

**PLANNING & ZONING COMMITTEE MEETING AGENDA  
THURSDAY, APRIL 9, 2015 @ 7:00 P.M.  
ARLINGTON COMMUNITY CENTER**

1. Call to Order.
2. Pledge of Allegiance.
3. Approve Agenda.
5. Approve the Minutes.
  - A. March 5, 2015
6. Public Hearings.
  - None
7. Unfinished Business.
  - A. Outdoor Storage Draft Ordinance: Ordinance Amendment.
8. New Business.
  - A. Discussion: Accessory Structure Base and Harboring of Rodents.
9. Review Building Permit Reports.
  - A. March 2015
10. Other Business.
11. Adjourn.

**ARLINGTON PLANNING & ZONING BOARD**  
**MEETING MINUTES - APRIL 9, 2015**

The meeting was called to order at 7:00 p.m. by Chairperson Pauly.

Members Present: Carlson, Deno, Grabitske, Chairperson Pauly, Pichelmann, Councilmember Battcher  
Members Absent: None

Also Present: PZ Adm. Smith-Strack, Mayor Nagel

Motion by Grabitske, seconded by Pichelmann, and passed by unanimous vote to approve the agenda as presented.

Motion by Grabitske, seconded by Pichelmann, and passed by unanimous vote to approve the March 5, 2015 meeting minutes as presented.

It was noted that there were no public hearings scheduled.

Smith-Strack presented a revised draft ordinance pertaining to outdoor storage. The various changes were reviewed in detail. She noted that parking/storage areas in front yards and street-side corner yards shall be surfaced with an all-weather dustless material; compacted gravel and/or rock is not a suitable surface. Existing parking/storage areas in front yards and street-side corner yards shall be brought up to all-weather, dustless surfacing standards upon receipt of a zoning application to improve, enlarge and/or expand said parking/storage areas. Storage surfaces in rear or interior side yards shall at a minimum consist of four inches of compacted gravel, crushed rock, recycled concrete, a concrete slab, and/or similar materials; parking on grass, lawn, weeds, mulch, non-organic material or topsoil is prohibited. Smith-Strack noted that with regards to commercial zoning, outdoor storage shall be screened with suitable materials to maintain 75% or more opacity when viewed from a lot line; which applies to HVAC equipment and garbage dumpsters. She added that with regards to industrial zoning, outdoor storage shall be screened to maintain 50%.

Pauly expressed concern that the proposed ordinance should not pertain to the Urban Reserve (UR) District; as these residents are not within city limits. Smith-Strack gave a brief summation about the Orderly Annexation Area (OAA) and how the city has zoning control within same. It was the consensus that the UR District should be exempt from the proposed ordinance.

Motion by Pichelmann, seconded by Deno, and passed by unanimous vote to call a public hearing for the proposed Ordinance pertaining to Outdoor Storage at the May 7<sup>th</sup> meeting.

Discussion was held on accessory structure base requirement and the harboring of rodents/animals. Smith-Strack reviewed the standards currently in place. She stated that more requests are coming in to allow small utility sheds to be placed on skids for ventilation reasons. Grabitske recollected the Planning Commission's intent when they implemented the language. He thought the skids were to be entrenched in the gravel; they also had considered some kind of framing underneath the shed such as treated lumber. Hardware cloth was a suggested barrier.

The March Building Permit Report was reviewed.

Smith-Strack commented that she had met with a resident who expressed his opinion on the various buildings in disrepair around town; he felt they should be condemned. She told him the Planning Committee was working on an ordinance regulating outdoor storage.

Motion by Grabitske, seconded by Battcher, and passed by unanimous vote to adjourn the meeting at 7:58 p.m.