

ARLINGTON, MN

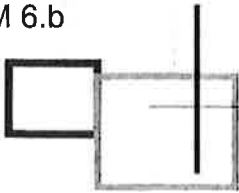
ITEM 5 & 6.a

Exp/Rev-Budget - Current Year

Current Period: DECEMBER 2019

"Cash PE"
K

Account Descr	2019 Budget	DECEMBER 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
FUND 203 Community Center Fund					
Act Type R Revenue					
R 203-45000-32110 Liquor License	\$2,000.00	\$0.00	\$1,000.00	\$1,000.00	50.00%
R 203-45000-32200 Caterer Fee	\$3,100.00	\$650.00	\$3,342.00	-\$242.00	107.81%
R 203-45000-33421 Insurance Premium	\$500.00	\$194.75	\$194.75	\$305.25	38.95%
R 203-45000-33422 Other State Aid Gra	\$80.00	\$36.50	\$73.00	\$7.00	91.25%
R 203-45000-34000 Charges for Service	\$2,600.00	\$163.75	\$3,279.50	-\$679.50	126.13%
R 203-45000-34101 Rent Revenues	\$28,000.00	\$2,085.00	\$29,287.75	-\$1,287.75	104.60%
R 203-45000-34110 Farmers Market Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 203-45000-34113 Comm. Sign Adv.	\$1,500.00	\$30.00	\$605.00	\$895.00	40.33%
R 203-45000-34117 Rental Deposit	\$5,000.00	\$0.00	\$5,550.00	-\$550.00	111.00%
R 203-45000-36200 Miscellaneous Reve	\$400.00	\$0.00	\$699.00	-\$299.00	174.75%
R 203-45000-36210 Interest Earnings	\$150.00	\$16.23	\$54.07	\$95.93	36.05%
R 203-45000-36215 Reimbursable Exp	\$2,000.00	\$87.00	\$4,500.50	-\$2,500.50	225.03%
R 203-45000-36230 Contributions and D	\$0.00	\$0.00	\$850.00	-\$850.00	0.00%
R 203-45000-39203 Transfer from Othe	\$50,440.00	\$440.00	\$50,440.00	\$0.00	100.00%
DEPT 45000 Culture and Rec	\$95,770.00	\$3,703.23	\$99,875.57	-\$4,105.57	
Act Type E Expenditure					
E 203-45000-100 Wages and Salaries	\$21,734.00	\$2,393.94	\$23,549.65	-\$1,815.65	108.35%
E 203-45000-110 Other Pay	\$180.00	\$120.00	\$120.00	\$60.00	66.67%
E 203-45000-121 PERA	\$1,630.00	\$163.13	\$1,547.70	\$82.30	94.95%
E 203-45000-122 FICA	\$1,663.00	\$165.50	\$1,539.23	\$123.77	92.56%
E 203-45000-131 Employer Paid Health/	\$7,156.00	\$324.13	\$6,449.19	\$706.81	90.12%
E 203-45000-170 Permits and Licenses	\$450.00	\$560.00	\$660.00	-\$210.00	146.67%
E 203-45000-210 Operating Supplies	\$4,500.00	\$326.82	\$4,934.94	-\$434.94	109.67%
E 203-45000-218 Office Expense	\$0.00	\$314.20	\$314.20	-\$314.20	0.00%
E 203-45000-300 Professional Svcs	\$7,500.00	\$600.00	\$7,050.00	\$450.00	94.00%
E 203-45000-304 Legal Fees	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
E 203-45000-321 Telephone	\$0.00	\$18.00	\$18.00	-\$18.00	0.00%
E 203-45000-322 Postage	\$20.00	\$0.00	\$6.30	\$13.70	31.50%
E 203-45000-340 Advertising	\$3,000.00	\$26.75	\$1,045.17	\$1,954.83	34.84%
E 203-45000-360 Ins-Fire, Liab., WC	\$5,500.00	\$0.00	\$4,954.04	\$545.96	90.07%
E 203-45000-381 Electric & Heat Utilitie	\$14,500.00	\$1,014.25	\$11,778.93	\$2,721.07	81.23%
E 203-45000-383 Gas Utilities	\$3,000.00	\$243.19	\$4,886.69	-\$1,886.69	162.89%
E 203-45000-384 Refuse/Garbage Dispo	\$770.00	\$70.00	\$728.00	\$42.00	94.55%
E 203-45000-396 Safety Program & Equ	\$3,000.00	\$0.00	\$3,471.70	-\$471.70	115.72%
E 203-45000-401 Repairs/Maint Building	\$5,000.00	\$1,087.21	\$6,225.28	-\$1,225.28	124.51%
E 203-45000-406 Repairs, Supplies & Ot	\$2,000.00	\$0.00	\$2,023.69	-\$23.69	101.18%
E 203-45000-410 Rentals	\$5,000.00	\$639.93	\$6,054.74	-\$1,054.74	121.09%
E 203-45000-430 Miscellaneous	\$400.00	\$0.00	\$168.72	\$231.28	42.18%
E 203-45000-450 Farmers Market	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 203-45000-499 Kitchen Expense	\$750.00	\$0.00	\$974.70	-\$224.70	129.96%
E 203-45000-500 Capital Outlay	\$0.00	\$0.00	\$7,716.90	-\$7,716.90	0.00%
E 203-45000-624 Refunds of User Chrg	\$5,000.00	\$650.00	\$6,600.00	-\$1,600.00	132.00%
E 203-45000-700 Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 203-45000-733 Reimbursible Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 203-45000-999 Prior Period Adjustme	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45000 Culture and Rec	\$94,803.00	\$8,717.05	\$102,817.77	-\$8,014.77	
FUND 401 Capital Equipment Fund					
Act Type E Expenditure					
E 401-45000-500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45000 Culture and Rec	\$0.00	\$0.00	\$0.00	\$0.00	



Building Reservation

CONTACT INFORMATION:

NAME:	
ADDRESS:	
PHONE:	
EMAIL:	

EVENT DETAILS:

START TIME	END TIME

DATE	LOCATION	NAME OF EVENT

DAMAGE DEPOSIT: \$XXX.XX

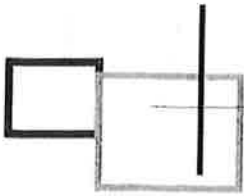
Payment Type: XXXXXX

Cardholder:

Card #:

Expiration Date:

CVV:



BILL TO:

Type address here or use Mail Merge to automatically address this publication to multiple recipients.

