

**ARLINGTON CITY COUNCIL  
MEETING AGENDA  
DECEMBER 15, 2014 AT 6:30 PM  
COUNCIL CHAMBERS**

*The City Council is provided background information for agenda items in advance by city staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: City policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question, please ask to be recognized by the Mayor during the "Citizens addressing the Council" portion of the agenda—state your name and address for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.*

1. Call meeting to order and Pledge of Allegiance
2. Roll Call
3. Approve the agenda and any agenda additions

**CONSENT AGENDA**

*The items listed for consideration will be enacted by one motion unless the Mayor, a member of the City Council, City Staff or a person in attendance requests an item to be removed from the Agenda.*

4. Approval of Consent Agenda
  - A) Approval of the November 24<sup>th</sup> Special Budget Workshop Meeting Minutes.
  - B) Approval of the December 1<sup>st</sup> Regular Meeting Minutes.
  - C) Approval of Bills.
  - D) Approval of Routine Maintenance Agreements for CSAH 17 with Sibley County
  - E) Approval of Routine Maintenance Agreements for CSAH 34 with Sibley County
  - F) Approval of Yearly Dance Permit (2014 2015) for the Dugout
  - G) Approve the Hiring of Doug Mackenthun as 1<sup>st</sup> Assistant Chief (2-Year Term)
  - H) Approve the Hiring of Jeremy Otto as Safety/Training Officer (2-Year Term)
  - I) Approve the Hiring of Linda Haupt as Community Center Attendant.
  - J) Approval of Three (3) Residential/Commercial/Dumpster Solid Waste Permits (Renville-Sibley Sanitation, Gaylord Sanitation and Waste Management)
  - K) Approval of City Recycling Contract with Waste Management (\$240.00/week).
  - L) Approval of City Garbage Collection Contract with Renville-Sibley Sanitation (\$54/week).

**PUBLIC HEARINGS**

5. Public Hearing on Special Assessments.

**PETITIONS, REQUESTS, & COMMUNICATIONS**

6. Addressing the Council
  - A) Citizens Addressing the Council.
7. Announcements
  - A) City Offices will be Closing at Noon on Wednesday, December 24 and will be closed all day on Thursday, December 25 in Observance of the Christmas Holiday
  - B) City Offices will be Closed on Thursday, January 1 in Observance of the New Year's Holiday.
  - C) Experienced & Newly Elected Officials Leadership Conference – January 23 & 24 (Mankato) or January 30 & 31 (Brooklyn Center)
8. Communications
  - A) State Budget Forecast – League of Minnesota Cities Bulletin

## **ORDINANCES & RESOLUTIONS**

### 9. Ordinances

- A) Second Reading: Ordinance 292 “An Ordinance Amending the 2008 Arlington Comprehensive Plan”.
- B) Second Reading: Ordinance 294 “An Ordinance Establishing a Per Diem Payment for City Committee Person Meeting Participation.”

### 10. Resolutions

- A) 78-2014 – Accepting a Donation from Locher Bros. Inc. and Designating Its Use for Field Improvements at Sportsman’s Park in Memory of Dan “Buck” Thomes.
- B) 79-2014 – Accepting a Donation from Arlington Conquerors of Tables for the Senior Building.
- C) 80-2014 – Approving the 2015 Fee and Rate Schedule.
- D) 81-2014 – Approving Fund Transfer.
- E) 82-2014 – Approving the Writing Off of Uncollectible Bills
- F) 83-2014 – Approving Ordinance 292, Entitled “An Ordinance Amending the 2008 Comprehensive Plan” and Providing for Summary Publication Thereof”.
- ~~G) 84-2014 – Filing Special Assessments (removed)~~
- H) 85-2014 – Authoring the City of Arlington to Enter into an Agreement with 101 Development Resources, Inc. for Building Inspection Services.
- I) 86-2014 – Authorizing the City of Arlington to Enter into an Agreement with Arlington Township for the Township’s Use of the Community Center for Its Elections.

## **UNFINISHED BUSINESS**

### **NEW BUSINESS**

- 11. Approve/Not Approve Sidewalk Policy.
- 12. Approve/Not Approve Amendment to Electric Line Policy.
- 13. Approve/Not Approve Employee Evaluations.
- 14. Approve/Deny the Termination of the Training Period for Tony Voigt.
- 15. Approve/Deny the Termination of the Training Period for Cory Danner.
- 16. Approve/Deny the Employee Wage/Benefit Package for 2015 (Resolution 87-2014)
- 17. Approve/Deny the 2015 Tax Levy (Resolution 88-2014)
- 18. Approve/Deny the 2015-2019 Capital Improvement Plan (Resolution 89-2014)
- 19. Approve/Deny the 2015 Municipal Budget (Resolution 90-2014)
- 20. Authorize/Deny Payment to Underground Tech with BackCharges for 2014 Televising Work.
- 21. Authorize/Deny Payment of Pay Application #3 (\$53,200.00) to Quade Electric, Inc. for 2014 Electrical Improvement Project.

## **MISCELLANEOUS BUSINESS**

- 22. Council Committee Updates.
- 23. Open Discussion.

## **ADJOURNMENT**

**ARLINGTON CITY COUNCIL  
MEETING MINUTES  
DECEMBER 15, 2014**

The regular meeting was called to order at 6:39 p.m., Mayor Kreft presiding.

