

**ARLINGTON CITY COUNCIL
MEETING AGENDA
MAY 15, 2017 AT 6:30 PM
COUNCIL CHAMBERS**

The City Council is provided background information for agenda items in advance by city staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: City policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question, please ask to be recognized by the Mayor during the "Citizens addressing the Council" portion of the agenda— state your name and address for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

1. Call Meeting to Order and Pledge of Allegiance.
2. Roll Call.
3. Approve the Agenda and any Agenda Additions.

CONSENT AGENDA

The items listed for consideration will be enacted by one motion unless the Mayor, a member of the City Council, City Staff or a person in attendance requests an item to be removed from the Agenda.

4. Approval of Consent Agenda
 - A) Approval of the May 1st Regular Meeting Minutes.
 - B) Approval of the May 1st Special Training/Tour Workshop Minutes.
 - C) Approval of Bills.
 - D) Approve Dance Permit for Arlington Fire Department – October 14, 2017; Fall Block Party at the Fire Hall and Parking Lot.
 - E) Approval of the April 24th Special Council Meeting Minutes.

PUBLIC HEARINGS

5. 2017 Street & Utility Improvement Project Assessment Hearing.

PETITIONS, REQUESTS, & COMMUNICATIONS

6. Addressing the Council
 - A) Citizens Addressing the Council.
7. Announcements
 - A) Coffee with the Mayor, May 19th @ 2:00 p.m. @ Good Sam's.
 - B) Cancer Cruise 5K Fun Run/Walk and Car Show & Cruise, May 21st, 8:30-4:00 p.m.
 - C) City of Arlington Clean-Up Day, May 24th, 9-4 p.m. in Partnership with Tri-County Waste @ Sibley County Fair Grounds.
 - D) Arlington Farmer's Market, June 12th – September 25th, 4-6:30 p.m. Arlington Community Center Parking Lot.
8. Communications
 - A) April Police Report.
 - B) April Financial Report.
 - C) May Sibley County Community Development Newsletter.

REPORTS OF OFFICERS, BOARDS & COMMITTEES

9. Annual Report - Planning & Zoning. (Council Member & Planning Committee Member Michelle Battcher)

ORDINANCES & RESOLUTIONS

10. Ordinances

- A) First Reading: Ordinance 313 – An Ordinance Enacting a Code of Ordinances for the City of Arlington, Minnesota, Amending, Restating, Revising, Updating, Codifying, and Compiling Certain Ordinances of the City Dealing with the Subjects Embraced in the Code of Ordinances, and Providing Penalties for the Violation of the Code of Ordinances.

- (Reserved)

- B) First Reading: Ordinance 314 – An Ordinance Rezoning a Portion of the Public Cemetery from R-1 One and Two Family Residence District to P/I Public Institutional District.

11. Resolutions

- A) 39-2017 – Calling for a Hearing on Assessments for the Circle Drive Street & Utility Improvement Project.
- B) 40-2017 – Accept/Deny \$25 Donation from the American Legion for the 2nd Annual Arlington Night Out Event.
- C) 41-2017 - Accept/Deny \$300 Donation from Meffert Family for the 2017 Fire Brush Rig.
- D) 42-2017 – Approve/Deny Amendment to Special Assessment Policy.
- E) 43-2017 - Approve/Deny Amendment to the Financial Management Plan.

UNFINISHED BUSINESS

NEW BUSINESS

12. 2017 Street & Utility Improvement Project.

- A) Decision on Truck Route on W. Alden Street. (9 ton or 7 ton)
- B) Resolution 44-2017 – Amending the Assessment for the Proposed Alleyway Drainage Improvement Alternate to 25%.
- C) Resolution 45-2017 – Approving an Assessment.

13. Fire Chief John Zaske 2017 Brush Rig.

14. Approve/Deny Rental Rate Increase at Senior Building – Four Seasons Park.

MISCELLANEOUS BUSINESS

15. Police Department.

- A) Department Update (Chief Padilla).

