



PLANNING AND ZONING COMMITTEE
Meeting Agenda
January 7th, 2021 at 7:00 PM
Arlington Community Center – Council Chambers

Join from PC, Mac, Linux, iOS or Android: <https://meetings.ringcentral.com/j/1485700956>
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Meeting ID: 148 570 0956

International numbers available: <https://meetings.ringcentral.com/teleconference>

1. Call to Order
2. Pledge of Allegiance
3. Oath of Office
 - a. Jawaharlal Prasad
 - b. David Welch
4. Election of Officers
 - a. Chairperson
 - b. Vice Chairperson
 - c. Secretary
5. Approve Agenda
6. Approve the Minutes
 - a. December 3, 2020
7. Public Hearings - None
8. New Business

- a. Review of 2020 Building Permits
- b. Potential Housing Development with Patel

9. Unfinished Business

10. Review Building Permit Reports

- a. November 2020
- b. December 2020

11. Other/Updates

12. Adjournment



OFFICIAL OATH

State of Minnesota
County of Sibley

I, **Jawaharlal Prasad**, do solemnly swear that I will support the Constitution of the United States of America, the Constitution of the State of Minnesota, and the Charter of the City of Arlington, and to discharge faithfully the duties devolving upon me as Commissioner of the City of Arlington to the best of my judgment and ability.

Commissioner

Subscribed and sworn to before me this 7th day of January 2021.

Planning and Zoning Administrator



OFFICIAL OATH

State of Minnesota
County of Sibley

I, **Jawaharlal Prasad**, do solemnly swear that I will support the Constitution of the United States of America, the Constitution of the State of Minnesota, and the Charter of the City of Arlington, and to discharge faithfully the duties devolving upon me as Commissioner of the City of Arlington to the best of my judgment and ability.

Commissioner

Subscribed and sworn to before me this 7th day of January 2021.

Planning and Zoning Administrator



OFFICIAL OATH

State of Minnesota
County of Sibley

I, **David Welch**, do solemnly swear that I will support the Constitution of the United States of America, the Constitution of the State of Minnesota, and the Charter of the City of Arlington, and to discharge faithfully the duties devolving upon me as Commissioner of the City of Arlington to the best of my judgment and ability.

Commissioner

Subscribed and sworn to before me this 7th day of January 2021.

Planning and Zoning Administrator



OFFICIAL OATH

State of Minnesota
County of Sibley

I, **David Welch**, do solemnly swear that I will support the Constitution of the United States of America, the Constitution of the State of Minnesota, and the Charter of the City of Arlington, and to discharge faithfully the duties devolving upon me as Commissioner of the City of Arlington to the best of my judgment and ability.

Commissioner

Subscribed and sworn to before me this 7th day of January 2021.

Planning and Zoning Administrator



**PLANNING COMMISSION
MEETING Minutes
DECEMBER 3rd, 2020 @ 7:00PM**

Join from PC, Mac, Linux, iOS or Android: <https://meetings.ringcentral.com/j/1489923590>
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1. CALL TO ORDER AND ROLL CALL

Members Present

Jim Carlson

Jennifer Nuesse

Joe Prasad

Jane Deno

Darnell Halverson

Brandon Brinkman

Michelle Batcher

Member Absent

None

Staff Present

Amy Newsom

Tim Scanlon-Johnson

Guest Present

Mayor Rich Nagel

2. APPROVAL OF THE AGENDA

Motion by Batcher to APPROVE THE AGENDA
Second by Halverson
Motion Carried

3. APPROVAL OF PAST MEETING MINUTES

- a. NOVEMBER 5th, 2020

Motion by Batcher APPROVE THE PAST MEETING MINUTES
SECOND by PRASAD
MOTION CARRIED

4. PUBLIC HEARINGS

- a. NONE

5. COMMUNICATIONS

- a. The City is accepting applications for committees, boards and commissions.
b. Tim Scanlon-Johnson appreciates the city for the opportunity to work.

