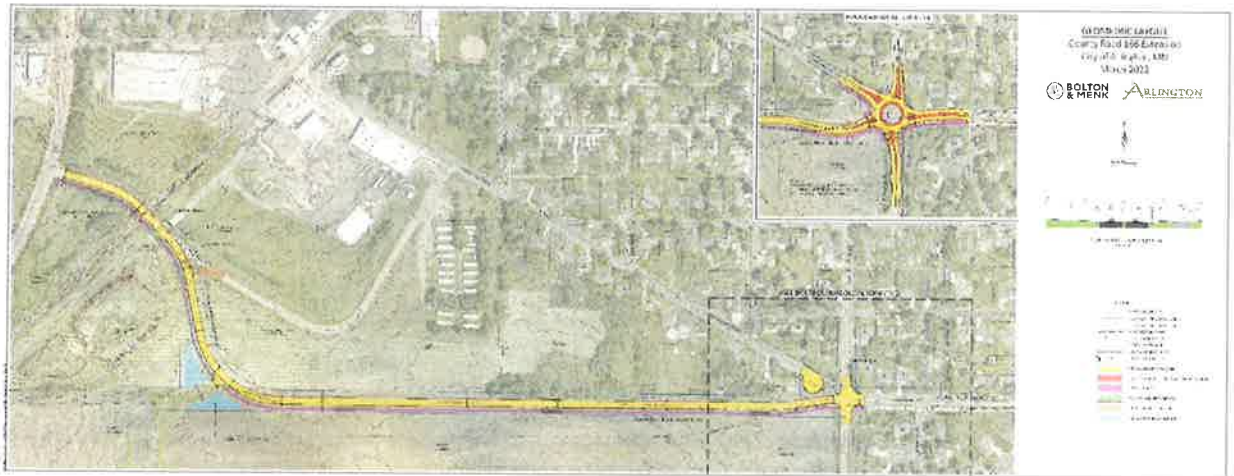
In addition to the identified goals and objectives above, there were other activities undertaken by the EDA in 2022. These activities included:

- A. In January of 2022 the EDA submitted a grant to Minnesota Housing for a Workforce Housing grant for the Amba Homes project for over \$2 million. The grant was not successful due to the high dollar request of the grant and the cost of the rent.



- B. Good Morning Arlington held their first business breakfast event at Brau Motors for business networking. EDA and Choose Arlington were involved in the event.

- C. In February the EDA heard a request from Tony Hoff to purchase land owned by the EDA. Hoff proposed a fast-food restaurant and rental commercial/industrial buildings. Specifically, a space for Scott Equipment.
- D. EDA held a discussion on low-income housing. P&Z Administrator was to create a map showing potential locations for low-income housing.
- E. In March the EDA heard a proposal from Daryl Thurn regarding building a motel/hotel in Arlington. Thurn presented the EDA with his concept and proposed a location for the motel in Arlington. Thurn also reiterated the need to rename the Community Center to the Arlington Event Center.
- F. EDA directed Director Newsom to work with Hoff to create a development agreement to purchase the EDA owned land.
- G. Newsom and some EDA Board members, Mayor, City Engineer met with Representative Glenn Gruenhagen and Senator Scott Newman to ask for funds to extend CR 166 for future industrial park growth.



- H. Newsom worked with Representative Gruenhagen's staff to create a bill in the MN House for \$4 million for CR 166 expansion.
- I. Councilmember Morgan introduced the idea of tiny homes in Arlington.
- J. Newsom reported on proposed project for two 27-unit apartments in the Soeffker addition.
- K. In April the EDA heard a proposal from Sew Quilty to purchase the Swenson property. A public hearing was scheduled for May.
- L. Approved Resolution 1-2022 granting a loan to Gwen Scharpe Daycare from the Arlington EDA Child Care Loan Program.
- M. EDA reviewed a proposal from local resident Ed Tully to create a rec center in Arlington. Consensus of the EDA not to work on a rec center, bur would like to see Community Ed do more.
- N. Consensus of the EDA not to move forward with request from Tony Hoff to purchase EDA property.
- O. Mackenzie Reuther purchased the daycare on Main Street.

- P. In May the EDA approved Resolution 2-2022 granting a loan to Mackenzie Reuther d.b.a The Roost Schoolhouse Daycare from the Arlington EDA.
- Q. EDA discussed updating the business subsidy policy.
- R. EDA discussed requiring businesses to pay a \$500 fee for purchase and development agreements.
- S. Sight Line Photography ribbon cutting.



T. Arlington Animal Clinic ribbon cutting.



- U. In August Newsom reported on new business in town Neon Ink.
- V. Public hearing was held at P&Z on the Amba Homes housing development. Some concerns from residents.
- W. EDA supported Choose Arlington to market the community and recognized local businesses.

Good Morning.
ARLINGTON!



**All Arlington business owners and
employees - you are invited!**

Complimentary Coffee, Donuts & Fruit
(Hot cider and hot chocolate available as well)
Grab & Go ~ 7 - 9am
Friday, August 19th
Mainstreet Stylist & Tan
103 E. Main St., Arlington

Sign-up for our monthly drawing!

Together We Keep Arlington Working!

This event sponsored by Choose Arlington and
Linda Haupt/Mainstreet Stylist & Tan

- X. In September the EDA put the Swenson property out for bids.
- Y. Councilmember Morgan brought up cutting the EDA budget. EDA Board was against cutting the budget.
- Z. New business Neon Ink.



AA. Dog Park was completed.

*Arlington Enterprise, Thursday, September 20, 2018, page 9
www.arlingtonmn.com*

ARLINGTON DOG PARK

THANK YOU TO THOSE WHO HAVE DONATED!!

Enterprise photo by Kurt Melt

Grand Opening at Arlington Dog Park

Donors, volunteers, friends and dogs attended the grand opening at the Arlington Dog Park on Thursday night, Sept. 22. The dog park is located just west of the local compost site at 670 Freedom Drive. The dog park, which is a project of the Arlington EDA, is a 60-foot by 165-foot piece of city-owned land. The dog park is split into two sections, one for smaller dogs and one for larger dogs. Water will soon be accessible and one for larger dogs. In addition, there are trees on this piece of property and picnic benches will be placed on each side. Choose Arlington received a \$6,450 grant from the Southern Minnesota Initiative Foundation that went toward the overall cost of the dog park.

NEW Auxiliary celebrates 65th anniversary

- BB. Closed out dog park grant from SMIF.
- CC. EDA decided that Hoff has not met the requirements of his development agreement for the Nickel property because he does not have 5 FTE's. EDA voted to give Hoff an extension to April 2023 to meet the development agreements.
- DD. CAD properties contacted Newsom regarding making their lots larger and building 6 new units.
- EE. Newsom reported interest in the Cemstone property downtown.
- FF. DMI 1-year Celebration Party on September 17.
- GG. Swenson property was bid at \$275/acre.
- HH. EDA Board approved \$80,500 business subsidy to DMI for grant match.
- II. In November the EDA Board approved EDA Director contract with Amy Newsom, not to exceed 35 hours per month.
- JJ. Water was shut off at Tony Hoff property.
- KK. In November the EDA discussed Nuvera Fiber. Newsom reported that she spoke with someone from Nuvera who said they still planned to move forward with fiber in the ground in Arlington. Nuvera asked if the city would be willing to offer incentives to the company. EDA recommended waiving any permit costs.
- LL. Siwek Lumber driveway – Newsom spoke with Siwek regarding the \$20,000 that was committed to Siwek as a business subsidy for the driveway at the Villa's. Newsom presented the bill for the driveway from Wm Mueller. Siwek was billed \$106,325.71 for paving the drive. EDA approved paying \$20,000 subsidy directly to Siwek.
- MM. 419 West Main Street – Newsom spoke with Jesus Mendoza regarding his property and reviewed what would be allowed to be rebuilt under current Zoning Code.
- NN. Arlington EDA created their own Facebook page.
- OO. In December EDA spoke with and hopes to work with Brent Reieron on new housing in Arlington in 2023.

IV. 2023 GOALS AND INITIATIVES

The EDA has identified the following goals for 2023:

1. Business and Industrial Development

- a. Sell parcels of land owned by the EDA (2 left)
- b. Work with P&Z on creating an Orderly Annexation
- c. Work to attract specific businesses to town – i.e. meat market, pharmacy
- d. CR 166 expansion
- e. Work to bring motel to town

2. Housing Goals

- a. Work with developers on low-income housing as directed by City Council - create a Tiny Homes Policy
- b. Continue to encourage new housing development in town including apartments

3. Marketing Goals

- a. Open for discussion
- b. Business visits
- c. EDA Facebook page
- d. Focus on Main Street
- e. Tour facilities

EDA Director Amy Newsom

EDA President Kurt Menk



Arlington Police Department

Glenn Gerads, Chief of Police

108 4th Ave. NW
Arlington, MN 55307

Office: (507)964-5200 Fax: (507)964-2737

JANUARY 2023 – 295 Recorded ICR's

Directed Patrol/Traffic Detail	70
Business/Door Checks	52
Traffic Stops	37
Park Checks	32
Agency Assist	17
Residence Watch	15
Informational	9
Medical Calls	7
Parking Violations	6
Civil Matters	5
Animal Calls	4
Accidents	3
Welfare Checks	3
Ordinance Violations	3
Noise Complaint	3
Suspicious Activity	3
Motorist Assist	3
Property Damage	2
Juvenile Trouble/Truancy	2
Domestic	2
Criminal Sexual Conduct	2
Theft	2
Alarms	2
School Patrols	2
Public Assist	2
Harassment Complaint	1
Driving Complaint	1
Public Relations/School Event	1
Child Protection/Custody	1
Search Warrant/Checks	1
Adult Protection	1
Funeral/Public Escort	1

Glenn Gerads #301
Chief of Police



Arlington Police Department

Glenn Gerads, Chief of Police

108 4th Ave. NW
Arlington, MN 55307

Office: (507)964-5200 Fax: (507)964-2737

JANUARY 2023

1-1-23

- Motorist Assist – 24200 Block 387th Ave. (SO)

1-2-23

- Traffic Stop – Intersection 1st Ave. & Main St.
- Directed Patrol/Traffic Detail – Intersection W. Alden St. & Hwy 5
- Directed Patrol/Traffic Detail – Intersection Frenzel Dr. & W. Main St.
- Residence Watch – 300 Block Frenzel Dr.
- Directed Patrol/Traffic Detail – Intersection Main St. & 4th Ave.
- Theft – 400 Block W. Brooks St.
- Directed Patrol/Traffic Detail – 400 Block W. Alden St.
- Park Check – 300 Block 1st Ave. S.
- Park Check – 24200 Block 387th Ave.
- Business Check – 300 Block W. Main St.
- Directed Patrol/Traffic Detail – 400 Block W. Alden St.
- Park Check – 600 Block W. Baker St.

1-3-23

- Motorist Assist – 100 Block 5th Ave. NW
- Agency Assist – 400 Block Sibley Ave, Gaylord
- Civil Matter – 500 Block W. Douglas St.
- Civil Matter – 200 Block 7th Ave. SW
- Business Check – 300 Block W. Main St.
- Business Check – 23200 Block 401st Ave.
- Directed Patrol/Traffic Detail – 400 Block W. Alden St.
- Traffic Stop – Intersection Main St. & 2nd Ave.
- Business Check – 100 Block 1st Ave. N.
- Business Check – 23200 Block 401st Ave.
- Business Check – 300 Block W. Main St.
- Directed Patrol/Traffic Detail – 800 Block 7th Ave. NW
- Park Check – 24200 Block 387th Ave.
- Park Check – 600 Block W. Baker St.
- Residence Watch – 300 Block Frenzel Dr.
- Business Check – 600 Block W. Chandler St.

1-4-23

- Medical Call/Agency Assist – 400 Block W. Alden St.