Members present: Jaszewski, Mayor Kreft, Nuesse, Reetz, Ruehling, Wills

Members absent: None

Also present: City Administrator Donabauer, City Attorney Arneson, Mayor Elect Rich Nagel,  
Councilmembers Elect Michelle Battcher & Jim Heiland, Kurt Menk

Motion by Ruehling, seconded by Jaszewski, and passed by unanimous vote to approve the agenda with the following change:

Remove item 10G) Resolution 84-2014 – Filing Special Assessments.

Motion by Reetz, seconded by Wills, and passed by unanimous vote to approve the consent agenda as follows:

- A) Approval of the November 24<sup>th</sup> Special Council & Joint Planning & Zoning Meeting Minutes
- B) Approval of the December 1<sup>st</sup> Regular Meeting Minutes
- C) Approval of Bills
- D) Approval of Routine Maintenance Agreements for CSAH 17 with Sibley County
- E) Approval of Routine Maintenance Agreements for CSAH 34 with Sibley County
- F) Approval of Yearly Dance Permit (~~2014~~ 2015) for the Dugout
- G) Approve the Hiring of Doug Mackenthun as 1<sup>st</sup> Assistant Chief (2-Year Term)
- H) Approve the Hiring of Jeremy Otto as Safety/Training Officer (2-Year Term)
- I) Approve the Hiring of Linda Haupt as Community Center Attendant.
- J) Approval of Three (3) Residential/Commercial/Dumpster Solid Waste Permits (Renville-Sibley Sanitation, Gaylord Sanitation and Waste Management)
- K) Approval of City Recycling Contract with Waste Management (\$240.00/week).
- L) Approval of City Garbage Collection Contract with Renville-Sibley Sanitation (\$54/week).

Mayor Kreft recessed the regular meeting to hold the Special Assessment Public Hearing.

At 6:42 pm Mayor Kreft called to order the annual Special Assessment public hearing. It was noted that there was no one present and that the hearing was no longer needed as all pending assessments had been paid.

Motion by Wills, seconded by Jaszewski, and passed by unanimous vote to adjourn the public hearing.

Mayor Kreft adjourned the Assessment Public Hearing and reconvened the regular meeting at approximately 6:43 p.m.

It was noted that there were no citizens present to address the Council on non-agenda items.

The following announcements were reviewed:

- A) City Offices will be Closing at Noon on Wednesday, December 24 and will be closed all day on Thursday, December 25 in Observance of the Christmas Holiday
- B) City Offices will be Closed on Thursday, January 1 in Observance of the New Year's Holiday
- C) Experienced & Newly Elected Officials Leadership Conference – January 23 & 24 (Mankato) or January 30 & 31 (Brooklyn Center).

The Council reviewed the following communications:

- A) State Budget Forecast – League of Minnesota Cities Bulletin

The second reading of Ordinance 292- An Ordinance Amending the 2008 Arlington Comprehensive Plan, was held.

Motion by Ruehling, seconded by Jaszewski, and passed by unanimous vote to approve Ordinance 292- An Ordinance Amending the 2008 Arlington Comprehensive Plan, as follows:

**ORDINANCE 292**

**AN ORDINANCE AMENDING THE 2008 ARLINGTON COMPREHENSIVE PLAN**

- I. THE CITY COUNCIL OF THE CITY OF ARLINGTON, MINNESOTA TO PROMOTE THE PUBLIC SAFETY, HEALTH, AND WELFARE, HEREBY ORDAINS THE ARLINGTON COMPREHENSIVE PLAN SHALL BE AMENDED AS ATTACHED HERETO. *(Document is 200+ pages long and is being kept in a separate Comprehensive Plan Binder)*
- II. EFFECTIVE DATE: THIS ORDINANCE IS EFFECTIVE UPON ITS ADOPTION AND PUBLICATION AS PRESCRIBED BY LAW.

Adopted by the City of Arlington on the 15<sup>th</sup> day of December, 2014.

/s/ James R. Kreft  
James R. Kreft, Mayor

Attest: /s/ Liza M. Donabauer  
Liza M. Donabauer, City Administrator

The second reading of Ordinance 294-An Ordinance Establishing a Per Diem Payment for City Committee Person Meeting Participation, was held. Wills expressed his opposition against the per diem and feels this should still be a 'volunteer' service.

Motion by Reetz, seconded by Ruehling, and carried (Wills opposed) to approve Ordinance 294-An Ordinance Establishing a Per Diem Payment for City Committee Person Meeting Participation, as follows:

**ORDINANCE 294**

**AN ORDINANCE ESTABLISHING A PER DIEM PAYMENT FOR CITY COMMITTEE PERSON MEETING PARTICIPATION**

THE CITY COUNCIL OF THE CITY OF ARLINGTON, MINNESOTA TO PROMOTE THE PUBLIC SAFETY, HEALTH AND WELFARE, HEREBY ORDAIN AS FOLLOWS:

