



**ARLINGTON CITY COUNCIL
MEETING AGENDA
May 2, 2022 AT 6:30 PM
COUNCIL CHAMBERS**

The City Council is provided background information for agenda items in advance by city staff, committees, and boards. Many decisions regarding agenda items are based upon this information, as well as: City policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question, please ask to be recognized by the Mayor during the "Citizens addressing the Council" portion of the agenda– state your name and address for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance. All comments are appreciated, but please refrain from personal or derogatory attacks on individual

1. Call Meeting to Order and Pledge of Allegiance
2. Roll Call
3. Approve the Agenda and any Agenda Additions

CONSENT AGENDA

The items listed for consideration will be enacted by one motion unless the Mayor, a member of the City Council, City Staff or a person in attendance requests an item to be removed from the Agenda.

4. Approval of Consent Agenda
 - A) Approval of Bills
 - B) April 18, 2022 City Council Workshop minutes
 - C) April 18, 2022 City Council minutes

PETITIONS, REQUESTS, & COMMUNICATIONS

5. Addressing the Council – Concerns about the condition of the Seneca Trailer Park
6. Announcements
7. Communications

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

8. March Public Works Report – Public Works Supervisor Kirby Weckworth
9. March Ambulance Report – Ambulance Manager Jaime Weikle

ORDINANCES & RESOLUTIONS

10. Resolution 32-2022 A RESOLUTION ACCEPTING A DONATION AND DESIGNATING ITS USE
11. Resolution 33-2022 A RESOLUTION ACCEPTING A DONATION AND DESIGNATING ITS USE
12. Resolution 34-2022 A RESOLUTION ACCEPTING A DONATION AND DESIGNATING ITS USE
- 13.

UNFINISHED BUSINESS

14. None

NEW BUSINESS

MISCELLANEOUS BUSINESS

Committee Updates

Open Discussion

ADJOURNMENT

Reminders:

May 4 – Council Workshop on Police Department at 5:30 pm

May 5 – P&Z meeting at 7 pm

May 9 – EDA meeting at 5:30 pm

May 16 – City Council at 6:30 pm

***Check Summary Register©**

MAY 2022

Name	Check Date	Check Amt	
10150 Cash			
UnPaid	A.M. LEONARD	\$570.07	PARKS MAINT. EQUIPMENT
UnPaid	AMAZON CAPITAL SERVICES	\$1,165.51	MAR- OFFICE SUPPLIES, CHAIR, LAPTOP
UnPaid	ARAMARK	\$328.17	MAR- MAT RENTALS
UnPaid	CANON FINANCIAL SERVICES, I	\$160.19	APR- COPIER LEASES (OFFICE & PD)
UnPaid	CENTERPOINT ENERGY	\$2,728.33	MAR- CITY GAS BILLS
UnPaid	CITY OF ARLINGTON	\$9,233.24	CITY UTILITY BILLS- 3/15-4/15/22
UnPaid	CORPORATE TECHNOLOGIES, L	\$1,035.00	MAY- CITY IT CONTRACT
UnPaid	DELTA DENTAL OF MINNESOTA	\$70.40	MAY- PED. DENTAL INS. PREMIUM
UnPaid	EXPERT BILLING, LLC	\$2,464.00	JAN & MAR- AMB. BILLING
UnPaid	GRIDOR CONSTRUCTION, INC.	\$16,312.45	WTP REHAB - PROJ. PMT #1
UnPaid	JERRY'S TRANSMISSION SERVI	\$4,363.99	AMB REPAIRS (BACKUP)
UnPaid	L&E TREE SERVICE	\$9,900.00	ALLEY ELEC LINE TREE TRIMMING
UnPaid	MADISON NATIONAL LIFE INS. C	\$41.00	MAY- DISABILITY INS. PREMIUMS
UnPaid	MEDIACOM	\$1,093.82	MAY- CITY INTERNET & SOME PHONE BILL
UnPaid	MINNESOTA VALLEY ELECTRIC	\$18.74	MAR- SPORTSMAN'S PARK ELEC BILL
UnPaid	MJM MEDICAL DIRECTION SERV	\$500.00	MAY- AMB. MEDICAL DIRECTOR FEE
UnPaid	MN VALLEY UTILITY SERVICES	\$957.00	MAR- ELEC ENGINEERING
UnPaid	MN WEST COMMUNITY & TECH.	\$1,370.00	FIRE- NEW CLASS FEE (WEIKLE)
UnPaid	MY-LOR, INC.	\$23.88	FIRE- ID TAGS
UnPaid	NORTH AMERICAN SAFETY, INC	\$1,055.32	PW- SAFETY VESTS/CONES & CLOTHING
UnPaid	PEOPLE SERVICE INC.	\$23,070.00	MAY- W/WW SERVICES
UnPaid	PREMIER LOCATING, INC.	\$1,204.50	FEB-MAR - ELEC LOCATING
UnPaid	RIDGEVIEW-SIBLEY MEDICAL C	\$79.36	MAR- AMB. Rx SUPPLIES
UnPaid	SIB. COUNTY AUDITOR-TREASU	\$811.31	2022 ASSMT MAINT, ELECTION OmniBallot
UnPaid	SIBLEY COUNTY PUBLIC HEALT	\$204.54	AMB- TUBERSOL SUPPLIES
UnPaid	SIB. COUNTY AUDITOR-TREASU	\$53,465.70	2022 PROP. TAXES
UnPaid	SIBLEY COUNTY TREASURER	\$4,812.50	2022- DUSTCOATING
UnPaid	THOMES BROTHERS INC.	\$297.08	APR- MISC CHARGES
UnPaid	TONY'S OUTDOOR SERVICES	\$4,187.00	4/28/22- WTR MAIN GATE VALVE REPAIR
UnPaid	U.S. BANK	\$496.27	APR- MISC & TRAINING CHARGES
UnPaid	VERIZON WIRELESS	\$363.08	MAY- CITY CELL PHONE & TABLET BILLS
	Total Checks	\$142,382.45	

