

**ARLINGTON CITY COUNCIL
MEETING AGENDA
DECEMBER 4, 2017 AT 6:00 PM
COUNCIL CHAMBERS**

The City Council is provided background information for agenda items in advance by city staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: City policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question, please ask to be recognized by the Mayor during the "Citizens addressing the Council" portion of the agenda—state your name and address for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

1. Call Meeting to Order and Pledge of Allegiance
2. Roll Call
3. Approve the Agenda and any Agenda Additions

CONSENT AGENDA

The items listed for consideration will be enacted by one motion unless the Mayor, a member of the City Council, City Staff or a person in attendance requests an item to be removed from the Agenda.

4. Approval of Consent Agenda
 - A) Approval of the November 20, 2017 Regular Meeting Minutes
 - B) Approval of the November 20, 2017 Special Meeting Minutes
 - C) Approval of the November 28, 2017 Special Meeting Minutes
 - D) Approval of Bills
 - E) Approval of 2.2% increase in Operations and Maintenance Agreement with People Service, Inc.
 - F) Approve Arlington Volunteer Fire Department new hire Josh Pflanz.
 - G) Employee Relations
 - 1) New employee Sarah Jancoski started with the Arlington Police Department on Monday, December 4.

PUBLIC HEARINGS

5. Annual Truth-in-Taxation Hearing (6:05 p.m.)

PETITIONS, REQUESTS, & COMMUNICATIONS

6. Addressing the Council
 - A) Citizens Addressing the Council
7. Announcements
 - A) City Offices closed at noon Friday, December 22nd and all day on Monday, December 25th, 2017 in observance of Christmas Holiday.
 - B) City Offices closed on Monday, January 1st, 2018 in observance of the New Year's Holiday.
8. Communications
 - A) Maintenance Department Monthly Report –
 - B) Water Operations and Maintenance Report– October
 - C) Acknowledge November 20, 2017 letter from Mediacom announcing that on January 1, 2018 rate adjustments will occur.
 - D) Acknowledge thank you letter from Sibley County Public Health and Human Services Department for use of the Community Center.

REPORTS OF OFFICERS, BOARDS & COMMITTEES

ORDINANCES & RESOLUTIONS

9. Ordinances

- A) Second Reading: Ordinance 313- An ordinance enacting a Code of Ordinances for the City of Arlington, Minnesota, amending, restating, revising, updating, codifying and compiling certain ordinances of the City dealing with the subjects embraces in the Code of Ordinance and providing penalties for the violation of the Code of Ordinances.”

10. Resolutions

- A) 82-2017 - Agreement For Consulting EDA Services with Sibley County
- B) 83-2017 - A Sibley County Pheasants Forever Gambling Permit for an event to be held on February 10, 2018 at the Arlington Community Center.
- C) 84-2017 - accepting a \$3,000 donation from Compeer Financial for the Arlington Volunteer Fire Department to purchase a thermal imaging camera.
- D) 85-2017: Approving Ordinance 313, Entitled “An ordinance enacting a Code of Ordinances for the City of Arlington, Minnesota, amending, restating, revising, updating, codifying and compiling certain ordinances of the City dealing with the subjects embraces in the Code of Ordinance and providing penalties for the violation of the Code of Ordinances” and authorizing summary publication thereof.
- E) 86-2017: An Agreement to provide for the ownership and maintenance of the Rectangular Rapid-Flash Beacon (RRFB) LED Crosswalk Warning System adjacent to Trunk Highway No. 5 at Adams Street and Maintenance Agreement 2038440.

UNFINISHED BUSINESS

11. Update on new signage for the City

- A) Installation of two stop signs at the intersection of 3rd Avenue NW and West Douglas Street
- B) Installation of two “NO PARKING HERE TO CORNER” signs in front of Fire Hall.

NEW BUSINESS

MISCELLANEOUS BUSINESS

12. Department Update

- A) Maintenance Department

13. Council Member/Committee Updates

14. Open Discussion-

ADJOURNMENT

Reminders:

Planning & Zoning – December 7th @ 7 pm

EDA – December 11th @ 5:30 pm

**ARLINGTON CITY COUNCIL
MEETING MINUTES
DECEMBER 4, 2017**

The regular meeting was called to order at 6:00 p.m., Mayor Richard Nagel presiding.

