

2019 Central A/C Tune-Up Rebate Instructions

City of Arlington

By participating in the We Save program, you can save energy and earn a rebate when you have a qualifying Central A/C Tune-Up performed by a licensed and insured heating/cooling contractor.

What rebate can I earn?

Central A/C Tune-Up = \$25

What is a qualified Central A/C Tune-Up?

To qualify for the Central A/C Tune-Up rebate, the service performed must meet the following Minimum Service Requirements:

- ✓ Check voltage
- ✓ Check thermostat operation & control sequence
- ✓ Inspect belt condition
- ✓ Inspect & lubricate blower
- ✓ Check coolant level & pressure
- ✓ Perform visual inspection of entire A/C system
- ✓ Clean & inspect condenser coil
- ✓ Clean, inspect, & lubricate motors
- ✓ Clean or replace air filter
- ✓ Confirm proper air flow
- ✓ Clean or replace air filter

When can Central A/C Tune-Ups be performed?

Central A/C tune-ups are typically scheduled during the months of April through October and determined by weather conditions.

How Do I Qualify?

- Residential customers receiving electric service from the City of Arlington are eligible for a rebate when they purchase a qualifying central A/C tune-up.
- **Central A/C tune-up service must be performed by a licensed and insured heating/cooling contractor.**
- **Central A/C tune-up service must meet the Minimum Service Requirements specified above.**
- Information on rebate application must match invoice.
- Utility and MPPA assume no liability for any incidental or consequential damages resulting from the central A/C tune-up services provided by the contractor.
- Customer must apply for rebate within one year from date central A/C tune-up was performed.
- Rebate application must include complete contractor information (including technician signature) and a copy of dated sales invoice. Incomplete rebate applications will not be processed.
- Limit one rebate per customer account per year.
- Rebate requests are processed on a first-come first-serve basis. Annual rebate funds are limited. Rebate programs, qualifications, and amounts are subject to change at any time.
- Qualifying customers must apply for rebate by November 30, 2019.

Rebate Checklist:

- Completed Application
- Copy of dated invoice

Questions? Please contact us.

Phone: 507-964-2378
Fax: 507-964-5973
Email: cityhall@arlingtonmn.com
Website: www.arlingtonmn.com

Send Rebate Forms to:

City of Arlington
204 Shamrock Drive
Arlington, MN 55307

City of Arlington

2019 Central A/C Tune-Up Rebate Application

COMPLETE THESE SEVEN EASY STEPS TO GET YOUR REBATE.

STEP 1: CUSTOMER INFORMATION

Name: _____ Account #: _____

Email: _____ Phone: _____

Address: _____ City: _____ ZIP Code: _____

If different from above, enter name and address where rebate should be sent.

Name: _____ Phone: _____

Address: _____ City: _____ ZIP Code: _____

STEP 2: CONTRACTOR INFORMATION

Company Name: _____ Phone: _____

Address: _____ City: _____ ZIP Code: _____

STEP 3: CENTRAL A/C INFORMATION

This section to be completed by Technician performing tune-up. If information is unknown, enter N/A.

Size (Btuh or Tons): _____ SEER: _____ Residence Type: Single Family Multi Family

STEP 4: MINIMUM SERVICE REQUIREMENTS

I hereby certify that A/C Tune-Up service performed meets the following Minimum Service Requirements:
(1) Check voltage; (2) Clean & inspect condenser coil; (3) Check thermostat operation & control sequence; (4) Clean, inspect, & lubricate motors; (5) Inspect belt condition; (6) Clean or replace air filter; (7) Inspect & lubricate blower; (8) Confirm proper air flow; (9) Check coolant level & pressure; (10) Perform visual inspection of entire A/C system.

Technician Name: _____ Tune-Up Cost \$: _____

Technician Signature: _____ Date (mm/dd/yy): _____

STEP 5: CUSTOMER SATISFACTION SURVEY

Overall satisfaction with service provided: Satisfied Did not meet my expectations

Technician was on-time and professional: Agree Disagree

Additional Comments:

STEP 6: ATTACH NECESSARY DOCUMENTATION

Copy of dated Contractor's invoice including description of service provided.

STEP 7: CUSTOMER SIGNATURE

I hereby certify that all information is accurate. I have read all information on this form and agree that MMPA may verify the information I have provided.

X _____ Date (mm/dd/yy): _____

FOR MMPA UTILITY USE ONLY. DO NOT WRITE IN THIS AREA.

Approved By: _____ Date (mm/dd/yy): _____ Rebate (\$): \$25.00



Expires November 30, 2019