1-5-23

- Medical Call/Agency Assist – Intersection 240th St. (Freedom Dr.) & 395th Ln.
- Medical Call/Agency Assist/VOR – Intersection Hwy 5 & 216th St.
- Domestic – 800 Block W. Main St. (SO)



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1-6-23

- Child Protection – 100 Block 4th Ave. NW
- Residence Watch – 300 Block Frenzel Dr.
- School Event/Public Relations – 200 Block 3rd Ave. NW
- Business Check – 500 Block 2nd Ave. NW
- Directed Patrol/Traffic Detail – 400 Block W. Alden St.
- Business Check – 100 Block E. Shamrock Dr.
- Park Check – 300 Block 1st Ave. S.
- Park Check – 24200 Block 387th Ave.
- Directed Patrol/Traffic Detail – Intersection 4th Ave. & E. Baker St.
- Traffic Stop – Intersection Main St. & 4th Ave.

1-7-23

- Informational – 500 Block 2nd Ave. NW
- Traffic Stop – Intersection Hwy 5 & 401st Ave.
- Directed Patrol/Traffic Detail – Intersection Hwy 5 & W. Main St.
- Traffic Stop – Intersection Hwy 5 & W. Main St.
- Directed Patrol/Traffic Detail – Intersection 4th Ave. SE & Henderson Rd.
- Traffic Stop – Intersection Hwy 5 & Marion Dr.
- Directed Patrol/Traffic Detail – Intersection 411th Ave. & W. Main St.
- Traffic Stop – Intersection Hwy 5 & Marion Dr.
- Directed Patrol/Traffic Detail – Intersection 4th Ave. & E. Main St.
- Directed Patrol/Traffic Detail – 400 Block W. Alden St.
- Directed Patrol/Traffic Detail – Intersection 2nd Ave. & W. Alden St.
- Park Check – 24200 Block 387th Ave.
- Traffic Stop – Intersection Hwy 5 & W. Main St.
- Park Check – 600 Block W. Baker St.

1-8-23

- Park Check – 300 Block 1st Ave. S.
- Directed Patrol/Traffic Detail – Intersection 8th Ave. & W. Chandler St.
- Traffic Stop – Intersection Hwy 5 & W. Chandler St.
- Traffic Stop – Intersection Hwy 5 & W. Main St.
- Traffic Stop – Intersection Hwy 5 & W. Adams St.
- Directed Patrol/Traffic Detail – Intersection 4th Ave. SE & Henderson Rd.
- Civil Matter – 200 Block 7th Ave. SW
- Noise Complaint – 300 Block 5th Ave. SE
- Business Check – 23200 Block 401st Ave.
- Park Check – 24200 Block 387th Ave.
- Park Check – 300 Block 1st Ave. S.
- Park Check – 600 Block Frenzel Dr.
- Residence Watch – 300 Block Frenzel Dr.

1-9-23

- Informational – 200 Block Shamrock Dr.
- Agency Assist/Welfare Check/Medical Call – 300 Block S. McGrann St., Green Isle
- Agency Assist/Public Assist – 200 Block 7th Ave. SW (SO)



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1-10-23

- Civil Matter – 200 Block 7th Ave. SW (SO)
- Accident – Intersection 5th Ave. SE & E. Elmwood St.
- Public Assist – 100 Block 4th Ave. NW
- Informational – 100 Block 4th Ave. NW

1-11-23

- Juvenile Trouble – 200 Block 3rd Ave. NW
- School Patrol – 200 Block 3rd Ave. NW
- Traffic Stop – Intersection Cty. Rd. 9 & Hwy 5 (SO)
- Business Check – 500 Block 2nd Ave. NW
- Directed Patrol/Traffic Detail – Intersection Hwy 5 & 401st Ave.
- Business Check – 200 Block Shamrock Dr.
- Directed Patrol/Traffic Detail – Intersection 7th Ave. NW & W. Chandler St.

1-12-23

- Property Damage – 100 Block 4th Ave. NW
- Business Check – 200 Block Shamrock Dr.
- Traffic Stop – Intersection W. Brooks St. & Cty. Rd. 9
- Traffic Stop – Intersection Hwy 5 & 401st Ave.
- Recover Stolen Motor Vehicle/Agency Assist – 400 Block W. Alden St.
- Traffic Stop – Intersection Hwy 5 & W. Adams St.
- Directed Patrol/Traffic Detail – Intersection Henderson Rd. & 4th Ave. SE
- Directed Patrol/Traffic Detail – Intersection Hwy 5 & Marion Dr.
- Residence Watch – 300 Block Frenzel Dr.
- Noise Complaint – 400 Block E. Adams St.

1-13-23

- Business Check – 23100 Block 401st Ave.
- Park Check – 24200 Block 387th Ave.
- Park Check – 600 Block W. Baker St.
- Business Check – 300 Block W. Main St.
- Directed Patrol/Traffic Detail – 500 Block E. Clinton St.
- Animal Call – 500 Block E. Clinton St.
- Parking Violation – Intersection Main St. & 2nd Ave.
- Parking Violation – 200 Block W. Main St.
- Funeral Escort – 100 Block W. Chandler St.
- School Patrol – 200 Block 3rd Ave. NW
- Ordinance Violation – 400 Block W. Brooks St.
- Paper Service/Civil Matter – 500 Block W. Douglas St.
- Directed Patrol/Traffic Detail – Intersection Hwy 5 & 4th Ave.
- Residence Watch – 300 Block Frenzel Dr.
- Directed Patrol/Traffic Detail – Intersection Hwy 5 & W. Main St.
- Business Check – 500 Block 2nd Ave. NW
- Directed Patrol/Traffic Detail – Intersection 411th Ave. & W. Main St.



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- Traffic Stop – Intersection 411th Ave. & W. Main St.
- Traffic Stop – Intersection W. Main St. & Frenzel Dr.
- Directed Patrol/Traffic Detail – Intersection Hwy 5 & W. Main St.
- Directed Patrol/Traffic Detail – 400 Block E. Baker St.
- Directed Patrol/Traffic Detail – 500 Block E. Clinton St.
- Business Check – 500 Block 2nd Ave. NW
- Traffic Stop – Intersection Hwy 5 & 2nd Ave. NW

1-14-23

- Accident – 300 Block E. Main St.
- Medical Call/Agency Assist – 400 Block W. Elgin St.
- Directed Patrol/Traffic Detail – Intersection Hwy 5 & W. Alden St.
- Noise Complaint/Animal Call – 300 Block 5th Ave. SE
- Directed Patrol/Traffic Detail – Intersection 4th Ave. & W. Main St.
- Directed Patrol/Traffic Detail – Intersection 411th Ave. & W. Main St.
- Business Check – 23200 Block 401st Ave.
- Directed Patrol/Traffic Detail – Hwy 5 & W. Adams St.
- Business Check – 400 Block 5th Ave. NW
- Traffic Stop – Intersection Hwy 5 & W. Douglas St.
- Directed Patrol/Traffic Detail – 400 Block W. Alden St.
- Business Check – 500 Block 2nd Ave. NW
- Medical Call/Agency Assist – 400 Block W. Adams St. (SO)
- Agency Assist/Alarm – 23200 Block 401st Ave. (SO)

1-15-23

- Agency Assist/Alarm – 500 Block 2nd Ave. NW (SO)
- Animal Call/Noise Complaint – 400 Block W. Adams St.

1-16-23

- Agency Assist/Welfare Check - 700 Block W. Chandler St. (SO)
- Informational – 600 Block Olive St.
- Ordinance Violation – 300 Block E. Main St.
- Business Check – 500 Block 2nd Ave. NW
- Directed Patrol/Traffic Detail – Intersection 411th Ave. & W. Main St.
- Traffic Stop – Intersection 6th Ave. NW & W. Chandler St.
- Directed Patrol/Traffic Detail – Intersection Hwy 5 & W. Alden St.
- Residence Watch – 300 Block Frenzel Dr.
- Traffic Stop – Intersection Hwy 5 & W. Main St.
- Directed Patrol/Traffic Detail – Intersection Hwy 5 & W. Main St.
- Directed Patrol/Traffic Detail – Intersection 4th Ave. & E. Main St.
- Business Check – 23200 Block 401st Ave.
- Agency Assist – Intersection S. 4th St. & Railview Ln., Gaylord
- Medical Call/Welfare Check/Agency Assist – 300 Block E. Main St.

1-17-23

- Business Check – 300 Block W. Main St.
- Park Check – 300 Block 1st Ave. S.



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- Business Check – 500 Block W. Main St.
- Residence Watch – 300 Block Frenzel Dr.
- Agency Assist/Alarm – 500 Block 2nd Ave. NW (SO)
- Agency Assist/Funeral Escort – 300 Block W. Adams (SO)
- Informational – 100 Block 4th Ave. NW
- Alarm/Agency Assist – 400 Block Meadowlark Ln.
- Informational – 100 Block 4th Ave. NW
- Business Check – 23200 Block 401st Ave.
- Traffic Stop – Intersection W. Main St. & 1st Ave.
- Directed Patrol/Traffic Detail – Intersection 4th Ave. SE & E. Adams St.
- Traffic Stop – Intersection Hwy 5 & Marion Dr.
- Traffic Stop – Intersection Hwy 5 & W. Brooks St.
- Informational – 200 Block Shamrock Dr.
- Business Check – 500 Block 2nd Ave. NW
- Directed Patrol/Traffic Detail – Intersection Hwy 5 & Marion Dr.
- Directed Patrol/Traffic Detail – Intersection Hwy 5 & W. Alden St.
- Business Check – 100 Block 1st Ave. N.
- Directed Patrol/Traffic Detail – Intersection 4th Ave. & E. Main St.

1-18-23

- Business Check – 600 Block W. Chandler St.
- Business Check – 300 Block W. Main St.
- Park Check – 300 Block 1st Ave. S.
- Traffic Stop – Intersection Hwy 5 & W. Alden St. (SO)
- Parking Violation – Intersection 2nd Ave. NW & W. Douglas St.

1-19-23

- Welfare Check – 500 Block W. Baker St.
- Informational – 100 Block 4th Ave. NW
- Parking Violation – 400 Block E. Adams St.
- Parking Violation – 400 Block E. Adams St.
- Parking Violation – 400 Block E. Baker St.
- Property Damage – 200 Block 4th Ave. NW

1-20-23

- Agency Assist/VOR – Intersection 391st Ave. & 260th St.
- Suspicious Activity – 300 Block 3rd Ave. SW
- Public Assist/Agency Assist – 100 Block E. Clinton St.
- Criminal Sexual Conduct – 200 Block 3rd Ave.
- Directed Patrol/Traffic Detail – Intersection E. Main St. & 4th Ave.
- Business Check – 23200 Block 401st Ave.
- Residence Watch – 300 Block Frenzel Dr.
- Directed Patrol/Traffic Detail – Intersection Hwy 5 & W. Main St.
- Business Check – 100 Block 1st Ave. N
- Park Check – 24200 Block 387th Ave.
- Alarm/Agency Assist – 100 Block E. Main St.
- Park Check – 300 Block 1st Ave. S.



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1-21-23

- Park Check – 600 Block W. Baker St.
- Business Check – 500 Block 2nd Ave. NW
- Business Check – 600 Block W. Chandler St.
- Suspicious Activity – 100 Block 4th Ave. NW
- Animal Call – 400 Block W. Baker St.
- Agency/Noise Complaint – 400 Block E. Adams St. (SO)
- Directed Patrol/Traffic Detail – Intersection 5th Ave. SE & E. Clinton St.
- Agency Assist/Driving Complaint – Intersection Hwy 169 & Hwy 19, Henderson (*actual assist Arl*)
- Directed Patrol/Traffic Detail – Intersection Hwy 5 & 401st Ave.
- Directed Patrol/Traffic Detail – Intersection 4th Ave. & E. Main St.
- Residence Watch – 300 Block Frenzel Dr.
- Directed Patrol/Traffic Detail – Intersection 411th Ave. & W. Main St.
- Traffic Stop – 500 Block 2nd Ave. NW
- Directed Patrol/Traffic Detail – Intersection Henderson Rd. & 4th Ave. SE
- Traffic Stop – Intersection Hwy 5 & W. Brooks St.
- Directed Patrol/Traffic Detail – 400 Block E. Baker St
- Park Check – 24200 387th Ave.
- Park Check – 600 Block W. Baker St.