6. NEW BUSINESS

7. UNFINISHED BUSINESS

- a. REVIEW AND COMPARE PLANNING AND ZONING FEES IN ADJACENT CITIES
i. REVIEW FEE SCHEDULE FROM ARLINGTON GREEN ISLE AND GAYLORD
ii. MAKE A RECOMMENDATION ON PLANNING & ZONING FEES FOR 2021

Motion by Batcher to Increase PLANNING & ZONING FEES BY 5% IN 2021
SECOND BY BRINKMAN
MOTION CARRIED

- b. REVIEW OF GOALS AND IDEAS FOR THE PLANNING COMMISSION IN THE FUTURE
i. DISCUSS COMMISSIONER'S GOALS FOR THE COMPREHENSIVE PLAN UPDATE, PARKS PLAN, ANY OTHER IDEAS, ETC

1. TIM SCANLON-JOHNSON WILL BE LEAVING THE CITY OF ARLINGTON BUT WILL REMAIN A RESOURCE IF YOU EVER WANT TO CALL!
2. How can we be ready for growth and economic development as the city demographic and population increase? How does working from home impact the City and its growth?

Goals and Ideas 2021

- Annexation of Arlington townships
- Increasing housing development
- Review the implementation chapter on Comprehensive Plan
- Updating Maps from 2008

8. REVIEW BUILDING PERMIT REPORTS

- a.—NOVEMBER 2020

9. EDUCATIONAL INFORMATION

- a. STRONG TOWNS
i. <https://www.strongtowns.org/newcomers/>
b. GEHL ARCHITECTS – CITIES FOR PEOPLE
i. <https://gehlpeople.com/>

10. OTHER/UPDATES

11. ADJOURNMENT

MOTION BY BATCHER TO ADJOURN
SECOND BY DENO
MOTION CARRIED

THE MEETING ADJOURNED AT 7:36PM

Name:
Title

Name:
Title:

NOVEMBER REPORT 2020

PERMIT #	NAME	PROJECT ADDRESS	CONSTRUCTION - WORK TYPE	CONTRACTOR	VALUATION	PERMIT FEES
A2020-158	FILL-ME-UP	407 4TH AVENUE NE	COMMERCIAL - ANSUL SYSTEM	MARDINI FIRE	\$ 3,500.00	\$82.97
A2020-159	CREEKSIDE COMMUNITY CHURCH	114 SHAMROCK DR.	COMMERCIAL - MECHANICAL FURNACE	Y-NOT PLUMBING & HEATING	\$ 3,000.00	\$51.00
A2020-160	TAMMY PESEK	604 W. BROOKS ST.	RESIDENTIAL - BOILER	Y-NOT PLUMBING & HEATING	\$ 3,500.00	\$51.00
A2020-161	DUSTINKELSEY KOEPP	502 E. DAYTON ST.	RESIDENTIAL - WATER HEATER	FREDIN CONSTRUCTION & REMODELING	\$ 9,500.00	\$51.00
A2020-162	JULIE WARWEG	130 HENDERSON ROAD	RESIDENTIAL - REROOF	BRIANS P & H LLC	\$ 2,560.00	\$102.00
A2020-163	JEFF GLAM	708 W. CHANDLER ST.	RESIDENTIAL - FIRE PLACE/WATER HEATER	Y-NOT PLUMBING & HEATING	\$ 1,750.00	\$51.00
A2020-164	DAVID BUCK	505 W. ELGIN ST.	RESIDENTIAL - WATER HEATER	NONE LISTED	\$ 2,000.00	\$51.00
A2020-165	ANDREW KONECHNE	401 E. ELMWOOD ST.	RESIDENTIAL - EGRESS WINDOW	NONE LISTED	\$ 25,000.00	\$364.62
A2020-166	BRANDON BRINKMAN	207 3RD AVE. SW.	RESIDENTIAL - REMODEL	NONE LISTED	\$ 51,760.00	\$855.59
TOTAL						