16. Council Committee Updates.

- A) Police Committee (CM Hatlestad)
- B) EDA Committee (CM Battcher)
- C) Planning & Zoning Committee (CM Battcher)
- D) Streets Committee (CM Heiland)

17. Open Discussion.

- A) Host Open Forum on the Future of Policing in Arlington.

ADJOURNMENT

Reminders:

Library – May 17th @ 5:30 pm (Library)

Parks – May 22nd @ 6:30

Planning & Zoning – June 1st @ 7 pm

**ARLINGTON CITY COUNCIL
MEETING MINUTES
MAY 15, 2017**

The regular meeting was called to order at 6:30 p.m., Mayor Richard Nagel presiding.

Members present: Mayor Nagel, Battcher, Cowell, Hatlestad, Heiland, Jaszewski

Members absent: None

Also present: City Adm. Donabauer, Engineer Jason Femrite, Police Chief Padilla, Fire Chief Zaske, Fire Safety Officer Tom Pomplun, Tom Kluver, Larry Sorenson, Tim Kube, Don Pomplun, Amanda Tupa, Rod Stemme, Galen Wills, Paul Soeffker, Nancy Mathwig, Casey Willis, Ashley Hall, Jose A. Jopez, Keith Dressen, Bobbi Zaske, John Paulmann, Kurt Menk

Mayor Nagel, on behalf of the City, expressed apologies to those present for the mix up that occurred recently with regards to the 2017 Street & Utility Improvement Project public hearing process.

Motion by Battcher, seconded by Hatlestad, and passed by unanimous vote to approve the agenda with the following changes:

Add item 4E) Approval of the April 24th Special Council Meeting Minutes.

Motion by Heiland, seconded by Jaszewski, and passed by unanimous vote to approve the consent agenda as follows:

- A) Approval of the May 1st Regular Meeting Minutes
- B) Approval of the May 1st Special Training/Tour Workshop Meeting Minutes
- C) Approval of the April 24th Special Council Meeting Minutes
- D) Approval of Bills
- E) Approve Dance Permit for Arlington Fire Department – October 14, 2017; Fall Block Party at the Fire Hall and Parking Lot.

Mayor Nagel recessed the regular meeting to hold a public hearing.

Mayor Nagel called to order the 2017 Street & Utility Improvement Project Assessment public hearing. Engineer Femrite gave a brief summation of the project details leading to this point (assessment hearing). Tom Kluver expressed his opposition to the assessment change from 100% down to 25% for the property owners along the alley near the Methodist Church. He didn't feel it was fair that the rest of the city's taxpayers should have to pay for it. Bobbi Zaske expressed her opposition to the 9-ton road. Engineer Femrite stated that the oversizing portion (from 7-ton to 9-ton) is paid for by all the taxpayers; it is not assessed to the adjoining property owners. He added that a 7-ton road is part of the City's standard design. Galen Wills questioned what the price difference is between a 7-ton and 9-ton road. Engineer Femrite stated \$38,000. Wills questioned if that money couldn't be used elsewhere versus having a 9-ton road. It was noted that no written comments, either for or against the proposed 2017 Improvement Project had been received.

Mayor Nagel adjourned the public hearing and reconvened the regular meeting at 6:48 p.m.

Galen Wills stated that he had presented a petition containing 420 signatures on it to the Mayor and Council during a Council meeting held two weeks prior. The petition was accepted at said meeting which requested the Mayor and Council to maintain its own police department and full-time police chief. Wills questioned if the City was going to acknowledge the petition at a meeting in the near future, as he did not see anything on the current agenda about it. Mayor Nagel acknowledged receipt of the petition. He stated that the City researched whether any action was required (per the City Charter). He added that unless the petition asks for the abolishment of an ordinance or overturning of a resolution, no action is

necessary. Mayor Nagel commented that the petition (opinion of 420 residents) will be considered in discussions going forward while looking at options for the police department.

