

**ARLINGTON CITY COUNCIL
COUNCIL MEETING AGENDA
MAY 20, 2019 AT 6:30 PM
COUNCIL CHAMBERS**

The City Council is provided background information for agenda items in advance by city staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: City policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question, please ask to be recognized by the Mayor during the "Citizens addressing the Council" portion of the agenda—state your name and address for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

1. Call Meeting to Order and Pledge of Allegiance
2. Roll Call
3. Approve the Agenda and any Agenda Additions

CONSENT AGENDA

The items listed for consideration will be enacted by one motion unless the Mayor, a member of the City Council, City Staff or a person in attendance requests an item to be removed from the Agenda.

4. Approval of Consent Agenda
 - A) Approval of the May 6th Council Meeting Minutes.
 - B) Approval of the May 6th Council Workshop Minutes.
 - C) Approval of Bills.

PETITIONS, REQUESTS, & COMMUNICATIONS

5. Addressing the Council
6. Announcements
 - A) Arlington Library Closed for Re-Carpeting & Painting May 8th - 22nd.
 - B) Blood Drive, Tuesday, May 21st, Arlington Community Center, 12:30-6:30 p.m. To schedule an appointment contact Karan at: 507-964-2882.
 - C) Root Beer Float Social at the EMS Building – May 22nd 4 – 7 p.m. to celebrate EMS Week.
 - D) Arlington A's vs. St. Claire Wood Ducks – June 5th at 7:30 p.m. - Live broadcast by Channel 9, Fox TV News
 - E) Arlington Farmer's Market, Monday Evenings June 17th -September 23rd , Arlington Community Center Parking Lot, 4:00 p.m. – 6:30 p.m.
 - F) City of Arlington Clean-Up Day, June 20th, 9 a.m. – 4 p.m. in Partnership with Tri-County Waste Tire, Appliance & Electronics Collections, Sibley County Fairgrounds.
 - G) League of MN Cities Annual Conference, Duluth, June 26-28th.
7. Communications
 - A) April Building Permit Report
 - B) PeopleService - March 2019 O&M Report

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

8. April Police Department Update – John Peterson

CODE AMENDMENT/ORDINANCES & RESOLUTIONS

9. Ordinances:

- A) Second Reading of Ordinance No. 325 – An Interim Ordinance Establishing a Moratorium on the Residency of Predatory Offenders Within the City Limits.

10. Resolutions:

- A) 27-2019 - Proclaiming May 19-25, 2019 as Emergency Medical Services (EMS) Week in Arlington and Recognizing Their Value, Commitment and Accomplishments Within the Community.
- B) 28-2019 – Approving the Application for a Lawful Gambling Permit for the Sibley County Agricultural Association for a Raffle on September 7, 2019.
- C) 29-2019 – Approving the Application for a Lawful Gambling Permit for the Arlington Fire Relief Association to conduct gambling at the Arlington Haus.
- D) 30-2019 – Forgiving the Façade Improvement Loan to Grand K, LLC.
- E) 31-2019 – Forgiving the Loan to Jenny’s Daycare From the Arlington EDA Child Care Loan Program.
- F) 32-2019 – Approving a Loan from the Arlington Restoration, Renewal, and Rehabilitation Loan Fund for Bradley Mellies and Mary Mellies and Directing Preparation of Loan Documents Relating Thereto.
- G) 33-2019 - A Resolution Approving Ordinance 325, Entitled “An Interim Ordinance Establishing A Moratorium On The Residency Of Predatory Offenders Within The City Limits” And Authorizing Summary Publication Thereof.

UNFINISHED BUSINESS

- 11. Northland Drying update.

NEW BUSINESS

- 12. Approve/Deny Bid from Wm. Mueller & Sons, Inc. on State Contract for hot patching 8 different frost boil locations.
- 13. Approve/Deny the City of Arlington being the Fiscal Agent for Choose Arlington for the Southern Minnesota Initiative Foundation (SMIF) Grant Application.
- 14. Discussion regarding what would be necessary to close Henderson Road to semi traffic – it is presently designated as a truck route.
- 15. Discussion regarding Industrial Park.
- 16. Discussion about Council direction and communications.

