

**ARLINGTON CITY COUNCIL
MEETING AGENDA
AUGUST 19, 2019 AT 6:30 PM
COUNCIL CHAMBERS**

The City Council is provided background information for agenda items in advance by city staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: City policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question, please ask to be recognized by the Mayor during the "Citizens addressing the Council" portion of the agenda– state your name and address for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

1. Call Meeting to Order and Pledge of Allegiance
2. Roll Call
3. Approve the Agenda and any Agenda Additions

CONSENT AGENDA

The items listed for consideration will be enacted by one motion unless the Mayor, a member of the City Council, City Staff or a person in attendance requests an item to be removed from the Agenda.

4. Approval of Consent Agenda.
 - A) Approval of the August 5, 2019 Council Meeting Minutes.
 - B) Approval of the August 12, 2019 Special Council Meeting Minutes.
 - C) Approval of 2020 Incremental Annual Benefit Level to the Fire Relief Assn. in the Amount of \$1,700.
 - D) Approval of Bills.

PETITIONS, REQUESTS, & COMMUNICATIONS

5. Addressing the Council
6. Announcements
 - A) Arlington Farmer's Market, Monday Evenings - September 23rd, Arlington Community Center Parking Lot, 4:00 p.m. – 6:30 p.m.
 - B) Joint Ambulance Merger Public Meeting – Monday, August 26th, 7:00 p.m. @ Arlington Community Center.
 - C) MN DOT Presentation Regarding Latest Capital Highway Investment Plan – August 27th 9:30 a.m. @ Sibley County Board of Commissioner's Meeting, Sibley County Courthouse.
 - D) City Offices will be closed on Monday, September 2nd for Labor Day (Council Meeting will be **Wednesday, September 4th**).
 - E) U of MN Extension - Connecting Entrepreneurial Communities – 2019 Conference in Waseca – September 5-6, 2019. For details and to register visit: www.umn.edu/CEC_Conference.
 - F) Pro Auto N.Y.A. Bull Riding Event Friday, September 6th, 7:00 pm and Saturday, September 7th, 6:00 pm, Sibley County Fairgrounds Horse Arena.
7. Communications
 - A) Notice for Comments on Settlement – MN Public Utilities Commission Investigation of Frontier Communications.
 - B) BizLink North.
 - C) Avant Energy - Hometown Wind Turbine.
 - D) **July Water/Wastewater Report.**

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

8. July Police Department Update - Chief John Petterson.

ORDINANCES & RESOLUTIONS

9. Ordinance:
 - A) Second Reading of Ordinance 326 – An Ordinance to Regulate Student Truancy, Being an Addition to the Arlington City Code, Chapter 5, as Section 5.07.
10. Resolutions:
 - A) Resolution 45-2019 – A Resolution Ratifying Additional Mayoral Appointment.
 - B) Resolution 46-2019 – A Resolution Accepting Donations for the 2019 Arlington Night Out at Four Seasons Park.
 - C) Resolution 47-2019 – A Resolution Forgiving the Loan to Ruether’s Roost Daycare.
 - D) Resolution 48-2019 – A Resolution Approving Ordinance 326, Entitled “An Ordinance to Regulate Student Truancy, being an Addition to the Arlington City Code, Chapter 5, as Section 5.07” and Authorizing Summary Publication Thereof.

UNFINISHED BUSINESS

11. Proposal from Hemp Heaven to Purchase 22 acres of Land Owned by the City of Arlington EDA.

NEW BUSINESS

12. Approve/Deny Arlington Park Improvement Project Submitted by Members of the Arlington Girl Scouts Troop #34324.
13. Approve/Deny County of Sibley and City of Arlington Routine Maintenance Agreement for Maintenance on CSAH 17 From Freedom Drive to State Highway 5.
14. Approve/Deny County of Sibley and City of Arlington Routine Maintenance Agreement for Maintenance on Highway No. 34 From CSAH 9 (411th Avenue) to CSAH 17 (4th Avenue NE).

MISCELLANEOUS BUSINESS

15. Council Member/Committee Updates
16. Open Discussion

ADJOURNMENT

Reminders:

Budget – TBD

Planning & Zoning - September 5th @ 7 pm

EDA - September 9th @ 5:30 pm

A-GI Wastewater (Green Isle) – date TBD

Library - September 17th @ 5:30 pm

**ARLINGTON CITY COUNCIL
MEETING MINUTES
AUGUST 19, 2019**

The regular meeting was called to order at 6:30 p.m., Mayor Richard Nagel presiding.