Members present: Mayor Nagel, Battcher, Cowell, Hatlestad, Heiland, Jaszewski

Members absent: None

Also present: City Adm. Patrick Melvin, City Attorney Arneson, Steve Bjerke (OldCastle), Todd Elbert (OMG Midwest), Don Nuessmeier (High Island Creek), Amy Newsom (Sibley County EDA), Maint. Supvr. Weckworth, Kurt Menk

Motion by Battcher, seconded by Jaszewski, and passed by unanimous vote to approve the agenda with the following change:

Remove item 8A) Maintenance Department Monthly Report.

Motion by Heiland, seconded by Hatlestad, and passed by unanimous vote to approve the consent agenda as follows:

- A) Approval of the November 20, 2017 Regular Meeting Minutes
- B) Approval of the November 20, 2017 Special Meeting Minutes
- C) Approval of the November 28, 2017 Special Meeting Minutes
- D) Approval of 2.2% Increase in Operations and Maintenance Agreement with PeopleServices, Inc.
- E) Approval of Arlington Volunteer Fire Department New Hire Josh Pflanz
- F) Employee Relations-New Employee Sara Jancoski Started with the Arlington Police Department on Monday, December 4th.
- G) Approval of Bills.

Todd Elbert (OMG Project Manager) and Steve Bjerke (OldCastle) were present to discuss the 2017 Improvement Project and liquidated damages related thereto. Elbert provided his overview of the project timeline. He stated that they were ready to start mid-May, but were asked during the preconstruction meeting (mutually agreed upon at that time) to wait until after school was done for the year, which was a 21 day delay. The project was started on June 5th. Elbert commented that it was stated at the preconstruction meeting that the timeline would be tight, but they felt they could still get the bituminous work done by the substantial completion date; but would need some flexibility on the remaining work. The substantial completion date was September 1st and bituminous was put down on September 14th (13 calendar days over). Elbert requested the Council reconsider the liquidated damages amount to be held for the project to \$6,500, not \$11,500. Bjerke commented that it had been agreed during the preconstruction meeting not to hold weekly progress meetings; communications were done through the inspector for the project. Mayor Nagel stated no action would be taken on this until the December 18th meeting.

Mayor Nagel recessed the regular meeting to hold the Truth-In-Taxation Public Hearing.

Mayor Nagel called to order the annual Truth-In-Taxation public hearing. Adm. Melvin stated that the purpose of the hearing was to discuss the budget and proposed tax levy, explain the increases/decreases and hear public comments and questions on same. He added that this hearing was not to discuss property valuations; as they are handled in the spring by the County Assessor at the Board of Equalization meeting. He gave a detailed presentation and explained the budget, budget process and tax process. Various questions were asked/answered. It was noted that no written or oral comments had been received prior to the public hearing.

Mayor Nagel adjourned the Truth-In-Taxation Public Hearing and reconvened the regular meeting at 6:53 p.m.

Amy Newsom was present on behalf of the Sibley County EDA to address the concerns expressed by the Council at the previous meeting regarding the City contracting with the County for EDA services. She clarified what duties would be billed for under the contract and how she would spend her time.

Don Nuessmeier was present on behalf of the High Island Creek Watershed to talk about the joint sewer agreement between Arlington and Green Isle and some proposed outstanding taxes that are due. Mayor Nagel asked Nuessmeier to meet with Adm. Melvin on this.

It was noted that there were no citizens present to address the Council on non-agenda items.

The following announcements were reviewed:

- A) City Offices Closed at Noon on Friday, December 22 and All Day on Monday, December 25, 2017 in Observance of Christmas Holiday.
- B) City Offices Closed on Monday, January 1, 2018 in Observance of the New Year's Holiday
- C) City Council Meeting January 2, 2018.

The Council reviewed the following communications:

- A) Water Operations and Maintenance Report – October
- B) November 20, 2017 Letter from Mediacom Announcing that on January 1, 2018 Rate Adjustments will occur
- C) November 16, 2017 Thank You Letter from Sibley County Public Health and Human Services Department for Use of the Community Center.