MISCELLANEOUS BUSINESS

- 17. Council Member/Committee Updates
- 18. Open Discussion-

ADJOURNMENT

Reminders:

- Finance – May 21st @ 4 p.m. (Council Chambers)
- Planning & Zoning – June 6th @7 p.m. (Council Chambers)
- EDA – June 10th @ 5:30 p.m. (Council Chambers)

**ARLINGTON CITY COUNCIL
MEETING MINUTES
MAY 20, 2019**

The regular meeting was called to order at 6:30 p.m., Mayor Richard Nagel presiding.

Members present: Mayor Rich Nagel, Michelle Battcher, Adam Cowell, Tom Hatlestad, Jim Heiland, Ben Jaszewski

Members absent: None

Also present: City Adm. Pat Melvin, City Atty Arneson, Amy Berger, Bailey Hoechst, Lisa Pasvogel, Janet Deno, John Petterson, Nathan Kellerman, Casandra Barnes, Kurt Menk

Motion by Jaszewski, seconded by Hatlestad, and passed by unanimous vote, to approve the agenda with the following change:

Add: #10 under Resolutions:

- G) 33-2019 – A Resolution Approving Ordinance 325, Entitled, “An Interim Ordinance Establishing A Moratorium On The Residency of Predatory Offenders Within The City Limits” And Authorizing Summary Publication Thereof.

Motion by Cowell, seconded by Battcher, and passed by unanimous vote, to approve the consent agenda as follows:

- ~~A) Approval of the May 6, 2019 City Council Meeting Minutes. – Remove~~
- A) Approval of the May 6, 2019 City Council Workshop Meeting Minutes.
- B) Approval of Bills.

In the Agenda portion of Addressing the Council resident Lisa Pasvogel came forward to speak to the Council about Northland Drying. She advised that in addition to the noise issues which she believes the Council is very aware of and is addressing, she would like to talk about the smell associated with Northland Drying. She provided information regarding 2 different states (3D Ida Pro Solutions in WI, and Burley Idaho in OR) where companies do essentially the same type of processing as Northland Drying and are involved in lawsuits because of the smell. If Northland is allowed to add on to the plant here, she feels the smell issue should be addressed prior to that. She also brought up that she feels the vents in the roof add to the noise issue. Pasvogel wanted to know what City permits have been pulled and is Northland Drying in compliance. She also said that the City has been “on” the residents to clean their yards and yet Northland has many things lying around their building and it looks like a junkyard. She also brought up the broken fence by the trailers there and with people and kids moving into the mobile homes, it is a dangerous situation with the water on site. Hatlestad questioned if Pasvogel knew who owned the business in WI. She said she had been checking various sites online and so far has been unable to determine who the owners are of the business in WI or OR.

The following announcements were reviewed:

- A) Arlington Library Closed for Re-Carpeting & Painting May 8th - 22nd.
- B) Blood Drive, Tuesday, May 21st, Arlington Community Center, 12:30-6:30 p.m. To schedule an appointment contact Karan at: 507-964-2882.
- C) Root Beer Float Social at the EMS Building – May 22nd 4 – 7 p.m. to celebrate EMS Week.
- D) Arlington A’s vs. St. Clair Wood Ducks – June 5th at 7:30 p.m. – Live broadcast by Channel 9, Fox TV News

- E) Arlington Farmer's Market, Monday Evenings June 17th -September 23rd, Arlington Community Center Parking Lot, 4:00 p.m. – 6:30 p.m.
- F) City of Arlington Clean-Up Day, June 20th, 9 a.m. – 4 p.m. in Partnership with Tri-County Waste Tire, Appliance & Electronics Collections, Sibley County Fairgrounds.
- G) League of MN Cities Annual Conference, Duluth, June 26-28th.

The Council then moved on to Communications, first discussing the April Building Permit Report. There were a total of 14 permits pulled in April. Mayor Nagel directed Adm. Melvin to check with Building Inspector Haslip to see if Northland Drying pulled any and all permits that have been necessary for what they have been doing on and within the property.