Tim Kube stated that he inquired over a month ago on the use of large trucks and heavy equipment on Meadowlark Lane. He stated that he drove through the city and found north-south streets were posted no truck traffic; which Meadowlark Lane runs north-south but is not being enforced. He heard from the City's Committee that nothing will be done for safety reasons. Kube commented that the trucks are using the road for convenience, not safety reasons.

It was noted that there were no other citizens present to address the Council on non-agenda items.

The following announcements were reviewed:

- A) Coffee with the Mayor, May 19th @ 2:00 p.m. @ Good Sam's
- B) Cancer Cruise 5K Fun Run/Walk and Car Show & Cruise, May 21st, 8:30-4:00 p.m.
- C) City of Arlington Clean-Up Day, May 24th, 9-4 p.m. in Partnership with Tri-County Waste @ Sibley County Fair Grounds
- D) Arlington Farmer's Market, June 12th – September 25th, 4-6:30 p.m. Arlington Community Center Parking Lot.

The Council reviewed the following communications:

- A) April Police Report
- B) April Financial Report
- C) May Sibley County Community Development Newsletter.

Councilmember Battcher presented the annual report for the Planning & Zoning Committee. She stated the purpose of the Planning Committee is to advise the Mayor and Council on issues related to land use and property subdivision. The Committee functions in three distinct capacities: planning, legislative and regulatory. Battcher commented on some of the larger projects (CUP's/variances, etc.) reviewed by the Committee in the last year; along with various ordinance amendments and/or creations. It was noted that the Committee works on goals throughout the year in its various capacities.

Attorney Arneson was not available for the meeting and had not prepared new chapters for the Council to review for the first reading of Ordinance 313 – An Ordinance Enacting a Code of Ordinances for the City of Arlington, Minnesota, Amending, Restating, Revising, Updating, Codifying, and Compiling Certain Ordinances of the City Dealing with the Subjects Embraced in the Code of Ordinances, and Providing Penalties for the Violation of the Code of Ordinances.

The first reading of Ordinance 314 – An Ordinance Rezoning a Portion of the Public Cemetery from R-1 One and Two Family Residence District to P/I Public Institutional District, was held. Adm. Donabauer explained that when the cemetery was rezoned to P/I Public Institutional, the lots adjacent to the access road on 5th Ave. were inadvertently retained with the R-1 (Residential) zoning. The Planning Committee held a public hearing on this issue.

Councilmember Heiland introduced the following resolution and moved for its adoption:

RESOLUTION 39-2017

A RESOLUTION CALLING FOR A HEARING ON ASSESSMENTS FOR THE CIRCLE DRIVE STREET & UTILITY IMPROVEMENTS

WHEREAS, the City Administrator, with the assistance of the City consulting engineer, has prepared an assessment roll for the Circle Drive Street and Utility Improvements, and said proposed assessment roll is on file with the City Administrator and open to public inspection.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Hatlestad, and upon poll being taken thereon the following voted in favor thereof: Battcher, Cowell, Hatlestad, Heiland, Jaszewski; and

the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

The foregoing resolution was adopted by the City Council of the City of Arlington this 15th day of May, 2017.

Signed: /s/ Richard Nagel
Mayor

Attested: /s/ Liza M. Donabauer
City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Councilmember Jaszewski introduced the following resolution and moved for its adoption:

RESOLUTION 40-2017

A RESOLUTION ACCEPTING A DONATION AND DESIGNATING ITS USE

WHEREAS, Minnesota State Statutes 465.03 states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, the City may not, however, accept or use gifts for religious or sectarian purposes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members; and

WHEREAS, the City of Arlington has received a \$25 donation from the American Legion for the 2nd Annual Arlington Night Out event; and

WHEREAS, charitable contributions to governmental units are tax-deductible under Section 170(c)(1) of the Internal Revenue Code if made for public purpose, and

WHEREAS, the Arlington City Council would like to express its thankfulness for this gracious community support, and

NOW THEREFORE BE IT RESOLVED, pursuant to Minnesota State Statute 465.03 the Arlington City Council does hereby accept the aforementioned donation.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Battcher, and upon poll being taken thereon the following voted in favor thereof: Battcher, Cowell, Hatlestad, Heiland, Jaszewski; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

The foregoing resolution was adopted by the City Council of the City of Arlington this 15th day of May, 2017.