1. The City Council finds that it is in the best interest of the city to provide a per diem payment to the participants on city committees, to encourage and reward such participation. Said committees are a valuable resource to the city and its citizens.
2. This ordinance shall apply to all standing committees created by city ordinance, whose members are appointed by the Mayor with the advice and consent of the City Council from time to time.
3. For the calendar year 2015, a per diem payment of \$20.00 per meeting shall be paid to each committee participant who attends an officially scheduled committee meeting for the committee for which he or she has been appointed. A maximum of no more than 12 such per diem payments shall be made to any committee member during a calendar year.
4. A person who serves on more than one standing committee may receive a per diem payment for attendance at the meetings of each separate committee, except that a committee person shall not be paid a per diem for more than one committee meeting held on the same day.
5. Committee attendance shall be recorded in written form and submitted to the City Administrator, who shall make the per diem payments to the committee persons at the end of each calendar year.
6. The per diem payments to be made under this ordinance do not apply to City Council members who are appointed to city committees. Said councilmembers are separately reimbursed for their services in this regard.
7. The per diem payments to committee persons established under this ordinance may be adjusted on a calendar year basis by resolution of the City Council from time to time.
8. This ordinance amends and supersedes any ordinances or portions of ordinances contrary to the terms of this ordinance.

This ordinance shall become effective immediately upon publication.

For City of Arlington

/s/ James R. Kreft

/s/ Liza M. Donabauer

By James R. Kreft  
Its Mayor

By Liza M. Donabauer  
Its City Administrator

Councilmember Wills introduced the following resolution and moved for its adoption:

**RESOLUTION 78-2014**

**A RESOLUTION ACCEPTING A DONATION AND DESIGNATING ITS USE**

**WHEREAS**, Minnesota State Statutes 465.03 states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

**WHEREAS**, the City may not, however, accept or use gifts for religious or sectarian purposes; and

**WHEREAS**, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members; and

**WHEREAS**, the City of Arlington has received a donation of a \$1,000 from Locher Bros. Inc. for improvements at Sportsman's Park field in memory of Dan "Buck" Thomes; and

**WHEREAS**, charitable contributions to governmental units are tax-deductible under Section 170(c)(1) of the Internal Revenue Code if made for public purpose, and

**WHEREAS**, the Arlington City Council would like to express its thankfulness for this gracious community support, and

**NOW THEREFORE BE IT RESOLVED**, pursuant to Minnesota State Statute 465.03 the Arlington City Council does hereby accept the aforementioned donation.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Reetz and upon poll being taken thereon the following voted in favor thereof: Jaszewski, Nuesse, Reetz, Ruehling, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

The foregoing resolution was adopted by the City Council of the City of Arlington this 15<sup>th</sup> day of December, 2014.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft, Mayor

Attest: /s/ Liza M. Donabauer, City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Councilmember Reetz introduced the following resolution and moved for its adoption:

**RESOLUTION 79-2014**

**A RESOLUTION ACCEPTING A DONATION AND DESIGNATING ITS USE**

**WHEREAS**, Minnesota State Statutes 465.03 states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

**WHEREAS**, the City may not, however, accept or use gifts for religious or sectarian purposes; and

**WHEREAS**, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members; and

**WHEREAS**, the City of Arlington has received a donation of four folding tables (value \$343.09) from Arlington Conquerors 4H Club for the Senior Building at Four Seasons Park; and

**WHEREAS**, charitable contributions to governmental units are tax-deductible under Section 170(c)(1) of the Internal Revenue Code if made for public purpose, and

**WHEREAS**, the Arlington City Council would like to express its thankfulness for this gracious community support, and

**NOW THEREFORE BE IT RESOLVED**, pursuant to Minnesota State Statute 465.03 the Arlington City Council does hereby accept the aforementioned donation.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Jaszewski and upon poll being taken thereon the following voted in favor thereof: Jaszewski, Nuesse, Reetz, Ruehling, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

The foregoing resolution was adopted by the City Council of the City of Arlington this 15<sup>th</sup> day of December, 2014.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft, Mayor

Attest: /s/ Liza M. Donabauer, City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Councilmember Nuesse introduced the following resolution and moved for its adoption:

**RESOLUTION 80-2014**

**A RESOLUTION ADOPTING A SCHEDULE OF FEES AND CHARGES FOR VARIOUS SERVICES, LICENSES AND PERMITS**

**WHEREAS**, the City Council is desirous of establishing a uniform system of fees for requests relating to official controls, information, permits, applications or other matters handled by the City; and

**WHEREAS**, any changes in the current fees and charges shall take effect on January 1, 2015, and shall remain in effect unless otherwise modified by the City Council through resolution; and

**WHEREAS**, in the event of a conflict, the following Fee Schedule shall prevail.

**THEREFORE, BE IT RESOLVED**, by the City Council of the City of Arlington that the following fees and charges for permits, licenses and services be adopted as the 2015 Fee and Rate Schedule: (*see attached for complete schedule*).

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Ruehling and upon poll being taken thereon the following voted in favor thereof: Jaszewski, Nuesse, Reetz, Ruehling, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

The foregoing resolution was adopted by the City Council of the City of Arlington this 15<sup>th</sup> day of December, 2014.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft, Mayor

Attest: /s/ Liza M. Donabauer, City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Councilmember Ruehling introduced the following resolution and moved for its adoption:

**RESOLUTION 81-2014**

**A RESOLUTION TRANSFERRING CITY FUNDS**

**WHEREAS**, sound financial planning by the City Council of the City of Arlington and City Staff is the purpose behind the transfer and closing of funds; and

**WHEREAS**, the City Council deems it expedient under the circumstances to transfer the following funds:

\$82,500.00 – From Med Ctr Lease Revenue (210) to the Capital Equipment Fund (401)  
\$30,000 (Ambulance); \$27,500 (Prairie Line Trail); \$25,000 Prairie Line Trail  
To Fund Healthy Living Initiatives per the Medical Center Lease Revenue Guidelines.

