

**ARLINGTON PARKS COMMITTEE  
MEETING AGENDA  
JANUARY 23, 2017 @ 7:00 P.M.**

1. Call Meeting to Order/Roll Call
2. Oath of Office: Robert Thomes, Walter Allison, Al Ihrke
3. Election of Officers: Chair, Vice Chair, Secretary  
*(2016 Officers: Chair-Ihrke, Vice Chair-Thomes, Secretary-Pichelmann)*
4. Approve Agenda
5. Approve:
  - A) August 22<sup>nd</sup> Minutes
6. 2016 Year-end Financial Report
7. New Business
  - A) Garden Club Proposal for a Butterfly Garden at Memorial Park - *(Larry Gieseke)*
  - B) Donation of Land for Community Garden/Park – Steve Trocke  
*(Please Visit Parcel Prior to Meeting. Parcel located at the end of Horseshoe Dr {southeast corner of town}, open land; perimeter marked with cones)*
  - C) Jen Strack, Sibley East Community Ed/Rec - [www.pitchhitrun.com](http://www.pitchhitrun.com)
  - D) Gazebo – Memorial Park
    - 1) Project Scope (Size, Materials, Location)
    - 2) \$5,000 placeholder in Capital Improvement Budget for 2018
  - E) Trees along Prairie Line Trail
  - F) Delegate Member to Prairie Line Trail Committee:  
*1<sup>st</sup> Meeting Feb. 9<sup>th</sup> @ 7:00 p.m., Sibley County Service Center: East Mtg Rm.*
  - G) Delegate Member to Present Annual Report to Council – March 20<sup>th</sup> @ 6:30 p.m.
  - H) Goals for 2017, including Mayoral Goal for Senior Building *(see attached)*.
  - I) Design for “Adopt-A-Park” Sign/Program.
  - J) Next Agenda: NovusAGENDA (paperless packets)
8. Old Business or Updates
  - A) School Football Field Lights Repurpose at Sportsman’s Park – Voigt
  - B) Play Equipment – \$5,000 Capital Improvement Budget Item for 2018/19/20/21
  - C) Memorial Bench & Tree Program
    - 1) Bench: By The Yard - Horizon or Garden
    - 2) Tree: Refer to the Shade Tree Committee
9. Other
10. Next Regular Meeting: February 27<sup>th</sup> @ 7 pm
11. Adjourn

**ARLINGTON PARKS COMMITTEE  
MEETING MINUTES  
JANUARY 23, 2017 @ 7:00 P.M.**

The following individuals met at the Arlington Community Center for the meeting: Al Ihrke, Bob Thomes, Karan Pichelmann, Jerry Ebersviller, Gary Hultgren, Maintenance Supervisor Tony Voigt and Councilmember Ben Jaszewski and City Administrator Liza Donabauer. Guest: Larry Gieseke from the Arlington Garden Club, Jen Strack Sibley East Community Ed/Rec. Unable to attend was Walter Allison (new board member).

1. Meeting was called to order by Chairperson Ihrke at 7:01 P.M.
2. Oath of Office: Thomes and Ihrke took the oath. New member Allison was not present.
3. Election of Officers: Motion was made by Ebersviller that the officers remain as they were in 2016, Jaszewski seconded the motion, approved by all. Chair – Ihrke; Vice Chair – Thomes; and Secretary – Pichelmann.
4. Approve Agenda: Thomes made a motion to approve the agenda as presented, Hultgren seconded the motion, approved by all.
5. Approve August 22, 2016 minutes: Ebersviller made a motion to approve the minutes as presented, Thomes seconded the motion and approved by all.
6. 2016 Year-end Financial Report: Donabauer went over the report reflecting the expenditures and revenues. Committee looked over the 2017 budget items and went over the Capital Project Fund for 2017–2021.
7. A. Garden Club Proposal for a Butterfly Garden at Memorial Park:  
Gieseke indicated that the Club has plans to expand the flower garden on the west side of Memorial Park. They received a \$500 donation from the Chamber of Commerce and other donations to help with the expense. Gieseke questioned where the gazebo will be located. Donabauer had a conversation with the Hospital Administrator and at this time they don't know. Jaszewski was asked to find out what is going on at the next Hospital Board meeting.  
  
