

ARLINGTON COMMUNITY CENTER COMMITTEE

MEETING MINUTES

JANUARY 29, 2015 5:30PM

Meeting was called to order at 5:30 pm in the Arlington Council Chambers.

Members Present: Kurt Menk, Tim Haggemiller, Deb Brinkman, Mayor Rich Nagel, Councilmember Jennifer Nuesse.

Members Absent: Amanda Feterl, Bekah Lindstrom, and Julie Warwey, Maintenance Supervisor Tony Voigt.

Also Present: City Administrator Liza Donabauer, and Community Center Coordinator Annie Shotliff.

The Committee reviewed the following communications:

- 1) The updated Community Center Policy.
- 2) New Kitchen, and Non-Profit Rates.

Discussion was had discussing new changes to the attendant policy. Councilmember Nuesse suggested that we should keep the practice we have instated right now, until till we find a stronger need to change it.

New rental rates were discussed. City Administrator Donanbauer and Community Center Coordinator Shotliff explained the new kitchen rental rates: \$100.00 for full use of the kitchen with no caterer, and \$50.00 limited kitchen use after a caterer. They showed the sliding scale that the caterers and bars will be charged for use of the building. Tim Haggemiller stated how in the past the bars and caterers came in and had free use of the Community Center's ice, water, garbage, and electricity for free with no cost to the vendors.

The Committee reviewed the following communications:

1. Research of surrounding areas Dance Halls and Community Centers for rent.
2. Previous years Booked Events. Discussion was had on booked events for 2015, and available weekend dates.

Discussion was had on how to explain to the public the reasons behind the new vendor fees.

3. Budget for the Arlington Community Center.

In 2014 the revenue budget was set at \$90,778.00. The actual total for the 2014 revenue was \$97,593.00 in increase due to new liquor license fees and from a rebate for the new LED Community sign. Administrator Donabauer explained the line item Transfer from other. She explained the amount \$25,750.00 is the amount that is subsidized from the tax payers.

The committee reviewed the potential Community Center Improvements.

1. Cleaning of the partition walls. Quote from Shine Way Services Inc. \$2,450.00, West Side Carpet Cleaning \$1730.00.
2. Wi-Fi Capability for Community Center, quote from TechStar \$488. Looking in to the cable commission to cover these costs.
3. Ceiling Draping Kit (to be rented to wedding party/ renter. Quote Event Decoré Direct \$900.00.
4. Previous discussed committee/designer/staff ideas; murals, garage door, outlets in the hallways.

Discussion was had on advertising.

The meeting was adjourned at 6:46 pm.