The PeopleService report which was provided in the agenda packet was next reviewed by the Council.

Police Chief Petterson next came forward to address the Council and give them a police department update. Petterson advised the Council that in the early morning hours of May 15, he conducted some noise meter testings of Northland Drying at various areas around town. He went to the business itself and was allowed inside and conducted some testing actually by some of the equipment. The readings he received at the various locations he stopped at were all within the allowable limit. There were fluctuations in the levels which occurred when traffic went by. He too could hear a loud resonance but is not sure if the noise meters "read" that resonance.

As far as semi traffic on Henderson Road, he has done some research of our Code and it is allowed to have one truck parked on the road, as is the case with one of the truck drivers who parks his trailer in the Northland lot, but then parks on Henderson Road by his residence. The Council then had discussion as to whether there were any vehicle weight restrictions, etc. City Atty. Arneson gave some background as to why the Code read the way it did and what the thought process had been of previous Councils regarding this. Chief Petterson then gave additional details regarding the ICR listing provided.

In April 2019 the calls responded to were 314; and in April 2018 the calls responded to were 219. Petterson then spoke about "TZD" Toward Zero Death program which they are participating in, along with the Glencoe PD. He would like to the Council to approve their participation in this program, which allows the officers to get overtime pay if they are beyond their regular hours, but the overtime would be paid by the State, not by the City. There needs to be some changes made in the wording of the officers required hours before they are paid overtime by the City, to designate that the TZD time is separate from those hours. Petterson feels that the truancy laws that are presently in place need to be looked at as the school has said they have had some issues regarding truancy. Petterson also spoke about some uncontrolled intersections around town which may need to be looked at and there may need to be some additional signage put up. Petterson also advised the Council that he would be attending evidence management training. He also gave an explanation to the Council as to how he is scheduling the officers within the department. Petterson was questioned about if he has been working with the school and the fact that during the school year we are supplying an officer to the school but there is no reimbursement by the school for an actual "school resource officer". Petterson advised that he has been speaking with the school but that there has been no commitment by the school as to payment for such a position. There was then some discussion about the "Arlington Night Out", which is scheduled for Tuesday, August 6.

The Council then moved on to the Second Reading of Ordinance No. 325 – An Interim Ordinance Establishing a Moratorium on the Residency of Predatory Offenders Within the City Limits, which was read by Adm. Melvin.

Motion by Battcher, seconded by Hatlestad, to introduce Resolution 27-2019 – Proclaiming May 19-25, 2019 as Emergency Medical Services (EMS) Week in Arlington and Recognizing Their Value, Commitment and Accomplishments Within the Community.

Councilmember Battcher introduced the following resolution and moved for its adoption:

RESOLUTION NO. 27- 2019

**PROCLAIMING MAY 19-25, 2019 AS EMERGENCY MEDICAL SERVICES (EMS) WEEK
IN ARLINGTON, MINNESOTA AND RECOGNIZING THEIR VALUE, COMMITMENT
AND ACCOMPLISHMENTS WITHIN THE COMMUNITY.**

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, members of emergency medical services agencies are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency medical services care dramatically improves the survival and recovery of those who experience sudden illness or injury; and

WHEREAS, the emergency medical services system consists of dispatchers, emergency medical technicians, paramedics, firefighters, educators, administrators and others; and

WHEREAS, the members of the emergency medical services systems, whether volunteer or career, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value, commitment and accomplishments of emergency medical services providers by designating it Emergency Medical Services Week.

NOW, THEREFORE, BE IT RESOLVED, that the Arlington City Council, does hereby proclaim the week of May 19-25, 2019 as "National Emergency Medical Services Week", recognizing the professional commitments of those individuals and agencies which represent the EMS system in Arlington, MN.

The motion for the adoption of the foregoing resolution was duly seconded by Hatlestad, and upon poll being taken thereon the following voted in favor thereof: Battcher, Cowell, Hatlestad, Heiland, and Jaszewski; and the following against the same: None; and the following abstained from voting: None; and the following were absent: None.