Fund Summary

	10150 Cash
101 General Fund	\$14,585.97
201 Fire Fund	\$1,726.05
202 Ambulance Fund	\$9,029.65
203 Community Center Fund	\$1,743.08
204 EDA Loan Programs Fund	\$3,234.00
210 Medical Center Fund	\$42,234.00
601 Water Fund	\$33,800.82
602 Sewer Fund	\$675.00
603 AGI Sewer Fund	\$23,220.50
604 Electric Fund	\$12,133.38
	\$142,382.45

Payments

Current Period: MAY 2022

Batch Name	05-02-22 PAY	User Dollar Amt	\$142,382.45		
	Payments	Computer Dollar Amt	\$142,382.45		
				\$0.00	In Balance
Refer	13880 A.M. LEONARD				
Cash Payment Invoice	E 101-45202-220 Repair/Maint Supply	PARKS MAINT. EQUIPMENT			\$570.07
Transaction Date	4/29/2022	Cash	10150	Total	\$570.07
Refer	13881 AMAZON BUSINESS				
Cash Payment Invoice	E 101-41400-200 Office Supplies	MAR- OFFICE SUPPLIES, CHAIR, LAPTOP			\$201.03
Cash Payment Invoice	E 101-41400-218 Office Expense	MAR- OFFICE SUPPLIES, CHAIR, LAPTOP			\$133.97
Cash Payment Invoice	E 101-41400-503 Computers/Software/We	MAR- OFFICE SUPPLIES, CHAIR, LAPTOP			\$537.56
Cash Payment Invoice	E 101-43000-200 Office Supplies	MAR- OFFICE SUPPLIES, CHAIR, LAPTOP			\$292.95
Transaction Date	4/29/2022	Cash	10150	Total	\$1,165.51
Refer	13882 ARAMARK				
Cash Payment Invoice	E 101-42110-210 Operating Supplies	MAR- MAT RENTALS			\$24.80
Cash Payment Invoice	E 101-45500-220 Repair/Maint Supply	MAR- MAT RENTALS			\$18.63
Cash Payment Invoice	E 202-42153-217 Other Operating Supplie	MAR- MAT RENTALS			\$37.21
Cash Payment Invoice	E 203-45000-410 Rentals	MAR- MAT RENTALS			\$247.53
Transaction Date	4/29/2022	Cash	10150	Total	\$328.17
Refer	13883 CANON				
Cash Payment Invoice	E 101-41400-218 Office Expense	APR- COPIER LEASES (OFFICE & PD)			\$116.19
Cash Payment Invoice	E 101-42110-218 Office Expense	APR- COPIER LEASES (OFFICE & PD)			\$44.00
Transaction Date	4/29/2022	Cash	10150	Total	\$160.19
Refer	13884 CENTERPOINT ENERGY				
Cash Payment Invoice	E 101-41940-383 Gas Utilities	MAR- CITY GAS BILLS			\$359.67
Cash Payment Invoice	E 101-42110-383 Gas Utilities	MAR- CITY GAS BILLS			\$75.14
Cash Payment Invoice	E 101-43000-383 Gas Utilities	MAR- CITY GAS BILLS			\$306.93
Cash Payment Invoice	E 101-45202-383 Gas Utilities	MAR- CITY GAS BILLS			\$96.48
Cash Payment Invoice	E 101-45500-383 Gas Utilities	MAR- CITY GAS BILLS			\$77.54
Cash Payment Invoice	E 201-42280-383 Gas Utilities	MAR- CITY GAS BILLS			\$94.19
Cash Payment Invoice	E 202-42153-383 Gas Utilities	MAR- CITY GAS BILLS			\$112.70

