



**ECONOMIC DEVELOPMENT AUTHORITY
MEETING AGENDA
JUNE 14 @5:30 P.M.**

Arlington Community Center - Council Chambers

1. Call to Order
2. Pledge of Allegiance
3. Approval of Agenda
4. Approval of Minutes
 - A. May 10, 2021
5. Approval of Financial Reports
 - A. May 2021
6. New Business
7. Old Business
 - A. Dog Park
 - B. Hemp Heaven
8. EDA Director update on businesses and housing
9. Planning and Zoning update – Philip Mangis III, Planning & Zoning Administrator
10. Director and Board Comments
11. Adjourn



**ECONOMIC DEVELOPMENT AUTHORITY
MEETING MINUTES
MAY 10 @5:30 P.M.**

Arlington Community Center - Council Chambers

1. Call to Order – Meeting was called to order at 5:36 by President Kurt Menk.
Present: Kurt Menk, Dean Bergersen, Larry Sorenson, Matt Scharpe, Craig Buss arrived at 5:38 pm.
Absent: Tim Kloeckl, Howard Brinkman
Staff Present: EDA Director Amy Newsom, P&Z Administrator Phil Mangis
2. Pledge of Allegiance – All stood for the Pledge of Allegiance.
3. Approval of Agenda – Newsom requested to add Resolution 2-2021 to the agenda. Motion by Bergersen to approve the agenda with the addition, second by Sorenson. Motion carried.
4. Approval of Minutes
 - A. April 12, 2021 -Motion by Scharpe to approve the minutes, second by Bergersen. Motion carried.
5. Approval of Financial Reports
 - A. April 2021 – Motion by Sorenson to approve the financial reports, second by Scharpe. Motion carried.
6. New Business
 - A. **Resolution 2-2021 A Resolution approving a Façade Improvement Loan to Jacob Behnke for his building located at 407 West Main Street**
Motion by Scharpe to approve Resolution 2-2021, second by Bergersen.
Motion carried. Scharpe, Bergersen, Sorenson, Menk, Buss all voted in favor. None voted against. None abstained. Kloeckl and Brinkman were absent.
7. Old Business
 - A. Hoff Project -Newsom reported that they were waiting on the survey to close on the property. Hoff will be working with Bolton and Menk.
 - B. Siwek Villas – Newsom reported that Siwek has applied for building permits, working on some MPCA permitting before proceeding.
 - C. Dog Park – Newsom presented a map of the dog park fencing.
 - D. Hemp Heaven -Newsom reported that she has not heard from owner Derrick Bushman.
8. EDA Director update on businesses and housing – Newsom reported that she has received several inquiries lately on the Swenson property.

ARLINGTON ECONOMIC DEVELOPMENT AUTHORITY

Financial Report

As of May 31, 2021

General Fund:

Econ. Develop. Dept.

	<u>Annual Budget</u>	<u>Expenses for May</u>	<u>YTD Exp. as of May 31</u>	<u>Budget Balance</u>	<u>%</u>
Other Pay (Per Diems)	1,250.00	0.00	0.00	1,250.00	0.0%
Wages & Benefits	25,545.00	1,967.66	10,071.80	15,473.20	39.4%
Prof. Services	0.00	0.00	0.00	0.00	0.0%
Legal	500.00	0.00	0.00	500.00	0.0%
Postage/Printing/Advertising	1,800.00	0.00	450.00	1,350.00	25.0%
Other/Office/Phone	1,525.00	0.00	682.15	842.85	44.7%
Reimbursible Exp.	0.00	0.00	0.00	0.00	0.0%
Econ. Dev. Dept. Total:	\$30,620.00	\$1,967.66	\$11,203.95	\$19,416.05	36.6%

Capital Equipment Fund #401

Capital Outlay - EDA	\$0.00	\$0.00	\$0.00	0.00
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EDA Fund #410

Beginning Balance	January 1, 2021	4,496.77
+ Interest		16.33
- WAC/SAC Waivers		0.00
Ending Balance	May 31, 2021	\$4,513.10

