

JOB DESCRIPTION

**Public Safety – Fire Department
City of Arlington**

Title of Class: Fire Fighter
Effective Date: August 6, 2007
Revised: May 2, 2011
Pay Status: Non-Exempt

DESCRIPTION OF WORK

General Statement of Duties: Performs fire and first responder duties, fire prevention and suppression services, and also assists in fund raising events.

Supervision Received: Works under the general guidance and direction of the Chief Officers of the Department.

Supervision Exercised: None

TYPICAL DUTIES PERFORMED

1. Participates in major departmental programs.
2. Responds to multiple alarm fires.
3. Carries out duties in conformance with Federal, State, County and City laws and ordinances.
4. May assist EMS with needs as requested.
5. Assists in maintaining equipment that belongs to the City of Arlington/Arlington Fire Department to insure it is in proper working condition.

PERIPHERAL DUTIES

Meets with elected or appointed officials, other Fire/EMS officials, community and business representatives and the public on aspects of the Departments' activities, as requested by the Fire Chief.

Attends conferences and meetings to keep abreast of current trends in the field; represents the City Fire/First Responder Departments in a variety of local, county, state and other meetings.

Performs the duties of command personnel as needed and fulfills obligations as requested.

MINIMUM QUALIFICATIONS

1. Education and Experience:

- A. Graduation from high school or GED equivalent.
- B. Training Minimum Requirements: 1403 or 1001 within first 2 years on department or equivalent, State Firefighter 1 Certificate, First Responder within first 3 years on department, Skywarn (voluntary), Certified RIT Training within 3 years.

2. Necessary Knowledge, Skills and Abilities:

- A. Considerable knowledge of modern fire suppression and prevention and emergency medical services principles, procedures, techniques, and equipment; Working knowledge of first aid and resuscitation techniques and their application as demonstrated through State First Responder Certification; Considerable knowledge of applicable laws, ordinances, departmental standard operating guidelines;
- B. Skill in the operation of all equipment.
- C. Ability to train; Ability to work requiring good physical condition; Ability to communicate effectively orally and in writing; Ability to exercise sound judgment in evaluating situations and in making decisions; Ability to effectively give and receive verbal and written instructions; Ability to establish and maintain effective working relationships with other firefighters, supervisors and the public; and Ability to meet the special requirements listed below.

SPECIAL REQUIREMENTS

- 1. Must possess, or be able to obtain by time of hire, a valid State Driver's License without record of suspension or revocation in any state;
- 2. No felony convictions or disqualifying criminal histories within the past seven years;
- 3. Ability to read and write the English language;
- 4. Ability to meet Departmental physical standards; and
- 5. Must be able to attend 60% of all Training Activities put on by the Department

TOOLS AND EQUIPMENT USED

Emergency medical aid unit, fire apparatus, fire pumps, hoses, and other standard firefighting equipment, ladders, first aid equipment, radio, pager, personal computer, phone.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by a firefighter to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the firefighter is frequently required to sit; talk or hear; stand; walk; use hands to finger, handle, or operate objects, tools, or controls; and reach with hands and arms. The firefighter is occasionally required to climb or balance; stoop, kneel, crouch, or crawl; and taste or smell.

The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those a firefighter encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily in office, vehicles, and outdoor settings, in all weather conditions, including temperature extremes, during day and night. Work is often performed in emergency and stressful situations. Individual is exposed to hearing alarms and hazards associated with fighting fires and rendering emergency medical assistance, including smoke, noxious odors, fumes, chemicals, liquid chemicals, solvents and oils.

The employee occasionally works near moving mechanical parts and in high, precarious places and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration.

The noise level in the work environment is usually quiet in office settings, and loud at an emergency scene.