

**ARLINGTON CITY COUNCIL
SPECIAL MEETING WORKSHOP
MEETING AGENDA
OCTOBER 3, 2016 AT 5:00 P.M.
COUNCIL CHAMBERS**

1. Call to Order

DISCUSSION ITEMS

2. Discuss & Define 2017 Street & Utility Improvement Project. (Jason Femrite – Bolton & Menk)
3. Water Distribution System Analysis (Cemstone Development).
4. Budget Discussion: Capital Improvement Fund – 5-Year Plan.
5. Adjournment

**ARLINGTON CITY COUNCIL
SPECIAL MEETING WORKSHOP MINUTES
OCTOBER 3, 2016**

The meeting was called to order at 5:00 p.m., Mayor Nagel presiding.

Members present: Mayor Nagel, Wills, Heiland, Nuesse, Jaszewski and Battcher

Members absent: None

Also present: City Engineer Jason Femrite (Bolton & Menk), and City Administrator Donabauer.

The following items were discussed in detail and no formal Council action was taken:

1. Discuss & Define 2017 Street & Utility Improvement Project. (Jason Femrite – Bolton & Menk)
2. Water Distribution System Analysis (Cemstone Development).
3. Budget Discussion: Capital Improvement Fund – 5-Year Plan.

Eng. Jason Femrite provided a brief history on the engineering study that was completed in 2010, which determined how the areas designated for the 2015/17/19 project areas became a priority. He also reviewed the storm sewer system along East Baker Street to determine whether this should be deemed a priority project for 2017. A study of the water and sewer systems in this area has not yet been conducted. After much discussion, the Council decided to continue with the 2017 project (as a continuation of the 2015 Street & Utility Improvement project). Femrite and the Council decided they will continue to study and weigh the options surrounding the Baker and Clinton Street intersections. They discussed televising the storm sewer system under the mobile home park to determine its condition. All determined they would press forward and develop a plan.

Eng. Femrite then reviewed his Water Distribution System Analysis memo dated 9-22-16. The memo discusses a preliminary study of the water distribution system within the northeast portion of the City (along Circle Drive and 230th St.). Adm. Donabauer stated that Fire Chief Zaske has expressed concern regarding the water pressure in this area, which is currently the industrial location for Scott Equipment and Hutchinson Co-op. Bolton & Menk's study examined upsizing the watermain system and looping the existing system to connect with another existing watermain at the east end of Shamrock Drive. Femrite stated that looping, the less expensive option, makes the area more desirable for future development. Femrite will research to determine if this project could fall within the scope of the City's recent BDPI grant application for the Cemstone relocation.

Council then briefly reviewed the five-year capital improvement plan and did not have any questions.

Motion by Wills, seconded by Nuesse, and passed by unanimous vote to adjourn the meeting at 6:26 pm.

Liza M. Donabauer, City Administrator

Rich Nagel, Mayor