Adopted by the City Council of the City of Arlington this 20th day of May, 2019.

Attested: /s/ Patrick Melvin
City Administrator Patrick Melvin

Signed: /s/ Richard Nagel
Mayor Richard Nagel

Whereupon the resolution was declared duly passed and executed.

Councilmember Heiland introduced the following resolution and moved for its adoption:

RESOLUTION 28-2019

**A RESOLUTION APPROVING THE APPLICATION FOR A LAWFUL GAMBLING PERMIT FOR THE
SIBLEY COUNTY AGRICULTURAL ASSOCIATION**

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Arlington hereby approves the application for a Lawful Gambling Permit as submitted by the Sibley County Agricultural Association for a Raffle on September 7, 2019.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Battcher, and upon poll being taken thereon the following voted in favor thereof: Battcher, Cowell, Hatlestad, Heiland, and Jaszewski; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

The foregoing resolution was adopted by the City Council of the City of Arlington this 20th day of May, 2019.

Attested: /s/ Patrick Melvin
City Administrator Patrick Melvin

Signed: /s/ Richard Nagel
Mayor Richard Nagel

Whereupon the resolution was declared duly passed and executed.

Councilmember Cowell introduced the following resolution and moved for its adoption:

RESOLUTION 29-2019

A RESOLUTION APPROVING THE APPLICATION FOR A LAWFUL GAMBLING PERMIT FOR THE ARLINGTON FIRE RELIEF ASSOCIATION

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Arlington hereby approves the application for a Lawful Gambling Permit as submitted by the Arlington Fire Relief Association to conduct gambling in the Arlington Haus.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Jaszewski, and upon poll being taken thereon the following voted in favor thereof: Battcher, Cowell, Hatlestad, Heiland, and Jaszewski; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

The foregoing resolution was adopted by the City Council of the City of Arlington this 20th day of May, 2019.

Attested: /s/ Patrick Melvin
City Administrator Patrick Melvin

Signed: /s/ Richard Nagel
Mayor Richard Nagel

Whereupon the resolution was declared duly passed and executed.

Councilmember Battcher introduced the following resolution and moved for its adoption:

RESOLUTION NO. 30 -2019

A RESOLUTION FORGIVING THE FAÇADE IMPROVEMENT LOAN TO GRAND K, LLC FROM THE ARLINGTON EDA FAÇADE IMPROVEMENT LOAN PROGRAM FOR A PROJECT AT 209 MAIN STREET WEST

WHEREAS, Brandon, Howard, and Deb Brinkman, d.b.a. Grand K, LLC, applied for and were granted a Façade Improvement Loan available through the EDA; and

WHEREAS, the Applicant requested a forgivable loan in the amount of \$2,500 or fifty (50) percent of the actual project cost, whichever is less; and

WHEREAS, the purpose of the loan was to replace the front window, reside the structure, add dimension to the roof and redo the brick on the building at 209 Main Street West in the Central Business District;

WHEREAS, Grand K, LLC has met the following program requirements:

The business to which the loan was granted remains in business in the improved building one (1) year following the distribution of loan funds or the applicant transfers ownership to another entity that maintains the business in the improved building for at least one (1) year following the distribution of loan funds, the loan shall be forgiven by the Arlington EDA.

NOW, THEREFORE, BE IT RESOLVED, that the Arlington City Council hereby forgives the Grand K, LLC façade improvement loan. This resolution shall be effective as of the date hereof.

The motion for the adoption of the foregoing resolution was duly seconded by Hatlestad and upon poll being taken thereon the following voted in favor thereof: Battcher, Cowell, Hatlestad, Heiland, and Jaszewski; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

The foregoing resolution was adopted by the City Council of the City of Arlington this 20th day of May, 2019.

Attested: /s/ Patrick Melvin
City Administrator Patrick Melvin

Signed: /s/ Richard Nagel
Mayor Richard Nagel

Whereupon the resolution was declared duly passed and executed.