Members present: Mayor Rich Nagel, Michelle Battcher, Adam Cowell, Tom Hatlestad, Jim Heiland, Ben Jaszewski

Members absent: None

Also present: City Attorney Ross Arneson, City Administrator Pat Melvin, Mary Halverson, Stephanie Halverson, Kris Rosenfeld, Chris Howk, Girl Scouts: Lorraine Battcher, Brianna Howk, Miana Nagel, Maryn Pazdernik; Resident Lisa Pasvogel, Police Chief John Petterson; Kurt Menk.

Motion by Heiland, seconded by Hatlestad, and passed by unanimous vote of those present, to approve the agenda with the following changes:

ADD:

7. D) July Water/Wastewater Report.

10. D) Resolution 48-2019 – A Resolution Approving Ordinance 326, Entitled “An Ordinance to Regulate Student Truancy, being an Addition to the Arlington City Code, Chapter 5, as Section 5.07” and Authorizing Summary Publication Thereof.

There was a request to MOVE UP agenda Item #12 – Approve/Deny Arlington Park Improvement Project Submitted by Members of the Arlington Girl Scouts Troop #34324.

Motion by Cowell, seconded by Jaszewski, and passed by unanimous vote of those present, to approve the consent agenda as follows:

- A) Approval of the August 5, 2019 Council Meeting Minutes.
- B) Approval of the August 12, 2019 Special Council Meeting Minutes.
- C) Approval of 2020 Incremental Annual Benefit Level to the Fire Relief Assn. in the Amount of \$1,700.
- D) Approval of Bills.

Correction made to the August 5, 2019 Council Meeting Minutes on page 8, “Adm. Melvin said that there was new information brought to light tonight and that it appeared that more conversations needed to occur before decisions could be made.” Adm. Melvin advised that this was in the context of talking about FEN Biotech and he believed that the statement that he made was clarifying that the discussion with FEN Biotech changed upon new information being provided by the State Fire Marshall and that at that time more discussion needed to occur, not implying that more discussion needed to occur following the August 5 meeting. Adm. Melvin requested permission to re-do the sentence more accurately to reflect that it was a comment about a historical situation, not the current situation. There was no opposition by the Council to make this change. ***Changed to read: Adm. Melvin, reflecting on the process, said that there was new information brought to light by the State Fire Marshall’s e-mail and that more conversation was needed before decisions could be made on installation of a sprinkler system.***

The Council then moved ahead on the agenda to Item #12 - Approve/Deny Arlington Park Improvement Project Submitted by Members of the Arlington Girl Scouts Troop #34324. At this point 4 Girl Scouts came forward to make a presentation to the Council regarding their project. The proposal for their project is to put concrete in the home and visitor dugout areas of the Four Seasons Park. Additionally they would like to also put in some aluminum benches. It was asked by the Council if there would be any cost to the City of Arlington? The Girl Scouts responded that they would accept donations, but otherwise no costs to the City. Projected overall costs for the project are not yet known. Motion by Heiland, seconded by

Hatlestad, and passed by unanimous vote of those present, to APPROVE the Arlington Park Improvement Project Submitted by Members of the Arlington Girl Scouts Troop #34324.

In the Addressing the Council portion of the agenda, resident Lisa Pasvogel came forward to comment on a Purchase Agreement being done between the City and Hemp Heaven. She has talked with a Boomer Shannon, Chief of Staff to the Riverside, California County Supervisor, Jeff Hewitt, and has received information that there have been 25 counties in CA that have passed temporary moratoriums on hemp growers in residential areas due to odor. Pasvogel felt that the Council is possibly being misled by some of the businesses trying to grow hemp in the area, in particular that Hemp Heaven. She wants the Council to be very careful before going forward with a purchase agreement and continued working relationship with Hemp Heaven.

The following announcements were reviewed:

- A) Arlington Farmer's Market, Monday Evenings - September 23rd, Arlington Community Center Parking Lot, 4:00 p.m. – 6:30 p.m.
- B) Joint Ambulance Merger Public Meeting – Monday, August 26th, 7:00 p.m. @ Arlington Community Center.
- C) MN DOT Presentation Regarding Latest Capital Highway Investment Plan – August 27th 9:30 a.m. @ Sibley County Board of Commissioner's Meeting, Sibley County Courthouse.
- D) City Offices will be closed on Monday, September 2nd for Labor Day (Council Meeting will be **Wednesday, September 4th**).
- E) U of MN Extension - Connecting Entrepreneurial Communities – 2019 Conference in Waseca – September 5-6, 2019. For details and to register visit: www.umn.edu/CEC_Conference.
- F) Pro Auto N.Y.A. Bull Riding Event Friday, September 6th, 7:00 p.m. and Saturday, September 7th, 6:00 p.m., Sibley County Fairgrounds Horse Arena.