**NOW THEREFORE BE IT RESOLVED**, that the aforementioned funds are hereby closed and/or transferred to the above mentioned funds of the City of Arlington.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Jaszewski and upon poll being taken thereon the following voted in favor thereof: Jaszewski, Nuesse, Reetz, Ruehling, Wills; and the

following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

The foregoing resolution was adopted by the City Council of the City of Arlington this 15<sup>th</sup> day of December, 2014.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft, Mayor

Attest: /s/ Liza M. Donabauer, City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Councilmember Nuesse introduced the following resolution and moved for its adoption:

**RESOLUTION 82-2014**

**A RESOLUTION TO WRITE OFF UNCOLLECTIBLE BILLS**

**WHEREAS**, the City of Arlington has deemed the following outstanding accounts for review by the Arlington City Council:

**WHEREAS**, efforts by the City of Arlington have been deemed unsuccessful in attempts for collection;

<u>Account</u>	<u>Amount</u>
Ambulance – Insurance Reduction	\$45,689.86
Ambulance – Worker’s Comp.	\$ 0.00
Ambulance – Bad Debt	\$ 7,418.10
Ambulance – Collections	\$ 1,120.00
<b>TOTAL WRITE OFFS</b>	<b>\$54,227.96</b>

**WHEREAS**, sources for collection have been exhausted;

**NOW THEREFORE BE IT RESOLVED**, that the above stated accounts shall be written off as uncollectible and efforts for collection of such be terminated.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Wills and upon poll being taken thereon the following voted in favor thereof: Jaszewski, Nuesse, Reetz, Ruehling, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

The foregoing resolution was adopted by the City Council of the City of Arlington this 15<sup>th</sup> day of December, 2014.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft, Mayor

Attest: /s/ Liza M. Donabauer, City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Councilmember Reetz introduced the following resolution and moved for its adoption:

**RESOLUTION 83-2014**

**A RESOLUTION APPROVING ORDINANCE 292, ENTITLED “AN ORDINANCE AMENDING THE 2008 COMPREHENSIVE PLAN” AND PROVIDING FOR SUMMARY PUBLICATION THEREOF**

**WHEREAS**, the City of Arlington placed the 2008 Comprehensive Plan Update, into effect several years ago; and,

**WHEREAS**, the 2008 Arlington Comprehensive Plan recommends amending the Plan as time passes and as basic fundamental elements such as economic cycles and statistical data are altered; and,

**WHEREAS**, amending the 2008 Arlington Comprehensive Plan to reflect updated demographic statistics, goals accomplished, and the impact of the Great Recession was one of the goals set forth by Mayor James Kreft in 2014; and,

**WHEREAS**, the Arlington Planning Commission together with the Park Committee and EDA have reviewed and updated certain sections of the 2008 Comprehensive Plan; and,

**WHEREAS**, the Arlington Planning Commission together with the City Council held a public hearing on the proposed amendment which reflects updated demographic information, removal of goals previously achieved, and reaffirmation of other goals; and,

**WHEREAS**, the City Council approved the first reading of Ordinance 292 at its regular meeting on December 1, 2014; and,

**WHEREAS**, the City Council approved second reading and the adoption of Ordinance 292 at its regular meeting on December 15, 2014; and,

**WHEREAS**, the proposed ordinance is itemized in Exhibit A which is attached to this resolution (*copy kept in separate Comprehensive Plan ringbinder*); and,

**WHEREAS**, the City Council of the City of Arlington has determined the publication of the title and a summary of Ordinance 289 would clearly inform the public of the intent and effect of the Ordinance 292; and,

**WHEREAS**, prior to the publication of the title and summary, the Council has read and approved the text of the summary and determined that it clearly informs the public of the intent and effect of the Ordinance.

**NOW THEREFORE BE IT RESOLVED** that the City Council of the City of Arlington hereby approves Ordinance 292 as presented in Exhibit A which is attached to this resolution (*copy kept in separate Comprehensive Plan ringbinder*); and,

**BE IT FURTHER RESOLVED** that the City Administrator shall cause a summary of Ordinance No. 292 to be published in the City's official newspaper at the earliest practicable date; and,

**BE IT FURTHER RESOLVED**, the summary publication shall read as follows:

"On December 15, 2014 the City Council of the City of Arlington approved Ordinance 292, entitled, 'An Ordinance Amending the 2008 Comprehensive Plan'. The Ordinance in its entirety is available for review and/or photocopying during regular office hours at the City of Arlington, 204 Shamrock Drive, Arlington, Minnesota 55307. The Ordinance approves and places into effect a Comprehensive Plan amendment. The Comprehensive Plan amendment reflects updated demographic statistical data, work plan/goals achieved since 2007, and reaffirmation of policy goals".

