



Economic Development Authority

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**ECONOMIC DEVELOPMENT AUTHORITY  
MEETING AGENDA  
Tuesday, September 27, 2011 @ 6:00 P.M.  
Council Chambers**

1. Call to Order.
2. Approval of Agenda.
3. Approval of Minutes.
  - A. August 23, 2011
4. Approval of Financial Reports.
  - A. September, 2011
5. New Business.
  - A. Discussion of Purchase Option Alternatives
  - B. DEED Redevelopment Grant
  - C. Small Cities Development Program & Grant Application
6. Old Business.
  - A. Updates: Collaboration with Parks Comm. on trailhead facility and SMC focus group meetings.
7. Board Announcements.
8. Adjourn



**ECONOMIC DEVELOPMENT AUTHORITY  
MEETING MINUTES  
SEPTEMBER 27, 2011**

The meeting was called to order by Vice President Krueger at 6:00 pm.

Members Present: Krueger, Sorenson, Thomes, Councilmember Pichelmann, Councilmember Ruehling

Member Absent: President Lundstrom, Nuesse

Also Present: EDA Director Smith-Strack, Bill Pinske

Motion by Ruehling, seconded by Sorenson, and passed by unanimous vote to approve with the following addition:

5C) Small Cities Development Program & Grant Application.

Motion by Ruehling, seconded by Thomes, and passed by unanimous vote to approve the minutes from the August 23<sup>rd</sup> meeting as presented.

The August Financial Report was reviewed.

Motion by Thomes, seconded by Pichelmann, and passed by unanimous vote to approve the August Financial Report as presented.

Discussion was held on establishing Purchase Option Alternatives (or first right of refusal) for future industrial property in and/or around Arlington. It was noted that at the previous meeting it had been decided to allocate \$5,000 as part of the EDA's 2012 CIP Budget for this purpose. Smith-Strack presented a map that listed 15 potential properties, which showed their proximity to the nearest municipal utilities and/or the railroad, and also included a spreadsheet that provided property/owner information and acreage. The information Bill Pinske handed out at previous meetings was also reviewed. Pichelmann inquired if the EDA would consider selling the remaining Nickel property as part of a purchase option. Smith-Strack eluded that they are looking for property for two different entities, of which one is seeking north of town and the other south (west) of town. It was suggested to have the one entity look at the Dressen (#13 on map) property to see if it would fit their needs and in the meantime pursue a purchase option on the Doehling property (#8 on the map) as it is a larger piece of property and the possibility of future development. Smith-Strack will follow up on this with Mr. Pinske.

Smith-Strack talked about the MN Dept. of Employment and Economic Development Grant Program. She stated that there was availability of \$2 million in grants for redevelopment projects. She felt this was something that could benefit Arlington and some of the businesses

within the community, such as Cemstone, the elevator, Arlington Dugout (Neisen Property on Main Street), plus others. It was noted that a conference was being held on October 13<sup>th</sup> on this grant program and that Smith-Strack, Mayor Kreft, President Lundstrom and possibly Councilmember Ruehling were planning to attend.

Smith-Strack stated that she had been in contact with John Considine from Region 9 about the 2012 SCDP Housing Rehab Program. He was contacting the cities of Arlington, Gaylord, Green Isle and Henderson collectively to submit a joint application under a Contract for Services through Region 9. She noted that Gaylord was interested in participating in the program and they were waiting to hear from the other two cities. The grant amount was \$450,000 and the deadline for the pre-application was November 17<sup>th</sup>. Smith-Strack provided some details on the program. It was noted that there was a \$1,100 pre-application/submittal fee and \$1,100 final application/submittal fee.

Motion by Thomes, seconded by Sorenson, and passed by unanimous vote to recommend to the City Council to pursue participation in the 2012 SCDP Housing Rehab Program.

Smith-Strack commented that she had sent a letter to the Parks Committee seeking collaboration on the Regional Trailhead facility and has not heard back, but will follow up and report back.

Smith-Strack commented that one of the EDA's goals was to work with SMC to make Arlington the medical hub of Sibley County, which SMC will be holding some strategic planning sessions in the very near future. She has been invited to attend one of the planning sessions. Krueger commented that if SMC is going to remain here and be the "hub" some consideration is needed for future development of senior housing/nursing homes and how the EDA can help with that.

Motion by Thomes, seconded by Ruehling, and passed by unanimous vote to adjourn the meeting.

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Vice President David Krueger

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Director, Cynthia Smith-Strack