Moving on to Communications, Adm. Melvin provided some information on the notice from the MN Public Utilities Commission regarding the investigation they have conducted regarding Frontier Communications.

Continuing on the agenda, Adm. Melvin made note of the inclusion in the Council packet regarding the BizLink North brochure and the information that can be found on the website.

Next, Adm. Melvin provided an update from Avant Energy and the wind turbine in Arlington. Avant will be doing some work on the Arlington turbine beginning in the first week in September and continuing through November. Upgrades are being done and additional information will be provided as it is received.

Adm. Melvin then spoke about the July PeopleService Water/Wastewater report. Again there were some significant rainfall events in July which added to the system and can be seen on the reports. The Council questioned whether the meter coming from Green Isle has been fixed yet, and Adm. Melvin advised that PeopleService is receiving quotes and once they have been received, they will be looked at and a meeting scheduled to discuss with the City of Green Isle.

Police Chief Petterson then came forward to provide additional information as to the July police report which had been provided previously to the Council. Statistically, in July of 2019 there were 494 police contacts, compared to July 2018 when there were 369 police contacts. Total calls in 2018 1693 compared to 2019 2489 total calls. They have submitted a reimbursement form to the Peace Officers Standard and Training Board (POST) for training costs they have incurred in the amount of \$12,034.94. They are hoping to see that money coming back into the City budget. There was discussion that some residents have stated that they do not seem to be seeing the police department out and about in the community

much. There was also some discussion about is everyone on staff handling the review of the community regarding ordinance nuisance violations? Chief said that he tries to lead by example on checking on these things, but then requesting the officers to do follow up. The medication disposal box has been received, which needs to be cemented to the floor to be compliant. Once it is installed, they will publicize in the newspaper that it exists so that residents are aware that it is there and that they can utilize it for disposal of their medications. The Chief then further explained the process for storage and removal of the medications which are received. Next, Chief gave a report on Arlington Night Out which he considered a huge success. He believes that the final numbers will reflect approximately \$2,500.00 raised, which will be used towards next year's event. Firearms Training re-certification has been completed, but there will be ammunition needed to be purchased prior to the end of the year. There was some discussion about whether security cameras have been installed outside the PD to allow for the area to be used as a safety exchange location. Additionally, Chief would like to have a metal sign posted outside of the PD which would announce that the area is under surveillance 24 hours/day and can be used for a safe exchange area. It was questioned as to whether there have been discussions with the school in regard to a school resource officer and the answer was that there was a meeting to occur in the future at the school but that at this point no money has been allocated by the school for this position.

Adm. Melvin then spoke regarding the 2nd reading of Ordinance 326 – An Ordinance to Regulate Student Truancy, Being an Addition to the Arlington City Code, Chapter 5, as Section 5.07. Under the Resolutions portion of the agenda, there is a Resolution to approve this Ordinance, after which it will be published in the newspaper. The school is very supportive of this, some Councilmembers have heard from some parents who do not feel it is necessary.

The Council then moved on to Resolution 45-2019 - A Resolution Ratifying Additional Mayoral Appointment, which is to fill the vacancy that presently exists on the EDA Committee. The term would go from present through the end of 2021. Motion by Battcher, seconded by Hatlestad, and passed by unanimous vote of those present, to APPROVE the appointment of Howard Brinkman to the EDA Committee.

Councilmember Battcher introduced the following resolution and moved for its adoption:

RESOLUTION NO. 45-2019

A RESOLUTION RATIFYING ADDITIONAL MAYORAL APPOINTMENT

WHEREAS, a vacancy has occurred on the Economic Development Authority Committee;

BE IT RESOLVED that Mayor Richard Nagel has appointed the following individual to the following appointment to fulfill the remainder of the vacant term:

CITIZEN COMMITTEES:

Economic Development Authority Committee: (Term Length: Three years)

Citizen Appointee: Howard Brinkman (2021).

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Hatlestad, and upon poll being taken thereon the following voted in favor thereof: Battcher, Cowell, Hatlestad, Heiland, and Jaszewski; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Adopted by the City Council of the City of Arlington this 19th day of August, 2019.