Building Rental Invoice

EVENT DETAILS:

DATE	LOCATION	NAME OF EVENT

QUANTITY	OPTION	DESCRIPTION	UNIT PRICE	TOTAL
Subtotal				
Balance Due				

Remittance:

Enclose this portion with payment.

Event Date:

Event Name:

Amount Due:

Amount Enclosed: _____

Payable to: City of Arlington
204 Shamrock Dr.
Arlington, MN 55037

Payment may be mailed, hand delivered during business hours, or left in payment drop-box.

Payment Type: Credit/ Debit Check # _____

Cardholder: _____

Card #: _____

Expiration Date (MM/YY): ____/____

CVV*: _____

* 3 digit security code on the back of card.

ITEM 6.c

 Reply all   Delete  Junk  Block 

Reservation Cancellation

RJ

Roseana Jaquez <rosejawk@gmail.com>

Wed 1/8/2020 12:06 PM

Laura Dykhoff 

Hello,

I, Roseana Messner, reserved the community center for March 28, 2020. I sadly need to cancel this reservation. When could I pick up my down payment?

Sincerely,
Roseana Messner
5074174118

On Wed, Jan 8, 2020, 3:37 PM Amy Newsom <anewsom@arlingtonmn.com> wrote:

Hi Roseana, it looks like you cancelled your original event and we kept the deposit because you did not cancel in time. You did not pay a deposit for the March event. Amy

Amy Newsom,
Community Development Director

From: Roseana Jaquez <rosejawk@gmail.com>
Sent: Thursday, January 9, 2020 9:44 AM
To: Amy Newsom <anewsom@arlingtonmn.com>
Subject: Re: reservation cancellation for Arlington Community Center

Good morning,

Thanks for responding Ms. Newsom. If I understood the policy correctly, it states damage deposits are returned and the remainder given is non-refundable. I was under the impression the amount paid prior to November was going to be transferred. My family has been impacted by the Texas shooting last fall. My mind was very far from canceling a party reservation as an important priority. I'm asking the city of Arlington to show compassion to this unique unfortunate situation. A portion would help tremendously for my family. If you could ask the board to return \$175.00 I would be very grateful. Thanks in advance. Looking forward to hearing from you.

Sincerely,
Roseana Messner

On Thu, Jan 9, 2020 at 2:29 PM Amy Newsom <anewsom@arlingtonmn.com> wrote:

Roseana - Could you please clarify how your family has been impacted by the Texas shooting? Thank you, Amy

From: Roseana Jaquez <rosejawk@gmail.com>
Sent: Friday, January 10, 2020 8:43 PM
To: Amy Newsom <anewsom@arlingtonmn.com>
Subject: Re: Clarification on impact

Ms. Newsom,

Thanks for reaching out again. In the 2019 Odessa shooting my cousin's family was shot at leaving my cousin dead on scene. I spent the following 2 months driving back and forth to Texas to assist my family with arrangements and living situation. I regret not calling to cancel reservation but I was still hopeful we could pull it off. Honestly, I did not carefully read and remember the canceling policy. My intension was to give my daughter a birthday party to remember. Due to financial strains we decided it was no longer possible to continue the party plan.

ITEM 6.d

The following is excerpted from Community Center Use & Rental Policy:

XI. Alcohol Beverages/Food

Renter and/or their participants are not allowed to bring alcoholic beverages into the facility. The City will designate a holder of an on-sale intoxicating liquor license to serve liquor at the Community Center. The City does not authorize the serving of bottles for alcohol consumption. Liquor in bottles must be served in a plastic glass. Alcoholic beverages shall not be consumed outside of the building. Consumption of intoxicating beverages must cease at the conclusion of the event or at midnight, whichever comes first.

DATE OF EVENT: 03/21/2020

**Building Reservation****CONTACT INFORMATION:**

NAME:	Jeri Odenthal
ADDRESS:	25267 585th Ave. Winthrop, MN 55396
PHONE:	
EMAIL:	jerodenthal@gmail.com

EVENT DETAILS:

START TIME	END TIME
All Day	

DATE	LOCATION	NAME OF EVENT
3/21/2020	CC--all rooms	Sibley County Cancer Fighters Quilting & Scrapbooking

DAMAGE DEPOSIT: NON- PROFIT- WAIVED

Payment Type: Cash-- receipts attached

Cardholder:

Card #:

Expiration Date:

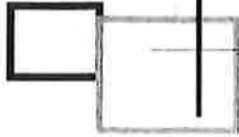
CVV:

WAIVED-
NON PROF

ITEM 6.d

CONTACT US

204 Shamrock Drive • 507-964-2378 • www.arlingtonmn.com • cityhall@arlingtonmn.com



BILL TO:

Jeri Odenthal

jerodenthal@gmail.com

Building Rental Invoice

CITY OF ARLINGTON

P JAN 29 2020 D
PAID

EVENT DETAILS:

DATE	LOCATION	NAME OF EVENT
3/21	CC- All Rooms	Sibley County Cancer Fighters Quilting & Scrapbooking

QUANTITY	OPTION	DESCRIPTION	UNIT PRICE	TOTAL
1	CC-ALL	All Rooms	\$600.00	\$600.00
1	Full Setup	Set up of all rooms	\$200.00	\$200.00
			Subtotal	\$800.00
			Non Profit	-300.00
			Balance Due	\$500.00

Remittance:

Enclose this portion with payment.