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Nuesse and upon poll being taken thereon the following voted in favor thereof: Jaszewski, Nuesse, Reetz, Ruehling, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

The foregoing resolution was adopted by the City Council of the City of Arlington this 15<sup>th</sup> day of December, 2014.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft, Mayor

Attest: /s/ Liza M. Donabauer, City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Councilmember Wills introduced the following resolution and moved for its adoption:

#### **RESOLUTION 85-2014**

#### **A RESOLUTION AUTHORIZING THE CITY OF ARLINGTON TO ENTER INTO AN AGREEMENT WITH 101 DEVELOPMENT RESOURCES, INC.**

**WHEREAS**, the City of Arlington seeks to enter into an Agreement with 101 Development Resources, Inc. for the building inspection services;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Arlington, Minnesota as follows:

1. That the attached one-year Contract for Building Inspection Services between 101 Development Resources, Inc. and the City of Arlington is hereby approved. A copy of the agreement for services to provide all building inspection services as described in Exhibit A ("SCOPE OF THE CONTRACT" and "ADDITIONAL WORK UNDER THE CONTRACT") is attached to this Resolution and made a part of it.
2. The Agreement commences on January 1, 2015 and compensation for services rendered in 2015 by 101 Development Resources, Inc. represents an 11% increase from \$45/hour to \$50/hour.
3. That the City Administrator, or his or her successor, and Mayor are designated the Authorized Representatives for the City.



The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Ruehling and upon poll being taken thereon the following voted in favor thereof: Jaszewski, Nuesse, Reetz, Ruehling, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

The foregoing resolution was adopted by the City Council of the City of Arlington this 15<sup>th</sup> day of December, 2014.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft, Mayor

Attest: /s/ Liza M. Donabauer, City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Councilmember Ruehling introduced the following resolution and moved for its adoption:

**RESOLUTION 86-2014**

**A RESOLUTION AUTHORIZING THE CITY OF ARLINGTON TO ENTER INTO AN AGREEMENT WITH ARLINGTON TOWNSHIP FOR THE TOWNSHIP'S USE OF THE COMMUNITY CENTER FOR ELECTIONS.**

**WHEREAS**, the City of Arlington seeks to enter into an Agreement with Arlington Township for the Township's use of the Community Center for its elections;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Arlington, Minnesota as follows:

1. That the attached one-year Agreement between Arlington Township and the City of Arlington is hereby approved. A copy of the agreement to provide use of the City Community Center as a polling place is described in Exhibit A as attached to this Resolution and made a part of it.
2. The Agreement commences on January 1, 2015 and compensation for use of the City Community Center as a polling place is \$100 per election.
3. The Agreement, although containing a term of one calendar year, shall automatically be extended for additional one calendar year terms unless such extension is voided by either party per the terms of the Agreement (Exhibit A).
4. That the City Administrator, or his or her successor, and Mayor are designated the Authorized Representatives for the City.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Nuesse and upon poll being taken thereon the following voted in favor thereof: Jaszewski, Nuesse, Reetz, Ruehling, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

The foregoing resolution was adopted by the City Council of the City of Arlington this 15<sup>th</sup> day of December, 2014.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft, Mayor

Attest: /s/ Liza M. Donabauer, City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Adm. Donabauer presented a Sidewalk Inspection Policy. She explained that this was being implemented as part of the 'healthy living' initiative being promoted throughout the community. It will be used as a guideline for future improvement projects. It was noted that a previous policy for cost sharing (city and resident) would no longer be valid.

Motion by Wills, seconded by Jaszewski, and passed by unanimous vote to approve the Sidewalk Inspection Policy as presented. (*See attached for complete copy.*)

Adm. Donabauer presented an Amendment to the Electrical Service Line & Meter Policy. The amendment addresses line service removal, line relocation and responsibility for costs for same.

Motion by Reetz, seconded by Nuesse, and passed by unanimous vote to approve the Amendment to the Electrical Service Line & Meter Policy as presented. (*See attached for complete copy.*)

Motion by Nuesse, seconded by Reetz, and passed by unanimous vote to approve the Employee Evaluations as had been discussed during the closed Council meeting prior to this meeting.

Motion by Wills, seconded by Reetz, and passed by unanimous vote to approve the termination of the training period for Tony Voigt.

Motion by Ruehling, seconded by Wills, and passed by unanimous vote to approve the termination of the training period for Chief of Police Cory Danner.

Councilmember Nuesse introduced the following resolution and moved for its adoption:

**RESOLUTION 87-2014**

**A RESOLUTION APPROVING THE SALARY, WAGE AND HEALTH INSURANCE BENEFIT PLAN FOR 2015**

**WHEREAS**, a salary, wage and benefit plan, among other pertinent uses, provides a method whereby wages, salaries and benefits may be adjusted upward or downward to meet performances by the employees; and

**WHEREAS**, sound financial planning by the City Council is purpose behind the salary, wage and benefit plan for 2015.

**NOW THEREFORE BE IT RESOLVED**, by the City Council of the City of Arlington that the salary and wage plan will be adopted with such pay increases/decreases as presented in the attached document.

**BE IT FURTHER RESOLVED**, that for 2015 the City of Arlington will cover 75% of the premium costs for health insurance with the remaining 25% being paid for by the employees.