Payments

Current Period: MAY 2022

Cash Payment Invoice	E 203-45000-383 Gas Utilities	MAR- CITY GAS BILLS		\$473.11
Cash Payment Invoice	E 601-49400-383 Gas Utilities	MAR- CITY GAS BILLS		\$462.17
Cash Payment Invoice	E 603-49450-383 Gas Utilities	MAR- CITY GAS BILLS		\$652.62
Cash Payment Invoice	E 604-49550-383 Gas Utilities	MAR- CITY GAS BILLS		\$17.78
Transaction Date	4/29/2022	Cash	10150	Total \$2,728.33
Refer	13885 CITY OF ARLINGTON			
Cash Payment Invoice	E 101-41940-381 Electric & Heat Utilities	CITY UTILITY BILLS- 3/15-4/15/22		\$434.31
Cash Payment Invoice	E 101-42110-381 Electric & Heat Utilities	CITY UTILITY BILLS- 3/15-4/15/22		\$300.91
Cash Payment Invoice	E 101-43000-381 Electric & Heat Utilities	CITY UTILITY BILLS- 3/15-4/15/22		\$149.54
Cash Payment Invoice	E 101-43160-381 Electric & Heat Utilities	CITY UTILITY BILLS- 3/15-4/15/22		\$561.52
Cash Payment Invoice	E 101-45202-381 Electric & Heat Utilities	CITY UTILITY BILLS- 3/15-4/15/22		\$201.85
Cash Payment Invoice	E 101-45500-381 Electric & Heat Utilities	CITY UTILITY BILLS- 3/15-4/15/22		\$102.35
Cash Payment Invoice	E 201-42280-381 Electric & Heat Utilities	CITY UTILITY BILLS- 3/15-4/15/22		\$116.06
Cash Payment Invoice	E 202-42153-381 Electric & Heat Utilities	CITY UTILITY BILLS- 3/15-4/15/22		\$451.37
Cash Payment Invoice	E 203-45000-381 Electric & Heat Utilities	CITY UTILITY BILLS- 3/15-4/15/22		\$917.55
Cash Payment Invoice	E 601-49400-381 Electric & Heat Utilities	CITY UTILITY BILLS- 3/15-4/15/22		\$2,764.20
Cash Payment Invoice	E 603-49450-381 Electric & Heat Utilities	CITY UTILITY BILLS- 3/15-4/15/22		\$672.97
Cash Payment Invoice	E 603-49450-381 Electric & Heat Utilities	CITY UTILITY BILLS- 3/15-4/15/22		\$2,560.61
Transaction Date	4/29/2022	Cash	10150	Total \$9,233.24
Refer	13886 CORPORATE TECHNOLOGIES			
Cash Payment Invoice	E 101-41400-218 Office Expense	MAY- CITY IT CONTRACT		\$1,035.00
Transaction Date	4/29/2022	Cash	10150	Total \$1,035.00
Refer	13887 DELTA DENTAL OF MINNESOTA			
Cash Payment Invoice	G 101-21711 Health Ins. Premium	MAY- PED. DENTAL INS. PREMIUM		\$28.16
Cash Payment Invoice	E 202-42153-131 Employer Paid Health/Lif	MAY- PED. DENTAL INS. PREMIUM		\$42.24
Transaction Date	4/29/2022	Cash	10150	Total \$70.40
Refer	13888 EXPERT BILLING			
Cash Payment Invoice	E 202-42153-301 Auditing and Acct g Servi	JAN & MAR- AMB. BILLING		\$1,036.00
Cash Payment Invoice	E 202-42153-301 Auditing and Acct g Servi	JAN & MAR- AMB. BILLING		\$1,428.00