Ebersviller made a motion to support the Garden Club proposal to build a Butterfly Garden, Thomes seconded the motion, approved by all.
- B. Donation of Land for Community Garden/Park by Steve Trocke:  
Trocke was unable to attend. Donabauer presented the information as she had met with Trocke previously. The Trocke family was asking the City to provide water and electrical; otherwise the park was proposed to be maintenance free. Some members felt that this might really be maintenance free. Ebersviller would like Trocke to attend a meeting to explain the concept further.

- C. Jen Strack – Sibley East Community Ed/Rec:  
She was proposing to do a pitch-hit-run event for ages 7–14 for both boys and girls. She was looking at doing it May, but was unsure which park to use. Park Board gave her the green light for the event.
  - D. Gazebo – Memorial Park:  
There is no more to discuss about this; only questioning when it was going to happen. There is \$5,000 in 2018 for extra expense.
  - E. Trees along Prairie Line Trail:  
The Committee discussed placing another bench with a tree along the trail. The corner of Henderson Rd and the County Rd was suggested. Concerns were expressed about the location and if residents would object and/or be willing to take care of a tree.
  - F. Delegate Member to Prairie Line Trail Committee:  
Thomes commented that when he went to these meetings nothing would really get done; as they preferred to have a member of the City Council attend. Ihrke agreed. No one was overly excited to volunteer. Further into the discussion, Ebersviller indicated that he would be a delegate and Jaszewski indicated he could help out also. First meeting is Feb. 9<sup>th</sup> @ 7:00 at the Sibley County Service Center.
  - G. Delegate Member to Present Annual Report to the Council, which is set for the March 20<sup>th</sup> at 6:30 pm:  
Ihrke was asked if he would do it again and he agreed to. Items to be mentioned at that meeting include: the Senior Building project, the completion of the field at Sportsman’s Park, the tour of the parks and the tree planting in October.
  - H. Goals for 2017, including Mayoral Goal for Senior Building:
    - 1. Donabauer, Voigt and Mayor have talked to Travis Tuchtenhagen about starting at the Senior Building.
    - 2. Figuring out where the Seniors can meet on Thursdays during the remodeling of the Senior Building.
    - 3. Keep moving forward with the gazebo.
    - 4. Look to get a portable pitching mound. Voigt will get some prices.
  - I. Design for “Adopt-A-Park” sign/program:  
The Committee looked at several samples of signs and they all looked good. The Committee indicated that any one of them would be ok.
  - J. Novus/AGENDA (paperless packets):  
Donabauer explained how to access the program and demonstrated how it worked. She stated that if anyone had questions or problems with the next agenda packet to let her know and she and/or City Staff will help.
8. Old Business or Updates:
- A. School Football Field Lights Repurpose at Sportsman’s Park:  
Voigt did not have anything new to update.

B. Play Equipment - \$5000 Capital Improvement Budget item for 2018–2021:  
Not a lot new on this item. Voigt indicated that the park equipment at Frenzel Park is really wearing out fast. Thomes advised Voigt to inquire with the Company that the equipment was purchased from about the quality of the product and what the life expectancy was.

C. Memorial Bench & Tree Program:

1. Bench – looked at two designs for benches and they both looked nice. The Horizon Bench would accommodate a donation plaque to be attached to it.

2. Tree – The Committee is of the understanding that the tree representative who came out in October would be back this fall to do some more designs of where trees should be planted. Voigt hopes to get a hold of the nursery early in order to get a better supply of trees.

9. Other: Nothing

10. Next Regular Meeting: February 27<sup>th</sup> @ 7:00 P.M. (if necessary)

11. Adjourn: Ebersviller made a motion to adjourn, Thomes seconded the motion, approved by all. Meeting was adjourned at 9:01 P.M.

---

Alan Ihrke, Chairperson

---

Karan Pichelmann, Secretary