Councilmember Heiland introduced the following resolution and moved for its adoption:

RESOLUTION NO. 31 -2019

A RESOLUTION FORGIVING THE LOAN TO JENNY'S DAYCARE FROM THE ARLINGTON EDA CHILD CARE LOAN PROGRAM

WHEREAS, Jennifer Otto, d.b.a. Jenny's Daycare, 406 E Dayton Street, Arlington, MN has applied for a Child Care Loan available through the EDA; and

WHEREAS, the Applicant requested a forgivable loan in the amount of \$1,000 or fifty percent (50%) of the actual project cost, whichever is less; and

WHEREAS, the purpose of the loan was to help new daycares by covering the costs of startup expenses, these expenses include: the MN State Fire Marshall check, Background check and license fee, First Aid supply box, Safety Gate, Smoke/Carbon monoxide alarms, Fire Extinguishers, Steel Door, and other requirements; and,

WHEREAS, Jenny's Daycare has met the following program requirements:

The Loan is to be made from the EDA Child Care Loan Program and will be forgiven provided the Borrower remains in business on the Property for at least one year following the disbursement of the Loan and the Project is substantially completed within a reasonable period of time defined as one hundred eighty (180) days.

NOW, THEREFORE, BE IT RESOLVED, that the Arlington City Council hereby forgives the loan to Jenny's Daycare from the Arlington EDA Child Care Loan Program. This resolution shall be effective as of the date hereof.

The business to which the loan was granted remains in business in the improved building one (1) year following the distribution of loan funds or the applicant transfers ownership to another entity that maintains the business in the improved building for at least one (1) year following the distribution of loan funds, the loan shall be forgiven by the Arlington EDA.

The motion for the adoption of the foregoing resolution was duly seconded by Cowell and upon poll being taken thereon the following voted in favor thereof: Battcher, Cowell, Hatlestad, Heiland, and Jaszewski; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

The foregoing resolution was adopted by the City Council of the City of Arlington this 20th day of May, 2019.

Attested: /s/ Patrick Melvin
City Administrator Patrick Melvin

Signed: /s/ Richard Nagel
Mayor Richard Nagel

Whereupon the resolution was declared duly passed and executed.

Councilmember Battcher introduced the following resolution and moved for its adoption:

RESOLUTION NO. 32-2019

A RESOLUTION APPROVING A LOAN FROM THE ARLINGTON RESTORATION, RENEWAL, AND REHABILITATION LOAN FUND FOR BRADLEY MELLIES AND MARY MELLIES AND DIRECTING PREPARATION OF LOAN DOCUMENTS RELATING THERETO.

WHEREAS, Bradley Mellies and Mary Mellies (the "Applicants/Borrowers") have applied for a Residential Rental Rehabilitation Loan available through the EDA; and

WHEREAS, the Applicants request a \$4,937.50 loan or fifty percent (50%) of the actual project cost, whichever is less, through the Restoration, Renewal, and Rehabilitation (RRR) Loan Program; and

WHEREAS, the purpose of the loan is to replace the roof on their rental property, said real property located at 717 and 719 West Chandler Street; and,

WHEREAS, the EDA has reviewed the loan application to determine compliance with loan policies and procedures,

NOW, THEREFORE, BE IT RESOLVED, that the Arlington City Council hereby ratifies and approves the loan recommended by the Arlington EDA from the RRR Loan Program in the amount of \$4,937.50 for a term of seven (7) years at a rate of five point five (5.5%) percent interest.

BE IT FURTHER RESOLVED, security for the loan will be the rental property at said location.

BE IT FURTHER RESOLVED, that funding from the RRR Loan Program will assume a second lien.

BE IT FURTHER RESOLVED, that the Borrowers must maintain the property during the repayment period. Failure to do so may cause the loan to become payable in full.

BE IT FURTHER RESOLVED, that the Arlington City Council is hereby authorized and directed to have loan documents prepared and executed. This Resolution shall be effective as of the date hereof.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Heiland, and upon poll being taken thereon the following voted in favor thereof: Battcher, Cowell, Hatlestad, Heiland, and Jaszewski; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

The foregoing resolution was adopted by the City Council of the City of Arlington this 20th day of May, 2019.