The second reading of Ordinance 313 – An Ordinance Enacting a Code of Ordinances for the City of Arlington, Minnesota, Amending, Restating, Revising, Updating, Codifying and compiling Certain Ordinances of the City Dealing with the Subjects Embraced in the Code of Ordinances and Providing Penalties for the Violation of the Code of Ordinances, was held. Attorney Arneson stated that the City's 315 Ordinances were now in chapter form.

Motion by Jaszewski, seconded by Battcher, and passed by unanimous vote to approve Ordinance 313 – An Ordinance Enacting a Code of Ordinances for the City of Arlington, Minnesota, Amending, Restating, Revising, Updating, Codifying and Compiling Certain Ordinances of the City Dealing with the Subjects Embraced in the Code of Ordinances and Providing Penalties for the Violation of the Code of Ordinances, as follows:

ORDINANCE 313

AN ORDINANCE ENACTING A CODE OF ORDINANCES FOR THE CITY OF ARLINGTON, MINNESOTA, AMENDING, RESTATING, REVISING, UPDATING, CODIFYING, AND COMPILING CERTAIN ORDINANCES OF THE CITY DEALING WITH THE SUBJECTS EMBRACED IN THE CODE OF ORDINANCES, AND PROVIDING PENALTIES FOR THE VIOLATION OF THE CODE OF ORDINANCES.

THE CITY COUNCIL OF THE CITY OF ARLINGTON, MINNESOTA TO PROMOTE THE PUBLIC SAFETY, HEALTH AND WELFARE, HEREBY ORDAIN AS FOLLOWS:

SECTION 1. ESTABLISHMENT.

The City hereby authorizes its ordinances to be codified and printed in a book, pursuant to Minnesota Statutes §§ 415.02 and 415.021.

SECTION 2. SCOPE.

The general ordinances of the city as amended, restated, revised, updated, codified, and compiled in book form, including penalties for the violations of various provisions thereof, are adopted and shall constitute the Code of Ordinances of the City of Arlington. This Code of Ordinances also adopts, by reference, certain statutes and administrative rules of the State of Minnesota as named in the Code of Ordinances.

SECTION 3. INFORMATION LAYOUT.

The Code of Ordinances as adopted in Section 2 shall consist of the following titles:

Chapter 1: General Provisions
Chapter 2: City Charter

Chapter 17: Fences
Chapter 18: Flood Plain Management

Chapter 4: Committees
 Chapter 5: Crimes
 Chapter 6: Nuisances
 Chapter 7: Traffic and Parking
 Chapter 8: Liquor Control
 Chapter 9: Fire Department
 Chapter 10: Police Department
 Chapter 11: Animal Control
 Chapter 12: Building Code
 Chapter 13: Cemetery
 Chapter 14: Demolition of Structures
 Chapter 15: Drones
 Chapter 16: Drug Lab Sites

Chapter 20: Gambling
 Chapter 21: Garbage Disposal
 Chapter 22: Parks
 Chapter 23: Public Dances
 Chapter 24: Solicitors
 Chapter 25: Special Improvement Assessments
 Chapter 26: Streets, Alleys & Sidewalks
 Chapter 27: Subdivisions
 Chapter 28: Towers
 Chapter 29: Trees
 Chapter 30: Utilities
 Chapter 31: Zoning

SECTION 4. REGULATIONS.

All prior ordinances pertaining to subjects treated in the Code of Ordinances shall be deemed repealed from and after the effective date of this ordinance, except as they are included and re-ordained in whole or in part in the Code of Ordinances; provided this repeal shall not affect any offense committed or penalty incurred, or any right established prior to the effective date of this ordinance, nor shall this repeal affect the provisions of ordinances levying taxes; appropriating money; annexing or detaching territory; establishing franchises; granting special rights to certain persons; authorizing public improvements; authorizing the issuance of bonds or borrowing of money; authorizing the purchase or sale of real or personal property; granting or accepting easements, plat or dedication of land to public use; or vacating or setting the boundaries of streets or other public places; nor shall this repeal affect any other ordinance of a temporary or special nature or pertaining to subjects not contained in or covered by the Code of Ordinances. All fees established in prior ordinances shall remain in effect unless amended in this Code of Ordinances, or until an ordinance or resolution adopting a fee schedule is adopted or amended.