Signed: /s/ Richard Nagel
Mayor

Attested: /s/ Liza M. Donabauer
City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Councilmember Battcher introduced the following resolution and moved for its adoption:

RESOLUTION 41-2017

A RESOLUTION ACCEPTING A DONATION AND DESIGNATING ITS USE

WHEREAS, Minnesota State Statutes 465.03 states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, the City may not, however, accept or use gifts for religious or sectarian purposes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members; and

WHEREAS, the City of Arlington has received a \$300 donation from Gerald and Melba Meffert for the 2017 Fire Brush Rig; and

WHEREAS, charitable contributions to governmental units are tax-deductible under Section 170(c)(1) of the Internal Revenue Code if made for public purpose, and

WHEREAS, the Arlington City Council would like to express its thankfulness for this gracious community support, and

NOW THEREFORE BE IT RESOLVED, pursuant to Minnesota State Statute 465.03 the Arlington City Council does hereby accept the aforementioned donation.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Cowell, and upon poll being taken thereon the following voted in favor thereof: Battcher, Cowell, Hatlestad, Heiland, Jaszewski; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

The foregoing resolution was adopted by the City Council of the City of Arlington this 15th day of May, 2017.

Signed: /s/ Richard Nagel
Mayor

Attested: /s/ Liza M. Donabauer
City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Adm. Donabauer presented a revised draft Special Assessment Policy for the Council to review. She stated that language was added to address the refunding of special assessments for projects that come in under budget. A couple of Councilmembers questioned the language pertaining to ‘the percentage’ and if it would be applied to projects that go over budget as well as under budget. Adm. Donabauer clarified that the percentage (yet to be determined) would be applied only to those projects that come in under budget. Assessments for projects that come in over budget are locked in and cannot be changed. It was further clarified that in order for a refund to be given, the amount that is under budget must be at or above the percentage (that is to be determined/identified within the policy). Heiland commented that he was opposed to the amendment based on the expertise provided by the City Engineer, City Advisors, and legal counsel; along with the fact that other cities do not issue refunds.

Councilmember Heiland introduced the following resolution and moved for its **denial**:

RESOLUTION 42-2017

**A RESOLUTION AUTHORIZING AND APPROVING AN AMENDMENT
TO THE SPECIAL ASSESSMENT POLICY**

WHEREAS, the City Council of the City of Arlington wishes to amend the Special Assessment Policy to allow the City to use reasonable discretion in determining whether to grant refunds to affected property owners within a project area following the calculation of all project related costs following final project completion;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Arlington:

That the City Council of the City of Arlington hereby approves the attached amendment to the Special Assessment Policy.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Battcher, and upon poll being taken thereon the following voted in favor thereof: Battcher, Cowell, Hatlestad, Heiland; and the following voted against the same: Jaszewski; and the following abstained from voting: None; and the following were absent: None.

The foregoing resolution was adopted by the City Council of the City of Arlington this 15th day of May, 2017.

Signed: /s/ Richard Nagel
Mayor

Attested: /s/ Liza M. Donabauer
City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Adm. Donabauer presented an amended Financial Management Plan (FMP) for the Council to review. She explained that the City’s auditing firm alerted staff to a new statute that pertained to the competitive bidding process. Contracts must generally go to the lowest responsible bidder. Per the League of Cities, the lowest responsible bidder does not mean the lowest bidder, but the lowest bidder who is most likely to

do faithful, conscientious work and promptly fulfill the contract. In order to award a project to the lowest responsible bidder, the solicitation must call for certain criteria that must be met in order for the contractor to submit a bid. Staff felt that an amendment to the FMP was necessary, based on a recommendation from the auditing firm.