Attested: /s/ Patrick Melvin
City Administrator Patrick Melvin

Signed: /s/ Richard Nagel
Mayor Richard Nagel

Whereupon the resolution was declared duly passed and executed.

Councilmember Battcher introduced the following resolution and moved for its adoption:

RESOLUTION NO. 33-2019

A RESOLUTION APPROVING ORDINANCE 325, ENTITLED "AN INTERIM ORDINANCE ESTABLISHING A MORATORIUM ON THE RESIDENCY OF PREDATORY OFFENDERS WITHIN THE CITY LIMITS" AND AUTHORIZING SUMMARY PUBLICATION THEREOF.

WHEREAS, the City of Arlington placed the City Code into effect; and,

WHEREAS, the Arlington City Council held a discussion on potential benefits of having a Predatory Offender Ordinance which includes safety and welfare of residents and children; and,

WHEREAS, the City Council requested the Police Committee research current predatory offender ordinances and recommend an ordinance to the City Council for the City of Arlington; and,

WHEREAS, the City Council held the first reading of the Interim Ordinance at a regular meeting on May 6, 2019; and,

WHEREAS, the City Council held the second reading of the Ordinance at a regular meeting on May 20, 2019; and,

WHEREAS, the Ordinance is included as Exhibit A, attached to this resolution; and,

WHEREAS, the City Council of the City of Arlington has determined the publication of the title and a summary of Ordinance 325 would clearly inform the public of the intent and effect of the Interim Ordinance; and,

WHEREAS, prior to the publication of the title and summary, the Council has read and approved the text of the summary and determined that it clearly informs the public of the intent and effect of the Interim Ordinance.

NOW, THEREFORE, BE IT RESOLVED, that the Arlington City Council hereby approves Interim Ordinance No. 325 entitled: "An Interim Ordinance Establishing a Moratorium on the Residency of Predatory Offenders Within the City Limits."

BE IT FURTHER RESOLVED that the City Administrator shall cause a summary of Ordinance No. 325 to be published in the City's official newspaper at the earliest practicable date; and,

BE IT FURTHER RESOLVED, the summary publication shall read as follows:

"On May 20th, 2019 the City Council of the City of Arlington approved Ordinance No. 325,

entitled, "An Interim Ordinance Establishing a Moratorium on the Residency of Predatory Offenders Within the City Limits". The Ordinance is available for review and/or photocopying during regular office hours at the City of Arlington, 204 Shamrock Lane, Arlington, Minnesota 55307. Ordinance 325 restricts Risk Level III predatory offenders from establishing a permanent or temporary residence within a 2,000 foot radius of any school, licensed child-care facility, public playground, school bus stop, group home for vulnerable adults or any other place where children or vulnerable adults are commonly known to congregate. This Moratorium will be for a period of no more than one year from date of adoption while the Police Committee researches, creates and recommends to the City Council a long-term Ordinance addressing this issue.

The motion for the adoption of the foregoing resolution was duly seconded by Hatlestad and upon poll being taken thereon the following voted in favor thereof: Battcher, Cowell, Hatlestad, Heiland, and Jaszewski; and the following against the same: None; and the following abstained from voting: None; and the following were absent: None.

Adopted by the City Council of the City of Arlington this 20th day of May, 2019.

Attested: /s/ Patrick Melvin
City Administrator Patrick Melvin

Signed: /s/ Richard Nagel
Mayor Richard Nagel

Whereupon the resolution was declared duly passed and executed.

The Council then discussed Item #11 on the Agenda – Northland Drying update. City Atty. Arneson gave an update as to what he had learned from the MPCA and any potential involvement they would have on behalf of the City. He was advised that the MPCA would clearly be involved if there were air quality issues with Northland Drying and they would then have to be licensed. Adm. Melvin has talked with a research attorney at the League of MN Cities and they will get back to him once they have researched it more thoroughly. The Council asked if the odor that is emanating from the plant – wouldn't that qualify as an air quality issue? Atty. Arneson said that perceived odor is a subjective matter and not necessarily something that equates to any particulates being released into the air. Heiland advised that Brau Motors had had a day or weekend recently when all the vehicles in their lots were covered in a substance that they needed then to wash off. Atty. Arneson said it would need to be analyzed to determine what the substance on the vehicles was before it could be said to be from Northland Drying. Adm. Melvin advised that he was still waiting for the 4 day testing results from ESI Engineering. The Council additionally discussed the fact that the noise still does seem to be louder at times than other times. They wondered about the equipment within the plant, what exactly do they have, and how exactly is it run. Frustration was expressed by the Council as far as Northland Drying responding to the issues being experienced by the residents.