SECTION 5. EVIDENCE OF THE LAW OF THE CITY.

The Code of Ordinances is declared to be prima facie evidence of the law of the city and shall be received in evidence as provided by Minnesota Statutes by the courts of the State of Minnesota.

SECTION 6. PUBLICATION.

This ordinance adopting the Code of Ordinances, and the Code of Ordinances itself, shall take effect upon publication of this ordinance in the Arlington Enterprise newspaper. The City Administrator shall cause a substantial quantity of the Code of Ordinances to be printed for general distribution to the public at actual cost, and shall furnish a copy of the Code of Ordinances to the County Law Library or its designated depository. The official copy of this Code of Ordinances shall be marked and be kept in the office of the City Administrator.

SECTION 7. EFFECTIVE DATE.

This Ordinance is effective upon its adoption and publication as prescribed by law.

Adopted by the City of Arlington on the 4th day of December, 2017.

For City of Arlington:

/s/ Richard Nagel
 By Richard Nagel
 It's Mayor

/s/ Patrick Melvin
 By Patrick Melvin
 It's City Administrator

Councilmember Battcher introduced the following resolution and moved for its adoption:

RESOLUTION NO. 85-2017

A RESOLUTION AUTHORIZING THE CITY OF ARLINGTON TO ENTER INTO AN AGREEMENT FOR CONSULTING SERVICES WITH SIBLEY COUNTY.

WHEREAS, the City of Arlington seeks to enter into an Agreement with Sibley County for consulting economic development services relating to business and economic development for the City of Arlington;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Arlington, Minnesota as follows:

1. That the attached one-year Agreement between Sibley County and the City of Arlington is hereby approved. A copy of the Agreement to provide consulting services relating to business and economic development as described in Exhibit A (“Agreement for Consulting Services”) is attached to this Resolution and made a part of it. The services to be provided by Sibley County are further described in Item IIA of this agreement.
2. The Agreement commences on January 1, 2018 and compensation for services rendered in 2018 by Sibley County is tendered at \$40 per hour. The Agreement shall renew for successive one-year terms unless terminated by either of the parties and with a thirty day written notice.
3. That the City Administrator, or his or her successor, and Mayor are designated the Authorized Representatives for the City.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Hatlestad, and upon poll being taken thereon the following voted in favor thereof: Battcher, Cowell, Hatlestad, Heiland, Jaszewski; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Adopted by the City Council of the City of Arlington this 4th day of December, 2017.

Signed: /s/ Richard Nagel
Mayor

Attest: /s/ Patrick Melvin
City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Councilmember Cowell introduced the following resolution and moved for its adoption:

RESOLUTION NO. 86-2017

A RESOLUTION APPROVING THE APPLICATION FOR A LAWFUL GAMBLING PERMIT FOR SIBLEY COUNTY PHEASANTS FOREVER

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Arlington hereby approves the application for a Lawful Gambling Permit as submitted by Sibley County Pheasants Forever for a raffle event on February 10, 2018.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Heiland, and upon poll being taken thereon the following voted in favor thereof: Battcher, Cowell, Hatlestad, Heiland, Jaszewski; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Adopted by the City Council of the City of Arlington this 4th day of December, 2017.

Signed: /s/ Richard Nagel
Mayor

Attest: /s/ Patrick Melvin
City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Councilmember Battcher introduced the following resolution and moved for its adoption:

RESOLUTION NO. 87-2017

A RESOLUTION ACCEPTING A DONATION AND DESIGNATING ITS USE

WHEREAS, Minnesota State Statutes 465.03 states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, the City may not, however, accept or use gifts for religious or sectarian purposes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members; and

WHEREAS, the City of Arlington Fire Department has received a grant award of \$3,000.00 from Compeer Financial to be used toward a thermal imaging camera; and

WHEREAS, charitable contributions to governmental units are tax-deductible under Section 170(c)(1) of the Internal Revenue Code if made for public purpose, and

WHEREAS, the Arlington City Council would like to express its thankfulness for this gracious community support, and

NOW THEREFORE BE IT RESOLVED, pursuant to Minnesota State Statute 465.03 the Arlington City Council does hereby accept the aforementioned donation.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Hatlestad, and upon poll being taken thereon the following voted in favor thereof: Battcher, Cowell, Hatlestad, Heiland, Jaszewski; and

the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Adopted by the City Council of the City of Arlington this 4th day of December, 2017.

