

**ARLINGTON CITY COUNCIL  
SPECIAL MEETING AGENDA  
NOVEMBER 15, 2016 AT 5:00 P.M.  
COUNCIL CHAMBERS**

1. Call to Order

**DISCUSSION ITEMS**

2. Canvass Election Results from the 2016 General/City Election

3. Budget Workshop

A) General Fund – Line Item Operating Budget

1. Council:

a.) Paperless Devices

b.) Moderated Goal Setting/Strategic Planning Session

2. Police Dept.

3. EDA Position

4. Employee Benefits:

a.) Health Insurance & H.S.A. Contribution

b.) Salary & COLA

5. Other

a.) Compost Site

b.)

B) Special Revenue Funds – Line Item Budget

1. Ambulance:

a.) Daytime EMT

2. Fire:

a.) Discuss Stipend for Completion of 1<sup>st</sup> Year of Schooling

3. Capital Improvement Fund

a.) Cemetery Columbarium

b.) Seneca Land Purchase

c.) Cash Balance

d.) Ready to Adopt in December?

C) Debt Service Funds – Line Item Budget

D) Utility Funds – Line Item Budget

1. Rates

4. 2017 Levy for the CIP

A) Determined by Council and based on Council's goal for overall budget/levy

1. Preliminary: 4.2% Levy increase for 2017

2. Proposed Final: 3.0% Levy increase for 2017

5. Fee Schedule

A) Council Feedback on Proposed Fee Schedule for 2017

6. Adjournment

**ARLINGTON CITY COUNCIL  
SPECIAL MEETING MINUTES  
NOVEMBER 15, 2016**

The special meeting was called to order at 5:07 p.m., Mayor Richard Nagel presiding.

Members present: Battcher, Heiland, Jaszewski, Mayor Nagel, Nuesse, Wills

Members absent: None

Also present: City Adm. Donabauer, Councilmember Elects Tom Hatlestad & Adam Cowell

The Council reviewed the results from the 2016 General & City Election.

Councilmember Wills introduced the following resolution and moved for its adoption:

**RESOLUTION 63-2016**

**A RESOLUTION CANVASSING ELECTION RESULTS**

**WHEREAS**, the Municipal Election was held on Tuesday, November 8, 2016, to vote on officers for three 4-year City Council positions; and

**WHEREAS**, the official returns of the judges of the election were presented; and

**WHEREAS**, said returns were duly examined, approved and placed on file in the Office of the City Administrator; and

**WHEREAS**, the City Council must canvass the municipal election returns and declare the results after the election.

**NOW, THEREFORE BE IT RESOLVED**, by the City Council of Arlington that the following returns are hereby canvassed and declared the official results of the November 8, 2016 Municipal Election:

City Council (4-Year Term – 3 Elected)	
Thomas Allen Hatlestad	580
Jennifer Nuesse	508
Ben Jaszewski	640
Adam Cowell	554
Write-In	19

**FURTHERMORE BE IT RESOLVED**, that Thomas Hatlestad, Ben Jaszewski and Adam Cowell are hereby elected to the office of City Council for a term of four (4) years.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Jaszewski and upon poll being taken thereon the following voted in favor thereof: Battcher, Heiland, Jaszewski, Nuesse, Wills; and the following voted against the same: none; and the following abstained from voting: none; and the following were absent: None.

The foregoing resolution was adopted by the City Council of the City of Arlington this 15<sup>th</sup> day of November, 2016.

Signed: /s/ Richard Nagel  
Mayor

Attest: /s/ Liza M. Donabauer  
City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

The following items were discussed in detail:

1. Budget Workshop
  - A) General Fund – Line Item Operating Budget
    1. Council:
      - a.) Paperless Devices

- b.) Moderated Goal Setting/Strategic Planning Session
  - 2. Police Dept.
  - 3. EDA Position
  - 4. Employee Benefits:
    - a.) Health Insurance & H.S.A. Contribution
    - b.) Salary & COLA
  - 5. Other
    - a.) Compost Site
    - b.)
- B) Special Revenue Funds – Line Item Budget
  - 1. Ambulance:
    - a.) Daytime EMT
  - 2. Fire:
    - a.) Discuss Stipend for Completion of 1<sup>st</sup> Year of Schooling
  - 3. Capital Improvement Fund
    - a.) Cemetery Columbarium
    - b.) Seneca Land Purchase
    - c.) Cash Balance
    - d.) Ready to Adopt in December?
- C) Debt Service Funds – Line Item Budget
- D) Utility Funds – Line Item Budget
  - 1. Rates
- 2. 2017 Levy for the CIP
  - A) Determined by Council and based on Council’s goal for overall budget/levy
    - 1. Preliminary: 4.2% Levy increase for 2017
    - 2. Proposed Final: 3.0% Levy increase for 2017
- 3. Fee Schedule
  - A) Council Feedback on Proposed Fee Schedule for 2017

No action was taken. Considerable discussion was held on the above budget items. Adm. Donabauer stated that the preliminary tax levy was set at 4.2% back in September and with the changes made at various budget workshops a 3% tax levy increase is being proposed for 2017. Various changes (mainly small reductions) were suggested to the proposed budget, making it approximately 2.69% proposed increase.

Motion by Heiland, seconded by Wills, and passed by unanimous vote to adjourn the meeting at 8:34 pm.

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City Administrator Liza M. Donabauer

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Mayor Richard Nagel