The Council moved along to New Business Item – Approve/Deny Bid from Wm. Mueller & Sons, Inc. on State Contract for hot patching 8 different frost boil locations. Adm. Melvin delineated the areas that Supr. Weckworth had listed to be repaired. Motion made by Battcher, seconded by Cowell, passed by unanimous vote of those present, to APPROVE the bid from Wm. Mueller & Sons, Inc. for hot patching 8 different frost boil locations, in the amount of \$17,562.00.

The Council then reviewed the next item on the agenda which was to Approve/Deny the City of Arlington being the Fiscal Agent for Choose Arlington for the Southern Minnesota Initiative Foundation (SMIF) Grant Application. Adm. Melvin gave the Council some background regarding this item which involves SMIF funds being used to create a business incubator office so that businesses can grow, obtain professional consultation and thrive within Arlington. There is no money being asked for, just that the City would be the fiscal agent. Motion by Hatlestad, seconded by Jaszewski, and passed by unanimous

vote of those present, to APPROVE the City of Arlington being the Fiscal Agent for Choose Arlington for the SMIF Grant Application.

At this point, next on the agenda was a discussion regarding the potential to close Henderson Road to semi-truck traffic. The road is presently designated as a truck route. Atty. Arneson gave some background as to truck traffic on Henderson Road in the past. The gravel road off of Hwy. 5 was created to alleviate truck traffic from Henderson Road when the canning factory was in the location where Northland Drying is presently. Atty. Arneson discovered that under the City's Code it is necessary to designate which streets are truck routes, not which streets are not truck routes. Both City Code and State statute would allow the City to let occasional logical exceptions for overweight vehicles and trucks on any roads within the City as is necessary, i.e. garbage trucks, emergency vehicles, school buses, etc. The Council discussed 2nd Ave. past the school which is also being used as a truck route even though it is not designated as such. The use of the 2nd Ave. is for deliveries to the school, the Arlington Haus, and the grocery store. As the Council looked at more streets individually they decided that maybe more study needed to be done before final decisions are made regarding which streets should be designated as truck routes. Atty. Arneson offered his opinion that proper signage is needed throughout the town in order to enforce truck and non-truck routes. Motion by Heiland, seconded by Hatlestad, and passed by unanimous vote of those present, to TABLE a decision on the Henderson Road truck route topic until the June 3 City Council meeting.

Battcher presented to the Council that she feels there should be a decision and direction made by the Council as to whether any of the committees should be having discussion regarding a potential industrial park. If the City has no money to actually use to purchase an industrial park, why should we waste the time of the committee members to research finding an industrial park? The Council discussed whether maybe they should figure out funding methods before continuing to ask the planning and zoning to work on finding an industrial park location. Discussion seemed to focus on giving more direction to the EDA to attract businesses more on the Main Street or in existing locations, and work on succession planning of businesses. The City had an opportunity to obtain access to the 22 acres south of town that the City owns when Seneca was still in town and they did not jump on that at that time. The debate centered on the fact that the City has previously spent time and money on obtaining a location to market and then not followed through. Adm. Melvin suggested speaking to property owners and obtaining a right of first refusal on properties that they feel would be advantageous to the City. But the Council also realized that it is needed to know what a property is zoned before the City or the EDA can market a property. City Atty. Arneson suggested that the EDA should work on succession planning to help solve issues related to this and Main Street. The Council wrestled with what should be the focus of any of the committees, that maybe rather than trying to do all things, but that there should be priorities for each committee.