1-22-23

- Directed Patrol/Traffic Detail – Intersection Hwy 5 & 4th Ave.
- Directed Patrol/Traffic Detail – 400 Block E. Baker St.
- Directed Patrol/Traffic Detail – Intersection 8th Ave. & W. Chandler St.
- Directed Patrol/Traffic Detail – 400 Block W. Alden St.
- Directed Patrol/Traffic Detail – Intersection 411th Ave. & W. Main St.
- Traffic Stop – Intersection 411th Ave. & W. Main St.
- Directed Patrol/Traffic Detail – Intersection Hwy 5 & W. Adams St.
- Residence Watch – 300 Block Frenzel Dr.
- Business Check – 800 Block W. Brooks St.
- Traffic Stop – Intersection Hwy 5 & Shamrock Dr.
- Business Check – 500 Block 2nd Ave. NW
- Welfare Check – 700 Block W. Brooks St.

1-23-23

- Traffic Stop – Intersection 411th Ave. & Hwy 5 (SO)
- Traffic Stop – Intersection Cty. Rd. 17 & E. Brooks St. (SO)
- Driving Complaint – St. Hwy 5 (SO)
- Adult Protection – 400 Block 7th Ave. NW

1-24-23

- Agency Assist – 100 Block 4th Ave. NW

1-25-23

- Agency Assist – 400 Block E. Adams St.
- Directed Patrol/Traffic Detail – Intersection Hwy 5 & 4th Ave.



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- Business Check – 500 Block 2nd Ave. NW
- Directed Patrol/Traffic Detail – Intersection Hwy 5 & W. Alden St.
- Business Check – 23200 Block 401st Ave.
- Traffic Stop – Intersection Hwy 5 & W. Alden St.
- Residence Watch – 300 Block Frenzel Dr.
- Park Check – 600 Block W. Baker St.
- Business Check – 300 Block W. Main St.
- Business Check – 40900 Block Hwy 5

1-26-23

- Park Check – 300 Block 1st Ave. S.
- Directed Patrol/Traffic Detail – 800 Block 7th Ave. NW
- Traffic Stop – Intersection 4th Ave. & W. Main St.
- Juvenile Trouble – 200 Block 3rd Ave. NW
- Business Check – 500 Block 2nd Ave. NW
- Traffic Stop/Agency Assist – Intersection 411th Ave. & W. Main St.
- Suspicious Activity – 400 Block W. Alden St.
- Directed Patrol/Traffic Detail – Intersection W. Main St. & 2nd Ave.
- Business Check – 23200 Block 401st Ave.
- Park Check – 24200 Block 387th Ave.
- Residence Watch – 300 Block Frenzel Dr.
- Park Check – 600 Block W. Baker St.
- Directed Patrol/Traffic Detail – 800 Block 7th Ave. NW
- Park Check – 300 Block 1st Ave. S.
- Directed Patrol/Traffic Detail – Intersection Hwy 5 & W. Alden St.

1-27-23

- Business Check – 300 Block W. Main St.
- Business Check – 500 Block Circle Dr.
- Business Check – 600 Block W. Chandler St.
- Medical Call/Agency Assist – 700 Block Chestnut Dr.
- Harassment Complaint – 700 Block W. Chandler St.

1-28-23

- Theft – 400 Block W. Brooks St.
- Ordinance Violation – 600 Block W. Brooks St.
- Motorist Assist – Intersection Hwy 5 & 4th Ave. NW
- Business Check – 23100 Block 401st Ave.
- Directed Patrol/Traffic Detail – Intersection Hwy 5 & W. Alden St.
- Directed Patrol/Traffic Detail – Intersection Henderson Rd. & 4th Ave. SE
- Traffic Stop – Intersection Hwy 5 & W. Alden St.
- Business Check – 500 Block 2nd Ave. NW
- Directed Patrol/Traffic Detail – Intersection 1st Ave. S. & W. Adams St.
- Residence Watch – 300 Block Frenzel Dr.
- Directed Patrol/Traffic Detail – Intersection Hwy 5 & Shamrock Dr.
- Agency Assist/Alarm – 400 Block W. Main St. (SO)



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1-29-23

1-30-23

- Search Warrant – 800 Block 7th Ave. NW
- Business Check – 23200 Block 401st Ave
- Directed Patrol/Traffic Detail – Intersection 411th Ave. & W. Main St.
- Residence Watch – 300 Block Frenzel Dr.
- Directed Patrol/Traffic Detail – Intersection 1st Ave. S. & W. Adams St.
- Business Check – 23100 Block 401st Ave.
- Business Check – 23200 Block 401st Ave.
- Park Check – 600 Block W. Baker St.
- Park Check – 300 Block 1st Ave. S.
- Traffic Stop – Intersection 1st Ave. & E. Adams St.
- Traffic Stop – Intersection Hwy 5 & W. Adams St.
- Business Check – 300 Block W. Main St.

1-31-23

- Park Check – 24200 Block 387th Ave.
- Directed Patrol/Traffic Detail – Intersection Henderson Rd. & 4th Ave. SE
- Animal Call – 500 Block W. Douglas St.
- Informational – 100 Block 4th Ave. NW
- Criminal Sexual Conduct – 200 Block 3rd Ave. NW
- Domestic/Agency Assist – 100 Block E. Douglas St.
- Accident/Agency Assist – Intersection 401st Ave. & Hwy 5
- Agency Assist – 800 Block Main Ave., Gaylord
- Welfare Check – 400 Block E. Adams St.
- Directed Patrol/Traffic Detail – 500 Block W. Douglas St.
- Business Check – 23200 Block 401st Ave.
- Park Check – 300 Block 1st Ave. S.
- Park Check – 600 Block W. Baker St.
- Business Check – 300 Block W. Main St.
- Directed Patrol/Traffic Detail – 400 Block W. Alden St.

Glenn Gerads #301
Police Chief

From: Kirby Weckworth
Sent: Thursday, February 2, 2023 8:50 AM
To: City of Arlington - General
Subject: dept update notes

Month of January

- Snow removal was again the main focus- 5 plow events. Hauled 3 times because of blower breakdown. Snow windrows stayed on streets when storms were bunched together before removal since we had to scoop w loaders. Austin Frauentiesnt continues to be a huge help for the city. Huge thanks to him for offering his help with removal
- SnoGo Blower broke down- unable to repair in timely fashion, purchase of a new blower. New blower is expected to arrive within a week or so. Also, purchase of new wheel loader expected to arrive in June. Old blower will cost ~\$23,000 to fix, I really recommend we fix and keep as backup. Trade in or selling wont put us much ahead.
- Working with Arli-Dazzle committee member Derek Hahn on pricing and purchase of barricades so we don't have to borrow the county's. City is in need of new ones. Agreed to pay half cost with aril-dazzle because they will stay at our shop and we will use them for city purposes.
- Salt truck broke down at start of season. Crysteel temporarily got it to work, but it needed new parts. Parts finally came in last week and truck was delivered, expected back in service Tuesday Feb 7th
- Christmas décor takedown remains unfinished yet uptown. Weather events and cold has kept us from finishing. Should be done this week (feb 6-10)
- In process of attaining bids for lawn mower trade-in for zero turn mowers. Also bids for event center interior painting and retrofit lighting to energy efficient led. The outside of the community center was painted and retrofit last year.
- Met with Shirley and engineer Jason from bolton and menk to review streets management plan. In process of setting up a special meeting with council to review plan for streets, and maint. dept. equipment replacement planning.
- Finally some downtime to do maintenance on equipment before next snow events, also shop cleaning and organizing.

From: Kirby Weckworth
Sent: Thursday, January 26, 2023 9:29 AM
To: City of Arlington - General
Subject: SnoGo snow blower repair

The estimate came back for repair of our broken-down snow blower. Cost could vary. It will either be \$20,945.04, or \$23,804.27. They said they could maybe give us \$10,000 after repair if we traded it in. It is my strong opinion that we fix this unit as it is relatively young for a blower yet and keep it for a backup. If we were to buy the same unit right now used it would likely cost \$40-\$50,000. I can also use it to do odds and ends around town after plows and spare usage of the new blower. I think the cost to repair and keep is a no brainer, but it is ultimately up to the council. If it needs to be on the agenda I would suggest wording as cost not to exceed \$23,804.27

Thank you

Make it a great day

Kirby.



Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION 8-2023

A RESOLUTION APPROVING EXTENSION OF THE ARLINGTON SEWER ACCESS CONNECTION AND WATER ACCESS CONNECTION FEE WAIVER PROGRAM FOR NEW RESIDENTIAL CONSTRUCTION WITHIN ARLINGTON

WHEREAS, a recommendation was made to the EDA to consider waiving Sewer Access Connection (SAC) and Water Access Connection (WAC) fees in an attempt to encourage residential growth within the City of Arlington, and

WHEREAS, the City Attorney has determined that waiving the Water Access Connection (WAC) fee and Sewer Access Connection (WAC) fee for residential development does not require approval from Green Isle Representatives with whom the City of Arlington has an Agreement for sharing the costs of a wastewater treatment facility, and

WHEREAS, the City of Arlington has been waiving the Arlington Water Access Connection (WAC) fee of \$1,325 and Sewer Access Connection (SAC) fee of \$3,500 on new homes valued at \$195,000 or greater within the City of Arlington, and

WHEREAS, the Arlington City Council has researched and investigated the financial impact of waiving residential WAC and SAC fees, and

NOW, THEREFORE, BE IT RESOLVED, that the Arlington City Council hereby recommends approval of the extension of the Arlington Water Access Connection (WAC) and Sewer Access Connection (SAC) fee waiver program on new homes valued at \$210,000 or greater within the City of Arlington through December 31, 2023.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____; and upon poll being taken thereon the following voted in favor thereof: _____; the following voted against: _____; the following abstained: _____; the following were absent: _____.

The foregoing resolution was adopted by the City Council of the City of Arlington this 6th day of February 2023.

Signed: _____
Mayor Matthew Scharpe

Attest: _____
Interim City Administrator Shirley Slater-Schulte

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.



Councilmember _____ introduced the following resolution and moved for its adoption:

**RESOLUTION NO. 9-2023
A RESOLUTION ADOPTING THE 2023 SCHEDULE OF FEES AND CHARGES FOR
VARIOUS SERVICES, LICENSES AND PERMITS**

WHEREAS, the City Council is desirous of establishing a uniform system of fees for requests relating to official controls, information, permits, applications or other matters handled by the City.