Special EDA Funds #204

	<u>Allocation</u>	<u>Loans Outstanding</u>	<u>Balance</u>	<u>YTD Loan Interest Received</u>	<u>YTD Fund Interest Earned</u>	<u>Actual Fund Balance</u>
RRR Loan & Subsidy (See below)	\$154,518.46	\$40,000.00	\$114,518.46	0.00	\$411.03	\$114,929.49
Facade & Sign Imp.Loans (See below)	\$23,888.96	\$3,747.22	\$20,141.74	0.00	\$73.95	\$20,215.69
Child Care Loans (See below)	\$3,220.22	\$0.00	\$3,220.22	0.00	\$11.55	\$3,231.77
Property Development Fund	\$4,057.63		\$12,270.88	0.00	\$32.46	\$12,303.34
+ Land Rent	\$0.00					
+ Land sale	\$10,000.00					
- Land Refund	\$0.00					
- Professional Services	-\$175.00					
- Property Taxes	-\$1,576.00					
- Land advertising	-\$35.75					
Totals:	\$185,685.27	\$43,747.22	\$150,151.30	\$0.00	\$528.99	\$150,680.29

Revolving Loan Fund #205

(see detail below)	\$174,271.37	\$56,013.61	\$118,257.76	\$1,445.35	\$367.82	\$120,070.93
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Individual Loan Detail

	<u>Original Loan Amount</u>	<u>Outstanding Principal Amount</u>
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#204 Special EDA Funds Detail

R-R-R Loan Program:

\$0.00	\$0.00
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Business Subsidy

Scott Equipment Co.	\$40,000.00	\$40,000.00
Forgivable after 5 years	Mar-20	
\$40,000.00	\$40,000.00	

Facade Improvements:

\$0.00	\$0.00
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Sign Loan Program:

Fredin Construction	\$150.22	\$150.22
Forgivable after 3 years	May-20	
Arlington Animal Clinic	\$1,000.00	\$1,000.00
Forgivable after 3 years	Jun-20	
Lindsay Sjostrom	\$837.50	\$837.50
Forgivable after 3 years	Jul-20	
Hip Hop Shop (Allison)	\$405.00	\$405.00
Forgivable after 3 years	Jan-21	
Who's On 1st (Hartman)	\$354.50	\$354.50
Forgivable after 3 years	Jan-21	
Grand K, LLC	\$1,000.00	\$1,000.00
Forgivable after 3 years	Apr-21	
\$3,747.22	\$3,747.22	

Child Care Providers:

\$0.00	\$0.00
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#205 Revolving Loan Fund Detail

Arlington Auto & Farm Supply	\$40,000.00	\$0.00	<i>Paid off early - May 2021</i>
5%-15 Years	Jul-10		
Bullert Hospitality Group	\$60,000.00	\$56,013.61	
4.75 %-10 Years	Apr-20		

TOTAL	\$100,000.00	\$56,013.61
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Haggenmiller Lumber Inc.
 23180 401 Ave
 Arlington, MN 55307
 507-964-2263
 Fax: 507-964-2265



QUOTE

2106-033592

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SOLD TO
CITY OF ARLINGTON 204 SHAMROCK DRIVE ARLINGTON MN 55307

JOB ADDRESS
CITY OF ARLINGTON 204 SHAMROCK DRIVE ARLINGTON MN 55307

ACCOUNT	JOB
1	0
CREATED ON	06/11/2021
EXPIRES ON	07/11/2021
BRANCH	1000
CUSTOMER PO#	
STATION	H1
CASHIER	TIM
SALESPERSON	
ORDER ENTRY	TIM
MODIFIED BY	

Item	Description	D	Quantity	U/M	Price	Per	Amount
1164	SAKRETE CONCRETE MIX 60# 56/PALL		40	EA	4.5900	EA	183.60
SOH	SPECIAL ORDER CHAIN LINK FENCE AS PER DRAWING DONE FOR THE NEW DOG PARK OUT ON THE COMPOST SITE USING TWO SIDES OF EXISTING FENCE. ALSO INCLUDES 5 GATES. FIXING TWO BAD SPOTS INEXISTING FENCE.		1	EA	9450.0000	EACH	9450.00
999	CONTRACT LABOR FOR DICK ERTL TO INSTALL WITH HELP FROM LOCAL HELP TO INSTALL. HAGGENMILLER LUMBER TO DONATE THE USE OF A BOBCAT TO HELP DICK FOR THE INSTALL.	N	1	EA	2500.0000	EA	2500.00
PRICE GOOD FOR 10 DAYS!!!! DUE TO COVID 19- AVAILABILITY SUBJECT TO CHANGE WITHOUT NOTICE!!!					Subtotal		12,133.60
					1 6.875% EXE: EXEMPT		Sales Tax 0.00
					Total		12,133.60

Buyer:

Signature