Councilmember Hatlestad introduced the following resolution and moved for its adoption:

RESOLUTION 43-2017

A RESOLUTION AUTHORIZING AND APPROVING AN AMENDMENT TO THE PURCHASING POLICY WITHIN THE FINANCIAL MANAGEMENT PLAN

WHEREAS, the City Council of the City of Arlington wishes to amend the Purchasing Policy section within the City's Financial Management Plan to allow the City to use reasonable discretion in determining the lowest responsible bidder in a competitive bidding process;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Arlington:

That the City Council of the City of Arlington hereby approves the attached amendment to the Purchasing Policy within the Financial Management Plan.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Cowell, and upon poll being taken thereon the following voted in favor thereof: Battcher, Cowell, Hatlestad, Heiland, Jaszewski; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

The foregoing resolution was adopted by the City Council of the City of Arlington this 15th day of May, 2017.

Signed: /s/ Richard Nagel
Mayor

Attested: /s/ Liza M. Donabauer
City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Adm. Donabauer explained that the Council needed to make their decision about whether or not West Alden Street should stay a truck route, which requires a 9-ton road versus a 7-ton road. She reminded those present that the project was bid out as a 9-ton road, but the Council could change their mind at any time along the way. Feedback from the public was provided on several occasions against the 9-ton road. Hatlestad questioned what the benefit was to it being a 9-ton road; he didn't see one right now (very few trucks use it). He also questioned if the road could be upgraded to 9-ton from 7-ton later if it were deemed necessary. Engineer Femrite stated it could be; extra layers of bituminous would be added. He could not put a price on what it would cost as material costs change with time. He stated that the cost of bituminous is very low at this time. Battcher questioned if the truck route designation would have to be changed. Engineer Femrite recommended removing the designation if it is not a 9-ton road; damage could occur if trucks traverse over it. Mayor Nagel commented that maybe the Streets Committee could look at designating 2nd Avenue as a truck route in the future (to capture truck traffic coming in from the north).

Motion by Hatlestad, seconded by Jaszewski, and passed by unanimous vote to make the change in the 2017 Street & Utility Improvement Project by changing West Alden Street to a 7-ton road and remove the truck route designation/signage.

Battcher questioned if the Council needed to take formal action on the official truck route map. Adm. Donabauer stated she would draft a resolution for the next Council meeting.

Adm. Donabauer stated that the Council had recently adopted an amendment to the Special Assessment Policy. The amendment included an exception clause pertaining to alleys, which gives the Council the sole discretion upon their finding that an alleyway primarily benefits the general public and not adjoining property owners, the cost of either a reconstruction or an upgrading of the alleyway shall be assessed 25% to all lots abutting on the alley. Adm. Donabauer stated that the Council needed to determine if this

would apply to the alley in the 2017 Improvement Project. It was noted that the alley was not part of the scope of the improvement project itself, but rather an alternate to the project and could be included or removed.

Hatlestad conducted a survey of vehicle and pedestrian use of the alley during the busier times of day (before/after school, lunch time, etc.) over the course of 31 hours and found the use to be minimal. He also inquired with the school about the use of the west entrance next year and was told no students will be using it; it will be for staff only and locked. Hatlestad expressed his opposition to changing the assessment down from 100% to 25% as there was no benefit to the community or school for blacktopping it (current use will be changing).

Cowell questioned if the alley was done at a later time if it would cost more than what is proposed now. Engineer Femrite stated it would cost more as the contractor is here and will be working in the area. He commented that if the Council decides to forego the alley portion now, the City should still stub in the storm sewer at minimum; that way the new road won't have to get ripped up if the alley gets done at a later date. Battcher commented that some kind of improvement/reconstruct needs to be done with the alley. Heiland questioned the cost to upgrade the alley. Femrite stated it was \$34,000 for the storm sewer and bituminous. Engineer Femrite calculated the proposed assessments (for upgrade) using the 25% rate, which were then compared to the 100% rate. He commented that because the area is so flat and the alley has a low spot in it, a simple reconstruct (basically just replacing gravel) won't do anything because the grade is not changing. He stated that an improvement consisting of a gravel alley with catch basins can be done; however the basins have to be cleaned out periodically. Engineer Femrite estimated a cost of \$10,000-\$12,000 to improve the alley with gravel and storm drain. Cowell questioned how that would be assessed. Engineer Femrite interpreted (the original) policy as the storm sewer portion would be an upgrade at 100% and gravel portion as a reconstruct at 25%. Heiland expressed some concern about the costs being assessed.

