

**ARLINGTON CEMETERY COMMITTEE**  
**MEETING AGENDA**  
**OCTOBER 24, 2016 @ 5:30 P.M.**  
Arlington Community Center

1. Call to Order/Roll Call
2. Approve Agenda
3. Approve September 26, 2016 Meeting Minutes
4. Roadway Improvements
5. Review Columbarium Estimates
6. Cemetery Plat Update – Attorney Arneson
7. Other/Updates
8. Next Regular Meeting: To be determined

If no urgent business: March 27<sup>th</sup> @ 5:30 p.m.  
(per schedule: 4<sup>th</sup> Monday in 3<sup>rd</sup> Month of each Quarter)

9. Adjourn

**ARLINGTON CEMETERY COMMITTEE  
MEETING MINUTES  
OCTOBER 24, 2016**

The meeting was called to order at 5:35 p.m. by Chairperson Van Moorlehem.

Members present: Kloeckl, Rud, Chairperson Van Moorlehem, Danner, Councilmember Nuesse,  
Members absent: Drexler, Weckworth, Maintenance Supvr. Voigt  
Also present: Mayor Nagel, City Administrator Donabauer

Motion by Nuesse, seconded by Danner, and passed by unanimous vote to approve the agenda as presented. It was noted that there was a typo on the agenda after the motion had been approved (item #3- approve the minutes: year was 2015, should have been 2016).

Motion by Nuesse, seconded by Kloeckl, and passed by unanimous vote to approve the minutes from the September 26, 2016 meeting as presented.

Adm. Donabauer presented an updated proposed Capital Improvement Plan, which reflected the proposed new roadway project and work to be done on the existing roadways.

The Committee reviewed bid estimates for an 80-niche columbarium structure from both Cold Spring and Nelson Granite. Adm. Donabauer explained the differences between the estimates and the structures themselves. She stated that neither bid included the concrete foundation/base or walk-around sidewalk; the City would have to obtain a separate estimate for this work. Van Moorlehem commented that one bid talked about the memorial wall being included on the ends of the structure, but it did not say if it was an additional charge or not. Adm. Donabauer stated that she had talked with Gregg Borchert from Kolden Funeral Home; he informed her that he was a dealer for a granite company and would be interested in submitting a bid. Some concerns were expressed about the difference in overall structural materials and longevity of them; and overall cost between them.

A conversation was had on whether or not the City should give some consideration to allowing the public to pre-purchase a space or not; what kind of interest was there. It was noted that the survey discussed at the last meeting was going out with the next utility billing. It was suggested to send copies of the survey to the various churches and have it put with their bulletins; the intent being to reach the rural community also.

Motion by Nuesse, seconded by Kloeckl, and passed by unanimous vote to accept the bid from Nelson Granite for an 80-niche columbarium as presented, color to be decided at a later date and ends drilled.

The Committee reviewed the proposed columbarium survey.

Mayor Nagel commented that he had spoken with Attorney Arneson about the platting of the cemetery. He stated that it had been platted several years ago, but some loose ends have popped up and are being taken care of before it is registered at the County.

It was noted that the next regular meeting was scheduled for Monday, March 27, 2017 at 5:30 pm, pending no urgent business arises.

Motion by Nuesse, seconded by Kloeckl, and passed by unanimous vote to adjourn the meeting.

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Administrator Liza M. Donabauer

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Chairperson, Dennis Van Moorlehem