THEREFORE, BE IT RESOLVED, by the City Council of the City of Arlington that the following fees and charges for permits, licenses and services be adopted as the 2023 Fee and Rate Schedule:

PLANNING AND ZONING FEES	
Variance Application	\$275 plus recording fee
Conditional Use Permit Application	\$275 plus recording fee
Interim Use Permit Application	\$275 plus recording fee
Ordinance Amendment Application	\$275
Rezoning Application	\$275 plus recording fee
Land Use Permit Application	\$28
Fence Permit	\$28
Sign Permit	\$28
Preliminary Plat Approval Application	\$220.00 plus \$5 per lot plus deposit
Final Plat Approval Application	\$165
Planned Unit Development Approval Application	\$210 plus \$5 per lot plus deposit
Commercial/Industrial Site Plan Review Fee	\$275
Escrow Requirement Commercial/Industrial Site Plan	\$525.00 (cover addtl. fees for City consultants/staff review)
Park Dedication Fee	5% of estimated market value of buildable area
Annexation Fee	\$5.25 per lot, minimum of \$100
Administrative Permit	\$82
Starting Work Without a Building Permit	Double Permit Fee
Administrative Subdivision	\$110.00 plus recording fee
Special Meeting Request	\$210.00
ECONOMIC DEVELOPMENT	
Tax Increment Financing Application	\$10,000.00 and written agreement (\$500 with written agreement)
Tax Abatement Application	\$2500.00 and written agreement (\$250 with written agreement)
Development Agreement	\$500 and written agreement
Purchase Agreement	\$500 and written agreement
Special Meeting Request	\$210.00
UTILITY SERVICES	
Meter Deposit - Electric Only	Two Months Average Use of Previous Tenant
Meter Deposit - Electric/Water/Sewer	Two Months Average Use of Previous Tenant
Meter Deposit - Electric - Highland Commons	\$50
Meter Deposit - Electric - Amberfield Building D	\$50
Water Access Charge	\$1,325
Sewer Access Charge	\$3,500
Electric Hookup	\$160
Sewer User Rate	\$.00375/gallon
Sewer Base Rate	\$35.10/month plus \$4.95 per additional unit
Green Isle Sewer Base Rate	\$27.61/month
Water User Rate	\$.00598/Gallon
5/8-3/4 Inch Meter Water Base Rate	\$10.30/month
1 Inch Meter Water Base Rate	\$10.82/month
1 1/4 - 1 1/2 Inch Meter Water Base Rate	\$11.14/month
2 Inch Meter Water Base Rate	\$12.00/month
3 Inch Meter Water Base Rate	\$13.11/month

4-8 Inch Meter Water Base Rate	\$17.62/month
Residential Electric Base Rate	\$9.28/month
Residential Energy Rate	\$.1254/kWh
Small Commercial Electric Base Rate	\$19.61/month
Energy Charge \$/kWh (Small Commercial Demand <25 kW)	\$.1101/kWh
Large Commercial Electric Base Rate	\$19.61/month
Energy Charge \$/kWh (Large Commercial Demand >25 kW)	\$.0746/kWh
Energy Charge \$/kWh (Large Commercial Steady Demand >25 kW) No Demand Charge	.0600/kWh
Electric Demand Charge (Large Commercial Demand >25 kW)	\$10.49/kWh
Utility Disconnect Notice	\$25 per occurrence
Water Reconnect Fee	\$25
Electric Reconnect - Day	\$50
Electric Reconnect - After Hours	\$250
Utility Bill Late Fee	10% (less tax) of current bill; \$1 minimum
Utility Account Payment Agreement	\$10 Adm. Fee to be paid at time of drafting Agreement
Load Management Disconnect	\$50
Metering Fee for Meter on Private Wells	Cost of parts and labor
Lawn Sprinkler Meter	\$35 plus tax
Lawn Sprinkler Meter Repair Fee	Cost of parts and labor
STORM WATER RATES:	
Residential Unit	\$11.02/month
0.0000 TRE to 1.0000 TRE	\$17.33/month
1.0001 TRE to 5.0000 TRE	\$25.20/month
5.0001 TRE to 10.0000 TRE	\$40.95/month
10.0001 TRE to 15.0000 TRE	\$48.83/month
15.0001 TRE to 20.0000 TRE	\$56.70/month
20.0001 TRE to 25.0000 TRE	\$64.58/month
25.0001 TRE or Greater	\$72.45/month
LIBRARY FEES	
Copies	\$.10 single side and \$.15 for duplex
Laser Printer	First 2 Free, \$.10 per additional page
Color Printer	\$0.50
Library Card	First is free, replacement is \$2
Book Fines	\$.10 a day after one-week grace period
Video Fines	\$1/day
Faxes	\$1/page
ANIMAL/PET LICENSES AND FEES	
New Pet License (Jan.1 thru Dec. 31)	\$5 per animal
Pet License Late Fee (April 1 thru Dec. 31)	\$10 per animal
Chicken/Duck Permit Fee	\$10 one-time fee
Animal (Stray) Impound Fee	(Set by Vet Clinic)
Animal (Stray) Boarding Fee for Dog	(Set by Vet Clinic)
Animal (Stray) Boarding Fee for Cat	(Set by Vet Clinic)
Animal Redemption Fee	\$36
Animal Redemption Fee (Non-Licensed)	\$46
MISCELLANEOUS LICENSES AND FEES	
All Parking Violations	\$35
Vehicle Towing - Impound	Set by Towing Company
Vehicle Storage	\$25/day (inside or outside) + Towing fee
Replacement of Sign Resulting from Accident	\$200 (billable to driver or insurance)
Blight/Nuisance/Mowing/Snow Removal (Ords #178, #259)	Contractor Cost plus \$5 Administrative Fee.
Contracted Commercial Snow Removal	\$15 (Small), \$25 (Med.), \$75 (Large) \$150 (Xtra) \$1,200 (Gig)
Repeat Nuisance Call Fee (Ord #259)	\$30
Peddler Permit (Ord #243)	\$10/day, \$25/week, \$50/month, \$100/Year
Drone Permit (Ord #303)	\$0 Permit Only Required.
Chipping	\$30 \$20 plus \$1.00/minute, plus tax (discuss whether charged/min.)
Credit Card Convenience Fee	2.5% (\$2.00 minimum)
e-check	\$1.50 (via Point & Pay)
Copies (up to 100 pages, then hourly rate)	\$.15 for B/W; \$.25 for color (per single-sided page)
Faxes/Scan to Email	\$.15 per page received and \$1 per document sent
Laminating	\$1.00/foot plus \$5
Non-Sufficient Fund Check Returns (NSF's)	\$30 per occurrence plus any bank fees

Residential Solid Waste Permit	\$100 (Maximum of 3)
Commercial Solid Waste Permit	\$100 (Maximum of 6)
Illuminating Portable Sign Permit	\$20
Election Filing Fee	\$2
DVD copies	\$15 plus material cost of DVD
Assessment Search Fee	\$5
Dance Permit	\$20 per event or \$200 for a yearly
Police Report (via paper or fax)	\$15 (including insurance or personal request)
Police Report – digital media	\$15 per DVD (changed to be consistent with Admin. Chrg.)
Police Responding Fee (Public Dances, Noise Complaints, Close Down Event at Public Building (closing time or noise related) – after initial warning)	\$50
Police Response to Subpoena	\$50/hr. + mileage
Paper Service (only within City limits-only for evictions and family dispute matters of conflict)	\$50 \$40
Special Police Event (>2 officers)	Actual Per Hour Cost of Officer(s) Used (Salary & Benefits)
Lost/Unreturned key to City Facility	Cost of Rekey plus One (1) Hour Admin Time
Fire Extinguisher Recharge	Cost plus \$5
BEER/LIQUOR LICENSES	
Temporary Malt Liquor License	\$50 per event
Liquor License - On Sale	\$1,300
Liquor License - Off Sale	\$100
Liquor License – On Sale – Partial Year	\$450 (applies to Raceway)
Liquor License-On Sale for Non-Profits	\$50
Setup License	\$20
Temporary 1-4 Day On Sale Liquor License	\$50 per event
Caterer's Permit	\$50 per event
Sunday Liquor License	\$100
Event Center Liquor License - On Sale	\$250 (7/01-6/30 mid-year cycle est.by State of MN)
CEMETERY FEES	
Burial Permits	\$125
Burial Plots	\$400 Resident of Arlington/ \$600 Non-Resident
COLUMBARIUM:	
Urn Placement	\$150
Niche Plaque (Single or Double with Full Dates)	\$625 \$550
Niche Plaque (Double without Full Dates)	\$725 \$650
Columbarium (Front – Rows 1 & 2)	\$750
Columbarium (Front – Row 3)	\$675
Columbarium (Front – Rows 4 & 5)	\$600
Columbarium (Rear – Rows 1 & 2)	\$675
Columbarium (Rear – Row 3)	\$600
Columbarium (Rear – Rows 4 & 5)	\$525
Memory Wall Plaque	\$300 \$265
FIRE DEPT. FEES (Billing advised by Officer in Charge. All billing reviewed by Fire Chief)	
Accident	\$250/hr.
Missing Person	\$250/hr. based on situation
Fire Call	\$500 plus supplies/foam/fuel for first hour/\$250 each addl. hrs
Helipad (Reso #15-2014)	\$200
CO2 Call	\$250
Gas Leak/smell of gas	\$250/hr.
Gas Leak/hit	\$500/hr.
Hazardous Material	\$1,250 (in addition to call fee)
Foam	\$25 0-1-gallon, applicable supply replacement cost for each gallon thereafter
Jaws of Life	\$250
Fuel Charges - City	\$50
Fuel Charges - Rural	\$100
False Alarm	First two = \$0; after two, up to \$300 per-officer in charge decides
Mutual Aid	Supplies
Pool Fills - 3,500 Gallon Tanker Truck at water rate plus	City Residents - \$93 per haul, Rural Residents - \$133 per haul
Township Protection Fee	Per Section \$416.91 (2023) \$459.95 (2022)
AMBULANCE FEES	
BLS Emergency - Service Area	\$1,400 plus mileage

BLS Non-Emergency - Service Area	\$1400 plus mileage
ALS Intercept	\$250 plus mileage
ALS Non-emergency - Service Area	\$1,800 plus mileage
ALS1 Emergency - Service Area	\$1,800 plus mileage
ALS2 Emergency - Service Area	\$2000 plus mileage
Intercept	\$250
Specialty Transport	\$2,100 plus mileage
Lift Assist/Treatment (no transport)	\$500
Mileage Rate	\$26/mile
Response Fees (assessed & released)	\$250
Pre-paid service for non-emergent BLS transport	\$500 plus mileage
Township Protection Fee	Per Section \$114.28 (2023) \$111.79 (2022)
Green Isle Protection Fee	\$4363.97 (2023) \$4,478.23 (2022)
EVENT CENTER FEES	
Rental Fees will not be charged for any organization having a City related budget (i.e. Fire Dept.; Ambulance)	\$0
Weekly User Rate (one section only)	\$120 per time
School Use (Testing/Retreats)	\$50 per time
Room 1 (West) Rent	\$180 per event
Room 2 (Center) Rent	\$240 per event
Room 3 (East) Rent	\$180 per event
All Rooms Rent	\$850 per event
Extra Day Rental	\$300
Hourly Rental Rate (2 hrs. or less, no set-up/tear down)	\$40 per hour/room (two-hour maximum)
Set-Up Fee	\$100/room or \$200 per event
Attendant Fee	\$35/attendant/hr per event (5 hour minimum)
Kitchen Use Fee (Full)	\$100 per event
Kitchen Use Fee (Partial)	\$50 per time
Dish Rental	\$1/person or .11 per piece
Dish Rental for City-chartered organizations	\$25
Wine Glasses (Limited Supply)	\$.15/piece
Linens	Set by Distributor
LCD Projector	\$50
Wireless Microphone (from library)	\$15 to be paid to the library
Damage Deposit (for rental of more than one section)	\$500 with Credit Card or cash/check
Damage Deposit (one section)	\$200 for 1 section or \$300 for 2 sections \$150 Cash/check or Credit Card
Lost Key	\$50
Council Chambers Rent	\$40 per event
Caterer Serving Fee (sliding scale):	Number of Guests - Fee (\$)
	1 - 100 \$1/person
	101 - 200 \$150
	201 - 400 \$250
	401+ \$350
Cleaning and Utility Cost (Non-Profits)	\$300 on Fri/Sat and \$220 from Sun-Thursday
Bar Rental (sliding scale):	Number of Guests - Fee (\$)
	1 - 200 \$100
	200 - 300 \$200
	300 - 400 \$300
Bar Rental (sliding scale): cont.	400 - 500 \$400
	500+ \$500
EMS CONFERENCE ROOM FEES	
Meeting Room, 0-2 hours	\$25 per event
Meeting Room, 2-4 hours	\$50 per event
Meeting Room, 4-8 hours	\$75 per event
LIONS CENTER @ FOUR SEASONS PARK	
Rent	\$150 per event with \$250 deposit \$125 per event and \$250 deposit
SIGN RENTAL	
Main Street Sign	\$30/week (both sides) or \$15/week (one side) \$25/\$12.50
Main Street Sign (Additional Week)	\$15/week \$10/week
Community Center Electronic Sign	\$25 New Message set up, \$30 weekly coverage
Community Center Electronic Sign, Non-Profit	\$25 non-profit new message set up, \$25 weekly coverage
Community Center Electronic Sign, Daily	\$25 New Message set up, \$10/day (profit/non-profit)