**BE IT FURTHERMORE RESOLVED**, that the City will contribute \$1,500 to each eligible HSA Account in 2015.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Reetz and upon poll being taken thereon the following voted in favor thereof: Jaszewski, Nuesse, Reetz, Ruehling, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

The foregoing resolution was adopted by the City Council of the City of Arlington this 15<sup>th</sup> day of December, 2014.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft, Mayor

Attest: /s/ Liza M. Donabauer, City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

<u>Name</u>	<u>2014</u>	<u>2015</u>	<u>2015</u>	<u>Final</u>	<u>Total</u>	** (With 1.09% Cost of Living Increase)
		Step	COLA	Wage	% **	
Tony Voigt	\$20.42	\$20.92	\$0.23	\$21.15	3.57%	
Kirby Weckworth^	\$15.24	\$15.68	\$0.17	\$15.85	4.00%	^Upon completion of Training Period
Vicki Pomplun	\$17.08	\$17.48	\$0.19	\$17.67	3.45%	
Cory Danner	\$57,824.00	\$59,074.00	\$638.00	\$59,717.00	3.27%	
Bruce Rovinsky^	\$22.50	\$23.05	\$0.24	\$23.29	3.51%	^COLA immediate, Step upon Satisfactory Rating/Performance Eval
Lisa Tesch	\$20.50	\$21.00	\$0.23	\$21.23	3.56%	
Annie Shotliff	\$12.00	\$12.38	\$0.13	\$12.51	4.25%	
Part-Time Police	\$14.00	\$14.75			5%	
City Part-Timers^	\$8.75	\$8.75			0%	^Then increase to \$9.25 on 8/01/15
Library Aid (Pat G.)^	\$8.75	\$9.00			2.86%	^Then increase to \$9.50 on 8/01/15
Library Aid (New)^	\$8.00	\$8.00			0%	^Then increase to \$9.00 on 8/01/15
Snow Removal	\$13.50	\$13.50			0%	
Firefighters	\$10.00	\$10.00			0%	
Fire Chief	\$1,200	\$1,200			0%	
Fire Secretary	\$500	\$500			0%	
Fire 1st Ass't	\$500	\$500			0%	
Fire 2nd Ass't	\$500	\$500			0%	

Fire Training Off. (2)	\$250	\$250	0%
Air Pack Maint.	\$250	\$250	0%
Civil. Def. Director	\$1,000	\$1,000	0%
EMT On-Call Pay	\$2.00	\$2.00	0%
EMT Hourly Pay	\$12.50	\$12.50	0%
Ass't. Amb. Man.	\$1,000	\$1,000	0%
Paramedics	\$23.50	\$23.50	0%

Councilmember Wills introduced the following resolution and moved for its adoption:

**RESOLUTION 88-2014**

**A RESOLUTION ADOPTING THE 2014 TAX LEVY COLLECTIBLE IN 2015 AND ORDERING THE LEVY TO BE CERTIFIED WITH THE SIBLEY COUNTY AUDITOR**

**BE IT RESOLVED**, by the City Council of the City of Arlington, County of Sibley, Minnesota, that the following sums of money be levied for the current year, collectible in 2015 upon the taxable property in the City of Arlington, for the following purposes:

General Fund	\$ 545,200.00
2010 Fire Certificates	12,000.00
2015 Fire Pumper	69,000.00
2004 Improvement Bond	-0-
Pub. Proj. Lease Rev. Crossover	95,000.00
2009 G.O. RF Bonds	32,200.00
2012 G.O. Bonds	13,000.00
Other Levies (Tax Abatement)	<u>2,502.00</u>
Total Tax Levy	\$ 768,902.00

**TOTAL CERTIFIED TAX LEVY \$ 768,902.00**

**BE IT FURTHER RESOLVED**, that the City Administrator is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Sibley County.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Ruehling and upon poll being taken thereon the following voted in favor thereof: Jaszewski, Nuesse, Reetz, Ruehling, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

The foregoing resolution was adopted by the City Council of the City of Arlington this 15<sup>th</sup> day of December, 2014.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft, Mayor

Attest: /s/ Liza M. Donabauer, City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Councilmember Ruehling introduced the following resolution and moved for its adoption:

**RESOLUTION 89-2014**

**A RESOLUTION ADOPTING THE 2015-2019 CAPITAL IMPROVEMENT PLAN**

**WHEREAS**, the Arlington City Council has formulated the 2015-2019 Capital Improvement Plan (the "Plan") which covers a five-year period from the date of its adoption and sets forth the estimated schedule, timing and details of the specific capital improvements by year, the estimated cost; the need for the particular improvement; and the sources of revenue to pay for the improvements; and

**WHEREAS**, the City Council, after public notice, conducted a public hearing on December 20, 2010 for the purpose of receiving comments on the original proposed Capital Improvement Plan; and

**WHEREAS**, the 2015-2019 Capital Improvement Plan is an amendment to the original Plan; and

**WHEREAS**, in approving the Plan, the City Council has considered the following for each project and for the overall Plan:

- 1) The condition of the City's existing infrastructure, including the projected need for repair or replacement;

- 2) The likely demand for improvement;
- 3) The estimated cost of the improvement;
- 4) The available public resources;
- 5) The level of overlapping debt in the city;
- 6) The relative benefits and costs of alternative uses of the funds;
- 7) Operating costs of the proposed improvements; and
- 8) Alternatives for providing services more efficiently through shared facilities with other municipalities or local governmental units; and

**NOW THEREFORE BE IT RESOLVED**, by the City Council of the City of Arlington that the proposed 2015-2019 Capital Improvement Plan is adopted which is attached hereto.

