

**ARLINGTON CITY COUNCIL
SPECIAL MEETING AGENDA
NOVEMBER 13, 2018 AT 5:00 PM
COUNCIL CHAMBERS**

The City Council is provided background information for agenda items in advance by city staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: City policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question, please ask to be recognized by the Mayor during the "Citizens addressing the Council" portion of the agenda— state your name and address for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

1. Call Meeting to Order and Pledge of Allegiance
2. Roll Call
3. Approve the Agenda and any Agenda Additions
4. Review Canvas Election Results from the 2018 General/City Election

RESOLUTIONS

5. Approve/Deny Resolution 71-2018 Canvas Election Results from the 2018 General/City Election

UNFINISHED BUSINESS

6. Review 2019 Department Budgets

NEW BUSINESS

7. Approve Permit Fee for Keeping Chickens/Ducks Within City Limits.

ADJOURNMENT

Reminders:

Cemetery – November 15th @ 6 pm
Parks – November 15th @ 7 pm
EDA – November 19th @ 5:30 pm
Library – November 20th @ 5:30 pm (Library)
Planning & Zoning - December 6th @ 7 pm

**ARLINGTON CITY COUNCIL
SPECIAL MEETING MINUTES
NOVEMBER 13, 2018**

The regular meeting was called to order at 5:05 p.m., Mayor Richard Nagel presiding.

Members present: Mayor Rich Nagel, Michelle Battcher, Adam Cowell, Tom Hatlestad, Jim Heiland, Ben Jaszewski.

Members absent: None

Also present: City Adm. Pat Melvin.

Motion by Heiland, seconded by Jaszewski, and passed by unanimous vote to approve the agenda.

The Council reviewed the canvas election results from the 2018 General/City Election as provided by the County and authorized signatures on the abstract of votes cast.

Motion by Battcher, seconded by Jaszewski, and passed by unanimous vote to approve Resolution 71-2018 Canvas Election Results from the 2018 General/City Election and authorize signatures on the abstract of votes cast., as follows:

Councilmember Battcher introduced the following resolution and moved for its adoption:

RESOLUTION 71-2018

A RESOLUTION CANVASSING ELECTION RESULTS

WHEREAS, the Municipal Election was held on Tuesday, November 6, 2018, to vote on officers for one 4-year Mayoral position and two 4-year City Council positions; and

WHEREAS, the official returns of the judges of the election were presented; and

WHEREAS, said returns were duly examined, approved and placed on file in the Office of the City Administrator; and

WHEREAS, the City Council must canvass the municipal election returns and declare the results after the election.

NOW, THEREFORE BE IT RESOLVED, by the City Council of Arlington that the following returns are hereby canvassed and declared the official results of the November 6, 2018 Municipal Election:

Mayor (4-Year Term – 1 Elected)		
Rich Nagel		665
Write-In		51
City Council (4-Year Term – 3 Elected)		
Michelle “Shelley” Battcher		504
Jim Heiland		546
Jennifer Nuesse		405
Write-In	16	

FURTHERMORE BE IT RESOLVED, that Rich Nagel is hereby elected to the office of Mayor for a term of four (4) years, and Michelle “Shelley” Battcher and Jim Heiland are hereby elected to the office of City Council for a term of four (4) years.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Jaszewski, and upon poll being taken thereon the following voted in favor thereof: Battcher, Cowell, Hatlestad, Heiland, Jaszewski; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

The foregoing resolution was adopted by the City Council of the City of Arlington this 13th day of November, 2018.

Signed: /s/ Richard Nagel Mayor Attest: /s/ Patrick Melvin City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

The Council held discussion on the recently approved revision to the City Ordinance allowing Arlington residents to have chickens/ducks within the City limits. This Ordinance, which was approved at the last City Council meeting, requires residents to obtain a permit. The permitting process includes a one-time inspection of the property to ensure that the residents is able to meet the requirements for having sufficient set-backs from neighboring property boundaries and the necessary space and accommodations to safely house chickens and/or ducks. Additional City staff time that may be involved includes having to follow up on complaints from neighbors and address issues of ducks or chickens getting out of their pen. The City reviewed other permit fees including the \$5 pet fee for dogs and cats and determined that a reasonable one time permit fee for chickens/ducks within City limits would be \$10.00.

Motion by Heiland, seconded by Hatlestad, and the following in favor Cowell, Hatlestad, Heiland, Jaszewski of setting the 2018 Chicken/Duck Permitting fee at \$10. Council member Battcher opposed.

The Council reviewed with Administrator Melvin the 2019 budget. Administrator Melvin informed the Council that he was able to come in at the 6% increase cutting some projects and positions while using some reserves including \$120,000 to cover the City's contribution towards the 800 MHz antenna resolution. The Council in further discussion clarified that they felt it was agreed the City would use a higher amount of reserves in the amount of \$250,000 to assist with capital expenditures in the 2019 budget.

Melvin reviewed what he was recommending that the Council include in the 2019 budget which includes the following capital expenditures: 800 MHz (\$119,250), Ninkasi utilities extension (\$112,152), City-wide Street Lighting (\$38,000 or 25% of project cost with MVEC loan for remaining amount) and crack sealing/seal coating (\$50,000 based on recent discussions with City Engineer Jason Femrite). On the staffing side of the equation, Administrator Melvin factored in health insurance increases (\$16,516), 2019 wage increases (\$9,449) increasing the half time Administrative Assistant position in Administration to full time with benefits (\$15,652) and increasing to full time the half time Assistant position in the Police Department (\$24,979).

In addition the Council felt strongly that they wanted to include a new squad car in the 2019 budget with a revised estimate of \$45,000 and still wanted to evaluate hiring a School Resource Officer for the Police Department.

The Council requested at the next meeting to have a final review of the 2019 budget and be able to input different dollar amounts to determine the overall impact on the budget and levy. The next meeting was scheduled for Monday, November 26 at 6:00 pm.

Motion by Battcher, seconded by Hatlestad, and passed by unanimous vote to adjourn the meeting at 7:16 pm.

City Administrator Patrick Melvin

Mayor Richard Nagel