Payments

Current Period: MAY 2022

Transaction Date	4/29/2022	Cash	10150	Total	\$2,464.00
Refer	13889 GRIDOR CONSTRUCTION, INC.				
Cash Payment Invoice	E 601-46350-730 Construction Costs	WTP REHAB - PROJ. PMT #1			\$16,312.45
Transaction Date	4/29/2022	Cash	10150	Total	\$16,312.45
Refer	13890 JERRY S TRANSMISSION SERVIC				
Cash Payment Invoice	E 202-42153-485 Gas and Repair Miscella	AMB REPAIRS (BACKUP)			\$4,363.99
Transaction Date	4/29/2022	Cash	10150	Total	\$4,363.99
Refer	13891 L&E TREE SERVICE				
Cash Payment Invoice	E 604-49550-300 Professional Svcs	ALLEY ELEC LINE TREE TRIMMING			\$9,900.00
Transaction Date	4/29/2022	Cash	10150	Total	\$9,900.00
Refer	13892 MADISON NATIONAL LIFE				
Cash Payment Invoice	E 101-41400-131 Employer Paid Health/Lif	MAY- DISABILITY INS. PREMIUMS			\$3.08
Cash Payment Invoice	E 101-41910-131 Employer Paid Health/Lif	MAY- DISABILITY INS. PREMIUMS			\$3.08
Cash Payment Invoice	E 101-42110-131 Employer Paid Health/Lif	MAY- DISABILITY INS. PREMIUMS			\$12.30
Cash Payment Invoice	E 101-43000-131 Employer Paid Health/Lif	MAY- DISABILITY INS. PREMIUMS			\$8.20
Cash Payment Invoice	E 101-46500-131 Employer Paid Health/Lif	MAY- DISABILITY INS. PREMIUMS			\$1.02
Cash Payment Invoice	E 202-42153-131 Employer Paid Health/Lif	MAY- DISABILITY INS. PREMIUMS			\$8.20
Cash Payment Invoice	E 203-45000-131 Employer Paid Health/Lif	MAY- DISABILITY INS. PREMIUMS			\$1.02
Cash Payment Invoice	E 604-49550-131 Employer Paid Health/Lif	MAY- DISABILITY INS. PREMIUMS			\$4.10
Transaction Date	4/29/2022	Cash	10150	Total	\$41.00
Refer	13893 MEDIACOM				
Cash Payment Invoice	E 101-41400-321 Telephone	MAY- CITY INTERNET & SOME PHONE BILLS			\$339.28
Cash Payment Invoice	E 101-42110-321 Telephone	MAY- CITY INTERNET & SOME PHONE BILLS			\$246.90
Cash Payment Invoice	E 101-43000-321 Telephone	MAY- CITY INTERNET & SOME PHONE BILLS			\$116.90
Cash Payment Invoice	E 101-45500-321 Telephone	MAY- CITY INTERNET & SOME PHONE BILLS			\$46.92
Cash Payment Invoice	E 201-42280-321 Telephone	MAY- CITY INTERNET & SOME PHONE BILLS			\$121.92
Cash Payment Invoice	E 202-42153-321 Telephone	MAY- CITY INTERNET & SOME PHONE BILLS			\$221.90
Transaction Date	4/29/2022	Cash	10150	Total	\$1,093.82
Refer	13894 MINNESOTA VALLEY ELECTRIC C				
Cash Payment Invoice	E 101-45202-381 Electric & Heat Utilities	MAR- SPORTSMAN'S PARK ELEC BILL			\$18.74

Payments

Current Period: MAY 2022

Transaction Date	4/29/2022	Cash	10150	Total	\$18.74
Refer	13895 MJM MEDICAL DIRECTION SERVIC				
Cash Payment Invoice	E 202-42153-300 Professional Svcs	MAY- AMB. MEDICAL DIRECTOR FEE			\$500.00
Transaction Date	4/29/2022	Cash	10150	Total	\$500.00
Refer	13896 MN VALLEY UTILITY SERVICES				
Cash Payment Invoice	E 604-49550-303 Engineering Fees	MAR- ELEC ENGINEERING			\$957.00
Transaction Date	4/29/2022	Cash	10150	Total	\$957.00
Refer	13897 MN WEST COMMUNITY & TECH. C				
Cash Payment Invoice	E 201-42280-208 Training and Instruction	FIRE- NEW CLASS FEE (WEIKLE)			\$1,370.00
Transaction Date	4/29/2022	Cash	10150	Total	\$1,370.00
Refer	13898 MY-LOR, INC.				
Cash Payment Invoice	E 201-42280-417 Uniforms/Outerwear	FIRE- ID TAGS			\$23.88
Transaction Date	4/29/2022	Cash	10150	Total	\$23.88
Refer	13899 NORTH AMERICAN SAFETY				
Cash Payment Invoice	E 101-43000-210 Operating Supplies	PW- SAFETY VESTS/CONES & CLOTHING			\$340.97
Cash Payment Invoice	E 101-43000-396 Safety Program & Equip	PW- SAFETY VESTS/CONES & CLOTHING			\$714.35
Transaction Date	4/29/2022	Cash	10150	Total	\$1,055.32
Refer	13900 PEOPLE SERVICE, INC.				
Cash Payment Invoice	E 601-49400-180 Operator Contract	MAY- W/WW SERVICES			\$10,075.00
Cash Payment Invoice	E 602-49450-180 Operator Contract	MAY- W/WW SERVICES			\$675.00
Cash Payment Invoice	E 603-49450-180 Operator Contract	MAY- W/WW SERVICES			\$12,135.00
Cash Payment Invoice	E 603-49450-392 Testing	MAY- W/WW SERVICES			\$185.00
Transaction Date	4/29/2022	Cash	10150	Total	\$23,070.00
Refer	13901 PREMIER LOCATING, INC.				
Cash Payment Invoice	E 604-49550-637 Service Locations	FEB-MAR - ELEC LOCATING			\$22.00
Cash Payment Invoice	E 604-49550-637 Service Locations	FEB-MAR - ELEC LOCATING			\$1,182.50
Transaction Date	4/29/2022	Cash	10150	Total	\$1,204.50
Refer	13902 RIDGEVIEW - SIBLEY MEDICAL CT				
Cash Payment Invoice	E 202-42153-217 Other Operating Supplie	MAR- AMB. Rx SUPPLIES			\$79.36
Transaction Date	4/29/2022	Cash	10150	Total	\$79.36
Refer	13903 SIB. COUNTY AUDITOR-TREASUR				
Cash Payment Invoice	E 101-41400-430 Miscellaneous	2022 ASSMT MAINT, ELECTION OmniBallot			\$92.50