Attest: /s/ Patrick Melvin
City Administrator, Patrick Melvin

Signed: /s/ Richard Nagel
Mayor, Richard Nagel

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

The Council then discussed Resolution 46-2019 – A Resolution Accepting Donations for the 2019 Arlington Night Out at Four Seasons Park. Motion by Battcher, seconded by Cowell, and passed by unanimous vote of those present, to APPROVE Resolution 46-2019.

Councilmember Battcher introduced the following resolution and moved for its adoption:

RESOLUTION 46-2019

A RESOLUTION ACCEPTING DONATIONS FOR THE 2019 ARLINGTON NIGHT OUT AT FOUR SEASONS PARK

WHEREAS, Minnesota State Statutes 465.03 states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, the City may not, however, accept or use gifts for religious or sectarian purposes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members; and

WHEREAS, the City of Arlington has received donations in the amount of \$1,489.50 from various businesses and individual residents of the City of Arlington; and

WHEREAS, charitable contributions to governmental units are tax-deductible under Section 170(c)(1) of the Internal Revenue Code if made for public purpose, and

WHEREAS, the Arlington City Council would like to express its thankfulness for this gracious community support, and

NOW THEREFORE BE IT RESOLVED, pursuant to Minnesota State Statute 465.03 the Arlington City Council does hereby accept the aforementioned donation.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Cowell, and upon poll being taken thereon the following voted in favor thereof: Battcher, Cowell, Hatlestad, Heiland, and Jaszewski; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

The foregoing resolution was adopted by the City Council of the City of Arlington this 19th day of August, 2019.

Attest: /s/ Patrick Melvin
City Administrator, Patrick Melvin

Signed: /s/ Richard Nagel
Mayor, Richard Nagel

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

The next Resolution reviewed by the Council was 47-2019 – A Resolution Forgiving the Loan to Ruether’s Roost Daycare. Motion by Battcher, seconded by Hatlestad, and passed by unanimous vote of those present, to APPROVE Resolution 47-2019.

Councilmember Battcher introduced the following resolution and moved for its adoption:

RESOLUTION NO. 47- 2019

A RESOLUTION FORGIVING THE LOAN TO RUETHER’S ROOST DAYCARE FROM THE ARLINGTON EDA CHILD CARE LOAN PROGRAM

WHEREAS, Mackenzie Ruether, d.b.a. Ruether’s Roost Daycare, 103 E. Brooks Street, Arlington, MN has applied for a Child Care Loan available through the EDA; and

WHEREAS, the Applicant requested a forgivable loan in the amount of \$1,000 or fifty percent (50%) of the actual project cost, whichever is less; and

WHEREAS, the purpose of the loan was to help new daycares by covering the costs of startup expenses, these expenses include: the MN State Fire Marshall check, Background check and license fee, First Aid supply box, Safety Gate, Smoke/Carbon monoxide alarms, Fire Extinguishers, Steel Door, and other requirements; and,

WHEREAS, Ruether's Roost Daycare has met the following program requirements:

The Loan is to be made from the EDA Child Care Loan Program and will be forgiven provided the Borrower remains in business on the Property for at least one year following the disbursement of the Loan and the Project is substantially completed within a reasonable period of time defined as one hundred eighty (180) days.

NOW, THEREFORE, BE IT RESOLVED, that the Arlington City Council hereby forgives the loan to Ruether's Roost Daycare from the Arlington EDA Child Care Loan Program. This resolution shall be effective as of the date hereof.

The business to which the loan was granted remains in business in the improved building one (1) year following the distribution of loan funds or the applicant transfers ownership to another entity that maintains the business in the improved building for at least one (1) year following the distribution of loan funds, the loan shall be forgiven by the Arlington EDA.

The motion for the adoption of the foregoing resolution was duly seconded by Hatlestad; and upon poll being taken thereon the following voted in favor thereof: Battcher, Cowell, Hatlestad, Heiland, and Jaszewski; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

The foregoing resolution was adopted by the City Council of the City of Arlington this 19th day of August, 2019.

Attest: /s/ Patrick Melvin
City Administrator, Patrick Melvin

Signed: /s/ Richard Nagel
Mayor, Richard Nagel

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Lastly, Resolution 48-2019 - A Resolution Approving Ordinance 326, Entitled “An Ordinance to Regulate Student Truancy, being an Addition to the Arlington City Code, Chapter 5, as Section

5.07” and Authorizing Summary Publication Thereof was reviewed by the Council. Motion by Heiland, seconded by Cowell, and passed by unanimous vote of those present, to APPROVE Resolution 48-2019.