Community Center Electronic Sign, Monthly	\$25 New Message set up, \$100 month coverage
RIGHT OF WAY PERMITS	
Registration Fee	\$40
Excavation Permit Fees - Hole	\$125
Excavation Permit Fees - Trench	\$275
Obstruction Permit Fee	\$50
Permit Extension Fee	\$55
Delay Penalty	\$60 for first 3 days, \$10/day thereafter
EQUIPMENT RATES (Rates below are for Equipment only. Hourly Rate for City Employee: \$45.00) Min. of 1 Hr Charge Per Employee	
Deere Payloader Case Payloader	\$75/hour
Deere Payloader w/Larue Snow Blower Case Payloader w/ SnoGo Snow Blower	\$155/hour \$150/hour
New Holland Tractor w/ attachment	\$85/hour \$75/hour
Chevy Dump Truck	\$85/hour \$80/hour
Chevy Sanding/Plow Truck	\$95/hour \$85/hour
Elgin Street Sweeper	\$130/hour \$125/hour
Chevy Bucket Truck	\$90/hour \$85/hour
Chevy Digger Truck	\$90/hour \$85/hour
Backpack Mosquito Sprayer	\$35/hour \$35/hour
Truck Mount Mosquito Sprayer (with chemical)	\$145/hour \$140/hour
Vermeer Brush Chipper	\$25/hour \$75/hour **Min. 1 hour charge**
Pull Behind Street Roller/Packer	\$35/hour \$30/hour
Kubota Lawn Mower	\$55/hour \$50/hour
Pickup W/Snowblade	\$60/hour
CITY DIRT AND GRAVEL	
Class 5 Gravel	\$20/yd \$17/yd

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon poll being taken thereon the following voted in favor thereof: _____; the following abstained: _____; and the following were absent: _____.

Adopted by the City Council of the City of Arlington this 6th day of February 2023.

Signed: _____
Mayor Matthew Scharpe

Attest: _____
Interim City Administrator Shirley Slater-Schulte

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

BUILDING PERMIT FEES (90% of the 1997 Fee Schedule)

Surcharge	Value	Fee Cost	Surcharge	Value	Fee Cost	Surcharge	Value	Fee Cost
\$0.25	Up To \$500.00	\$20.70	\$15.50	\$31,000.00	\$406.67	\$37.50	\$ 75,000.00	\$736.88
\$0.30	\$600.00	\$23.90	\$16.00	\$32,000.00	\$415.76	\$38.00	\$ 76,000.00	\$743.88
\$0.35	\$700.00	\$26.64	\$16.50	\$33,000.00	\$424.85	\$38.50	\$ 77,000.00	\$750.88
\$0.40	\$800.00	\$29.39	\$17.00	\$34,000.00	\$433.94	\$39.00	\$ 78,000.00	\$757.88
\$0.45	\$900.00	\$32.13	\$17.50	\$35,000.00	\$443.03	\$39.50	\$ 79,000.00	\$764.88
\$0.50	\$1,000.00	\$34.88	\$18.00	\$36,000.00	\$452.12	\$40.00	\$ 80,000.00	\$771.88
\$0.55	\$1,100.00	\$37.62	\$18.50	\$37,000.00	\$461.21	\$40.50	\$ 81,000.00	\$778.88
\$0.60	\$1,200.00	\$40.37	\$19.00	\$38,000.00	\$470.30	\$41.00	\$ 82,000.00	\$785.88
\$0.65	\$1,300.00	\$43.11	\$19.50	\$39,000.00	\$479.39	\$41.50	\$ 83,000.00	\$792.88
\$0.70	\$1,400.00	\$45.86	\$20.00	\$40,000.00	\$488.48	\$42.00	\$ 84,000.00	\$799.88
\$0.75	\$1,500.00	\$48.60	\$20.50	\$41,000.00	\$497.57	\$42.50	\$ 85,000.00	\$806.88
\$0.80	\$1,600.00	\$51.35	\$21.00	\$42,000.00	\$506.66	\$43.00	\$ 86,000.00	\$813.88
\$0.85	\$1,700.00	\$54.09	\$21.50	\$43,000.00	\$515.75	\$43.50	\$ 87,000.00	\$820.88
\$0.90	\$1,800.00	\$56.84	\$22.00	\$44,000.00	\$524.84	\$44.00	\$ 88,000.00	\$827.88
\$0.95	\$1,900.00	\$59.58	\$22.50	\$45,000.00	\$533.93	\$44.50	\$ 89,000.00	\$834.88
\$1.00	\$2,000.00	\$62.33	\$23.00	\$46,000.00	\$543.02	\$45.00	\$ 90,000.00	\$841.88
\$1.50	\$3,000.00	\$74.93	\$23.50	\$47,000.00	\$552.11	\$45.50	\$ 91,000.00	\$848.88
\$2.00	\$4,000.00	\$87.53	\$24.00	\$48,000.00	\$561.20	\$46.00	\$ 92,000.00	\$855.88
\$2.50	\$5,000.00	\$100.13	\$24.50	\$49,000.00	\$570.29	\$46.50	\$ 93,000.00	\$862.88
\$3.00	\$6,000.00	\$112.73	\$25.00	\$50,000.00	\$579.38	\$47.00	\$ 94,000.00	\$869.88
\$3.50	\$7,000.00	\$125.33	\$25.50	\$51,000.00	\$585.68	\$47.50	\$ 95,000.00	\$876.88
\$4.00	\$8,000.00	\$137.93	\$26.00	\$52,000.00	\$591.98	\$48.00	\$ 96,000.00	\$883.88
\$4.50	\$9,000.00	\$150.53	\$26.50	\$53,000.00	\$598.28	\$48.50	\$ 97,000.00	\$890.88
\$5.00	\$10,000.00	\$163.13	\$27.00	\$54,000.00	\$604.58	\$49.00	\$ 98,000.00	\$897.88
\$5.50	\$11,000.00	\$175.73	\$27.50	\$55,000.00	\$610.88	\$49.50	\$ 99,000.00	\$904.88
\$6.00	\$12,000.00	\$188.33	\$28.00	\$56,000.00	\$617.18	\$50.00	\$100,000.00	\$911.88
\$6.50	\$13,000.00	\$200.93	\$28.50	\$57,000.00	\$623.48	Plan Review is 65% of permit valuations.		
\$7.00	\$14,000.00	\$213.53	\$29.00	\$58,000.00	\$629.78			
\$7.50	\$15,000.00	\$226.13	\$29.50	\$59,000.00	\$636.08	Valuations over \$100,000 will include \$5.04 for each additional \$1,000 or fraction thereof above \$100,000 to and including \$500,000.		
\$8.00	\$16,000.00	\$238.73	\$30.00	\$60,000.00	\$642.38			
\$8.50	\$17,000.00	\$251.33	\$30.50	\$61,000.00	\$648.68			
\$9.00	\$18,000.00	\$263.93	\$31.00	\$62,000.00	\$654.98			
\$9.50	\$19,000.00	\$276.53	\$31.50	\$63,000.00	\$661.28	Valuations over \$500,000 will include \$4.27 for each additional \$1,000 or fraction thereof above \$500,000 to and including \$1,000,000.		
\$10.00	\$20,000.00	\$289.13	\$32.00	\$64,000.00	\$667.58			
\$10.50	\$21,000.00	\$301.73	\$32.50	\$65,000.00	\$673.88			
\$11.00	\$22,000.00	\$314.33	\$33.00	\$66,000.00	\$680.18	Valuations over \$1,000,000 will include \$2.83 for each additional \$1,000 or fraction thereof above \$1,000,000		
\$11.50	\$23,000.00	\$326.93	\$33.50	\$67,000.00	\$686.48			
\$12.00	\$24,000.00	\$339.53	\$34.00	\$68,000.00	\$692.78			
\$12.50	\$25,000.00	\$352.13	\$34.50	\$69,000.00	\$699.08			
\$13.00	\$26,000.00	\$364.73	\$35.00	\$70,000.00	\$705.38			
\$13.50	\$27,000.00	\$377.33	\$35.50	\$71,000.00	\$711.68	Roofing Permit is \$50.00		
\$14.00	\$28,000.00	\$389.93	\$36.00	\$72,000.00	\$717.98			
\$14.50	\$29,000.00	\$402.53	\$36.50	\$73,000.00	\$724.28			
\$15.00	\$30,000.00	\$415.13	\$37.00	\$74,000.00	\$730.58	Siding Permit is \$50.00 Window Replacement Permit is \$50.00 Plumbing & Mechanical Permit is \$50.00 (each) Demolition Permit is \$50.00		



Councilmember _____ introduced the following resolution and moved for its adoption

RESOLUTION NO. 10- 2023

RESOLUTION APPROVING A VARIANCE TO REQUIRED DIMENSIONAL SIZE REQUIREMENTS IN THE R-2 ONE & TWO-FAMILY RESIDENTIAL DISTRICT AT 509 WEST MAIN STREET

WHEREAS, Andrew C. Shimota (the Property Owner) has submitted a request for a variance to required size standards for property at 509 West Main; and

WHEREAS, the property legally described as West 100' of South 120.75' of Block 11, Village of Arlington, Sibley County identified as Parcel No. 31.0050.000; and,

WHEREAS, the Property Owner requests the size of the attached garage (1056 sq ft) to exceed 60% of the principal structure.; and,

WHEREAS, the required square footage of an attached garage cannot exceed 60% of the principal structure and cannot have a side setback less than 8 ft in the R-2 One & Two-Family Residential District; and,

WHEREAS, the Planning and Zoning Commission on February 2nd, 2023, held a public hearing on the request, and,

WHEREAS, following the public hearing the Planning and Zoning Commission discussed the request and established the following facts:

1. The proposed project is consistent with the comprehensive plan.
2. The proposed development is not creating public nuisance.
3. The proposed development is in keeping with the character of the adjacent neighborhood which includes similar uses.

WHEREAS, the Planning and Zoning Commission considered the variance request at a meeting held February 2, 2023; and

NOW, THEREFORE, BE IT RESOLVED THE ARLINGTON CITY COUNCIL hereby approves a variance for the dimension size of the proposed attached garage to exceed 60% of the principal structure for the aforementioned property in the R-2 One- & Two- Family Residential District, provided:

1. The “Use” of the property shall remain Single Family Resident.
2. This permit is subject to all applicable codes, regulations and ordinances, and violation thereof shall be grounds for revocation.
3. The dimensional size of the attached garage cannot exceed 2,200 sq. ft.
4. The variance shall expire in one year following approval unless construction of the proposed structure has commenced.

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon poll being taken thereon the following voted in favor thereof: _____; and the following voted against the same: _____; and the following abstained from voting: _____; and the following were absent: _____.

The foregoing resolution was adopted by the Planning and Zoning Committee of the City of Arlington this 6th day of February 2023.

Signed: _____
Mayor Matthew Scharpe

ATTEST: _____
Shirley Slater-Schulte, Interim City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.



**BOLTON
& MENK**

Real People. Real Solutions.

1960 Premier Drive
Mankato, MN 56001-5900

Ph: (507) 625-4171
Fax: (507) 625-4177
Bolton-Menk.com

VIA EMAIL

January 30, 2023

Shirley Slater-Schulte, Interim City Administrator
City of Arlington
204 Shamrock Drive
Arlington, MN 55307

RE: Pay Request No. 10
Water Treatment Facility Rehabilitation
Arlington, Minnesota
Project No.: OM2.124705

Dear Ms. Slater-Schulte,

Enclosed is a copy of Pay Request No. 10 from Gridor Constr., Inc. for \$92,660.33. I have reviewed this request and recommend payment to the Contractor. The work reflected on this request represents 69.6 percent of the work to be completed under this contract. Please process this request for payment.