Event Date: 3/21/2020

Event Name: Sibley County Cancer Fighters

Amount Due: \$500.00

Amount Enclosed: _____

Payable to: City of Arlington
204 Shamrock Dr.
Arlington, MN 55037

Payment may be mailed, hand delivered during business hours, or left in payment drop-box.

Payment Type: Credit/ Debit Check # _____

Cardholder: _____

Card #: _____

Expiration Date (MM/YY): ____ / ____

CVV*: _____

* 3 digit security code on the back of card



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization Sibley County Cancer Fighters Date organized 6/13/19 Tax exempt number 84-2085488

Address 253167 585th Ave City Winthrop State MN Zip Code 55396

Name of person making application Jeri Odenthal Business phone 612-418-6880 Home phone

Date(s) of event - 3/21/2020 Type of organization Microdistillery Small Brewer Club Charitable Religious Other non-profit

Organization officer's name Jeri Odenthal City Winthrop State MN Zip Code 55396

Organization officer's name Sarah Anderson City Winthrop State MN Zip Code 55396

Organization officer's name Carol Pooch City Grayford State MN Zip Code 55331

Organization officer's name City State MN Zip Code

Location where permit will be used. If an outdoor area, describe.

Arlington Community Center

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

Millner Heritage winery

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

Millner Heritage winery

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of Arlington
 City or County approving the license

_____ Date Approved

\$50
 Fee Amount

_____ Permit Date

1/29/2020
 Date Fee Paid

_____ City or County E-mail Address

_____ City or County Phone Number

 Signature City Clerk or County Official

 Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

**ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
 PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT
 BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/26/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

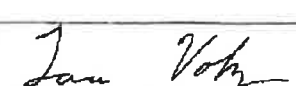
PRODUCER TRICOR INC 600 STAR BREWERY DR #110 DUBUQUE IA 52001	CONTACT NAME: TARA VOLZ
	PHONE (A/C, No. Ext): (888) 793-1481 FAX (A/C, No.): (800) 974-0297
	E-MAIL ADDRESS: SERVICECENTER@UNITEDFIREGROUP.COM
	PRODUCER CUSTOMER ID #:
	INSURER(S) AFFORDING COVERAGE
INSURED MILLNER HERITAGE VINEYARD & MILLNER VINEYARD LLC DBA 220 5TH ST S DASSEL MN 55325-1016	INSURER A: United Fire & Casualty Comp 13021
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:
	NAIC #

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	N	N	60464340	07/01/2019	07/01/2020	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMPIOP AGG	\$ 2,000,000
								\$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	N	N	60464340	07/01/2019	07/01/2020	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
								\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE RETENTION \$	N	N	60464340	07/01/2019	07/01/2020	EACH OCCURRENCE	\$ 1,000,000
							AGGREGATE	\$ 1,000,000
								\$
								\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	N	60464340	07/01/2019	07/01/2020	<input checked="" type="checkbox"/> PER STATUATE <input type="checkbox"/> OTHER E.L EACH ACCIDENT \$ 100,000 E.L DISEASE - EA EMPLOYEE \$ 100,000 E.L DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES (ACORD 101, Additional Remarks Schedule, if more space is required)
PLEASE SEE THE DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES ON THE ACORD 101 ADDITIONAL REMARKS SCHEDULE.

CERTIFICATE HOLDER SIBLEY COUNTY CANCER FIGHTERS ARLINGTON COMMUNITY CENTER 204 W SHAMROCK DR ARLINGTON MN 55307-9551	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

AGENCY CUSTOMER ID: _____

LOC #: _____

ACORD®

ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY TRICOR INC		NAMED INSURED MILLNER HERITAGE VINEYARD & MILLNER VINEYARD LLC DBA	
POLICY NUMBER 60464340		DASSEL MN 55325-1016	
CARRIER United Fire & Casualty Company	NAIC CODE 13021	EFFECTIVE DATE: 07/01/2019	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
 FORM NUMBER: ACORD 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

LIQUOR LIABILITY COVERAGE APPLIES IN REGARDS TO EVENT FOR RELAY FOR LIFE OF SIBLEY COUNTY AT 204 SHAMROCK DR ARLINGTON, MN 55307, WITH AN AGGREGATE LIMIT OF \$2,000,000 AND AN EACH INJURY LIMIT OF \$1,000,0

ITEM 6.e.i-ii

The following is excerpted from the Community Center Use & Rental Policy:

IV. City Organizations, City Chartered/ Non-Profit Organizations and Independent School District #2310

As of 12/31/2014, the City of Arlington will no longer offer discounted rental rates to non-profit or civic organizations unless considered a city-chartered organization. "Arlington is the site of the organization's charter." This decision by City Council was made out of consideration for the citizens of the City of Arlington as a way to circumvent citizen taxpayer dollars supplementing the associated costs for the upkeep of the Community Center.

As of 8/6/2018, The City of Arlington will waive the Community Center Rental Fee for Fundraising Events for Organizations that have a Budget with the City.

Independent School District #2310 and city-chartered organizations will not be required to pay the damage deposit.