Payments

Current Period: MAY 2022

Cash Payment Invoice	E 101-41410-200 Office Supplies	2022 ASSMT MAINT, ELECTION OmniBallot		\$718.81
Transaction Date	4/29/2022	Cash	10150	Total \$811.31
Refer	13904 SIBLEY COUNTY PUBLIC HEALTH			
Cash Payment Invoice	E 202-42153-217 Other Operating Supplie	AMB- TUBERSOL SUPPLIES		\$204.54
Transaction Date	4/29/2022	Cash	10150	Total \$204.54
Refer	13905 SIBLEY COUNTY TREASURER			
Cash Payment Invoice	E 101-43000-224 Street Maint Materials	2022- DUSTCOATING		\$4,812.50
Transaction Date	4/29/2022	Cash	10150	Total \$4,812.50
Refer	13906 SIBLEY COUNTY TREASURER			
Cash Payment Invoice	E 101-41940-311 Real Estate Tax	2022 PROP. TAXES		\$54.00
Cash Payment Invoice	E 101-43000-311 Real Estate Tax	2022 PROP. TAXES		\$39.42
Cash Payment Invoice	E 101-45202-311 Real Estate Tax	2022 PROP. TAXES		\$36.00
Cash Payment Invoice	E 101-45500-311 Real Estate Tax	2022 PROP. TAXES		\$18.00
Cash Payment Invoice	E 204-46550-311 Real Estate Tax	2022 PROP. TAXES		\$3,234.00
Cash Payment Invoice	E 210-44100-311 Real Estate Tax	2022 PROP. TAXES		\$23,927.00
Cash Payment Invoice	E 210-44100-311 Real Estate Tax	2022 PROP. TAXES		\$18,307.00
Cash Payment Invoice	E 603-49450-311 Real Estate Tax	2022 PROP. TAXES		\$7,014.30
Cash Payment Invoice	R 101-41400-36200 Miscellaneous Revenu	2022 PROP. TAXES		\$835.98
Transaction Date	4/29/2022	Cash	10150	Total \$53,465.70
Refer	13907 THOMES BROTHERS HARDWARE			
Cash Payment Invoice	E 101-41400-218 Office Expense	APR- MISC CHARGES		\$51.98
Cash Payment Invoice	E 101-42110-210 Operating Supplies	APR- MISC CHARGES		\$19.99
Cash Payment Invoice	E 101-43000-210 Operating Supplies	APR- MISC CHARGES		\$42.31
Cash Payment Invoice	E 101-45202-210 Operating Supplies	APR- MISC CHARGES		\$70.94
Cash Payment Invoice	E 202-42153-217 Other Operating Supplie	APR- MISC CHARGES		\$7.99
Cash Payment Invoice	E 203-45000-406 Repairs, Supplies & Oth	APR- MISC CHARGES		\$103.87
Transaction Date	4/29/2022	Cash	10150	Total \$297.08
Refer	13908 TONY'S OUTDOOR SERVICES			
Cash Payment Invoice	E 601-49400-395 Repairs-Meters, Hydrant	4/28/22- WTR MAIN GATE VALVE REPAIR		\$4,187.00
Transaction Date	4/29/2022	Cash	10150	Total \$4,187.00

Payments

Current Period: MAY 2022

Refer 13909 U.S. BANK - CREDIT CARD					
Cash Payment	E 101-41400-321 Telephone	APR- MISC & TRAINING CHARGES			\$16.02
Invoice					
Cash Payment	E 101-42110-503 Computers/Software/We	APR- MISC & TRAINING CHARGES			\$10.68
Invoice					
Cash Payment	E 101-43000-420 Shop Equipment	APR- MISC & TRAINING CHARGES			\$79.02
Invoice					
Cash Payment	E 202-42153-208 Training and Instruction	APR- MISC & TRAINING CHARGES			\$363.63
Invoice					
Cash Payment	E 202-42153-217 Other Operating Supplie	APR- MISC & TRAINING CHARGES			\$26.92
Invoice					
Transaction Date	4/29/2022	Cash	10150	Total	\$496.27
Refer 13910 VERIZON WIRELESS					
Cash Payment	E 101-42110-321 Telephone	MAY- CITY CELL PHONE & TABLET BILLS			\$167.48
Invoice					
Cash Payment	E 202-42153-321 Telephone	MAY- CITY CELL PHONE & TABLET BILLS			\$145.60
Invoice					
Cash Payment	E 604-49550-321 Telephone	MAY- CITY CELL PHONE & TABLET BILLS			\$50.00
Invoice					
Transaction Date	4/29/2022	Cash	10150	Total	\$363.08