If you have any questions, please do not hesitate to contact me.

Sincerely,

BOLTON & MENK, INC.

Jake R. Pichelmann, P.E.
Principal Environmental Engineer

Enclosure

cc: File

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER:	City of Arlington, MN 101 Henderson RD Arlington, MN 55307	PROJECT:	Water Treatment Plant Renovation	APPLICATION NO.:	10
				PERIOD TO:	01/28/23
				PROJECT NO.:	2021-05
CONTRACTOR:	Gridor Constr., Inc. 3990 27th Street SE Buffalo, MN 55313	ENGINEER:	Bolton & Menk, Inc. 12224 Nicolett Avenue Burnsville, MN 55337	SUBSTANTIAL CONTRACT DATE:	
				FINAL CONTRACT DATE:	

CONTACT: Nate Voegelé CONTACT: Jake Pichelmann

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract:

1. ORIGINAL CONTRACT SUM	\$1,831,000.00
2. Net change by Change Orders	\$0.00
3. CONTRACT SUM TO DATE (Line 1 + Line 2)	\$1,831,000.00
4. TOTAL COMPLETED & STORED TO DATE	\$1,135,085.19
5. RETAINAGE:	
A. 5% of Completed to Date	\$853,522.00
B. 5% of Stored Materials	\$481,543.19
Total Retainage	\$86,763.28
6. TOTAL EARNED LESS RETAINAGE	\$1,078,311.93
(Line 4 less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$985,851.60
(Line 6 from prior payment)	
8. CURRENT PAYMENT DUE	\$92,660.33
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$553,586.07
(Line 3 less Line 8)	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:
By: 
State of Minnesota
Subscribed and sworn to before me this _____ day of _____, 20____

Notary Public: _____ Commission Expiration _____

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of Work is in accordance the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

ENGINEER: Bolton & Menk, Inc.

By:  \$92,660.33

<u>CHANGE ORDER SUMMARY</u>	<u>ADDITIONS</u>	<u>DEDUCTIONS</u>
Total changes approved in previous months by Owner: COs		
Total approved this month:		
TOTALS:	\$0.00	\$0.00
NET CHANGES by Change Order:		\$0.00

OWNER'S ACCEPTANCE/ APPROVAL

OWNER: Arlington, MN

By: _____ Date: _____

Item No.	B Description of Work	C Scheduled Value	D		E		F Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)
			From Previous Application	Work Completed This Period						
				Percent	Amount					
Division 1										
1000 000	Mobilization Insurance & Bonds	\$13,000	\$13,000					\$13,000	100.0%	\$0
1010 000	Allowances	\$210,000	\$29,595			\$100,400		\$129,995	61.9%	\$80,005
Subtotal for	Division 1	\$223,000	\$42,595			\$100,400		\$142,995	64.1%	\$80,005
			\$42,595			check		\$142,995		
Division 2										
2050 000	Demolition of Existing Facilities	\$55,000	\$49,500					\$49,500	90.0%	\$5,500
2920 000	Turf Restoration	\$3,000						\$0	0.0%	\$3,000
2080 000	Bypassing	\$4,900	\$3,675					\$3,675	75.0%	\$1,225
2090 000	Disinfection	\$6,000	\$3,300					\$3,300	55.0%	\$2,700
Subtotal for	Division 2	\$68,900	\$56,475.00			\$0	\$0	\$56,475	81.97%	\$12,425
			check	\$56,475			Check	\$56,475		
Division 3										
3300 000	CIP Concrete	\$5,000	\$5,000					\$5,000	100.0%	\$0
Subtotal for	Division 3	\$5,000	\$5,000.00			\$0	\$0	\$5,000	100.00%	\$0
			check	\$5,000			Check	\$5,000		
Division 4										
4810 000	Masonry Restoration	\$70,000	\$70,000					\$70,000	100.0%	\$0
Subtotal for	Division 4	\$70,000	\$70,000.00			\$0	\$0	\$70,000	100.00%	\$0
			check	\$70,000			Check	\$70,000		
Division 5										
5520 000	Handrails and Railings	\$10,000				\$7,107		\$7,107	71.1%	\$2,893
5521 000	Hatches	\$2,000	\$2,000					\$2,000	100.0%	\$0
Subtotal for	Division 5	\$12,000	\$2,000.00			\$0	\$7,107	\$9,107	75.89%	\$2,893
			check	\$2,000			Check	\$9,107		
Division 6										
6100 000	Rough Carpentry	\$2,000	\$2,000					\$2,000	100.0%	\$0
6200 000	Finish Carpentry	\$2,000						\$0	0.0%	\$2,000

Item No	B Description of Work	C Scheduled Value	D		E		F Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)
			From Previous Application	Work Completed		Amount				
				Percent						
Subtotal for	Division 6	\$4,000	\$2,000.00			\$0	\$0	\$2,000	50.00%	\$2,000
		check	\$2,000			Check	\$2,000			
Division 7										
7900 000	Caulking & Sealants	\$5,000	\$3,750					\$3,750	75.0%	\$1,250
7901 000	Sheet Metal	\$7,000						\$0	0.0%	\$7,000
Subtotal for	Division 7	\$12,000	\$3,750.00			\$0	\$0	\$3,750	31.25%	\$8,250
		check	\$3,750			Check	\$3,750			
Division 8										
8110 000	Doors and Frames	\$38,000	\$5,700	3.50%	\$1,330	\$29,701		\$36,731	96.7%	\$1,269
8220 000	FRP Doors and Frames	\$6,000	\$1,500			\$4,000		\$5,500	91.7%	\$500
8360 000	Windows	\$10,000						\$0	0.0%	\$10,000
8900 000	Insulated Translucent Panel System	\$10,000				\$6,296		\$6,296	63.0%	\$3,704
Subtotal for	Division 8	\$64,000	\$7,200.00		\$1,330	\$39,997		\$48,527	75.82%	\$15,473
		check	\$7,200			Check	\$48,527			
Division 9										
9900 000	Water Treatment Facility Painting	\$130,000	\$120,900					\$120,900	93.0%	\$9,100
Subtotal for	Division 9	\$130,000	\$120,900.00			\$0	\$0	\$120,900	93.00%	\$9,100
		check	\$120,900			Check	\$120,900			
Division 10										
10000 000	Dock Bumpers	\$1,000						\$0	0.0%	\$1,000
10110 000	Marker Boards	\$1,000						\$0	0.0%	\$1,000
10400 000	Signage	\$1,000						\$0	0.0%	\$1,000
Subtotal for	Division 10	\$3,000	\$0.00			\$0	\$0	\$0	0.00%	\$3,000
		check	\$0			Check	\$0			
Division 11										
11220 000	Air Wash Blowers (Positive Displacement)	\$25,000						\$0	0.0%	\$25,000
11230 000	Water Aeration Equipment	\$65,000	\$35,000			\$30,000		\$65,000	100.0%	\$0
11240 000	Chemical Feed Systems - Sections 11240 to 11260	\$10,000	\$1,000	80.00%	\$8,000			\$9,000	90.0%	\$1,000

Item No.	B Description of Work	C Scheduled Value	D Work Completed		E	F Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (I-G)	
			From Previous Application	This Period						
				Percent						Amount
11311.000	Submersible Centrifugal Pumps	\$50,000	\$50,000				\$50,000	100.0%	\$0	
Subtotal for	Division 11	\$150,000	\$86,000.00		\$8,000	\$30,000	\$124,000	82.67%	\$26,000	
		check	\$86,000							
Division 13										
13225.000	Filter Renovation	\$150,000	\$77,352			\$72,648	\$150,000	100.0%	\$0	
Subtotal for	Division 13	\$150,000	\$77,352.00		\$0	\$72,648	\$150,000	100.00%	\$0	
		check	\$77,352			Check	\$150,000			
Division 14										
Subtotal for	Division 14	\$0	\$0.00		\$0	\$0	\$0	0.00%	\$0	
		check								
Division 15										
15060.000	Process Pipe & Pipe Fittings	\$20,000		67.00%	\$13,400		\$13,400	67.0%	\$6,600	
15060.001	Misc. Process Pipe & Valves	\$40,000	\$12,000	50.00%	\$20,000		\$32,000	80.0%	\$8,000	
15100.000	Valves	\$220,000	\$6,600			\$208,406	\$215,006	97.7%	\$4,994	
	HVAC Subcontract						\$0	0.0%	\$0	
15000.000	General Provisions (HVAC)	\$15,000	\$6,900	8.00%	\$1,200		\$8,100	54.0%	\$6,900	
15540.000	Unit Heaters	\$13,000		50.00%	\$6,500		\$6,500	50.0%	\$6,500	
15721.000	MAU	\$30,000					\$0	0.0%	\$30,000	
15821.000	Dehumidifiers	\$23,000					\$0	0.0%	\$23,000	
15870.000	Exhaust Fans	\$11,000					\$0	0.0%	\$11,000	
15910.000	Ductwork/Accessories	\$123,000					\$0	0.0%	\$123,000	
15950.000	Temp Controls	\$33,000					\$0	0.0%	\$33,000	
15990.000	Test and Balance	\$2,000					\$0	0.0%	\$2,000	
15480.000	Compressor System	\$10,000				\$8,985	\$8,985	89.9%	\$1,015	
Subtotal for	Division 15	\$540,000	\$25,500.00		\$41,100	\$217,391	\$283,991	52.59%	\$256,009	
		check	\$25,500			Check	\$283,991			
Division 16										
16050.000	General Conditions	\$24,000	\$11,920		\$8,000		\$19,920	83.0%	\$4,080	
16050.001	Branch Power M&L	\$8,000	\$4,800		\$2,000		\$6,800	85.0%	\$1,200	

Item No.	B Description of Work	C Scheduled Value	D Work Completed		E Amount	F Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)	
			From Previous Application	This Period						
				Percent						Amount
16500.000	Lighting and Electric Heaters	\$14,000				\$14,000	\$14,000	100.0%	\$0	
16901.000	Measuring and Control Instruments	\$60,000	\$11,600		\$15,000		\$26,600	44.3%	\$33,400	
16950.000	Supervisory Controls	\$94,000	\$36,000		\$15,000		\$51,000	54.3%	\$43,000	
Subtotal for	Division 16	\$200,000	\$64,320.00		\$40,000	\$14,000	\$118,320	59.16%	\$81,680	
		check	\$64,320			Check	\$118,320			
Grand Total		\$1,631,900	\$563,092		\$90,430 \$97,537	\$481,543	1,135,065	69.55%	\$496,835 1631900	

W.T.P. Arlington, MN

Stored Materials & Equipment Summary

Ortler Constr., Inc.
3990 77th Street SE
Buffalo, MN 55313



Pay Req. No. 10
Period Ending: 1/26/2023

Pay Item No.	Pay Application Work Item	Scheduled Value	Previous Stored To Date	New Storage This Month	Vendor/Description for New Storage	Total Stored to Date	Previous Installed to date	Installed this month	Total Installed to date	Amount Remaining in Storage
Grand Totals		\$1,631,900								
1000 000	Mobilization Insurance & Bonds	\$13,000								
1010 000	Allowances	\$210,000	\$100,400		Decor	\$100,400				\$100,400
Subtotal for	Division 1	\$223,000	\$100,400	\$0		\$100,400	\$0	\$0	\$0	\$100,400
Division 2										
2060 000	Demolition of Existing Facilities	\$55,000								
2920 000	Turf Restoration	\$3,000								
2080 000	Bypassing	\$4,900								
Subtotal for	Division 2	\$68,900	\$0	\$0		\$0	\$0	\$0	\$0	\$0
Division 3										
3300 000	CIP Concrete	\$5,000								
Subtotal for	Division 3	\$5,000	\$0	\$0		\$0	\$0	\$0	\$0	\$0
Division 4										
4610 000	Masonry Restoration	\$70,000								
Subtotal for	Division 4	\$70,000	\$0	\$0		\$0	\$0	\$0	\$0	\$0
Division 5										
5520 000	Handrails and Railings	\$10,000		\$7,107		\$7,107				\$7,107
5521 000	Halches	\$2,000								
Subtotal for	Division 5	\$12,000	\$0	\$7,107		\$7,107	\$0	\$0	\$0	\$7,107
Division 6										
6100 000	Rough Carpentry	\$2,000								
6200 000	Finish Carpentry	\$2,000								
Subtotal for	Division 6	\$4,000	\$0	\$0		\$0	\$0	\$0	\$0	\$0
Division 7										
7600 000	Caulking & Sealants	\$5,000								
7901 000	Sheet Metal	\$7,000								
Subtotal for	Division 7	\$12,000	\$0	\$0		\$0	\$0	\$0	\$0	\$0
Division 8										
8110 000	Doors and Frames	\$38,000	\$29,701		David Hardware	\$29,701				\$29,701
8220 000	FRP Doors and Frames	\$6,000	\$4,000		David Hardware	\$4,000				\$4,000
8350 000	Windows	\$10,000								