Moving on, the Council addressed the area of Council direction and communications. A number of the Council expressed their feeling that there has been a lack of communication between administration and the Council regarding decisions that need to be made and that are being made. The Council wants to see weekly updates from administration so that they feel like they are always being kept apprised of what is going on. They had received updates from previous administrators and felt like it was a great communication tool. The Council feels in particular that the 2019 street project being brought up again after there had been a decision was an issue where things went on behind the scenes and not everyone was kept in the loop. The Council is also concerned about the upcoming budget. There has been a decision made to have at least monthly communication between the City, the EDA, and the PZ committees to make sure that they are working together on projects.

Heiland updated the Council as to the Streets Committee meeting which occurred recently. He advised that Supv. Weckworth was there, along with a representative from one of the lighting warehouse distributors. There was discussion about different lights to be used at different locations, and how the

bidding should proceed. The City will purchase the lights and have a contractor for the labor to put the lights in. It has been suggested to use a lower lumen light for the residential areas vs. what is used in higher traffic areas, such as on Hwy. 5. Supv. Weckworth is suggesting getting a contractor to put the lights up on the Main Street area, so they are done at one time and in advance of Arli-Dazzle. Then he and Willmsen will install the other lights in the City, dedicating x number of hours per week to installation of new lights until they are done. Doing it this way can save the City a significant amount of money. The Council is in approval of Weckworth and Willmsen installing the other lights in the City as the Main Street will be contracted out. MVEC has also been contacted and they are more than willing to work with the City on this project.

Battcher reported to the Council on the A-GI Wastewater meeting which occurred recently. In the meeting they learned that there is a meter that monitors the wastewater coming from Green Isle and it has not been working for years. PeopleService Manager Lee Orloff advised in the meeting that there has been an estimation based on water consumed being done in the meantime since the meter quit working. Council member Battcher felt that it was a good first meeting (since there had not been a meeting held in quite some time) and there will be a meeting held again in the fall.

Adm. Melvin updated the Council regarding a Tree Committee meeting which took place. Since the 2019 Street Project is going forward, Supv. Weckworth is trying to ascertain how many trees will be lost and if they can do a planting in the fall and therefore replace those trees removed due to the project.

Hatlestad reported that there is a Cable Commission meeting coming up. Additionally there will be a Police Commission meeting coming up to deal with the sex offender ordinance which has been passed.

Cowell reported on the Library and Cemetery Boards which met recently. Library meeting was mostly about getting the library ready for the painting and new carpet, and getting ready for the summer reading program. The Library had success selling some books prior to the renovation. The Cemetery Board is working on the monument policy they want to put in place, and obtaining software to map the plats/sites into a computer format, getting it put on the CIP for when it can be done.

Battcher asked Atty. Arneson what their job as Councilmembers is supposed to be on the various committees they are on, are they to be liasons, are they representatives of the Council, are they supposed to be spokesperson, is it specific to each community, is there anything defined? Atty. Arneson responded that there is nothing specifically written to define it, but that in practice it is all of the above. You are a Council representative to the committee, and you are a committee representative to the Council. When you are in a committee meeting, you are a committee member. He believes in an ideal world it should blend together, not be adversarial.

Jaszewski advised the Council about the Hospital Board, who had reviewed the audit report and it was spotless. The July meeting has been moved to June. The Hospital is in the final phase of their project but as things tend to go in remodeling, found a supporting wall in the basement that was in tough shape, but that had to be replaced. This has added to the cost of the project. Despite this surprise, the project should be done yet this summer. In regard to the Park Board, all the parks were toured to see how they had fared through the winter. They found some damage at the Sportsman's Park that Kirby is going to repair. The Park Board would still like to have picnic tables replaced, despite their budget and the cost of the tables. Additionally, they were looking at trying to find the water line that goes to the back stop at the Sportsman's Park so they could possibly do a water fountain. It could use new playground equipment, mulch and redrock.

Motion by Heiland, seconded by Battcher, and passed by unanimous vote, to adjourn the meeting at 9:10pm.

City Administrator Patrick Melvin

Mayor Richard Nagel