Signed: /s/ Richard Nagel
Mayor

Attest: /s/ Patrick Melvin
City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Councilmember Battcher introduced the following resolution and moved for its adoption:

RESOLUTION NO. 88-2017

A RESOLUTION APPROVING ORDINANCE NO. 313 ENTITLED, “AN ORDINANCE ENACTING A CODE OF ORDINANCES FOR THE CITY OF ARLINGTON, MINNESOTA, AMENDING, RESTATING, REVISING, UPDATING, CODIFYING, AND COMPILING CERTAIN ORDINANCES OF THE CITY DEALING WITH THE SUBJECTS EMBRACED IN THE CODE OF ORDINANCES, AND PROVIDING PENALTIES FOR THE VIOLATION OF THE CODE OF ORDINANCES” AND PROVIDING FOR SUMMARY PUBLICATION THEREOF

WHEREAS, the City Council initiated an update of Ordinance 313 to promote the public safety, health and welfare of the residents of Arlington; and

WHEREAS, the City Council held first readings of sections of Ordinance 313 at its regular meeting on January 17, 2017; and

WHEREAS, the City Council approved the second reading and adoption of Ordinance 313 at its regular meeting on December 4, 2017; and

WHEREAS, Chapter 6, Section 2 of the Arlington City Charter requires publication of Ordinances following first and second reading and approval; and,

WHEREAS, City Council of the City of Arlington has determined the publication of the title and a summary of Ordinance 313 entitled “An Ordinance Enacting a Code of Ordinances for the City of Arlington, Minnesota, Amending, Restating, Revising, Updating, Codifying and Compiling Certain Ordinances of the City Dealing with the Subjects Embraced in the Code of Ordinances and Providing Penalties for the Violation of the Code of Ordinances.”

WHEREAS, prior to the publication of the title and summary, the Council has read and approved the text of the summary and determined that it clearly informs the public of the intent and effect of the Ordinance.

NOW, THEREFORE, BE IT RESOLVED, that the City Administrator shall cause a summary of Ordinance 313 to be published in the City’s official newspaper at the earliest practicable date.

BE IT FURTHER RESOLVED, the summary publication shall read as follows:

“On December 4, 2017, the City Council of the City of Arlington approved Resolution 88-2017 entitled ‘A Resolution Providing for Summary Publication of Ordinance 313 Entitled “An Ordinance Enacting a Code of Ordinances for the City of Arlington, Minnesota, Amending, Restating, Revising, Updating, Codifying and Compiling Certain Ordinances of the City Dealing with the Subjects Embraced in the Code of Ordinances and Providing Penalties for the Violation of the Code of Ordinances.’ The Ordinance in its entirety is available for review and/or photocopying during regular office hours at the City of Arlington, 204 Shamrock Drive, Arlington, Minnesota 55307.

Ordinance 313 promotes the public safety, health and welfare as follows:

SECTION 1. ESTABLISHMENT.

The City hereby authorizes its ordinances to be codified and printed in a book, pursuant to Minnesota Statutes §§ 415.02 and 415.021.

SECTION 2. SCOPE.

The general ordinances of the city as amended, restated, revised, updated, codified, and compiled in book form, including penalties for the violations of various provisions thereof, are adopted and shall constitute the Code of Ordinances of the City of Arlington. This Code of Ordinances also adopts, by reference, certain statutes and administrative rules of the State of Minnesota as named in the Code of Ordinances.

SECTION 3. INFORMATION LAYOUT.

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- Chapter 2: City Charter
- Chapter 3: City Council
- Chapter 4: Committees
- Chapter 5: Crimes
- Chapter 6: Nuisances
- Chapter 7: Traffic and Parking
- Chapter 8: Liquor Control
- Chapter 9: Fire Department
- Chapter 10: Police Department
- Chapter 11: Animal Control
- Chapter 12: Building Code
- Chapter 13: Cemetery
- Chapter 14: Demolition of Structures
- Chapter 15: Drones
- Chapter 16: Drug Lab Sites
- Chapter 17: Fences
- Chapter 18: Flood Plain Management
- Chapter 19: Franchises
- Chapter 20: Gambling
- Chapter 21: Garbage Disposal
- Chapter 22: Parks
- Chapter 23: Public Dances
- Chapter 24: Solicitors
- Chapter 25: Special Improvement Assessments
- Chapter 26: Streets, Alleys & Sidewalks
- Chapter 27: Subdivisions
- Chapter 28: Towers
- Chapter 29: Trees
- Chapter 30: Utilities
- Chapter 31: Zoning

SECTION 4. REGULATIONS.