Councilmember Heiland introduced the following resolution and moved for its adoption:

RESOLUTION NO. 48-2019

A RESOLUTION APPROVING ORDINANCE 326, ENTITLED “AN ORDINANCE TO REGULATE STUDENT TRUANCY, BEING AN ADDITION TO THE ARLINGTON CITY CODE, CHAPTER 5, AS SECTION 5.07” AND AUTHORIZING SUMMARY PUBLICATION THEREOF

WHEREAS, the City of Arlington desires to enhance the safety of the community and of its youth; and

WHEREAS, a significant percentage of crime committed during school hours is committed by school age youth who are truant; and

WHEREAS, the Arlington City Council finds that enhancing the safety of our community and youth requires the efforts of parents, businesses, schools and the City of Arlington; and

WHEREAS, legitimate reasons for compulsory school age youth to be in public areas during school hours are few; and

WHEREAS, the Arlington City Council finds that students are hindering their education and development when they are intentionally truant. The students are committing the act of Truancy by not physically attending the Sibley East, City of Arlington campus as recognized by school student registration

WHEREAS, the Police Committee requested the Police Chief and City Attorney prepare a draft student truancy ordinance to amend Chapter 5 of the Code, as Section 5.07; and,

WHEREAS, the City Council held the first reading of the Ordinance at a regular meeting on August 5, 2019; and,

WHEREAS, the City Council held second reading of the Ordinance at a regular meeting on August 19, 2019; and,

WHEREAS, the Ordinance is included as Exhibit A, attached to this resolution; and,

WHEREAS, the City Council of the City of Arlington has determined the publication of the title and a summary of Ordinance 326 would clearly inform the public of the intent and effect of the Ordinance; and,

WHEREAS, prior to the publication of the title and summary, the Council has read and approved the text of the summary and determined that it clearly informs the public of the intent and effect of the Ordinance.

NOW, THEREFORE, BE IT RESOLVED, that the Arlington City Council hereby finds that it is in the best interest of the City of Arlington and the citizens thereof, to establish a truancy code/ordinance and approves Ordinance No. 326 entitled: "An Ordinance To Regulate Student Truancy, Being An Addition To The Arlington City Code, Chapter 5, As Section 5.07".

BE IT FURTHER RESOLVED that the City Administrator shall cause a summary of Ordinance No. 326 to be published in the City’s official newspaper at the earliest practicable date; and,

BE IT FURTHER RESOLVED, the summary publication shall read as follows:

“On August 19, 2019 the City Council of the City of Arlington approved Ordinance No. 326, entitled, ‘An Ordinance Amending Chapter 5 of the City Code Relating to Student Truancy’. The Ordinance is available for review and/or photocopying during regular office

hours at the City of Arlington, 204 Shamrock Lane, Arlington, Minnesota 55307. Ordinance 326 pertains to steps that can be taken to address youth truancy including possible citations and fines.”

The motion for the adoption of the foregoing resolution was duly seconded by Cowell, and upon poll being taken thereon the following voted in favor thereof: Battcher, Cowell, Hatlestad, Heiland, and Jaszewski; and the following against the same: None; and the following abstained from voting: None; and the following were absent: None.

Adopted by the City Council of the City of Arlington this 19th day of August, 2019.

