



**ECONOMIC DEVELOPMENT AUTHORITY
MEETING AGENDA
MONDAY, NOVEMBER 9 @5:30 P.M.
Arlington Community Center - Council Chambers**

Join from PC, Mac, Linux, iOS or Android: <https://meetings.ringcentral.com/j/1493909368>
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Meeting ID: 149 390 9368

International numbers available: <https://meetings.ringcentral.com/teleconference>

1. Call to Order
2. Pledge of Allegiance
3. Approval of Agenda
4. Approval of Minutes
 - A. October 12, 2020
5. Approval of Financial Reports
 - A. October 2020
6. New Business
 - A. Generations Home Care Services – Rhonda Buerkle
7. Old Business
 - A. Marketing Ideas
 - B. Discussion on orderly annexation
 - C. Update on dog park
 - D. 2021 Goals
8. Planning and Zoning update

9. EDA Director update on businesses and housing

10. Director and Board Comments

11. Adjourn



**ECONOMIC DEVELOPMENT AUTHORITY
MEETING MINUTES
MONDAY, OCTOBER 12 @5:30 P.M.
Arlington Community Center - Council Chambers**

Join from PC, Mac, Linux, iOS or Android: <https://meetings.ringcentral.com/j/1499158163>
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Meeting ID: 149 915 8163

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1. Call to Order – President Dean Bergersen called the meeting to order at 5:31 pm.
Present: Kurt Menk, Dean Bergersen, Tim Kloeckl, Howard Brinkman, Laura Gilman by RingCentral, Matt Scharpe arrived at 5:33 pm.
Absent: Larry Sorenson
Staff present: City Administrator Amy Newsom, P&Z Administrator Tim Scanlon Johnson
Guests present: Mayor Rich Nagel, Leah Prahll
2. Pledge of Allegiance - All stood for the Pledge of Allegiance.
3. Approval of Agenda – Newsom requested the addition by resolution 11-2020.
Motion by Kloeckl to approve the agenda with the addition, second by Brinkman.
4. Approval of Minutes – Motion by Scharpe to approve both sets of minutes with amendment to September 14 to include Sorenson as present, second by Brinkman. Motion carried.
 - A. September 14, 2020
 - B. September 28, 2020

5. Approval of Financial Reports – Motion by Kleockl to approve the September financial reports, second by Menk. Motion carried.

A. September 2020

6. New Business

A. Consider new housing development/annexation of 09.1503.000 (Leah Prah) – Leah Prah from Premier Choice Realty was present to discuss the possibility of a new housing development located at 09.1503.000. The development may include larger 1-2 acre lots. If a developer would like to create 1-2 acre lots the land would have to be annexed into the City limits. The EDA would support annexing this land into the City limits. P&Z Administrator Tim Scanlon-Johnson will work on this project with Leah.

B. Consider Dog Park recommendations – Scanlon-Johnson presented the EDA with 4 recommendations for a dog park: the wastewater dog park, the stormwater dog park, the nickel property dog park, and south of cemetery dog park. The recommended location being the wastewater dog park. Scanlon-Johnson will speak to PeopleService about the location and work on finding grant money to cover the cost of the fencing.

C. Motel- Scanlon-Johnson provided drawings for a potential hotel on the Hennies-Arneson property east of the Arlington Community Center. Scanlon-Johnson and Newsom will work with a potential developer on this project.

D. Industrial park project – Newsom reported that an entity is considering a possible location near Arlington for an industrial park. The land is privately owned, but the City will do what it can to help with the project.

E. 2021 Goals – Newsom provided the EDA with the list of 2020 goals and asked members to bring their 2021 goals to the next EDA meeting.

F. Fee Schedule – Newsom asked for input on the 2021 fee schedule stating that the EDA should have a separate section on the fee schedule. Member Kurt Menk stated that he did not want to see high fees from the EDA.

G. Resolution 11-2020 A Resolution Approving a Sign Loan to Sharla Allison d.b.a. Hip Hop Family Shop for a sign at her business located at 339 West Main Street. – Motion by Kloeckl to approve Resolution 11-2020, second by Brinkman. Motion carried. Menk, Bergersen, Scharpe, Gilman, Brinkman voted in favor, none against, none abstained, Sorenson was absent.

7. Old Business

A. Marketing Ideas – no marketing updates, the intern will be starting after the election and will be working on marketing the City of Arlington.

8. Planning and Zoning update –

9. EDA Director update on businesses and housing – Newsom updated the EDA regarding two projects from Dave Siwek including adding doors to the former Seneca Facility and replating the land near the racetrack for 8 Villa Homes. A variance will be required to add the doors to the Seneca property and a meeting is planned for Wednesday, October 14 with the City engineer, developer, city staff, PeopleService, etc. to review the plat for the Villas.

