

**CITY OF ARLINGTON  
BUSINESS ASSISTANCE APPLICATION  
TAX ABATEMENT/TIF REQUEST**

**GENERAL INFORMATION:**

Business Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Type (Corporation, Partnership, etc.): \_\_\_\_\_

Authorized Representative: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Description of Business: \_\_\_\_\_

Attorney: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**FINANCIAL BACKGROUND**

1. Have you ever filed for bankruptcy? \_\_\_\_\_

If yes, explain: \_\_\_\_\_

2. Have you ever defaulted on any loan commitment? \_\_\_\_\_

If yes, explain: \_\_\_\_\_

3. Have you applied for conventional financing for the project? \_\_\_\_\_

If yes, describe: \_\_\_\_\_

4. List financial references:

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

5. Have you ever used Business Assistance Financing before? \_\_\_\_\_

If yes, what, where and when? \_\_\_\_\_

\_\_\_\_\_

### **PROJECT INFORMATION**

1. Location of proposed project: \_\_\_\_\_

2. Amount of Business Assistance requested: \_\_\_\_\_

3. Need for Business Assistance: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4. Present Ownership of site: \_\_\_\_\_

5. Number of permanent jobs created as a result of project? \_\_\_\_\_

6. Estimated annual sales: Present: \_\_\_\_\_ Future: \_\_\_\_\_

7. Market value of project following completion: \_\_\_\_\_

\_\_\_\_\_

8. Anticipated start date: \_\_\_\_\_

9. Estimated project related costs: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

10. Financing sources and dollar amount financed:

a. \_\_\_\_\_ \$ \_\_\_\_\_

b. \_\_\_\_\_ \$ \_\_\_\_\_

c. \_\_\_\_\_ \$ \_\_\_\_\_

d. \_\_\_\_\_ \$ \_\_\_\_\_

e. \_\_\_\_\_ \$ \_\_\_\_\_

**PLEASE INCLUDE:**

1. Business plan
2. Bank's preliminary financial commitment
3. Project plans and drawing
4. Company's background materials:
  5. Pro Forma analysis:
  6. Business financial statements
7. Statement of property ownership or control
8. Payment of application fee (TIF application \$500/Tax Abatement application \$250)