Attest: /s/ Patrick Melvin
City Administrator, Patrick Melvin

Signed: /s/ Richard Nagel
Mayor, Richard Nagel

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

In Unfinished Business, the Council next addressed the Proposal from Hemp Heaven to Purchase 22 Acres of Land Owned by the City of Arlington EDA. Upon previous direction from the Council, Adm. Melvin worked with Alternate City Atty. Rachael Holland on developing a Vacant Land Purchase Agreement between the City and Derrick Bushman. Additionally, Holland is continuing to work on a Development Agreement which would include some contingencies and details with regard to extension of utilities, easement, etc. EDA Director Newsom and Adm. Melvin had a conference call with Bushman earlier in the afternoon. Bushman had particular concerns with the potential need to install sprinklers in the Northland Drying building where they intend to dry the product when harvested. Adm. Melvin spoke with Atty. Arneson and Shannon Sweeney of David Drown Associates about some options for abatement or tax increment financing to assist Hemp Heaven with the installation of a sprinkler system, estimated to cost \$165,000. Bushman suggested that he may purchase a small dryer unit which could be on the 22 acre site and would be designated as the “drying room” and sprinkle only that building. Since discussions are still in flux it hasn’t been possible to create a Development Agreement. In regard to the access issues with the property, Bushman is willing to give access to the City, but does not want to be responsible for the full cost of streets, roads, etc. that are necessary. Another conference call is scheduled for Monday the 26th. Bushman is going to be in discussions with the County Assessor’s Office where he will give specifics as to the planned layout. Bushman believes that in the first phase of the project, 4 greenhouses will be constructed and the value will increase by \$200,000. In the second phase, Bushman intends for 6 additional greenhouses which he believes will increase the property value to \$400,000. The City wants to know if those are accurate figures he is proposing. After those talks are completed, it is anticipated that there will be discussions with Shannon Sweeney regarding abatement and/or tax increment financing, which would be a better route. Additionally, there will be more discussions with Atty. Arneson and City Engineer Femrite as a part of the entire process. Bushman now seems to be understanding of the need for time to be taken in this process. The Council discussed with City Atty. Arneson regarding his review of the purchase agreement to this point, and he felt that it was a good job that had been done. Atty. Arneson will send a follow up email to the Mayor and Councilmembers regarding how the City should retain control over property that is sold/given under the Commercial Lots policy to a business and the requirement for “x” number of full time employees within a specific period of time in order to fulfill the requirements of the purchase agreement. Atty. Arneson said that the City needs to keep in mind that there may be other considerations in this type of evaluation, such as improvements made by the business to the land, which could be a substantial amount. Atty. Arneson has a potential different concept to be considered by the Council and he will forward such a potential plan to the Council for their review and consideration. There are different situations which can be reviewed and have language in any development agreements which could deal with those different scenarios. The Council

questioned as to whether Bushman understands that the City is not dragging their feet in this matter, but that there are things which need to be addressed prior to finalizing a purchase agreement with him. Adm. Melvin advised that Bushman is aware and is still willing to work with the City as long as things continue to progress. This has been strictly an update tonight, no formal action taken.

Next on the agenda was review of Items #13 and 14 in regard to: Approve/Deny County of Sibley and City of Arlington Routine Maintenance Agreement for Maintenance on CSAH 17 From Freedom Drive to State Highway 5; and Approve/Deny County of Sibley and City of Arlington Routine Maintenance Agreement for Maintenance on Highway No. 34 From CSAH 9 (411th Avenue) to CSAH 17 (4th Avenue NE). Adm. Melvin advised that these were standard agreements between the City and the County. Motion by Battcher, seconded by Jaszewski, and passed by unanimous vote of those present, to APPROVE the County of Sibley and City of Arlington Routine Maintenance Agreement for Maintenance on CSAH 17 From Freedom Drive to State Highway 5. The reimbursable amount to the City for this agreement is \$5,300.51. Motion by Battcher, seconded by Jaszewski, and passed by unanimous vote of those present, to APPROVE the County of Sibley and City of Arlington Routine Maintenance Agreement for Maintenance on Highway No. 34 From CSAH 9 (411th Avenue) to CSAH 17 (4th Avenue NE). The reimbursable amount to the City for this agreement is \$7,162.85.

Councilmember Hatlestad asked if we have gotten the cameras utilizing the funds from the Cable Commission for the City Hall? Adm. Melvin advised that the cameras have been purchased, but they have not yet been installed. Hatlestad is also going to approach the Cable Commission about if they will provide any funds to the PD for the sign making the public aware of the medication drop box also.

The Mayor asked for an update as to any applications received for the soon-to-be-open Councilmember position. Adm. Melvin advised that at this point 2 applications had been received. Closing date to submit an application is 4:00 p.m. on Tuesday, August 20. There was discussion as to when to conduct interviews and it was determined to do a workshop prior to the next Council meeting on September 4. All Councilmembers will receive copies of the applications received prior to the interview workshop meeting. It was believed that if there were only 2 applications there would certainly be more than enough time if interviews began at 5:30.

Appreciation was expressed by the Mayor to thank Councilmember Heiland for the time he has served on the Council and devoted to the City. Heiland thanked the Council for the pleasure he had serving.

Motion by Heiland, seconded by Battcher, and passed by a vote of 4 to 1 (Heiland objecting), to adjourn the meeting at 7:51 p.m.

City Administrator Patrick Melvin

Mayor Richard Nagel