Fee Schedule for City Chartered Civic/Non-Profit Organizations and Independent School District #2310

The following fees are all-inclusive, except for dishes and linens. The following fees will be charged to help fray the costs of staff time for set-up/take down, utilities, supplies, cleaning, upkeep of the grounds, snow removal, and trash removal:

Waive the Community Center Rental Fee for Fundraising Events for Organizations that have a Budget with the City. (per the vote of the City Council on 8/6/2019)

City Chartered Civic and Non-Profit Organizations

Friday & Saturday Rentals: \$300 per event

Sunday to Thursday Rentals: \$220 per event

Independent School District #2310 School Use (Testing/Retreats during school hours) \$50 per event

Special School Events (i.e. Prom)

Friday & Saturday Rentals: \$300 per event

Sunday to Thursday Rentals: \$220 per event

DATE OF EVENT: 02/08/2020

**Building Reservation****CONTACT INFORMATION:**

NAME:	Jim Farber
ADDRESS:	
PHONE:	507-327-8667
EMAIL:	jkfarber@frontier.net

EVENT DETAILS:

START TIME	END TIME
All Day	

DATE	LOCATION	NAME OF EVENT
02/08	CC Room- ALL	Pheasants Forever Banquet

DAMAGE DEPOSIT: NOT CHARGED

Payment Type: N/A

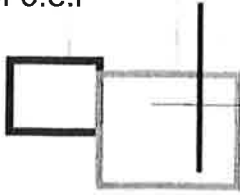
Cardholder:

Card #:

Expiration Date:

CVV:

A large, outlined rectangular stamp with the word 'WAIVED' in a bold, sans-serif font.



BILL TO:

Pheasants Forever
 C/O Jim Farber
 jkfarber@frontier.net

Building Rental Invoice

EVENT DETAILS:

DATE	LOCATION	NAME OF EVENT
02/08	CC- All Rooms	Pheasants Forever Banquet

QUANTITY	OPTION	DESCRIPTION	UNIT PRICE	TOTAL
1	CC- ALL	Entire CC space	\$600.00	\$600.00
1	Chambers	Council Chambers	\$40.00	\$40.00
2	Attendant	CC attendant- alcohol served	\$35.00	\$70.00
1	Kitchen 2	Post- catering, limited use	\$50.00	\$50.00
			Subtotal	\$760.00
			Balance Due	\$760.00

Remittance:

Enclose this portion with payment.

Event Date: 02/08/2020
 Event Name: Pheasants Forever Banquet

Amount Due: \$760.00

Amount Enclosed: _____

Payable to: City of Arlington
 204 Shamrock Dr.
 Arlington, MN 55037

Payment may be mailed, hand delivered during business hours, or left in payment drop-box.

Payment Type: Credit/ Debit Check # _____

Cardholder: _____

Card #: _____

Expiration Date (MM/YY): ____ / ____

CVV*: _____

* 3 digit security code on the back of card.

ARLINGTON COMMUNITY CENTER

204 Shamrock Drive, Arlington, Minnesota 55307
 Phone: 507-964-2378, Fax: 507-964-5973, Email: cityhall@arlingtonmn.com

snow date
 Sun 2/9

Name: Pheasants Forever Date: Sat. Feb. 8, 2020
 Address: _____ Event: Banquet
 Phone #: 507-327-8667 Rooms: All
 Email: C/O Jim Farber Deposit: _____
 Contact Person: JK Farber@frontiernet.net Payment: _____

of Guest: _____ Decorator Name: _____ Caterer Name: _____

Price List

Room 1 (West)	(144)	\$180.00	_____
Room 2 (Center)	(240)	\$240.00	_____
Room 3 (East)	(160)	\$180.00	_____
All Rooms	(544)	\$600.00	_____
Sunday One Room Rental		\$150.00	_____
Extra Day rental		\$300.00	_____
Set-Up (Optional)		\$200.00	_____
CC Attendant	\$35/hour	\$175.00	_____
Kitchen Use		\$100.00	_____
Kitchen (Limited Use: After Caterer)		\$ 50.00	_____
Dish Rental (9-piece setting)		\$1/person	_____
Wine Glass Rent		\$.15/glass	_____
Linen Fees			_____

*Wireless mic & hardwired
 any signs no*

*\$600.00
 + Chambers \$40.00*

TOTAL DUE (6 Months Prior To Event) \$ _____

Other rentals

Projector		\$ 50.00	_____
Council Chambers (40)		\$ 40.00	_____
Cleaning Cost (Non-Profits)	Sun.-Thurs.	\$220.00	_____
	Fri. - Sat.	\$300.00	_____

Alcohol Provider:

Arlington Dugout 507-964-2211

Fees are charged to the respective bar when alcohol is served at an event

The City of ARLINGTON

204 Shamrock Drive

Arlington, MN 55307

(507) 964-2378

Bill to:
Pheasants Forever
c/o Jim Farber
jkfarber@frontiernet.net

January 6, 2020

Arlington Community Center

<u>Date of Event</u>	<u>Cost</u>
February 8, 2020:	
Damage Deposit	N/C
Room Rent – All rooms	\$600.00
Chambers Rent -	\$ 40.00
CC Attendant – 2 hrs.	\$ 70.00
Kitchen (limited use after caterer)	<u>\$ 50.00</u>
Total:	\$760.00

Total Due: \$760.00

Additionally: For use of the wireless microphone please make a \$15.00 donation to the Arlington Public Library.

