



**COMMUNITY CENTER CLEANING SERVICES
BID SPECIFICATIONS**

Purpose: The City of Arlington is looking for a Cleaning Crew who will be responsible for cleaning the Community Center after events specified by the Community Center Coordinator.

Location: Community Center, 204 West Shamrock Drive

Project: The City of Arlington is seeking a Cleaning Crew to clean after events specified by the Community Center Coordinator (for overnight cleaning and for next day cleaning), bid for the following:

Bathrooms:

- Scrub and Sanitize Toilets and Urinals
- Clean Sink and Sink Bowls
- Clean Mirrors
- Sweep and Mop floors
- Restock toilet paper and Paper Towels

Event Area

- Sweep and Mop Floor (Community provides a floor cleaning Machine)

Kitchen:

- Clean and put away any dishes, silverware, or other equipment that is left behind by event host
- Wipe down counter tops
- Clean and scrub stove
- Sweep and Mop floor
- Clean Behind the Stove

Hallway:

- Sweep and Mop (Community provides a floor cleaning Machine)

Sealed bids are due by 2:00 p.m. on Thursday, September 30th. Bids will be opened and read aloud at 2:30 p.m. in the Council Chambers at the Community Center, 204 Shamrock Drive, Arlington, MN. Cleaning Crews should provide two separate bids; flat rate for overnight cleaning, and a flat rate for next day cleaning (not-to exceed).