



Economic Development Authority

**ECONOMIC DEVELOPMENT AUTHORITY
MEETING AGENDA
TUESDAY, JUNE 25, 2013 @ 6:00 P.M.
Council Chambers**

1. Call to Order.
2. Pledge of Allegiance.
3. Oath of Office: Dean Bergersen
4. Approval of Agenda.
5. Approval of Minutes.
 - A. April 23, 2013
6. Approval of Financial Reports.
 - A. April-May 2013
7. Old Business.
 - A. None
8. New Business.
 - A. Budget/Capital Projects 2014
 - B. EDA Annual Report
 - C. SEDCO Meeting on August 20th
9. Board Announcements.
10. Adjourn

THERE MAY BE A QUORUM OF THE CITY COUNCIL OR APPOINTED COMMITTEES AT THIS MEETING
NO OFFICIAL ACTION WILL BE TAKEN AT THE MEETING BY ANY ENTITY OTHER THAN THE ARLINGTON
ECONOMIC DEVELOPMENT AUTHORITY



**MEETING MINUTES
JUNE 25, 2013 @ 6:00 PM**

The meeting was called to order by Vice President Thomes at 6:00 pm.

Director Smith-Strack administered the Official Oath of Office to new member Dean Bergersen.

Members Present: Bergersen, V. President Thomes, Councilmember Nuesse, Councilmember Ruehling

Member Absent: President Lundstrom, Kloeckl, Sorenson

Also Present: Director Smith-Strack, City Administrator Donabauer

Motion by Ruehling, seconded by Nuesse, and passed by unanimous vote to approve the agenda with the following addition:

8C) SEDCO Meeting on August 20th.

Motion by Ruehling, seconded by Bergersen, and passed by unanimous vote to approve the minutes from the April 23rd meeting as presented.

The April and May Financial Reports were reviewed.

Motion by Nuesse, seconded by Ruehling, and passed by unanimous vote to approve the April and May Financial Reports as presented.

Discussion was held on the 2014 Budget and/or Capital Improvement projects. Suggestions included:

- Platting of the new industrial park
- Extending utilities and roadways to the new industrial park
- Build a trail head facility in downtown Arlington
- Enhance city website
- Pursue a 'buy local' marketing program including radio and print advertising.

Motion by Ruehling, seconded by Nuesse, and passed by unanimous vote to request that \$10,000 be included in the 2014 Budget/CIP for platting the new industrial park.

Director Smith-Strack summarized the details of the Annual Report that she had drafted, which was scheduled to be presented to the Council on July 1st. Suggestions for future goals were made and included: platting the new industrial park, work with the City Council on improving the web site, implementing a Business Retention/Expansion program (starting with Scott Equipment,

Hutch Co-Op, Seneca and TSE Administration), partaking of the State's Beautification program – doing some fall planting, and look into the mill/overlay of Main Street. Thomes volunteered to present the report to the Council.

Motion by Nuesse, seconded by Bergersen, and passed by unanimous vote to approve the Annual Report as presented.

Thomes talked about the upcoming SEDCO meeting scheduled for August 20th. He stated that guests from the Greater Minneapolis-St. Paul Development Corp. will be present. It was noted that all cities in Sibley County are also being invited (including Mayors, Councils and Administrators). It will be an informational meeting only. Thomes commented that changes are being made within SEDCO and feels it will become a more involved organization.

Thomes gave an update on the Fiber to the Home project as he has been made aware through SEDCO.

Motion by Ruehling, seconded by Nuesse, and passed by unanimous vote to adjourn the meeting.

Vice President Richard Thomes

Director, Cynthia Smith-Strack