PLEASE NOTE: The City of Arlington has recently adopted a new set of Policy Rules in regard to rental of the Arlington Community Center. Payment should be made prior to your event. If you have any questions in regard to this, please contact Community Center Coordinator Amy Newsom at: anewsom@arlingtonmn.com

Remit Payments to:
City of Arlington
204 Shamrock Drive
Arlington, MN 55307

** City of Arlington Tax ID # 41-6004941

CITY OF ARLINGTON

P JAN 21 2020 D
P A I D

ARLINGTON COMMUNITY CENTER

204 Shamrock Drive, Arlington, Minnesota 55307

Phone: 507-964-2378, Fax: 507-964-5973, Email: cityhall@arlingtonmn.com

Name: Mageshand Co. + Auction Service Date: Jan. 28, 2020 - (snowdate 1/30/20)
 Address: 55780 St. Hwy 19 Event: Auction
P.O. Box 202 Rooms: Room 1
Winthrop 55396 Deposit: Billing sent 12/5/19
 Phone #: Tom Polich Payment: _____
 Contact Person _____
 Email _____

of Guest: _____ Decorator Name: _____ Caterer Name: _____

Price List

Room 1 (West)	(144)	\$180.00	<u>\$180.00</u>
Room 2 (Center)	(240)	\$240.00	_____
Room 3 (East)	(160)	\$180.00	_____
All Rooms	(544)	\$600.00	_____
Sunday One Room Rental		\$150.00	_____
Extra Day rental		\$300.00	_____
Set-Up (Optional)		\$100.00	_____
CC Attendant	\$35/hour	\$175.00	_____
Kitchen Use		\$100.00	_____
Kitchen (Limited Use: After Caterer)		\$ 50.00	_____
Dish Rental (9-piece setting)		\$1/person	_____
Wine Glass Rent		\$.15/glass	_____
Linen Fees			_____

CITY OF ARLINGTON
 P JAN 28 2020 D
 A I D

TOTAL DUE (6 Months Prior To Event) \$ _____

Other rentals

Projector		\$ 50.00	_____
Council Chambers (40)		\$ 40.00	_____
Cleaning Cost (Non-Profits)	Sun.-Thurs.	\$220.00	_____
	Fri. - Sat.	\$300.00	_____

Alcohol Provider:

Arlington Dugout 507-964-2211

Fees are charged to the respective bar when alcohol is served at an event and to any caterer who utilizes the kitchen.

Laura Dykhoff

From: Laura Dykhoff
Sent: Thursday, December 05, 2019 9:55 AM
To: 'tomp@pagesland.com'
Cc: Amy Newsom
Subject: Billing for the Arlington Community Center
Attachments: Mages Land Auction billing.pdf

Tom –

Please find attached to this email transmission a billing for your use of the Arlington Community Center, Room 1, on January 28, 2020 from 9:30 am to Noon (approx.) to conduct a land auction.

I do have noted on the sheet and in our calendar, that the alternate snow date for this event is January 30, 2020.

You had asked for me to submit this to you prior to the event. Again, I encourage you to provide to us a poster for this event once you have it created.

If you have any questions in regard to this, please feel free to contact our office. Thank you, Tom. ☺

Laura Dykhoff

Asst. Deputy Clerk



204 Shamrock Drive

Arlington, MN 55307

(507) 964-2378

(507) 964-5973 Fax

Email: ldykhoff@arlingtonmn.com

Website: www.arlingtonmn.com

This email and its contents are confidential. If you are not the intended recipient, please do not disclose or use the information within this email or its attachments. If you have received this email in error, please delete it immediately. Thank you.

REMEMBER - ARLI-DAZZLE IS SATURDAY, DECEMBER 7, 2019. SEE YOU ALL THERE.



The City of **ARLINGTON**

204 Shamrock Drive

Arlington, MN 55307

(507) 964-2378

Bill to:
Mages Land Co. and Auction Service
Attn: Tom Polich, Marketing Manager
tomp@magesland.com
55780 St. Hwy. 19
PO Box 202
Winthrop, MN 55396

December 5, 2019

Arlington Community Center

Date of Event

Cost

January 28, 2020 (snow date of January 30, 2020)
Land Auction 9:30 - Noon

Damage Deposit:	\$Waived
Room Rent: (Room 1)	\$180.00

Total:	\$180.00
--------	----------

Total Due:	\$180.00
-------------------	-----------------

CITY OF ARLINGTON

Remit Payments to:
City of Arlington
204 Shamrock Drive
Arlington, MN 55307

P JAN 28 2020 D
P A I D

ARLINGTON COMMUNITY CENTER

204 Shamrock Drive, Arlington, Minnesota 55307
 Phone: 507-964-2378, Fax: 507-964-5973, Email: cityhall@arlingtonmn.com

Name: UofMN Extension

Date: Thurs Feb 13, 2020

Address: _____

Event: Pesticide Applicator Training

Phone #: _____

Rooms: Rm 1 11Am → 4pm

Email: _____

Deposit: _____

Contact Person
Jason Ertl

Payment: _____ m-ferg@uconn.edu

657-324-9121

Email billing to mary.ferguson

of Guest: _____

Decorator Name: _____

Caterer Name: _____

Price List

Room 1 (West)	(144)	\$180.00	<u>180.00</u>
Room 2 (Center)	(240)	\$240.00	_____
Room 3 (East)	(160)	\$180.00	_____
All Rooms	(544)	\$600.00	_____
Sunday One Room Rental		\$150.00	_____
Extra Day rental		\$300.00	_____
Set-Up (Optional)		\$100.00	_____
CC Attendant	\$35/hour	\$175.00	_____
Kitchen Use		\$100.00	_____
Kitchen (Limited Use: After Caterer)		\$ 50.00	_____
Dish Rental (9-piece setting)		\$1/person	_____
Wine Glass Rent		\$.15/glass	_____
Linen Fees			_____