Motion by Battcher, seconded by Cowell, and carried (Heiland opposed), to upgrade the alley within the 2017 Improvement Project by adding a storm sewer drainage system to be assessed at 100% to the adjoining property owners and reconstruct the alley with gravel to be assessed at 25% to the adjoining property owners.

Councilmember Battcher introduced the following resolution and moved for its adoption:

RESOLUTION 45-2017

A RESOLUTION ADOPTING AN ASSESSMENT

WHEREAS, pursuant to proper notice duly given as required by law, the council has met and heard and passed upon all objections to the proposed assessment for the 2017 Street & Utility Improvement Project, an improvement affecting properties on W. Brooks St. (from Hwy 5 to 3rd Ave. NW), W. Alden St. (from Hwy 5 to 2nd Ave. NW), 4th Ave. NW.(W. Chandler St. to W. Alden St.), and 3rd Ave. NW (W. Brooks St. to W. Alden St.), and has amended such proposed assessment as it deems just;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ARLINGTON, MINNESOTA, AS FOLLOWS:

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefitted by the proposed improvement in the amount of the assessment levied against it.
2. The assessments shall be payable in equal annual installments including principal and interest extending over a period of 15 years, with interest accrued at the rate of five percent (5%) per annum, the first of said installments to be payable with general property taxes, collectible during the year 2018.
3. The owner of any property so assessed may, at any time prior to certification of the assessment (November 15, 2017) to the County Auditor, pay to the City of Arlington, the entire assessment, or portion thereof, without interest. And thereafter at any time prior to November 15 of any year pay to the City of Arlington, the whole, or portion thereof, of the principal amount of the assessment remaining on such property,

understanding that the current year's installment of principal and interest through December 31 is payable to the County Auditor.

4. The City Administrator shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax lists of the county. Such assessments shall be collected and paid in the same manner as other municipal taxes.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Hatlestad, and upon poll being taken thereon the following voted in favor thereof: Battcher, Cowell, Hatlestad, Heiland, Jaszewski; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

The foregoing resolution was adopted by the City Council of the City of Arlington this 15th day of May, 2017.

Signed: /s/ Richard Nagel
Mayor

Attested: /s/ Liza M. Donabauer
City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Fire Chief Zaske addressed the Council regarding the 2018 (formerly 2017) Brush Rig. He stated that since he first approached the Council about purchasing the brush rig a few months ago, the cost has increased slightly in the amount of \$860 (truck itself increased \$100, options need to be added such as backup alarms and 30 amp switches). The items added will be covered under the 3-year/36,000 mile warranty. The total cost of the truck with the changes will be \$31,741. Graphics, bumper, lights and siren still have to be added, but the overall cost will be under \$45,000 as had been originally requested. Zaske commented that if the truck purchase is approved this evening, it can be ordered immediately and would be completed/delivered later this summer.

Motion by Heiland, seconded by Battcher, and passed by unanimous vote to authorize the purchase of a 2018 Fire Brush Rig at an amount not to exceed \$45,000.

Adm. Donabauer commented that the Senior Building remodeling project was nearing completion. She stated that the rental rate (\$75) has not seen an increase in 15 years. After polling the Parks Committee and the Lions Organization it was the recommendation to increase the rental to \$125 and keep the deposit at \$250.

Motion by Jaszewski, seconded by Hatlestad, and passed by unanimous vote to increase the rental rate for the Senior Building from \$75 to \$125 (effective this date, any reservations prior would be grandfathered in at old rate).