Stored Materials & Equipment Summary



Pay Req. No. 10
Period Ending: 1/26/2023

Pay Item No.	Pay Application Work Item	Scheduled Value	Previous Stored To Date	New Storage This Month	Vendor/Description for New Storage	Total Stored to Date	Previous Installed to date	Installed this month	Total Installed to date	Amount Remaining in Storage
8900 000	Insulated Translucent Panel System	\$10,630	\$0,298			\$0,298				\$0,298
Subtotal for	Division 8	\$64,000	\$39,997	\$0		\$39,997	\$0	\$0	\$0	\$39,997

Division 9										
9900 000	Water Treatment Facility Painting	\$130,000								
Subtotal for	Division 9	\$130,000	\$0	\$0		\$0	\$0	\$0	\$0	\$0

Division 10										
10000 000	Dock Bumpers	\$1,000								
10110 000	Marker Boards	\$1,000								
10400 000	Signage	\$1,000								
Subtotal for	Division 10	\$3,000	\$0	\$0		\$0	\$0	\$0	\$0	\$0

Division 11										
11220 000	Air Wash Blowers (Positive Displacement)	\$25,000								
11290 000	Water Aeration Equipment	\$65,000	\$30,000			\$30,000				\$30,000
11240 000	Chemical Feed Systems - Sections 11240 to 11260	\$10,000								
11311 000	Submersible Centrifugal Pumps	\$50,000								
Subtotal for	Division 11	\$150,000	\$30,000	\$0		\$30,000	\$0	\$0	\$0	\$30,000

Division 13										
13225 000	Filter Renovation	\$150,000	\$72,648			\$72,648				\$72,648
Subtotal for	Division 13	\$150,000	\$72,648	\$0		\$72,648	\$0	\$0	\$0	\$72,648

Division 14										
Subtotal for	Division 14	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0

Division 15										
15060 000	Process Pipe & Pipe Fittings	\$20,000								
15080 001	Misc. Process Pipe & Valves	\$40,000								
15100 000	Valves	\$220,000	\$208,408			\$208,408				\$208,408
	HVAC Subcontract									
15000 000	General Provisions (HVAC)	\$15,000								
15540 000	Unit Heaters	\$13,000								
15721 000	MAU	\$30,000								
15821 000	Dehumidifiers	\$23,000								
15870 000	Exhaust Fans	\$11,000								
15910 000	Ductwork Accessories	\$123,000								
15950 000	Temp Controls	\$33,000								

HECKSEL MACHINE INC

609 CARTER ST NE
WATERTOWN, MN 55388
USA

INVOICE

Invoice Number: 110161
Invoice Date: Dec 27, 2022
Page: 1

Duplicate

Voice: (952) 955-1754
Fax: 9529553407

Bill To:
GRIDOR CONSTRUCTION INC 3990 27TH STREET SE BUFFALO, MN 55313

Ship to:
Arlington WTF 101 Henderson Road Arlington, MN 55307 USA

Customer ID:	Customer PO	Payment Terms	
GRIDOR	2021-05/5200	Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Hand Deliver	12/27/22	1/26/23

Quantity	Item	Description	Unit Price	Amount
1.00		Approximately 40 Lineal Feet of (2) Line Aluminum Railing with Removable Section		
1.00		Material, Shop Service, and Delivery Arlington, MN Sales Tax - 6.875%	6,650.00	6,650.00

Subtotal	6,650.00
Sales Tax	457.19
Total Invoice Amount	7,107.19
Payment/Credit Applied	
TOTAL	7,107.19

Check/Credit Memo No:

Approved: *M*
 P: 21-05 05-200
 Date Paid: _____
 Check No: _____

Gwen Scharpe

From: Emerson Brady <ebrady@mcleodcoop.com>
Sent: Monday, January 23, 2023 12:38 PM
To: Gwen Scharpe
Cc: Ron Meier; Stephanie Jakel
Subject: pole attachment inventory

Hi Gwen,

We wanted to check in with you to make sure we have approval for moving ahead with pole attachment inventory. Its was a subject we had discussed in meetings and just wanted to clarify we can move forward.

We have a lineman that returned from a shoulder injury and is on light duty. This would be a great task for him due to his knowledge of line construction and recognizing communications wires on poles.

Our projected cost of this project is \$4,500.

I would like to turn him loose on this project as soon as we have approval.

Hope your well!

Emerson Brady
Operations Manager
McLeod Coop Power
(Office) 320-864-3148
(Direct) 320-864-7338
(Cell) 320-510-2782

<https://www.facebook.com/McLeodCoop>



Our Mission: To enhance the quality of life for our members through effective, safe, and innovative solutions.

February 1, 2023

City of Arlington

Mayor and City council members

Issues concerning the Arlington Meadows housing project.

I wanted to bring the attention to you that after the discussion at the January 17th council meeting regarding the last four homes in the development. The issues being is that the site work has not been completed for these homes and there are some very concerning issues on the property.

1. The main shut off valve in the street to shut down the water is buried under the tar and not accessible in case of an emergency.
2. There are a total of 4 manholes in the development that are not accessible in case of a sewer backup as they are all buried from when the grade of the property was raised up for the homes to be built.
3. There are water and sewer lines that were provided for housing that were not being used and they have yet to be removed, capped off and/or disconnected from the system.

At the beginning of this project the city engineer was involved and it was made very clear that those unused service were to be removed and that has not been done properly on the north side and has not been done at all on the south side. Both excavators were told that this work needed to be completed as part of the project. The first excavator was Tony's Outdoor Services who did the north side dug down and capped the sewer line and removed the tops off the water shut off valves along with crimping the end of the pipe. The second excavator was K and K Excavating who performed the work on the south side has not done this at this time. He had been told by my self 2 times that they need to be removed. I had told the past City administrator 3 times about the issue and brought her to the site once to show her about the issue. Lee Forcier called MR. Siwek about the issue over 2 months ago and he was told that we should fix it and send him the bill. I have included pictures of the issues that remain but there is so much snow on site and some of it is buried under the snow but you can understand the concerns here as this is not what the city should be stuck with when the developer leaves the site.

Thanks for your time,

Lee Ortloff,



Lead Operator, People Service Inc.

Arlington Meadows

Pictures from the last four homes built on the south side at Arlington Meadows



curb stops in use. Some are 2 feet below grade



curb stop not in use



curb stop not in use



buried manhole structure



Sewer line not in us. This is not for this home



Sewer and water line not in use

Exhibit B



Real People. Real Solutions.

1300 Phoenix Drive
Arlington, MN 55001-3000

PH: (507) 529-4111
Fax: (507) 529-4117
bolton@boltonmenk.com

MEMORANDUM

Date: June 28th, 2022
To: Phil Magnis, City of Arlington Planner
From: Jason L. Femrite, P.E., City of Arlington Engineer
Subject: Plan Review and Recommendations
Patel Villas – Residential Development
Arlington, Minnesota

Preliminary Plat Documents from SEH were received via email on June 23rd & 24th that Proposed Street, Utilities and Grading. Also received was Preliminary Drainage Analysis for Patel Villas dated June 22nd, 2022.

After our review of the plans, we have the following comments with issues listed below that will need to be revised prior to approval. To allow for a more efficient review in future drawings, it is requested that the resubmittal shall isolate or "cloud" each individual revision item.

1. The existing sanitary sewer manholes that are proposed for connection should be core & booted with trough modifications.
2. Proposed sanitary sewer invert elevations should be reviewed in final design, it appears that 5N 5 inverts are the same as the receiving manhole.
3. Pipe conflicts should be reviewed and addressed at the drainage ditch crossing.
4. The proposed watermain looping outside of the right-of-way should be secured with a 20-foot-wide utility easement.
5. The proposed storm sewer pipes outside of the right-of-way or outlots should be secured with a 10-foot-wide utility easement.
6. The proposed emergency overflow of Polar Circle will be crucial along with the proposed storm sewer in this area to insure ponding upstream is not increased. This is discussed in the draft drainage report and will be required in the final design.
7. An approved wetland delineation should be provided. Any disturbed wetlands should also be addressed/permitted.
8. MPCA and MDH permits for the sanitary sewer extension and watermain construction should be secured prior to construction.
9. NPDES permit from the MPCA should be completed before ground disturbance is started. Contractor secured for managing the SWPPP and the NPDES permit must be certified by the MPCA.

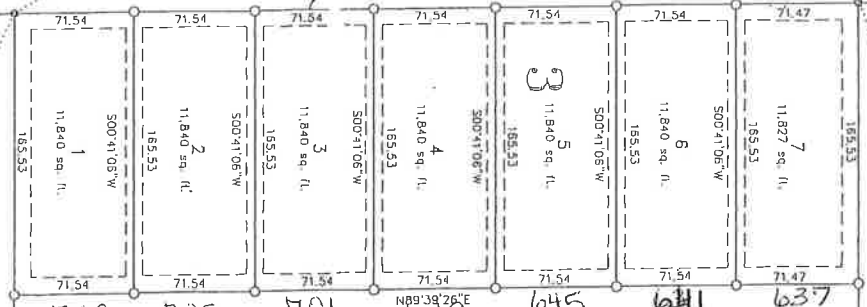
Please feel free to contact me with any questions or comments to the above items. I can be reached at 507-625-4171 ext. 2288 or via email at jasonfe@bolton-menk.com.