Screen wireless mic - 415.00

CITY OF ARLINGTON

P FEB 03 2020 D
A I D

*check processed
 \$15. - cash
 set aside for
 donation to library
 for wireless mic
 JMF 2/13/20*

TOTAL DUE (6 Months Prior To Event)

Other rentals

Projector		\$ 50.00	_____
Council Chambers (40)		\$ 40.00	_____
Cleaning Cost (Non-Profits)	Sun.-Thurs.	\$220.00	_____
	Fri. - Sat.	\$300.00	_____

Alcohol Provider:



204 Shamrock Drive

Arlington, MN 55307

(507) 964-2378

Bill to:
 University of MN Extension
 Attn: Mary Ferguson

January 2, 2020

Email to: m-ferg@umn.edu

Arlington Community Center

Date of Event**Cost**

February 13, 2020:

University of MN Extension Office
 Pesticide Applicator Training

Damage Deposit

N/C

Room Rent: (Room 1)

\$180.00

Wireless Microphone – donation to City of
 Arlington Public Library

\$ 15.00

Total:

\$195.00**Total Due:****\$195.00****Remit Payments to:**

City of Arlington
 204 Shamrock Drive
 Arlington, MN 55307

ITEM 6.e.i

UNIVERSITY OF MINNESOTA

Regents of the University of Minnesota
1300 S 2nd St WBOB 645
Minneapolis, MN 55454-1075

For questions contact the University
Financial Services Helpline at:

University of Minnesota
1300 S 2nd St WBOB 645
Minneapolis, MN 55454-1075
612-624-1617

CITY OF ARLINGTON
204 SHAMROCK DR
ARLINGTON, MN 55307-9551 USA

Vendor Number: 0000109606
Handling Code: RE
Check Date: 1/31/2020
Check No: 1011560592
Check Amount: \$195.00***

Invoice Number	Invoice Date	Voucher ID	Gross Amount	Discounts Taken	Withholding	Paid Amount
1950001022020	1/2/2020	06039066	195.00	0.00	0.00	195.00
2/13/20 ROOM RENTAL PPAT TRNG						
Total			\$195.00	\$0.00	\$0.00	\$195.00

ARLINGTON COMMUNITY CENTER

204 Shamrock Drive, Arlington, Minnesota 55307

Phone: 507-964-2378, Fax: 507-964-5973, Email: cityhall@arlingtonmn.com

Name: I.A. Collectors

Date: Sat March 14, 2020

Address: _____

Event: I.A. Collectors

Phone #: 507-276-1912

Rooms: 2

Contact Person: Kathy Ekstrand

Deposit: _____

Email: _____

Payment: Billed 1/20/20
\$250.⁰⁰ pd 1/29/20

of Guest: _____

Decorator Name: _____

Caterer Name: _____

Price List

Room 1 (West)	(144)	\$180.00	_____
Room 2 (Center)	(240)	\$240.00	<u>240.⁰⁰</u>
Room 3 (East)	(160)	\$180.00	_____
All Rooms	(544)	\$600.00	_____
Sunday One Room Rental		\$150.00	_____
Extra Day rental		\$300.00	_____
Set-Up (Optional)		\$100.00	_____
CC Attendant	\$35/hour	\$175.00	_____
Kitchen Use		\$100.00	_____
Kitchen (Limited Use: After Caterer)		\$ 50.00	_____
Dish Rental (9-piece setting)		\$1/person	_____
Wine Glass Rent		\$.15/glass	_____
Linen Fees			_____

TOTAL DUE (6 Months Prior To Event)

\$ 250.⁰⁰

Other rentals

Projector		\$ 50.00	_____
Council Chambers (40)		\$ 40.00	_____
Cleaning Cost (Non-Profits)	Sun.-Thurs.	\$220.00	_____
	Fri. - Sat.	\$300.00	_____

LED Sign
\$10.⁰⁰

Alcohol Provider:

Arlington Dugout 507-964-2211

Fees are charged to the respective bar when alcohol is served at an event and to any caterer who utilizes the kitchen



204 Shamrock Drive

Arlington, MN 55307

(507) 964-2378

Bill to:
 International Harvester Collectors
 Chapter 15 of Minnesota
 1319 Paul Avenue
 Fulda, MN 56131

January 2, 2020

Arlington Community Center

<u>Date of Event</u>	<u>Cost</u>
March 14, 2020:	
Damage Deposit	N/C
Room Rent: (Room 2)	\$240.00
LED sign for the date of the event	<u>\$ 10.00</u>
Total:	\$250.00
Total Due:	\$250.00

PLEASE NOTE: The City of Arlington has recently adopted a new set of Policy Rules in regard to rental of the Arlington Community Center. It is anticipated that payment will be made prior to your event. If you have any questions in regard to this please contact Community Center Coordinator Amy Newsom at: anewsom@arlingtonmn.com

CITY OF ARLINGTON

Remit Payments to:
 City of Arlington
 204 Shamrock Drive
 Arlington, MN 55307

P JAN 29 2020
 P A I D

ARLINGTON COMMUNITY CENTER

204 Shamrock Drive, Arlington, Minnesota 55307
 Phone: 507-964-2378, Fax: 507-964-5973, Email: cityhall@arlingtonmn.com

Name: Pat + Mary Anderly

Date: Sun. April 5, 2020

Event: 50th Anniversary - Open House

Address: 23350 335th Ave
Henderson, MN 56044

Rooms: Rm 2 + Kitchen

Deposit: \$150.00 pd } \$450.00 J# 17881
\$300.00 pd } 9/18/19

Phone #: 507-248-3686
 Contact Person

Email _____

of Guest: _____ Decorator Name: Alice Strobel Caterer Name: Chef Craig?

