

**ADVERTISEMENT FOR BIDS
CITY OF ARLINGTON, MINNESOTA
ARLINGTON AREA AMBULANCE SERVICE**

AMBULANCE PURCHASE

The City of Arlington is requesting sealed proposals from qualified offerors related to the purchase of one (1) Ford F-550 Type 1 ambulance for its Ambulance Service.

Proposal packets are available and may be obtained by phone or email from the Ambulance Manager and from the City website.

Phone: 507-964-2828

Email: ems@arlingtonmn.com

Website: www.arlingtonmn.com

Bids should be sent to:

Arlington City Office - Office of the City Administrator

Attention: Ambulance Sealed Bid

204 Shamrock Drive

Arlington, MN 55307

Proposers of bids are responsible for securing any and all addenda issued.

Responses to this Request for Proposal shall be submitted to the office of the City Administrator, no later than 5:00 p.m. on Monday, August 29th, 2022. LATE PROPOSALS WILL NOT BE ACCEPTED.

The City of Arlington reserves the right to accept or reject any proposal and accept the proposal that is found to be in the best interest of the City.

I. INTRODUCTION

The City of Arlington desires to purchase one (1) Ford F-550 Type I ambulance for the Arlington Area Ambulance Service.

II. SPECIFICATIONS

Refer to the Specification Document for the comprehensive list of requirements.

NOTE: FAILURE TO MEET ALL AREAS OF SPECIFICATION WILL NOT DISQUALIFY THE BID SO LONG AS ACCEPTABLE ALTERNATIVE OF EQUAL OR GREATER VALUE IS CLEARLY STATED.

CURRENTLY BUILT OR IN-PROGRESS DEMONSTRATOR UNITS MAY BE ACCEPTABLE ALTERNATIVES TO CUSTOM BUILT UNITS. PLEASE SPECIFY ANY VARIATIONS INCLUDED IN DEMO UNIT FOR SPECIFICATIONS.

III. RESPONSE TO REQUEST FOR PROPOSAL

- A. Each Proposal must include, as a minimum, the following information:
 - 1. Name, address, email and telephone number of the company submitting the proposal.
 - a. Include the name and contact information of the person designated as the firm's representative.
 - 2. Company history – Provide a description of the firm's experience and capability of fulfilling this contract if awarded.
 - 3. Specification Document – Completed and signed form, include all pages.
 - 4. Bid Proposal – Include price warranty and tentative dates for pre-construction meeting and delivery.
 - 5. References – A list of two references that includes purchase info, dates, and contact information.
- B. For City record keeping purposes, please do not use spiral or wire binding methods. The following methods will be accepted:
 - a. Submitted as loose leaf with binder clip.
 - b. Submitted in a regular 3-ring binder.
 - c. Being selected and entering into an agreement does not guarantee the offeror will be extended the purchase order/contract.

IV. EVALUATION OF PROPOSALS

Proposals will be evaluated in accordance with the criteria listed below:

| | |
|------------------------------------|-----|
| A. Cost Proposal | 60% |
| B. Timeliness of delivery | 30% |
| C. References | 10% |
| D. Company background & experience | 10% |

In the initial phase of the proposal evaluation process, the City Administrator and Ambulance Manager will review all proposals timely received. Non-responsive proposals (those received after the deadline or not conforming to the requirements) will be eliminated. The remaining proposals will be evaluated in a cursory manner to eliminate from further consideration those proposals which in the judgement of the City Administrator and Ambulance Manager fail to offer sufficient and substantive provisions to warrant further consideration. Each bidder bears sole responsibility for the items included or not included in the response submitted by that bidder. The City of Arlington reserves the right to disqualify any proposal that includes significant deviations or exceptions to the terms, conditions and/or specifications in this Request for Proposal.

At the conclusion of this initial evaluation phase, finalist proposals will be selected for detailed review and evaluation. The City of Arlington may require an in-person presentation by a bidder to supplement their written proposal.

All proposals in response to this RFP will be evaluated in a manner consistent with the City of Arlington and Arlington Area Ambulance Service policies and procedures.

