



**ECONOMIC DEVELOPMENT AUTHORITY
MEETING AGENDA
MONDAY, AUGUST 13, 2018 @ 5:30 P.M.
Arlington Community Center - Council Chambers**

1. Call to Order
2. Pledge of Allegiance
3. Approval of Agenda
4. Approval of Minutes
 - A. July 9, 2018
5. Approval of Financial Reports
 - A. July 2018
6. New Business
 - A. Approve/Deny Ninkasi Hops Purchase Agreement
 - B. Budget Discussion (added at meeting)
7. Old Business
 - A. Marketing Hometown America update
 - B. Housing Study update
8. Board Announcements
9. Adjourn

A QUORUM OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING.
NO OFFICIAL ACTION BY THE CITY COUNCIL SHALL OCCUR AT THIS MEETING

**ECONOMIC DEVELOPMENT AUTHORITY
MEETING MINUTES
AUGUST 13, 2018 @ 5:30 P.M.**

The meeting was called to order by President Dean Bergersen at 5:30 p.m.

Members present: Kurt Menk, Larry Sorenson, President Dean Bergersen, Councilmember Tom Hatlestad, Councilmember Michelle Battcher and Tim Kloeckl (late 5:35 pm)

Members Absent: Richard Thomes.

Also Present: Director Amy Newsom, Mayor Richard Nagel, Administrator Pat Melvin, and Sibley County Intern Sabrina Hille.

Motion by Battcher, seconded by Hatlestad, and passed by unanimous vote to approve agenda with the following addition:

Add item under New Business – B. - Budget Discussion

Motion by Hatlestad, seconded by Sorenson, and passed by unanimous vote to approve the minutes from the July 9, 2018 meeting as presented.

Motion by Battcher, seconded by Sorenson, and passed by unanimous vote to approve the July 2018 Financial Report as presented.

Director Newsom provided an update on the Ninkasi Hop Purchase agreement. There is a change to the purchase agreement that was included in the packet. The new change was to ensure that Ninkasi is to follow the City Building and Lots Policy and that they need to have 10 full time employees. If they do not hire that many people, they will need follow the City policy and they will need to pay more for the lot. Newsom provided that there will be one more change to the date on the agreement. Currently the agreement states a date prior to the next City Council meeting that will be changed to the date of the Council meeting. The EDA is to either approve or deny the purchase agreement and send their recommendation to council. Discussion was had on those changes, and on the purchase agreement.

Motioned by Menk, seconded by Hatlestad and passed by unanimous vote to recommend to the City Council to approve the purchase agreement from Ninkasi Hops.

Director Newsom with the direction from Administrator Melvin wanted to discuss the 2019 EDA budget. The only thing Newsom would like to see is upping the EDA's advertising budget to \$800 for next year. The County also increased the cost of Newsom's pay for next year. There was discussion on whether dollars from another line item could be moved in to the advertising line item.

Motion by Hatlestad, seconded by Sorenson and passed by unanimous vote to have Director Newsom meet with Administrator Melvin to discuss the 2019 EDA budget.

Intern Hille provided an update on Choose Arlington/Marketing Hometown America. The study groups have been established and have been gathering, most meeting twice already. Study groups should be coming to a close in the middle of September. There will be a celebration for the completion of the program but the date of the celebration has not been yet decided.

Intern Hille also provided an update on the Housing Study. There hasn't been much communication with the University students this month. They have been given all of the data and are compiling it, the City did have over 100 surveys returned. They intend to have the completed survey sometime in August.

Kloeckl provided an update on the Gaylord Medical School. He hasn't heard any more about the accreditation, but he believes it has not been approved yet. However, they are still moving forward. Battcher said she had heard that the group is supposed to take over the building in the next month or so.

Motion by Hatlestad, seconded by Kloeckl and passed by unanimous vote to adjourn the meeting at 5:50 p.m.

EDA Director Amy Newsom

EDA President Dean Bergersen