10. Director and Board Comments – none

11. Adjourn – Motion by Kloeckl to adjourn at 6:53 pm, second by Menk. Motion carried.

EDA Director

President

ARLINGTON ECONOMIC DEVELOPMENT AUTHORITY

Financial Report

As of October 31, 2020

General Fund:

Econ. Develop. Dept.	Annual Budget	Expenses for October	YTD Exp. as of Oct. 31	Budget Balance	%
Other Pay (Per Diems)	1,250.00	0.00	0.00	1,250.00	0.0%
Wages & Benefits	27,275.00	1,893.14	20,758.32	6,516.68	76.1%
Prof. Services	0.00	0.00	0.00	0.00	0.0%
Legal	500.00	0.00	30.00	470.00	6.0%
Postage/Printing/Advertising	1,900.00	0.00	89.28	1,810.72	4.7%
Other/Office/Phone	1,000.00	0.00	1,110.00	-110.00	111.0%
Reimbursible Exp.	100.00	0.00	0.00	100.00	0.0%
Econ. Dev. Dept. Total:	\$32,025.00	\$1,893.14	\$21,987.60	\$10,037.40	68.7%

Capital Equipment Fund #401

Capital Outlay - EDA	\$0.00	\$0.00	\$0.00	0.00
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EDA Fund #410

Beginning Balance	January 1, 2020	4,336.34
+ Interest		118.18
- WAC/SAC Waivers		0.00
Ending Balance	October 31, 2020	\$4,454.52

	Allocation	Loans		YTD Loan	YTD Fund	Actual Fund
		Outstanding	Balance	Interest Received	Interest Earned	Balance
RRR Loan & Subsidy (See below)	\$151,873.05	\$40,000.00	\$111,873.05	0.00	\$1,471.81	\$113,344.86
Facade & Sign Imp.Loans (See below)	\$23,387.75	\$1,987.72	\$21,400.03	0.00	\$282.44	\$21,682.47
Child Care Loans (See below)	\$3,148.14	\$0.00	\$3,148.14	0.00	\$39.07	\$3,187.21
Property Development Fund	\$12,449.41		\$2,729.64	0.00	\$92.46	\$2,822.10
+ Land Rent	\$1,025.50					
+ Land sale	\$1.00					
- Land Refund	-\$5,000.00					
- Professional Services	-\$3,671.15					
- Property Taxes	-\$1,802.00					
- Land advertising	-\$273.12					
COVID- Small business grants	\$33,815.09	\$33,815.09	\$0.00			
Totals:	\$224,673.44	\$41,987.72	\$139,150.86	\$0.00	\$1,885.78	\$141,036.64

Revolving Loan Fund #205

(see detail below)	\$169,721.81	\$74,839.55	\$94,882.26	\$1,431.55	\$1,458.11	\$97,771.92
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Individual Loan Detail

	Original Loan Amount	Outstanding Principal Amount
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#204 Special EDA Funds Detail

R-R-R Loan Program:

\$0.00	\$0.00
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Business Subsidy

Scott Equipment Co.		\$40,000.00	\$40,000.00
Forgivable after 5 years	Mar-20		
\$40,000.00		\$40,000.00	

Facade Improvements:

R&R Auto		\$2,500.00	\$0.00	Forgiven 2/10/20
Forgivable after 1 year	Dec-18			
Hip Hop Shop (Allison)		\$909.45	\$0.00	Forgiven 6/8/20
Forgivable after 1 year	May-19			
\$3,409.45		\$0.00		

Sign Loan Program:

Fredin Construction		\$150.22	\$150.22
Forgivable after 3 years	May-20		
Arlington Animal Clinic		\$1,000.00	\$1,000.00
Forgivable after 3 years	Jun-20		
Lindsay Sjostrom		\$837.50	\$837.50
Forgivable after 3 years	Jul-20		
\$1,987.72		\$1,987.72	

Child Care Providers:

\$0.00	\$0.00
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#205 Revolving Loan Fund Detail

Arlington Auto & Farm Supply		\$40,000.00	\$16,018.98
5%-15 Years	Jul-10		
Bullert Hospitality Group		\$60,000.00	\$58,820.57
4.75 %-10 Years	Apr-20		
TOTAL		\$100,000.00	\$74,839.55

Amy Newsom

From: Rhonda Buerkle <rhonda@generationshomecareservices.com>
Sent: Thursday, October 8, 2020 3:25 PM
To: Amy Newsom
Subject: Generations Home Care Services

Hello! I am emailing to let you know about a new business in Sibley County. Generations Home Care Services (Generations) was founded by Jen Guggisberg Bellmont, Angela Buerkle Howe, and myself as a way to give back to the community that raised us. Our goal is to help rural citizens age safely and comfortably in their homes as long as they are able. Although our official address is Gibbon, we will serve all of Sibley County and surrounding areas. In the next few months we will be reaching out to Arlington with advertising and a newspaper article. Does the EDA host a monthly meeting we may present at for a few minutes? Is there anywhere we can provide more outreach? Would you be able to place a few brochures at city hall? Please check out our website and link to our FB page. We already have one client in Arlington and are excited to reach out to many more that may be interested! Thanks so much! Please don't hesitate to reach out with any questions.

