

**ARLINGTON CITY COUNCIL  
TRAINING/TOUR WORKSHOP MEETING AGENDA  
MAY 1, 2017 AT 6:00 P.M.  
Arlington Public Library: 320 West Main St.**

1. Call to Order

**DISCUSSION ITEMS**

2. Tour and Discussion of Arlington Public Library (Library Director Kathy Homme).
3. Discussion of Budget for Library.
4. Adjournment.

**ARLINGTON CITY COUNCIL  
SPECIAL TRAINING/TOUR WORKSHOP  
MEETING MINUTES  
MAY 1, 2017**

Mayor Nagel called the meeting to order at 6:00 p.m. at the Arlington Public Library.

Members present: Mayor Nagel, Battcher, Cowell, Hatlestad, Heiland, Jaszewski

Members absent: None

Also present: City Administrator Donabauer, Kathy Homme (Library Director)

Adm. Donabauer explained that the purpose of the meeting was to provide new and returning Councilmember orientation regarding the public library and its programming. She distributed a copy of the operating and capital improvement budget for the library.

Homme provided a history of the current library building and noted that they are running out of storage space. Dir. Homme described how her position is funded via a contractual agreement between Sibley County and the City: the County supplements 25 hours a week and the City supplements nine hours. The three part-time Library employees work 10-15 hours. All payroll is now run through the County due to a recent change. The County invoices the City for the City's portion of staff hours.

Dir. Homme stated that the County supplies funding for materials, subscriptions and e-subscriptions. The Friends of the Library (APPL) collect donations and fine money, which are used to purchase equipment, materials and programming. APPL reports to the City library board and is filed as a 501(3)c with the federal government. The Cable Commission has been a major contributor to their patrons' technology needs. Homme stated that the library has filtering software that meets state and federal regulations.

The City has not contributed to the Library's material budget, but gives funding for operating supplies, such as, paper products and building repairs. Homme stated she would prefer the City contribute to a new building fund versus books and materials like other cities in Sibley County.

The Arlington Public Library is a member of the Sibley County Library System and the Traverse des Sioux Library Cooperative. This cooperative allows member libraries to share e-Books, e-Audio and other printed/video materials.

Considerable discussion was held, various questions asked and comments were made. No action was taken.

Mayor Nagel adjourned the special training/tour workshop meeting.

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City Administrator Liza M. Donabauer

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Mayor Richard Nagel