**BE IT FURTHER RESOLVED** that the approved Plan shall be reviewed on an annual basis and may be amended from time to time by city resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Jaszewski and upon poll being taken thereon the following voted in favor thereof: Jaszewski, Nuesse, Reetz, Ruehling, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

The foregoing resolution was adopted by the City Council of the City of Arlington this 15<sup>th</sup> day of December, 2014.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft, Mayor

Attest: /s/ Liza M. Donabauer, City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Councilmember Reetz introduced the following resolution and moved for its adoption:

**RESOLUTION 84-2014**

**A RESOLUTION ADOPTING THE 2015 ARLINGTON MUNICIPAL BUDGET**

**WHEREAS**, sound financial planning by the City Council is the purpose behind the preparation of the 2015 municipal budget; and

**THEREFORE, BE IT RESOLVED**, by the City Council of the City of Arlington that the following revenues and expenditures of the City's funds be adopted as the 2015 municipal budget for the City of Arlington:

FUND/DEPARTMENT	ACCOUNT NUMBER	2015 BUDGET
<b>GENERAL FUND</b>		
<b>#101</b>		
<b>REVENUES:</b>		
<b>GENERAL GOVERNMENT</b>	<b>41000</b>	
Property Taxes	31000	545,200
State Grants and Aids	33400	0
Local Government Aid	33401	726,233
Market Value Credit	33402	0
Other State Aid Grants	33422	1,339
<b>Subtotal</b>		<b>\$1,272,772</b>
<b>ADMINISTRATIVE OFFICE</b>	<b>41400</b>	
Business Licenses/Perm	32100	835
Beer License	32109	2,325
Liquor License	32110	3,500
Animal Licenses	32240	1,315
Insurance Premium Dividend	33421	5,050
Charges for Service	34000	0
Rent Revenues	34101	250
Assessment Search Fees	34107	40
Recharge Fire Extinguishers	34112	35
Community Sign Adv.	34113	429
ISF Check-Collected	34116	75
Recycling Subsidy	34755	6,070
Special Assessments	36100	101

Miscellaneous Revenues	36200	100
Miscellaneous Refunds	36201	0
Interest Earnings	36210	8,000
Reimbursable Expense	36215	200
Other Rents and Royalties	36220	0
Contributions and Donations	36230	0
Cable TV Franchise Fee	38050	16,348
Sales of General Fixed	39101	0
Transfer from Other Funds	39203	1,500
<b>Subtotal</b>		<b>\$46,173</b>
<b>PLANNING AND ZONING</b>	<b>41910</b>	
Bldg/Land Use Permits	32210	16,500
Variance	32211	400
Recording of Legal Documents	34102	138
<b>Subtotal</b>		<b>\$17,038</b>
<b>POLICE ADMINISTRATION</b>	<b>42110</b>	
State Grants and Aids	33400	2,525
2% State Police Aid	33405	13,130
Special Police Service	34201	0
Court Fines	35100	6,000
Parking Fines	35102	253
Reimbursable Expense	36215	303
Transfer from Other Fund	39203	2,000
<b>Subtotal</b>		<b>\$24,211</b>
<b>FIRE STATIONS &amp; BUILDINGS</b>	<b>42280</b>	
State Grants and Aids	33400	0
2% State Fire Aid	33404	14,645
<b>Subtotal</b>		<b>\$14,645</b>
<b>PUBLIC WORKS &amp; STREETS</b>	<b>43000</b>	
Muni State Aid St. Maint.	33418	10,193
Charges for Service	34000	6,200
Weed Cleaning and Removal	34405	232
Miscellaneous Revenues	36200	0
Reimbursable Expense	36215	101
<b>Subtotal</b>		<b>\$16,726</b>
<b>PARK AREAS &amp; RECREATION</b>	<b>45202</b>	
Rent Revenues	34101	1,800
Miscellaneous Revenues	36200	500
Contributions and Donations	36230	1,000
Other Recreation Revenue	38080	0
Transfer from Other Fund	39203	17,864
<b>Subtotal</b>		<b>\$21,164</b>
<b>LIBRARIES</b>	<b>45500</b>	
Library-Grant Proceeds	34760	0
Library Fines	35103	0
Miscellaneous Revenues	36200	0
<b>Subtotal</b>		<b>\$0</b>
<b>ECONOMIC DEVELOPMENT</b>	<b>46500</b>	
State Grants and Aids	33400	0
Rent Revenues	34101	0
<b>Subtotal</b>		<b>\$0</b>
<b>TOTAL GENERAL FUND REVENUES</b>		<b>\$1,412,729</b>
<b>EXPENDITURES:</b>		
<b>GENERAL FUND</b>		
<b>COUNCIL</b>	<b>41110</b>	
Other Pay	110	33,915
FICA	122	2,594
<b>Subtotal</b>		<b>\$36,509</b>
<b>ADMINISTRATIVE OFFICE</b>	<b>41400</b>	
Wages and Salaries	100	78,251
PERA	121	5,629
FICA	122	5,963
Employer Paid Health	131	6,480

Employer Paid Other	135	0
Mileage	181	120
Seminars	182	2,175
PERA Aid-Hospital	186	0
Office Supplies	200	2,460
Office Expense	218	7,000
Professional Svcs.	300	4,510
Auditing and Acct'g	301	15,000
Bank Processing Fee	312	175
Telephone	321	6,200
Postage	322	871
Advertising	340	200
Legal Notices Publishing	351	2,665
Other Print/Binding	354	226
Ins-Fire, Liab., WC	360	69,371
Safety Program	396	718
Township Tax	400	1,538
Miscellaneous	430	2,409
Dues and Subscriptions	433	3,075
Gas and Repair	485	569
Capital Outlay	500	0
Computers/Software	503	8,009
Donations/Contributions	701	0
Franchise Fee – Mediacom	735	16,348
<b>Subtotal</b>		<b>\$239,961</b>