Price List

Sunday Special
Sunday Special

Room 1 (West)	(144)	\$180.00	<u>150.00</u>
Room 2 (Center)	(240)	\$240.00	<u>150.00</u>
Room 3 (East)	(160)	\$180.00	_____
All Rooms	(544)	\$600.00	_____
Sunday One Room Rental		\$150.00	_____
Extra Day rental		\$300.00	_____
Set-Up (Optional)		\$100.00 ?	_____
CC Attendant	\$35/hour	\$175.00	_____
Kitchen Use		\$100.00	_____
Kitchen (Limited Use: After Caterer)		\$ 50.00	_____
Dish Rental (9-piece setting)		\$1/person	_____
Wine Glass Rent		\$.15/glass	_____
Linen Fees			_____

TOTAL DUE (6 Months Prior To Event) \$ 300.00 pd

Other rentals

Projector		\$ 50.00	_____
Council Chambers (40)		\$ 40.00	_____
Cleaning Cost (Non-Profits)	Sun.-Thurs.	\$220.00	_____
	Fri. - Sat.	\$300.00	_____

Alcohol Provider:

Arlington Dugout 507-964-2211

Fees are charged to the respective bar when alcohol is served at an event and to any caterer who utilizes the kitchen.



204 Shamrock Drive, Arlington, MN 55307 - 507/964-2378
Fax: 507/964-5973 - Website: www.arlingtonmn.com - E-mail: cityhall@arlingtonmn.com

By your signature below, you agree that you have been given a copy of and read the City of Arlington's Community Center Use and Rental Policy, understand it, and agree to abide by its terms.

Dated: 9-18-19

Mary Anderson
Renter

Bob Anderson
Renter

April 5, 2020
Date of Event

Sun. 4/5/20

K. Pesch
Community Center Coordinator

ARLINGTON COMMUNITY CENTER

204 Shamrock Drive, Arlington, Minnesota 55307

Phone: 507-964-2378, Fax: 507-964-5973, Email: cityhall@arlingtonmn.com

Name: ARLINGTON A'S Date: MARCH 22ND 2020
 Address: PO BOX 631 Event: A'S WOODEN BAT BREAKFAST
ARLINGTON MN 55307 + SILENT AUCTION
 Rooms: _____
 Phone #: 612-756-1115 Deposit: _____
 Contact Person Payment: \$ 220.00 pd 1/14/20 # 6691
 Email: KURTZWEGCONSTRUCTION@GMAIL.COM (+ \$50.00 signs)

of Guest: _____ Decorator Name: _____ Caterer Name: _____

Price List

Room 1 (West)	(144)	\$180.00	_____
Room 2 (Center)	(240)	\$240.00	_____
Room 3 (East)	(160)	\$180.00	_____
All Rooms	(544)	\$600.00	_____
Sunday One Room Rental		\$150.00	_____
Extra Day rental		\$300.00	_____
Set-Up (Optional)		\$200.00	_____
CC Attendant	\$35/hour	\$175.00	_____
Kitchen Use		\$100.00	_____
Kitchen (Limited Use: After Caterer)		\$ 50.00	_____
Dish Rental (9-piece setting)		\$1/person	_____
Wine Glass Rent		\$.15/glass	_____
Linen Fees			_____

Dish use?
 IF they do use our dish use
 then they should be paying the
 OP price which is \$220.00

TOTAL DUE (6 Months Prior To Event) \$ _____

Other rentals

Projector		\$ 50.00	_____
Council Chambers (40)		\$ 40.00	_____
Cleaning Cost (Non-Profits)	(Sun) - Thurs.	\$220.00	_____
	Fri. - Sat.	\$300.00	_____

Main St +
 CE LED Signs
 for 1 week
 = \$50.00 +

Alcohol Provider:

ARLINGTON COMMUNITY CENTER

204 Shamrock Drive, Arlington, Minnesota 55307
 Phone: 507-964-2378, Fax: 507-964-5973, Email: cityhall@arlingtonmn.com

Name: A's Rat Brunch Date: March 22, 2020
 Address: _____ Event: _____
 Rooms: All
 Phone #: Cary's # 612-750-1115 Deposit: _____
Cary Kurtzweg - Pres
Craig Bullert Payment: _____
Steve Prosko - Treas.
 Contact Person
 Email: Linda Sundt? 964-5750
 # of Guest: _____ Decorator Name: _____ Caterer Name: _____

Price List

Room 1 (West)	(144)	\$180.00	_____
Room 2 (Center)	(240)	\$240.00	_____
Room 3 (East)	(160)	\$180.00	_____
All Rooms	(544)	\$600.00	_____
Sunday One Room Rental		\$150.00	_____
Extra Day rental		\$300.00	_____
Set-Up (Optional)		\$200.00	_____
CC Attendant	\$35/hour	\$175.00	_____
Kitchen Use		\$100.00	_____
Kitchen (Limited Use: After Caterer)		\$ 50.00	_____
Dish Rental (9-piece setting)	rate \$1/person		_____
Wine Glass Rent		\$.15/glass	_____
Linen Fees			_____

220.00
 25.00 (dish rental)
 50.00 (signs)
 \$295.00

TOTAL DUE (6 Months Prior To Event) \$ _____

Other rentals

Projector	\$ 50.00	_____
Council Chambers (40)	\$ 40.00	_____
Cleaning Cost (Non-Profits)	Sun.-Thurs. \$220.00 Fri. - Sat. \$300.00	<u>\$220.00</u>

signs?
 (prev. yr \$50.00)

Alcohol Provider:

The following is excerpted from the Community Center Use & Rental Policy:

V. Rental Charges/Damage Deposit

A list of the rental charges is included in the Fee Schedule. In addition to the rental fee(s), a damage deposit of \$250 by credit card (Visa/MasterCard), cash/check is required. The rental fee(s) plus the damage deposit will be the total lease amount. The damage deposit will be refunded within thirty (30) days after the scheduled event upon inspection of the premises, if the premises are found to be in as good and clean condition as existed just prior to the event. The inspection will be conducted before any other event is held in the rented area. The City reserves the right to retain part or all of the damage deposit to pay for any costs of repairs or cleaning made necessary by the renter's use of the facility. The liability of the renter shall not be limited to the amount 4 of the damage deposit. The liability of the renter shall extend to any damage or cleaning costs incurred as a result of the acts of any participants in the event sponsored by the renter on the premises.

