

**ARLINGTON CITY COUNCIL WORK SESSION
OCTOBER 16, 2017 AT 5:30 P.M.
COUNCIL CHAMBERS**

1. Call Work Session to Order
2. Roll Call
3. Discussion Item(s)
 - a. Sibley County Agricultural Association Utilities

ADJOURNMENT

**ARLINGTON CITY COUNCIL
SPECIAL WORKSHOP MEETING MINUTES
OCTOBER 16, 2017**

The special meeting was called to order at 5:30 p.m., Mayor Richard Nagel presiding.

Members present: Battcher, Cowell, Hatlestad, Heiland, Jaszewski, Mayor Nagel

Members absent: None

Also present: Interim City Administrator Laura Elvebak, City Attorney Ross Arneson, Lead Water/Wastewater Operator Lee Ortloff, City Adm. Appointee Pat Melvin and Fair Board members Bruce Froelich, Barb Bening, Mike Scharping, Keith Herd, Dennis Van Moorlehem

The following item was discussed:

- A) Sibley County Agricultural Association Utilities.

Lee Ortloff provided an overview of the infrastructure in place and needed at the Sibley County Fairgrounds to assure that there is an accurate reading for billing purposes. Currently, the invoice is based on an estimated amount. Both the Fair Board and City believe that the estimated amount may not accurately reflect the true water usage and that metering the property would eliminate the need for the estimate. In addition, Ortloff stated that there were a couple pipes which need to be capped to reduce the infill and infiltration into the system.

Members of the Fair Board stated that the Legion Building is not owned by the Fair and should be separate from the Fair meter. The Fair Board requests that the invoice on the estimated 152,000 gallons be eliminated or at the very least waive the late fees which have been accumulating while this discussion is taking place.

Ortloff identified that there could be another 13 meters installed on the property or 1 main meter at the entrance of the property. The race track and north end of the fairgrounds has a meter and is properly set up.

After discussion, it was determined that 1 meter at the entrance to the property would be the best option to pursue. Due to the unique circumstances of the Fair property and not being a new property hookup, the non-precedent agreement was discussed: The City would waive late fees related to the September invoice; the City and Fair Board will split the cost (50%/50%) for the install of the pit repair and meter install and that the Legion will get its own meter and the amount deducted from the main meter usage.

The Fair Board members in attendance would present the proposal, after the City Council takes action at the October 16, 2017 City Council meeting, to the full Fair Board and let the City know the decision. Elvebak asked who she should follow up with on the action of the Council and she was directed to Van Moorlehem.

It was also mentioned that the Race Track is requesting to be billed monthly as they are currently being billed late and it is a large bill. Elvebak agreed to follow up with the Deputy Clerk for clarification and see if the change can be made.

Motion by Heiland, seconded by Hatlestad, and passed by unanimous vote to adjourn the meeting at 6:29 pm.

Interim City Administrator Laura Elvebak

Mayor Richard Nagel