V. GENERAL TERMS AND CONDITION

- A. Qualified respondents shall be a Licensed dealer for the unit being proposed, for this type of work, and who meet the City of Arlington's insurance requirements, and have experience with all work defined in the scope of work.
- B. All work must meet current industry standards including all Federal, State and local rules and regulations.
- C. The City of Arlington reserves the right to request clarification of information submitted, and to request additional information from any proposer.
- D. The City of Arlington will make every effort to ensure all offerors are treated fairly and equally throughout the entire advertisement, review, and selection process. The procedures established herein are designed to give all parties reasonable access to the same basic information.
- E. Cost of Developing Proposals – All costs related to the preparation of proposals and any related activities are the sole responsibility of the offeror. The City of Arlington assumes no liability for any costs incurred by offerors throughout the entire selection process.
- F. Proposal Ownership – Once submitted, all proposals, including attachments, supplementary materials, addenda, etc. become the property of the City of Arlington and will not be returned to the offeror.
- G. Conflict of Interest – No member, officer, or employee of the City of Arlington, during his or her tenure shall have any interest, direct or indirect, in this contract or the proceeds thereof, except as permitted by the City of Arlington policy.
- H. Non-Collusion – The offeror guarantees the proposal is not a product of collusion with any other offeror and no effort has been made to fix the proposal price or any offeror or to fix any overhead, profit of cost estimate of any proposal price.
- I. Award of Contract – The selection of the company will be made by the City Administrator and the Ambulance Manager and a recommendation by the Ambulance Manager will be presented to the City Council on Tuesday, September 6th, 2022, during the Ambulance Managers report. The City of Arlington reserves the right to negotiate and hold discussions with prospective service providers as necessary, however, The City of Arlington may award this contract without discussion of proposals received from prospective service providers. The selected company shall enter into a written agreement with the City of Arlington. The City of Arlington reserves the right to reject any or all proposals received. Furthermore, the City of Arlington shall have the right to waive any informality or technicality in proposals received, when in the best interest of the City of Arlington. The City of Arlington reserves the right to segment or reduce the scope of services and enter into contracts with more than one vendor.

VI. GOVERNING INSTRUCTIONS

This Request for Proposal will constitute the governing document for submitting Proposals and will take precedent over any oral representations.

VII. CONTACT PERSON

For any questions related to this RFP, please contact the Arlington Area Ambulance Service via email ems@arlingtonmn.com or at (507) 964-2828.

The question-and-answer period ends at 2:00 p.m. on Friday, August 12th, 2022.

VIII. SUBMISSION OF PROPOSALS

Firms shall submit one (1) copy of the proposal in one SEALED ENVELOPE to the Arlington City Office - Office of the City Administrator, Attention: Ambulance Sealed Bid, 204 Shamrock Drive, Arlington, MN 55307 **no later than 5:00 p.m. on Monday, August 29th, 2022.**

On the envelope, indicate your company's name and Ambulance Sealed Bid.

IX. LATE PROPOSALS WILL NOT BE ACCEPTED

No facsimile or email transmittals will be accepted. All submittals must be delivered by the mail or other delivery service or hand-carried to Arlington City Hall, at the same address in a sealed envelope as stated in section VIII of this RFP. It is the sole responsibility of those responding to the Request for Proposal to ensure that their submittal is made to the correct location and in compliance with the stated date and time. City offices are closed on holidays.

The City of Arlington reserves the right to accept or reject any submittal as it best services convenience and/or is found to be in the best interest of the City of Arlington.

The City of Arlington encourages and welcomes bids from women, veteran and minority owned businesses.

X. RFP SCHEDULE

The City of Arlington reserves the right to revise the dates stated below due to unforeseen circumstances. Revision in dates specifically the RFP response deadline will result in an RFP amendment. Amendments will be published on the City of Arlington’s webpage www.arlingtonmn.com under News & Legal Information.

For any questions, please contact the Ambulance Manager at (507) 964-2828.

Thank you for your interest in this RFP.

