

ARLINGTON CEMETERY COMMITTEE
MEETING AGENDA
MAY 21, 2015 @ 5:15 P.M.
Arlington Community Center

1. Call to Order/Roll Call
2. Election of Officers (Chairperson, Vice Chairperson, Secretary)
3. Review:
 - A. Cemetery Ordinance/Rules of Operation
 - B. Past Minutes (Summary)
 - C. 2015 Budget/Capital Improvement Plan (CIP)
4. Future Discussions:
 - A. 2015 Goals
 - B. Number of Cremations Allowed per Lot (currently 2)
 - C. Columbarium
 - D. New Road & Repair of Existing Roads
 - E. Cremation Lot Section (with ground level stone only)
5. Next Regular Meeting: To be determined (*to be a minimum of quarterly per city schedule adopted at the beginning of the year*)
6. Adjourn

**ARLINGTON CEMETERY COMMITTEE
MEETING MINUTES
MAY 21, 2015**

The regular meeting was called to order at 5:15 p.m. by Maintenance Supervisor Tony Voigt.

Members present: Laura Kloeckl, Lyle Rud, Dennis Van Moorlehem, Wendy Weckworth,
Councilmember Jennifer Nuesse, Maintenance Supervisor Tony Voigt

Members absent: Lindsey Drexler, Bill Ehlke

Also present: Administrative Assistant Vicki Pomplun

Adm. Assistant Pomplun commented that this Committee consisted of all new members.

Election of Officers was held.

Van Moorlehem volunteered to be Chairperson.

Motion by Nuesse, seconded by Kloeckl, and passed by unanimous vote to appoint Dennis Van Moorlehem as the Chairperson of Cemetery Committee.

Motion by Voigt, seconded by Weckworth, and passed by unanimous vote to appoint Laura Kloeckl as the Vice Chairperson of the Cemetery Committee.

Motion by Nuesse, seconded by Kloeckl, and passed by unanimous vote to appoint Lindsey Drexler as the Secretary of the Cemetery Committee.

Pomplun provided the group with a general summary of past minutes about the cemetery, which included some general terms, sale price for lots and number of burials allowed per lot. She explained how the cemetery was laid out and was divided into three sections (original, 1st Addition and 2nd Addition). She noted that areas of the cemetery had been reserved; no lot sales were being allowed, as previous Committees hadn't decided if they should be designated for cremation areas or not.

The Committee reviewed the paperwork provided to them, which included Ordinance 197 (Rules of Operation), Ordinance 232 (Creating Cemetery Board), Capital Improvement Plan (CIP), and maps.

It was decided that the Committee would meet on the fourth (4th) Monday at 5:30 p.m. quarterly starting in June.

Nuesse commented on what the Council will be looking for from the Committee with regards to the upcoming Budget process.

Brief discussion was held on the cemetery boundaries.

Motion by Kloeckl, seconded by Nuesse, and passed by unanimous vote to adjourn the meeting.

Maintenance Supervisor, Tony Voigt

Chairperson, Dennis Van Moorlehem