Rhonda Buerkle

Generations Home Care Services

rhonda@generationshomecareservices.com



generations

Home Care Services

Providing non-medical, in-home support to help community members live independently in their own homes.

Call to find out how we can help you or a family member with:

- Light housekeeping
- Meal preparation
- Personal care guidance
- Errands
- Assisted transportation
- Regular check-in visits or respite care

For a **free consultation**, or to learn more, call or text:

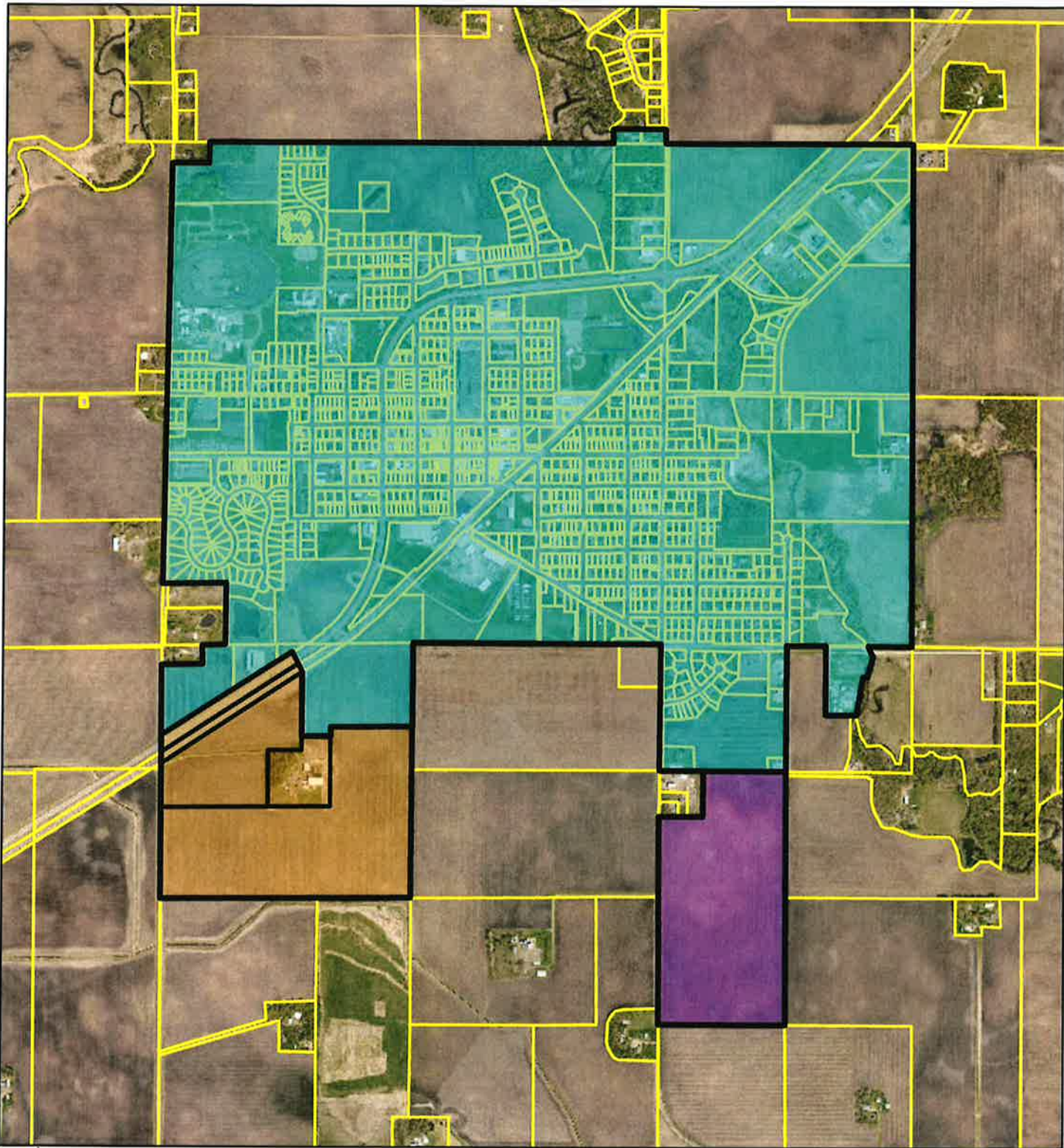
(507) 237-6430



FOR MORE INFORMATION, VISIT
GENERATIONSHOMECARESERVICES.COM

Services are available to all eligible persons without regard to race, color, creed, religion, national origin, gender, disability, use of public assistance or sexual orientation. Made possible in part under the Federal Older Americans Act through an award from the Minnesota River Area Agency on Aging under an Area Plan approved by the Minnesota Board on Aging.

City of Arlington Future Extent



10/21/2020, 2:31:59 PM

 Parcels