All prior ordinances pertaining to subjects treated in the Code of Ordinances shall be deemed repealed from and after the effective date of this ordinance, except as they are included and re-ordained in whole or in part in the Code of Ordinances; provided this repeal shall not affect any offense committed or penalty incurred, or any right established prior to the effective date of this ordinance, nor shall this repeal affect the provisions of ordinances levying taxes; appropriating money; annexing or detaching territory; establishing franchises; granting special rights to certain persons; authorizing public improvements; authorizing the issuance of bonds or borrowing of money; authorizing the purchase or sale of real or personal property; granting or accepting easements, plat or dedication of land to public use; or vacating or setting the boundaries of streets or other public places; nor shall this repeal affect any other ordinance of a temporary or special nature or pertaining to subjects not contained in or covered by the Code of Ordinances. All fees established in prior ordinances shall remain in effect unless amended in this Code of Ordinances, or until an ordinance or resolution adopting a fee schedule is adopted or amended.

SECTION 5. EVIDENCE OF THE LAW OF THE CITY.

The Code of Ordinances is declared to be prima facie evidence of the law of the city and shall be received in evidence as provided by Minnesota Statutes by the courts of the State of Minnesota.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Cowell, and upon poll being taken thereon the following voted in favor thereof: Battcher, Cowell, Hatlestad, Heiland, Jaszewski; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Adopted by the City Council of the City of Arlington this 4th day of December, 2017.

Signed: /s/ Richard Nagel
Mayor

Attest: /s/ Patrick Melvin
City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Discussion was held on the LED Crosswalk Warning System at Hwy 5 and Adams Street. Concern was expressed that the light was still not in proper working order. Maint. Supvr. Weckworth stated that the battery was not charging as it should.

Motion by Battcher, seconded by Heiland, and passed by unanimous vote to table action on Resolution 89-2017 A Resolution Approving an Agreement to Provide for the Ownership and Maintenance of the Rectangular Rapid-Flash Beacon (RRFB) LED Crosswalk Warning System Adjacent to Trunk Highway No. 5 at Adams Street (Maintenance Agreement 2038440) until such time that the sign is in proper working order.

Adm. Melvin stated that the stop signs had been ordered for the 3rd Ave. and West Douglas intersection; along with the no parking signs for in front of the fire hall. The signs will be installed upon their arrival.

Heiland expressed some concern about signage in the downtown area being inconsistent and/or contradicting each other with regards to parking and snow removal. Mayor Nagel stated that the Streets Committee needs to meet to discuss this.

Maint. Supvr. Weckworth provided an update on the Maintenance Department. He stated that things went well for the Arli-Dazzle event. Communication is going well with the new maintenance worker. Gravel was added to a few alleys. Winter equipment was getting prepped for the season. Maint. Worker Willmsen will be working on obtaining his boiler's license and Class B driver's license. The sump pump and roof drain at the EMS building are now connected to the city storm drain system. The hockey boards were installed in the outdoor shelter. Some hot-patching and catch basin repairs were done. The Police Department purchased some cameras, which will be placed in the parks with intent of catching vandalism that is occurring. Salt/sand has been secured for this season. Brief discussion was held on continuing with making yearly sidewalk improvements. Weckworth commented that the lighted seasons greeting sign for the Community Center was being replaced with a new lighted happy holidays.

Brief discussion was held on snow plowing and city parking lots and what options are available to the City Staff. It was suggested to put something in the newsletter or type up some notices to be placed on vehicles.

Motion by Hatlestad, seconded by Battcher, and passed by unanimous vote to adjourn the meeting at 7:57 pm.

City Administrator Patrick Melvin

Mayor Richard Nagel