EVENT

TARGET DATE

RFP available on The City of Arlington’s website
Last day for Q&A
RFP Response Deadline
Review of Proposals & Selection Process
Recommendation of Award
Latest Delivery Date

August 8th, 2022
August 12th, 2022; No later than 4:30 p.m.
August 29th, 2022; No later than 5:00 p.m.
August 30th, 2022
September 6th, 2022
To Be Determined

Specification Document

CHASSIS

TYPE I – AMBULANCE – with 72 INCH INTERIOR HEADROOM
CHASSIS FORD F550 193” WB 4X2 DRW (108 C.A.)
FUEL TANK – FULL UPON FACTORY RELEASE
ENGINE BLOCK HEATER – OEM Plug
HEAT SHIELDS
HIGH IDLE SYSTEM, AUTOMATIC
SUSPENSION – LIQUID SPRING TYPE I
BATTERY – TWO SYSTEM – F SERIES CHASSIS
FLOOR CONSOLE F450/F550 STANDARD CONSOLE – ALUMINU
BACKUP ALARM - (OSHA approved) back up alarm with a disabled control for silent backing.
RUNNING BOARDS – STAR PUNCHED DIAMOND PLATE
LIGHT, MAP LIGHT VERTICAL LED 18” WITH FLEXIBLE NECK & RED/WHITE LED
LIGHTS RUNNING BOARD
LIGHTS, TWO DOME (Red and Clear)
MIRRORS, EXT OEM MANUAL TELESCOPING WITH REMOTE & HEAT
OEM AUTO-LOCKED DISABLED (cab & module doors do not auto lock or unlock)
SECURITY SYSTEM – ANTI-THEFT – IGNITION OVERRIDE
SIREN, REMOTE WITH MICROPHONE (Meets CA Title 13)
SIREN SPEAKERS, CAST PRODUCTS – IN FRONT BUMPER
WHEELS, FORGED POLISHED ALUMINUM – 19.5 F450/550 193” WB

ELECTRICAL SYSTEM

ELECTRICAL CIRCUITS - All electrical circuits: shall have wiring and circuit protection suitable to the demand and must meet the national electric code (NEC) wiring requirements, added on wiring (18 GA through 10 GA) color coded and stamped with code numbers for easy identification, SLX high temperature thermoplastic cross link wire used. SGX insulated cable used for all under hood/underbody battery and charging system cable. High temperature (375 degrees f) thermoplastic loom used on all harnesses.
ELECTRICAL COMPARTMENT (PDQ)
FLASHER – Provide Flasher within and programmed to alternate flash (wig-wag)
FLASHING HEADLIGHTS – Headlights (high beams) shall be programmed to alternate flash (wig-wag)
GROUND FAULT CIRCUIT INTERRUPTER – GFCI - A 125 VAC, 20 AMP circuit breaker with ground fault circuit interrupter (GFCI) electronic ground leakage detection in the load center for the shoreline circuit.
MODULE DISCONNECT
REVERSE – TRANSMISSION – FUNCTIONS - System programmed to provide activation for: rear outboard warning lights, rear side warning lights, rear scene lights, the rear side scene lights – when the transmission selector lever is placed into “reverse” position.
SPARE CIRCUIT - Provide one (1) spare 15-amp circuit.
WIRING HARNESS CONNECTORS
VOLTMETER
WARNING DISPLAY
EMERGENCY MASTER SWITCH
CONTROL PANEL SWITCHES
MODULE POWER SWITCH
ATTENDANT CONTROL PANEL (ACP)
PARK OVERRIDE
LOAD MANAGER – SEQUENTIAL SWITCHING SYSTEM
FRONT CLEAR DISABLE SWITCH
MASTER CONTROL CONSOLE (MCC)
CURBSIDE SCENE LIGHTS ON WITH CURBSIDE DOOR
REAR SCENE LIGHTS ON WITH REAR DOORS OPEN
DISABLE SWITCH FOR REAR SCENE LIGHTS
DISABLE SWITCH FOR SIDE SCENE LIGHTS
VISTA IV ACP – PUSH BUTTON

VISTA IV MCC – PUSH BUTTON

SYSTEM ACTIVE AND CHECK OUT LIGHTS

DAYTIME RUNNING LAMPS

CAMERA REAR VIEW – SINGLE SYSTEM

SYSTEM AUTO ACTIVE WITH DOOR OPEN OR UNLOCK SIGNAL

USB – DUAL OUTLET, ONE (1) INTERIOR LOCATED ON CONSOLE

OUTLET, USB – ONE (1) DUAL – PRIMARY ACTION AREA

OUTLET, 125VAC – ONE (1) INTERIOR DUPLEX – LEFT WALL ACTION AREA

OUTLET, 125VAC – ONE (1) INTERIOR DUPLEX – SECONDARY ACTION AREA

OUTLET, 125VAC – ONE (1) INTERIOR DUPLEX – FRONT WALL CABINET

INVERTER, XANTREX – 1000-WATT, FREEDOM XC 1000 – CHARGER

OUTLET, 12VDC – ONE (1) – LEFT WALL ACTION AREA

OUTLET, 12VDC – ONE (1) – SECONDARY ACTION AREA

OUTLET, 12VDC – ONE (1) – FRONT WALL – CABINETRECEPTACLE

SHORELINE INLET – SUPER 20 AMP, AUTO EJECT

SHORELINE INDICATOR LIGHT

RADIO ANTENNA BASES – TWO (2) No specification needed – Standard Antenna termination point(s) will end in standard locations. Two (2) antenna bases with attached coax cables shall be installed on the module roof. The coax cables shall terminate in the PDQ. Access to the antenna bases shall be through adjacent module interior dome lights.

LIGHTS

- ATTENDANT CONTROL PANEL AREA - WHITE

- LED ELECTRICAL COMPARTMENT – PDQ

- 8 SUPER – DOME LED LIGHTS

- 3 RIDGEBACK LED LIGHTS – STREETSIDE

- DELETE LIGHTS ON PANEL – CURBSIDE

- OSS COMPARTMENTS - LED lights activated by magnetic switches. Compartments 1-4 each contain two (2) 4” clear round LED lights. This excludes lower wall cabinet and/or battery compartment.

POWER LOCKS – PASSAGE, 5 COMPARTMENTS, OEM KEY FOBS

SWITCH DOOR UNLOCK, WATERPROOF – HIDDEN IN FRONT GRILL AREA

RADIO TIE-IN POINT – (1) 12V/40AMP – CAB CONSOLE AREA

RADIO TIE-IN POINT – (1) 12V/40AMP – PATIENT COMPARTMENT

RADIO TIE-IN POINT – (1) 12V/400 AMP – PDQ

RADIO SPEAKERS, REAR HEAD PAD (OEM RADIO & ACP FADER CONTROL)

EXTERIOR LIGHTING

WARNING LIGHTS FLASH PATTERN SIGNAL ALERT

CLEAR LENSES ON ALL WARNING LIGHTS

2 RED SUPER LED LIGHTS ON THE GRILLE

ICC/LED CLEARANCE LIGHTS ON MODULE FRONT

ICC/LED CLEARANCE LIGHTS ON MODULE REAR

2 REAR SCENE SUPER LED LIGHTS

2 WINDOW LEVEL LIGHT ON REAR

REAR TAILLIGHTS

1 LED LIGHTS WITH 15 DEGREE TILT HOUSING ON EACH SIDE OF FRONT CHASSIS FENDERS

1 RED FRONT INTERSECTION LIGHTS ON EACH SIDE OF FRONT CHASSIS FENDERS

1 RED SUPER LED WARNING LIGHT ABOVE EACH REAR WHEEL WELL

ICC/LED CLEARANCE LIGHTS ON MODULE SIDES

EXTERIOR MODULE FEATURES

SWEEP OUT EXTERIOR COMPARTMENTS

CORROSION MINIMIZATION

OXYGEN STORAGE COMPARTMENT VENTING

ALUMINUM DIAMOND PLAT STEP WELL AND MIDLEVEL STEP

SOUND DEADENING PACKAGE

DIAMOND PLATE STONE GUARDS

CURBSIDE PASSAGE – DOOR SLIDING FEATURE
REAR PASSAGE DOORS
EMERGENCY RELEASE LEVER IN REAR PATIENT PASSAGE DOORS
POLISHED ALUMINUM FENDERETTES
HOLD-OPEN, REAR DOORS – GRABBERS
KICKPLATE/THRESHOLD REAR DOORWAY
RECESSED LICENSE PLATE HOLDER WITH DUAL LED LIGHT
REAR MUD FLAPS
FLIP-UP REAR STEP/BUMPER
REAR TOW HOOKS
ALUMINUM RUB RAILS
DIAMOND PLATE INTERIOR DOOR SKINS
EZ-02 LIFT OXYGEN SYSTEM
ADJUSTABLE SHELF IN EXTERIOR COMPARTMENTS
STAIR CHAIR POCKET AND STRAP IN STREETSIDE EXTERIOR COMPARTMENT
FIXED DIVIDERS IN CURBSIDE EXTERIOR COMPARTMENT FOR BACKBOARDS

INTERIOR MODULE FEATURES

FLOOR CONSTRUCTION – PATIENT COMPARTMENT, NON-WOOD COMPOSITE
COVE FLOORING
REAR PATIENT COMPARTMENT – HEADLINER
GAS SHOCKS TO HOLD OPER THE INTERIOR DOORS
PADDED EDGING PROTECTION
RECESSED ADJUSTABLE SHELF TRACK – CABINETS
CABINET DOORS – CLEAR POLYCARBONATE
CABINETS/WALLS – POLYCHROMATIC COATING
SOLID ACRYLIC COUNTER TOPS
CABINET LATCHES CN10 COMPLIANT
ATTENDANT CONTROL PANEL ON LEFT WALL
FIXED FRAM WITH SLIDING POLYCARBONATE DOORS ON CABINETS WITH ADJUSTABLE SHELF
PULL-OUT DRAWER WITH HINGED ACRYLIC WRITING SURFACE AND LOCKING LATCH
PRIMARY ACTION AREA WITH SUCTION CONTROL, OUTLETS, OXYGEN OUTLET AND BYPASS
SECONDARY ACTION AREA WITH OUTLETS
ASPIRATOR/SUCTION WITH ELECTRIC PUMP (RECESSED)
CABINET AT HEAD OF BENCH (CURBSIDE) WITH SHARPS/WASTE DRAWER AND A DRAWER TOWARD
THE AISLE AND TOWARD THE BENCH
SQUAD BENCH TOP – SPLIT WITH HINGED LID FORWARD WITH SHARPS/TRASH ACCESS
SQUAD BENCH LID HOLD OPENS
SQUAD BENCH FACE – VINYL
SQUAD BENCH BASE WITH STORAGE
POWER DISTRIBUTION QUARTERS (PDQ) CABINET
PROAIR 3856 HEAT/AC AND CABINET WITH SLIDING DOORS – IW-3856 700 CFM 56,000 BTU HEAT/38,000
BTU COOL BRUSHLESS BLOWER MOTOR
VENTED RADIO CABINET
PASS THROUGH – CAB TO MODULE WITH WINDOW OPENING
EVS HIBAC INTEGRAL CHILD SWIVEL BASE CN8 COMPLIANT SEAT
ATTENDANT SEAT – SIDE MOUNT POSITION
CPR SEAT WITH EVS V4 HARNES
CN8 COMPLIANT (2) EVS V4 SEATING (SQUAD BENCH)
2 YELLOW V-BAR ASSIST HANDLES
EXHAUST VENTILATOR, 3 SPEED
GLOVE DISPENSER (3 BOX) ABOVE CURBSIDE ENTRY DOOR
GRAB RAILS 1-1/4” DIAMETER 96” AND 64”
2 IV HANGERS – CEILING RECESSED
OXYGEN SYSTEM
1 OXYGEN OUTLET ON LEFT WALL

1 OXYGEN OUTLET ON RIGHT WALL
1 OXYGEN OUTLET ON CEILING ABOVE HEAD OF COT
THORPE STYLE OXYGEN FLOW METER
CAST PORTABLE OXYGEN STORAGE BRACKETS (2) IN THE STEPWELL AT THE HEAD OF THE SQUAD BENCH
STAINLESS STEEL WALL PROTECTION – INTERIOR STREETSIDE AT THE BOTTOM OF CPR SEAT
TURTLE TILE RESISTANT MAT CURBSIDE STEPWELL

OTHER PATINET COMPARTMENT ITEMS

DIGITAL CLOCK REAR HEAD PAD
MOVE EXISITING STRYKER POWERLOAD SYSTEM TO NEW RIG
STEPWELL LIGHT CURBSIDE
LED BLUE LIGHTS FOR INTERIOR CABINETS
TWO RED LED LIGHTS INTERIOR OF REAR FACING OSS AND PASSAGE DOORS
MOVE EXISTING RADIOS TO NEW RIG
INTERCOM SYSTEM
GPS SYSTEM
360 CAMERA SYSTEM

CAB – OEM PAINT – WHITE
MODULE – OEM PAINT – WHITE
DOOR REFLECTIVITY CHEVRON ON REAR
REFLECTIVE ON RUB RAILS