Fund Summary

	10150 Cash
101 General Fund	\$14,585.97
201 Fire Fund	\$1,726.05
202 Ambulance Fund	\$9,029.65
203 Community Center Fund	\$1,743.08
204 EDA Loan Programs Fund	\$3,234.00
210 Medical Center Fund	\$42,234.00
601 Water Fund	\$33,800.82
602 Sewer Fund	\$675.00
603 AGI Sewer Fund	\$23,220.50
604 Electric Fund	\$12,133.38
	<u>\$142,382.45</u>

Pre-Written Check	\$0.00
Checks to be Generated by the Computer	\$142,382.45
Total	<u>\$142,382.45</u>

**ARLINGTON CITY COUNCIL
WORKSHOP MINUTES
April 18, 2022 AT 5:30 PM
COUNCIL CHAMBERS**

1. Call meeting to order – Meet at Community Center
Meeting was called to order at 5:30 by Mayor Nagel.
Present: Joe Morgan, Rich Nagel, Michelle Battcher, Matt Scharpe, Dave Meyer, John Thomes at 6:07 pm.
Staff present: Public Works Streets Supervisor Kirby Weckworth, Bolton & Menk Engineer Jason Femrite, City Administrator Amy Newsom

2. Tour city streets with Public Works Streets Supervisor Kirby Weckworth
Meeting was held in Council Chambers due to the inclement weather. Weckworth provided the Council with photos of the streets.
Femrite will prioritize the overlays to maintain what we have. Morgan asked that Femrite also look at the water, sewer, gutter, too.
Sealcoat should last 7 years, and 20 years for an overlay. Council would like to notify residents that asphalt prices may be going up.

ADJOURNMENT

Motion by Scharpe to adjourn the meeting at 6:14 pm, seconded by Meyer. Motion carried.

City Administrator Amy Newsom

Mayor Rich Nagel



**ARLINGTON CITY COUNCIL
MEETING MINUTES
April 18, 2022 AT 6:30 PM
COUNCIL CHAMBERS**

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1. Call Meeting to Order and Pledge of Allegiance - meeting was called to order at 6:30 PM by mayor Richard Nagel. All stood for the Pledge of Allegiance.
2. Roll Call
Present: Dave Meyer, Matt Scharpe, Michelle Battcher, Rich Nagel, Joe Morgan, John Thomes
Staff Present: City Administrator Amy Newsom, Fire Chief Doug Mackenthun, 1st Assistant Jeremy Otto, 2nd Assistant Tom Pomplun, Public Works Supervisor Kirby Weckworth, City Attorney Ross Arneson
Guests Present: Marc Grey, Teresa Sardelli, PeopleService Operator Lee Forcier
3. Approve the Agenda and any Agenda Additions – Newsom requested to add the crack fill bids, patching bids, gap mastic bids, the hiring of Glen sharpie at \$17.50 an hour with a start date of May 2nd, 2022, conditional offer to Joe Nagel for chief of police pending background psych evaluation, medical evaluation, and negotiating his contract. Motion by Scharpe to approve the agenda as amended, seconded by Morgan. Motion carried.

CONSENT AGENDA

The items listed for consideration will be enacted by one motion unless the Mayor, a member of the City Council, City Staff or a person in attendance requests an item to be removed from the Agenda.

Motion by Morgan to approve the following consent agenda items:

4. Approval of Consent Agenda
 - A) Approval of Bills
 - B) March 31, 2022 Employee Relations Committee minutes
 - C) April 4, 2022 City Council Workshop minutes
 - D) April 4, 2022 City Council minutes
 - E) April 7, 2022 Employee Relations Committee minutes
 - F) Approve hiring of Steven Hackbarth as an EMT with the Arlington Area Ambulance
 - G) Approve hiring of Douglas Brown as an EMT with the Arlington Area Ambulance
 - H) Approve On-Sale Liquor License for Arlington Raceway

- I) Approve On-Sale/Sunday Sale Liquor License for Double Tap Bowling
- J) Approve Off-Sale/On-Sale/Sunday Liquor License for Arlington Haus
- K) Approve Off-Sale/On-Sale/Sunday Liquor License for Arlington Dugout
- L) Approve 1 day to 4 day temporary On-Sale Liquor License for Sibley County Agricultural Association May 20, 2022
- M) Approve 3.2 On-Sale Liquor License for Arlington Baseball Association

Seconded by Thomes, motion carried.

PETITIONS, REQUESTS, & COMMUNICATIONS

- 5. Addressing the Council- Residents Theresa Sardelli and Marc Grey came before Council to voice their concerns over a tree that was growing up into their sidewalk and causing damage to their sewer lines. Sardelli provided pictures and invoices from repairs to their sewer lines. They provided a quote of \$1,700 to remove the tree. Consensus of Council to discuss later on in the agenda.
- 6. Announcements
- 7. Communications
 - A) March 3, 2022 P&Z minutes
 - B) March 14, 2022 EDA minutes