NORTH LINE NW1/4 SEC. 9

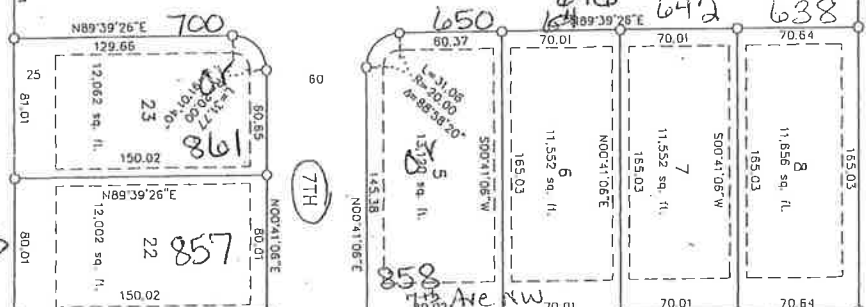
500.71
S89°39'26"W

1144.95

972.22



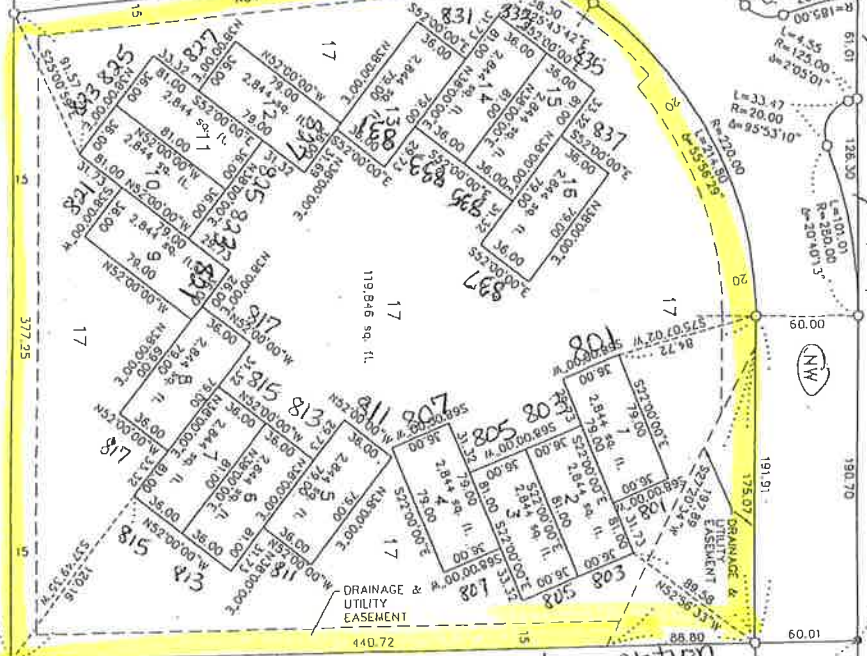
OLIVE STREET



Arlington Meadows
Addition
(Meyerson Development)



Original
Platting



1145.00

N89°31'53"E

N89°31'53"E
500.73

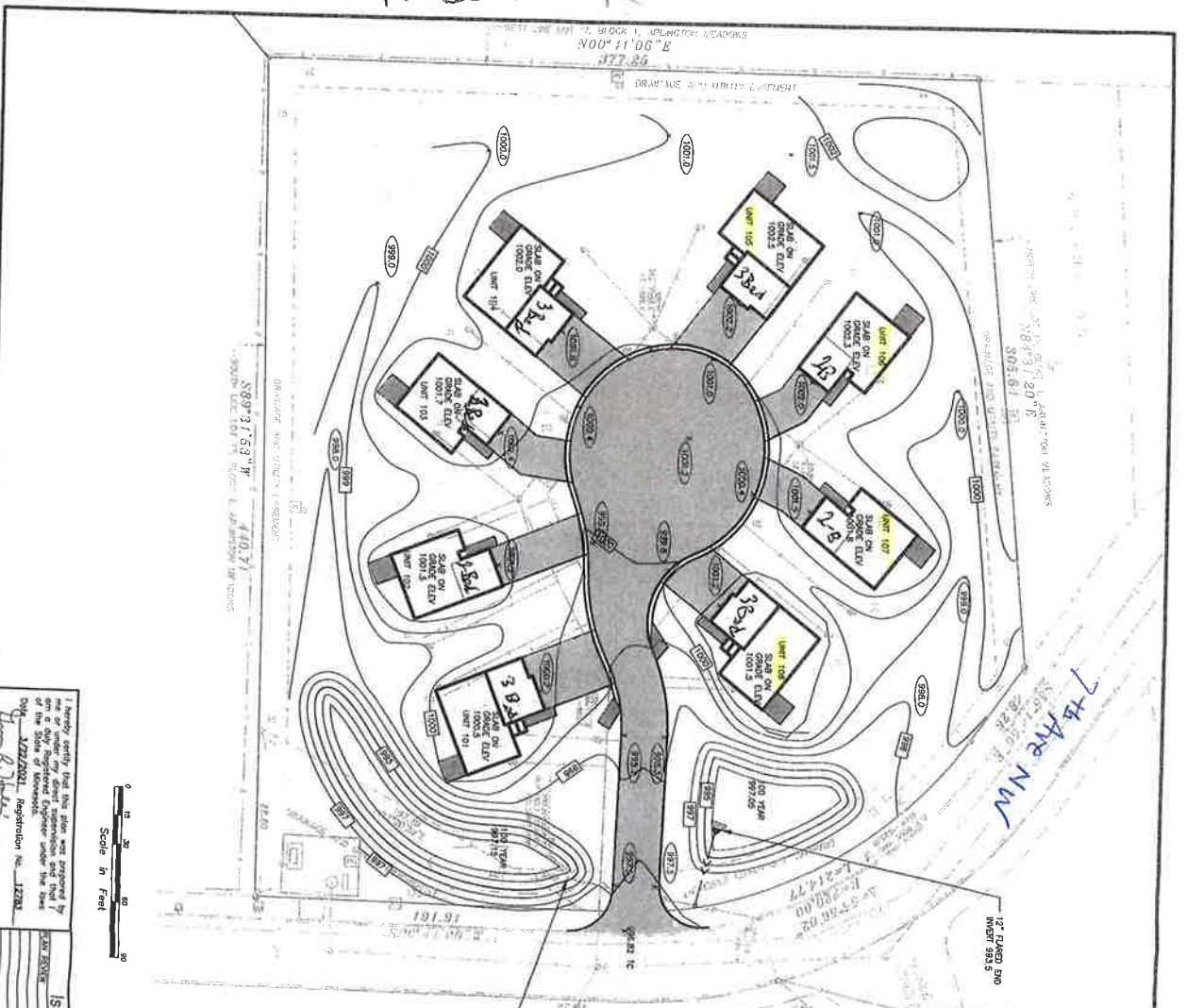
Lift Station
731
7th Ave NW

7TH AVENUE

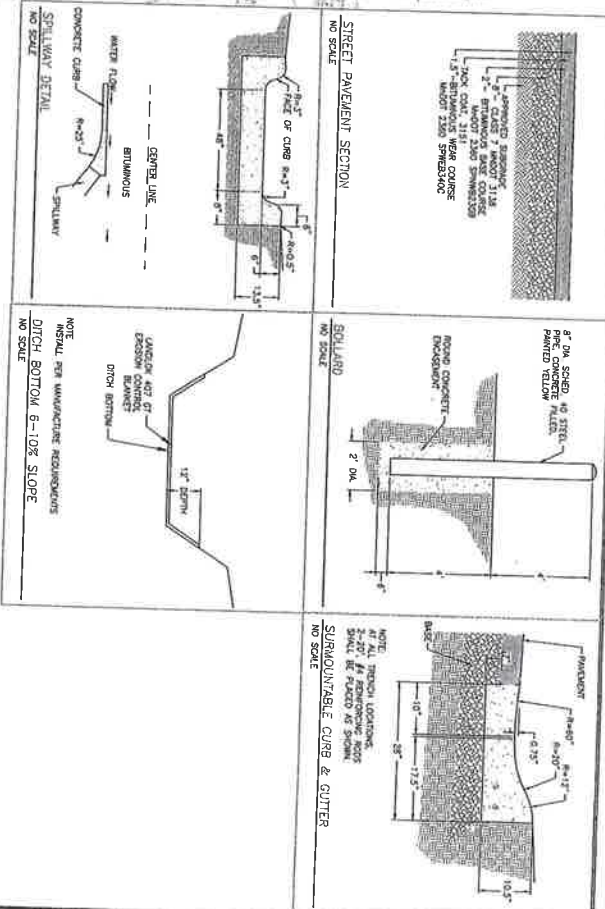
EAST LINE OF THE WEST 100 AC. OF THE NW/4
OUTLOT A
1,020 sq. ft.

100
ACRE

Race Track



7th Ave NW
12' CURED 90
INVERT 933.90



MAINTAIN A 24' WIDE DRIVE COMING INTO THE SITE. THE FIRST SECTION UP TO THE SURMOUNTABLE CURB AND GUTTER SHALL HAS 2' WIDE GRAVEL SHOULDERS. MAINTAIN A 2.5% SLOPE FOR THE CROWN OF THE ROAD. PLACE BOLLARDS AROUND THE HYDRANT LOCATED WITHIN THE CULDESAC.

I hereby certify that the data and drawings hereon were prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.		Issued 1/22/22		REVIEWED BY GWH		Holling Engineering, Inc. CIVIL ENGINEERS 1121 LANDINGS LANE, WENTWORTH MINNESOTA 55388 PHONE 952.440.1800 • FAX 952.461.1300		ARLINGTON MEADOWS 2ND ADDN SWEIK LUMBER CO ARLINGTON, MN	
DWG. NO. 12220201, Registration No. 122021		DRAWN BY GWH		PROJECT NO. 474.01		DRAWING FILE SHEET/401		SHEET 1 OF 5	

821
 7th Ave SW
 Unit # 101-108
 Spring 2021



**ARLINGTON CITY COUNCIL
MEETING MINUTES
DECEMBER 19, 2022, AT 6:30 PM
COUNCIL CHAMBERS**

The City Council is provided background information for agenda items in advance by city staff, committees, and boards. Many decisions regarding agenda items are based upon this information, as well as: City policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question, please ask to be recognized by the Mayor during the "Citizens addressing the Council" portion of the agenda- state your name and address for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance. All comments are appreciated, but please refrain from personal or derogatory attacks on individual.

- 1. Call Meeting to Order and Pledge of Allegiance** – Meeting was called to order at 6:30 p.m. by Mayor Nagel

- 2. Roll Call-**

Members Present-Rich Nagel, Michelle Battcher, Joe Morgan, Matt Scharpe, Dave Meyer and John Thomes

Members Absent: None

Staff Present: Interim City Administrator Shirley Slater-Schulte, City Attorney Ross Arneson, Library Director Andy Kelton, Fire Chief Doug Mackenthum, and Police Chief Glenn Gerads.

Guests Present – Kurt Menk *Arlington Enterprise*, Curtis Ling, Sheila Arneson, Patrick Arneson.

- 3. 6:30 P.M. - Assessment Hearing** – Mayor Nagel opened the Assessment Hearing being held for bad debt, delinquent utilities, and city maintenance service costs. Mayor Nagel called 3 times, there was no one from the public that spoke to this issue. Mayor Nagel closed the Assessment Hearing.

4. **Approve the Agenda and any Agenda Additions.** There was a question on the payment of claims regarding a check to be written to Dave Siwek in the amount of \$20,000 EDA subsidy for Villa Driveway. City Attorney Arneson suggested that this item be reviewed by the EDA regarding the promissory note. This was removed from the Payment of Claims. Councilor Scharpe made motion to approve the agenda, seconded by Councilor Thomas. All voting ayes. Motion carried.

5. **Addressing the Council** – None.

CONSENT AGENDA

6. **Approval of Consent Agenda**

- A) **Approval of Bills – Removal of claim for Siwek in the amount of \$20,000.**
- B) December 1, 2022, Electrical Committee Meeting Minutes
- C) December 5, 2022, City Council Workshop Meeting Minutes
- D) December 5, 2022 City Council Meeting Minutes
- E) Approve Gaylord Sanitation Inc. application for Solid Waste Collection/Dumpster permit for 2023
- F) Approve Waste Management application for Solid Waste Collection/Dumpster permit for 2023
- G) Approve Renville Sibley Sanitation LLC application for Solid Waste Collection/Dumpster permit for 2023
- H) Approve Renville Sibley Sanitation LLC bid for City Contract for Waste Collection for 2023-2025
- I) Approve Renville Sibley Sanitation LLC bid for Recycling for 2023
- J) Approval of payment for Committee pay in the amount of \$3,060.00

Councilor Meyer made motion to approve the Consent Agenda. Councilor Scharpe seconded. All voting ayes. Motion carried

PETITIONS, REQUESTS & COMMUNICATIONS

- 7. Letter from KNUJ – Request to Celebrate Christmas with KNUJ Radio in the amount of \$325.00, consensus to approve this request.
- 8. Dave Berg Consulting, LLC-quote for cost-of-service study
- 9. Power System Engineering-quote for cost-of-service study
- 10. Utility Financial Solutions, LLC-quote for cost-of-service study

City Council recommended that Item 8, 9 and 10 be sent back to the Electric Ad Hoc for their review, recommendation and approval.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES