



204 SHAMROCK DRIVE ARLINGTON, MN 55307 Phone: 507-964-2378

VARIANCE PERMIT

When strict compliance of the Zoning Ordinance results in undue hardship, a Variance may be applied for. Variances allow property owners the opportunity to use their land in a reasonable/e manner, while ensuring public welfare and avoiding injurious consequences to surrounding properties

APPLICATION DATE: _____ FEE: \$275.00 + Recording Fee

REQUIRED APPLICATION MATERIALS

1. Site Plan —to include:
 - a. Lot Dimensions
 - b. All structures existing on the property
 - c. The setbacks for all existing structures on the property.
 - d. All easements that exist upon the property.
2. Letter or Statement — to satisfy conditions set forth in the Zoning Ordinance (Conditional Use Section)
3. Signature of form and payment of fee.

Applicant: _____

Address: _____

City: _____ State: _____ Zip Code _____

Phone Number: _____ Other Number: _____

Variance Requested: _____

Legal Description: _____

PROCESS: Planning Commission - All requests brought to a Public Hearing. The City notifies property owners within 350 feet of the property.

AN APPLICATION NOT FULLY COMPLETED OR WITH MISSING SUBMITTAL ITEMS WILL NOT BE ACCEPTED AND DEEMED AN INCOMPLETE APPLICATION.

I understand and agree to the conditions and process set forth for a Conditional Use Permit within the City of Arlington Municipal Code. I further acknowledge that my application fee is non-refundable.

Signature of Applicant

Date:

For Office Use Only:
Submitted to Zoning Board: _____
Public Hearing Date: _____
Recommendation of Zoning Board: _____
Presented to Council: _____
Council Approval/Denial: _____
 Reason for Denial – if denied.

