

**ARLINGTON CEMETERY COMMITTEE
MEETING AGENDA**

JUNE 22, 2015 @ 5:30 P.M.

Arlington Community Center

1. Call to Order/Roll Call
2. Approve Agenda
3. Approve Minutes from May 21, 2015 Meeting
4. Financial Report
5. Prioritize Capital Improvement Plan (CIP)
6. 2015 Goals/Future Discussions:
 - A. New Road & Repair of Existing Roads
 - B. Number of Cremations Allowed per Lot (currently 2)
 - C. Columbarium
 - D. Cremation Lot Section (with ground level stone only)
7. Next Regular Meeting: **Month** undecided – 4th Monday @ 5:30 p.m.
(to be a minimum of quarterly per city schedule adopted at the beginning of the year)
8. Adjourn

**ARLINGTON CEMETERY COMMITTEE
MEETING MINUTES
JUNE 22, 2015**

The regular meeting was called to order at 5:40 p.m. by Vice Chairperson Kloeckl.

Members present: Drexler, Vice Chairperson Kloeckl, Rud, Weckworth, Councilmember Nuesse,
Maintenance Supervisor Voigt

Members absent: Ehlke, Van Moorlehem

Also present: Mayor Nagel

Motion by Nuesse, seconded by Weckworth, and passed by unanimous vote to approve the agenda as presented.

Motion by Rud, seconded by Nuesse, and passed by unanimous vote to approve the minutes from the May 21, 2015 meeting as presented.

The Committee received and reviewed the Financial Report. The Board asked for clarification of expenses including the \$75 grave-marking fee. Mayor Nagel explained the fee verifies the lot. The Committee requested further clarification of the financial report and clarification assistance from City Administrator Donabauer.

The Capital Improvement Plan was reviewed. The replacement cycle of a Kubota lawn mower was due in 2015. Voigt stated the purchase of a new mower was recently approved by the City Council and will be purchased by the next meeting. Mower replacement in 2020 was added to the budget. Other items discussed on the CIP: replacement priority of existing equipment, the condition of existing roads and need of a new road at the south side of the cemetery. Brief discussion was held on possible infrastructure and a footstone that could interfere with road maintenance. Voigt brought up the possibility of doing some of the roadwork in house versus outside bids.

The Committee received a photo example of a columbarium. Kloeckl will seek out more information on the potential cost of adding a columbarium section to the Arlington Public Cemetery. The Committee discussed usefulness of space, and abiding by the State guidelines with the addition of a columbarium to the cemetery.

Next regular meeting is scheduled for Monday, October 26th at 5:30 pm.

Motion by Kloeckl, seconded by Weckworth, and passed by unanimous vote to adjourn the meeting.

Secretary, Lindsey Drexler

Vice Chairperson, Laura Kloeckl