

**ECONOMIC DEVELOPMENT AUTHORITY
MEETING AGENDA
MONDAY, DECEMBER 11, 2017 @ 5:30 P.M.
Arlington Community Center - Council Chambers**

1. Call to Order.
2. Pledge of Allegiance.
3. Approval of Agenda.
4. Approval of Minutes.
 - A. November 13, 2017
5. New Business.
 - A. Internet Service *(added)*
6. Old Business.
 - A. Sibley Housing Team Update
 - B. Former TSE Building Update
 - C. 2018 EDA Staffing Update
 - D. Potential Gaylord Medical School Update
 - E. 2017 Goals
7. Board Announcements.
8. Adjourn

<p>A QUORUM OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING. NO OFFICIAL ACTION BY THE CITY COUNCIL SHALL OCCUR AT THIS MEETING</p>

**ECONOMIC DEVELOPMENT AUTHORITY
MEETING MINUTES
DECEMBER 11, 2017 @ 5:30 P.M.**

The meeting was called to order by President Dean Bergersen at 5:38 p.m. There was no quorum until 5:40 pm.

Members Present: Councilmember Tom Hatlestad, President Dean Bergersen, Richard Thomes, Larry Sorenson (arrived at 5:40 pm) and Tim Kloeckl (arrived at 6:07 pm).
Members Absent: Angelica Rose, Council Member Michelle Battcher,
Also Present: Director Holly Kreft, City Administrator Pat Melvin and Sibley County Community Development Manager Amy Newsom.

Motion by Thomes, seconded by Hatlestad and passed by unanimous vote to approve the agenda with the following addition:

Add item under New Business- A. Internet Service.

Motion by Thomes, seconded by Hatlestad and passed by unanimous vote to approve the minutes from the November 13, 2017 meeting as presented.

Mayor Nagel, while crafting his 2018 goals, reached out to Director Kreft about the internet options in Arlington. He would like the EDA to discuss the current internet providers or to potentially look in to adding new internet providers for the City of Arlington. Hatlestad stated he had recently spoke with Mark Erickson (RS Fiber) and it would not be possible for Arlington to join RS Fiber at this point. The consensus of the group was that there is not an issue with the internet service for business. Newsom will review her business surveys to see if it had been raised as an issue.

Director Kreft provided an update on the Sibley Housing Team. The City Council decided at their November 20th meeting to not move forward with the joint housing study. The other communities are moving forward with the housing study to be completed by AdMark, without Arlington.

Director Kreft gave an update on the former TSE building. The Council recommended to meet with area commercial realtors, instead of the local realtors for listing the property. Director Kreft and Administrator Melvin met with Brenda Schmitz from Fahey Realty and Randy Kubes from Kubes Realty. Discussion was had on the differences of the two realtors' proposals and on the projected listing price of the building. The consensus of the group was that both realtors were equally capable of listing the property.

Motion by Thomes, seconded by Hatlestad and passed by unanimous vote to recommend listing the Former TSE building with a commercial realtor, but with no preference to either of the two presented realtors.

Director Kreft provided an update that the Council approved a one year contract with Amy Newsom as the new EDA Director. Newsom is contracted for eight hours a week, six and a half hours paid by the City and one and a half hours provided from a grant through Sibley County. Ms. Newsom will start her duties January 1st.

Kloeckl provided an update on the potential Gaylord Medical School based on a meeting he attended in November. Kloeckl noted that the group is still in need of their accreditation. They have hired a gentleman who specializes in assisting with the accreditation process, and he should help move that process forward. They indicated that it will mostly likely be 18-24 months until start up.

Director Kreft met with Amy Newsom prior to this meeting to go over some of the transition items and moving forward with the 2018 goals. Newsom requested that joint ribbon cuttings with the Chamber not continue in 2018.

Sorenson expressed gratitude for Director Kreft for her year of service on the Arlington EDA.

Motion by Thomes seconded by Bergersen and passed by unanimous vote to thank Director Holly Kreft for her year of service for the Arlington EDA.

Motion by Thomes, seconded by Sorenson, and passed by unanimous vote to adjourn the meeting at 6:30 p.m.

EDA Director Holly Kreft

EDA President Dean Bergersen