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

- 8. March Fire Department Report – Chief Doug Mackenthun- Mackenthun reported that he and officers Jeremy Otto and Tom Pomplun met with Arlington Township, Mackenthun stated that he is trying to have his officers attend meetings with him. The FD had their group photo taken for the guidebook, Mackenthun worked on a DNR grant and a CenterPoint Energy grant for a CO2 monitor.
- 9. March Police Department Report – Interim Chief of Police Denley Kompelien
 - Approve/deny posting to hire a 4th police officer
 Kompelien briefly reviewed the March PD report. Kompelien again requested to hire a 4th police officer. He cited the reasons of mental health for the officers, burnout, adding room for advancement, bonuses for longevity. Scharpe asked if 24-hour coverage was really needed and asked how it was handled in the past with just 2 officers. Councilmembers did not feel 24-hour was expected of the police department. Morgan asked why a Part-Time officer has not been considered. Attorney Arneson stated past problems with Part-Time officers including getting them to turn in their paperwork on time. Motion by Battcher to table the hiring of a 4th police officer to another workshop, seconded by Meyer. Motion carried 4-1. Councilmember Thomes voted against.
- 10. March P&Z/Community Center Report – Phil Mangis – P&Z Administrator
 - Approve/deny P&Z request to move fence code to Zoning Chapter 31
 - Approve/deny P&Z request to move outdoor parking and storage to Zoning Chapter 31
- 11. March PeopleService O&M Report – Lee Forcier, Operator – Lee Forcier Reviewed the March

O&M report. Forcier pointed out that the amount of media at the water treatment plant was down to only 18 inches.

12. March Revenue Report - Newsom presented the March revenue report.
13. March Expenditure Report -Newsom presented the March expenditure report.
14. March Investment Report - Newsom presented the March investment report.

ORDINANCES & RESOLUTIONS

15. Resolution 30-2022 A RESOLUTION ACCEPTING A DONATION AND DESIGNATING ITS USE
Motion by Battcher to approve Resolution 30-2022, seconded by Scharpe. Motion carried. Morgan, Thomes, Battcher, Scharpe, Meyer. None voted against. None abstained. None were absent.
16. Resolution 31-2022 A RESOLUTION ACCEPTING A DONATION AND DESIGNATING ITS USE
Motion by Battcher to approve Resolution 31-2022, seconded by Scharpe. Motion carried. Battcher, Scharpe, Thomes, Morgan, Meyer voted in favor. None against. None abstained. None were absent.

UNFINISHED BUSINESS

17. None

NEW BUSINESS

18. Request by Data Metalcraft (DMI) for 20 feet of no parking on the south side of West Baker Street and allow DMI to widen their driveway by 15 feet (see photo)
Administrator Newsom presented the request by DMI to add 20 feet of no parking and widen their driveway. Motion by Battcher to approve the request by DMI to add 20 feet on no parking on the south side of West Baker Street and widen their driveway by 15 feet, seconded by Morgan. Motion carried.
19. Approve/deny Bolton & Menk Proposed Scope and Fee for Engineering Services Pavement Management System Assistance
Motion Battcher to approve the Proposed Scope and Fee for Engineering Services Pavement Management System Assistance no to exceed \$8,500, seconded by Scharpe. Motion carried.
20. Approve/deny pothole patching bids
 - Infrared Patching- Bargaen- \$9,800
 - Spray Patching- RCM- \$37,350Motion Battcher to approve patching bids from Bargaen in the amount of \$9,800 and RCM in the amount of \$37,350, seconded by Meyer. Motion carried.

20.5 Approve/deny crackfill bills

- **Bargen \$3,340**
- **MR Paving \$3,740**

Motion by Morgan to approve the Bargen bid in the amount of \$3,340, seconded by Scharpe. Motion carried.

Approve/deny Gap Mastic

- **Bargen \$43,240**
- **MR Paving \$49,070**

Motion Morgan to approve the gap mastic bid from Bargen, seconded by Thomes. Motion carried.

21. Approve/deny new vinyl flooring in administration in the amount of \$4,800 from Matz Flooring

- Matz Flooring - \$4,800
- Berger Interiors - \$4,803

Motion by Meyer to approve the flooring bid from Matz Flooring, seconded by Thomes. Motion carried.

22. Approve/deny employee relations committee recommendation to update to section 15.3 of the personnel policy

Motion by Battcher to approve the update to section 15.3 of the personnel policy, seconded by Scharpe. Motion carried.

23. Approve/deny pay request No. 1 from Gridor Construction, Inc. for \$16,312.45

Motion by Morgan to approve pay request No. 1 from Gridor Construction, Inc. for \$16,312.45, seconded by Battcher. Motion carried.

24. Approve/deny payment to McGuire Electric in the amount of \$29,855.00

Motion by Scharpe to approve the payment to McGuire Electric in the amount of \$29,855.00, seconded by Thomes. Motion carried.

25. Approve/deny bid for dog park fence (paid for by grant funds/donations)

- Haggemiller Lumber \$12,133.60
- Siwek Lumber \$15,000.00 or \$7,500.00 with naming rights

Motion by Morgan approve the bid for the dog park fence from Haggemiller Lumber in the amount of \$12,133.60, seconded by Scharpe. Motion carried.