Interim Police Chief Padilla provided an update on the department. He reviewed the service calls for the month of April. He commented briefly on what an 'apartment check' was; basically the officer walks through the facility to ensure a safe environment. The officers have been working on community relations and being visible with business owners. They have identified certain areas for traffic issues. Chief Padilla commented that the officers have been investigating bad checks, since the County's diversion program has gone away. He stated that the Gaylord PD has provided approximately 164.5 hours of service during March 29th through April 30th. Mayor Nagel expressed concern about the public leaving messages on the answering machine at the police department and getting responses back in a timely manner. Chief Padilla will mention to the officers to stop in and check the machine when they are in town. Battcher questioned how animal calls are handled. Chief Padilla explained that in Gaylord they have a smaller kennel at the PD and post pictures on Facebook; if dog isn't claimed it goes to the human society. Chief Padilla briefly explained how things are being covered between Arlington's officer, Gaylord officers and the Sheriff's Department.

Hatlestad provided an update on the Police Committee. He stated that they met with representatives from the Centennial Lakes Police Department (3 communities) regarding their joint powers agreement recently.

They provided lots of information (pros/cons) about the joint venture. In order for the joint venture to really work, the communities have to work together (don't let little problems become big problems), and have a lot of communication and trust. Battcher commented that she liked how the three communities took care of one another and had equal amount of policing in each community.

Battcher provided an update on the EDA. They discussed potential businesses coming in conjunction with the former TSE building and Seneca property. The Committee was updated on a housing study being done at the county level.

Heiland provided an update on the Streets Committee. They met with ID Sign Solutions, which is a company that does a lot of work for cities regarding their signs (installing, etc.). Adm. Donabauer stated that the city purchased many signs last year that have yet to be installed. Heiland added that this was also the first meeting with Kirby (newly hired as maintenance supervisor) to address his questions and concerns. The Committee discussed drainage issues that are occurring at the end of Chestnut Dr. and Mary Lane. They plan to reach out to the original developers and property owners to try to resolve the matter. Heiland commented that a very lengthy discussion was held on John Paulmann's request to have a 20 mph school zone. It was agreed to wait and see what happens with traffic flow after the school construction is done.

John Paulmann addressed the Council. He stated that the school board had decided against the Methodist Church lot and were going to inquire with St. Paul's Church about their parking lot. Paulmann stressed that he did not want a bus route going in front of his house. He requested to be on the next Council agenda to continue the discussion about the bus route and his street.

Heiland resumed his Streets Committee update. They discussed the truck traffic on Meadowlark Lane. It was agreed to put up speed limit signs and keep observing the area. The Committee discussed that residents were requesting to have healthy trees removed from the boulevard because they were pushing sidewalks up. They also discussed the Christmas lights atop the business in the downtown. The lights will not be able to be replaced as it is just too expensive and against electrical code to keep up year round. Some of the garland will need to be replaced. Parking along Gustafson dental was discussed. When the yellow curbing was re-painted some space was lot and the area is to be re-measured to see if another parking space could be allowed. The faded signs downtown are to be replaced. The school was looking for some projects for their Sibley Serve day.

Adm. Donabauer provided an update on the Planning Committee. The Committee has been discussing a potential rental inspection policy and wish to have a joint work session with the Council.

Adm. Donabauer explained that the Police Committee has been meeting regularly since January to discuss the future of the department. The Committee would like to host an open forum to engage the public for their input. Cowell questioned if it was necessary. Battcher stated the Committee is trying to explore all options. She wanted to hear from the public and felt a public forum would be good so the Council could share what they have learned so far. Hatlestad and Jaszewski agreed with Battcher. Some concern was expressed about how Gaylord's representatives were handling their side of things currently. It was the consensus of the Council to hold the forum early June. Adm. Donabauer will check the meeting calendar and let everyone know.

Motion by Battcher, seconded by Heiland, and passed by unanimous vote to adjourn the meeting at 8:53 pm.

City Administrator Liza M. Donabauer

Mayor Richard Nagel