X. Violation of Policies

The City reserves the right to end any event early if any of the general policies are violated. A violation of these policies may result in a withholding from the renter's damage deposit and may also result in the denial of future use of the Community Center.

ITEM 6.e.ii

From: City Employee <CityHall@arlingtonmn.com>
Sent: Tuesday, February 4, 2020 9:23 AM
To: Amy Newsom <anewsom@arlingtonmn.com>
Subject: Senior Driver Safety Class on 2/19 & 3/16

Amy,

I just got a call from Jen Strack (who I understand is the community ed. director) and she told me that there is a diver's safety class for seniors at the ACC in Room 1 on 2/19 & 3/16 (both of which were not in the calendar). She also mentioned that in the past rental has been free, but that she didn't know if this would still be the case due to all the changes around here. I advised her that I would reach out to you and get your thoughts on that. I am not really sure how community ed falls in terms of a nonprofit, a city funded organization, or what it would be considered. I would very much appreciate your guidance and knowledge on this.

Thanks,

Jane Ramacher
Administrative Assistant



204 Shamrock Drive
Arlington, MN 55307
PH: (507) 964-2378
FAX: (507) 964-5973
cityhall@arlingtonmn.com

Community ED is Sibley East. I would think it should be their \$50 rate? We could bring it to the Committee next week.

Amy Newsom,
City Administrator

204 Shamrock Drive
Arlington, MN 55307
Phone: 507-964-2378
Cell: (507) 720-8586
Fax: 507-964-5973
www.arlingtonmn.com
anewsom@arlingtonmn.com

The City of ARLINGTON

204 Shamrock Drive

Arlington, MN 55307

(507) 964-2378

Bill to:
Sibley County Cancer Fighters
Attn: Jeri Odenthal
Email: jeri_odenthal@wakefieldpork.com

January 2, 2020

Arlington Community Center

Dates of Events

February 15, 2020: Scrapbook/Quilting Retreat

Non-Profit Rate for All Rooms – Sat. event

Set Up Fee: (note this is increased from previous rentals)

Amount Due:

Cost

\$300.00

\$200.00

\$500.00

March 21, 2020: Scrapbook/Quilting Retreat

Non-Profit Rate for All Rooms – Sat. event

Set Up Fee: (note this is increased from previous rentals)

Amount Due:

\$300.00

\$200.00

\$500.00

Total Amount Due: \$1000.00

As noted to you in our email exchange, if you wish to have someone else do the set up for your events, that is up to you and we will have no issues with that. Please do advise if you have obtained someone else to do set up at least 2 weeks prior to the event(s). Thank you.

PLEASE NOTE: The City of Arlington has recently adopted a new set of Policy Rules in regard to rental of the Arlington Community Center. Payment is to be made prior to your event(s). If you have any questions in regard to this please contact Community Center Coordinator Amy Newsom at: anewsom@arlingtonmn.com. A copy of the new Policy booklet is included with this email for your review and information.

Remit Payments to:
City of Arlington
204 Shamrock Drive
Arlington, MN 55307

Cancelled

P A I D
JAN 29 2020

ARLINGTON COMMUNITY CENTER

204 Shamrock Drive, Arlington, Minnesota 55307
 Phone: 507-964-2378, Fax: 507-964-5973, Email: cityhall@arlingtonmn.com

Name: Ecumenical Group Date: Sun. March 29, 2020

Address: _____ Event: Lenten Drama

Rooms: All

Deposit: _____

Phone #: Mary Seeman
 Contact Person

Email: 9644-2813 *-she will contact me after their mtg*
to 1/22/20 date of mary - unsure if they are going to take this date

of Guest: _____ Decorator Name: _____ Caterer Name: _____

Price List

Room 1 (West)	(144)	\$180.00	_____
Room 2 (Center)	(240)	\$240.00	_____
Room 3 (East)	(160)	\$180.00	_____
All Rooms	(544)	\$600.00	_____
Sunday One Room Rental		\$150.00	_____
Extra Day rental		\$300.00	_____
Set-Up (Optional)		\$100.00	_____
CC Attendant	\$35/hour	\$175.00	_____
Kitchen Use		\$100.00	_____
Kitchen (Limited Use: After Caterer)		\$ 50.00	_____
Dish Rental (9-piece setting)		\$1/person	_____
Wine Glass Rent		\$.15/glass	_____
Linen Fees			_____

Cancelled

TOTAL DUE (6 Months Prior To Event) \$ _____

Other rentals

Projector		\$ 50.00	_____
Council Chambers (40)		\$ 40.00	_____
Cleaning Cost (Non-Profits)	Sun.-Thurs.	\$220.00	_____
	Fri. - Sat.	\$300.00	_____

Alcohol Provider:

Arlington Dugout 507-964-2211

Fees are charged to the respective bar when alcohol is served at an event and to any caterer who utilizes the kitchen.