26. Discussion on Juneteenth

Newsom requested that Council consider observing Juneteenth and giving employees a day off. Newsom stated that it had been a discussion on the League of MN Cities city administrator thread. While it is a Federal Holiday, the State of MN does not observe it. Councilmember Battcher suggested a city employee appreciation day for employees and committee members. Motion by Battcher not to observe Juneteenth, seconded by Morgan. Motion carried 4-1. Councilmember Meyer voted against.

27. **Approve/deny hiring of Gwen Scharpe as Administrative Assistant starting wage of \$17.50/hour with a start date of May 2, 2022**

Motion by Morgan to approve Gwen Scharpe as Administrative Assistant with a starting wage of \$17.50/hour with a start date of May 2, 2022, seconded by Thomes. Motion carried 4-0. Scharpe

abstained.

28. Conditional offer to Joe Nagel for Chief of Police pending background, psychological evaluation, medical evaluation, and negotiate contract

Motion by Thomes to offer a conditional job offer to Joseph Nagel for the Chief of Police position pending a successful background investigation, psychological evaluation, medical evaluation, and allow Newsom to begin negotiating a contract with Nagel.

MISCELLANEOUS BUSINESS

Committee Updates – Morgan updated the Council on Sew Quilty, a business that is proposing to purchase the 10-acre Swenson property. Morgan also requested that Doug Mackenthun be allowed to get paid for the hours that he works on grants. Consensus of the Council to allow him to put down his hours. Scharpe also provided an update on the EDA meeting and voiced concerns over the loss of the apartment development. He stated the city still needs an apartment.

Open Discussion - none

ADJOURNMENT

City Administrator Amy Newsom

Mayor Richard Nagel



Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION 32-2022

A RESOLUTION ACCEPTING A DONATION AND DESIGNATING ITS USE

WHEREAS, Minnesota State Statutes 465.03 states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, the City may not, however, accept or use gifts for religious or sectarian purposes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members; and

WHEREAS, the City of Arlington has received a donation of a \$500.00 from the VFW Post 6031 Gambling Fund to be used for the Dog Park; and

WHEREAS, charitable contributions to governmental units are tax-deductible under Section 170(c)(1) of the Internal Revenue Code if made for public purpose, and

WHEREAS, the Arlington City Council would like to express its thankfulness for this gracious community support, and

NOW THEREFORE BE IT RESOLVED, pursuant to Minnesota State Statute 465.03 the Arlington City Council does hereby accept the aforementioned donation.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____; and upon poll being taken thereon the following voted in favor thereof: _____; and the following voted against the same: _____; and the following abstained from voting: _____; and the following were absent: _____.

The foregoing resolution was adopted by the City Council of the City of Arlington this 2nd day of May 2022.

Signed: _____
Mayor

Attest: _____
City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.



Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION 33-2022

A RESOLUTION ACCEPTING A DONATION AND DESIGNATING ITS USE

WHEREAS, Minnesota State Statutes 465.03 states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, the City may not, however, accept or use gifts for religious or sectarian purposes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members; and

WHEREAS, the City of Arlington has received a donation of a \$3,200.00 from Arlington Water Tower LLC to be used for the Dog Park; and

WHEREAS, charitable contributions to governmental units are tax-deductible under Section 170(c)(1) of the Internal Revenue Code if made for public purpose, and

WHEREAS, the Arlington City Council would like to express its thankfulness for this gracious community support, and

NOW THEREFORE BE IT RESOLVED, pursuant to Minnesota State Statute 465.03 the Arlington City Council does hereby accept the aforementioned donation.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____; and upon poll being taken thereon the following voted in favor thereof: _____; and the following voted against the same: _____; and the following abstained from voting: _____; and the following were absent: _____.

The foregoing resolution was adopted by the City Council of the City of Arlington this 2nd day of May 2022.

Signed: _____
Mayor

Attest: _____
City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.



Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION 34-2022

A RESOLUTION ACCEPTING A DONATION AND DESIGNATING ITS USE

WHEREAS, Minnesota State Statutes 465.03 states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, the City may not, however, accept or use gifts for religious or sectarian purposes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members; and

WHEREAS, the City of Arlington has received a donation of a \$300.00 from the VFW Post 6031 to be used for the Arlington Library Youth Summer Reading; and

WHEREAS, charitable contributions to governmental units are tax-deductible under Section 170(c)(1) of the Internal Revenue Code if made for public purpose, and

WHEREAS, the Arlington City Council would like to express its thankfulness for this gracious community support, and

NOW THEREFORE BE IT RESOLVED, pursuant to Minnesota State Statute 465.03 the Arlington City Council does hereby accept the aforementioned donation.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____; and upon poll being taken thereon the following voted in favor thereof: _____; and the following voted against the same: _____; and the following abstained from voting: _____; and the following were absent: _____.

The foregoing resolution was adopted by the City Council of the City of Arlington this 2nd day of May 2022.

Signed: _____
Mayor

Attest: _____
City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.