<b>ELECTIONS</b>	<b>41410</b>	
Other Pay	110	0
Mileage	181	0
Office Supplies	200	0
Miscellaneous	430	0
<b>Subtotal</b>		<b>\$0</b>

<b>ASSESSING</b>	<b>41550</b>	
Professional Services	300	10,300
<b>Subtotal</b>		<b>\$10,300</b>

<b>LAW/LEGAL SERVICES</b>	<b>41600</b>	
Professional Services	300	2,606
Legal Fees	304	6,663
<b>Subtotal</b>		<b>\$9,269</b>

<b>PLANNING AND ZONING</b>	<b>41910</b>	
Other Pay	110	1,200
Office Expense	218	190
Professional Services	300	15,375
Legal Fees	304	1,538
Building Official	313	22,000
Comp. Plan Services	314	0
Telephone	321	103
Legal Notices Publishing	351	1,281
<b>Subtotal</b>		<b>\$41,687</b>

<b>GEN GOVT BUILDINGS/PLANTS</b>	<b>41940</b>	
Repair/Maint Supply	220	154
Professional Services	300	0
Real Estate Tax	311	110
Electric & Heat Utilities	381	14,145
Gas Utilities	383	6,500
Refuse/Garbage	384	120
Safety Program	396	128
Repairs/Maint. Buildings	401	308
Miscellaneous	430	320
Capital Outlay	500	0
<b>Subtotal</b>		<b>\$21,785</b>

<b>POLICE ADMINISTRATION</b>	<b>42110</b>	
Full-Time Employee Regular	101	148,422
Full-Time Employee Overtime	102	3,228
Part-Time Employee	103	8,378
PERA	121	25,924
FICA	122	2,603
Employer Paid Health	131	45,470
Seminars	182	513
Office Supplies	200	600

Training and Instruction	208	2,700
Operating Supplies	210	2,140
Office Expense	218	1,754
Professional Services	300	1,538
Legal Fees	304	20,000
Telephone	321	4,700
Postage	322	22
Electric & Heating Utilities	381	2,300
Gas Utilities	383	0
Refuse/Garbage Disposal	384	80
Repairs/Maint Building	401	513
Uniforms/Outerwear	417	435
Miscellaneous	430	1,538
Dues and Subscription	433	500
Towing Charges	436	256
Gas & Repair-Police Car	480	14,792
Capital Outlay	500	0
Computers/Software	503	6,500
Radio-Mobile/Base	508	1,200
Refunds of User	624	0
Clothing Allowance	639	1,500
Reimbursable Expense	733	0
<b>Subtotal</b>		<b>\$297,606</b>

<b>FIRE STATIONS AND BLDGS</b>	<b>42280</b>	
2% State Fire Aid	112	14,645
Fire Pension Contribution	124	3,540
<b>Subtotal</b>		<b>\$18,185</b>

<b>CIVIL DEFENSE</b>	<b>42500</b>	
Part-Time Employees	103	1,011
FICA	122	77
Operating Supplies	210	0
Telephone	321	738
Capital Outlay	500	0
<b>Subtotal</b>		<b>\$1,826</b>

<b>ANIMAL CONTROL</b>	<b>42700</b>	
License	261	90
Miscellaneous	430	350
<b>Subtotal</b>		<b>\$442</b>

<b>PUBLIC WORKS &amp; STREETS</b>	<b>43000</b>	
Full-Time Employees	101	72,015
Full-Time Employees Overtime	102	4,234
Part-Time Employees	103	918
PERA	121	5,719
FICA	122	5,880
Employer Paid Health	131	8,315
Permits and License	170	1,100
Office Supplies	200	128
Operating Supplies	210	3,588
Chemicals and Chem.	216	359
Street Maint. Materials	224	19,475
Street Signs & Materials	226	1,700
Mosquito Control	230	2,460
Professional Services	300	2,563
Engineering Fees	303	30,000
Real Estate Tax	311	123
Telephone	321	2,900
Electric & Heat Utilities	381	1,850
Gas Utilities	383	4,800
Refuse/Garbage	384	450
Recycling	385	7,800
Christmas Lighting	387	1,384
Safety Program	396	900
Community Sign	398	205
Repairs/Maint. Buildings	401	1,900
Shop Equipment	420	5,550
Miscellaneous	430	1,435
Towing Charges	436	205
Gas and Repair	485	32,000
Snow Removal	486	45,000
Grading Streets/Alleys	487	2,563
Tree Removal	488	2,563

Capital Outlay	500	0
Computers/Software	503	200
Reimbursable Expense	733	0
<b>Subtotal</b>		<b>\$270,281</b>
<b>STREET LIGHTING:</b>	<b>43160</b>	
Electric & Heat Utilities	381	11,000
Capital Outlay	500	0
<b>Subtotal</b>		<b>\$11,000</b>
<b>HEALTH SERVICES:</b>	<b>44100</b>	
Other Pay	110	0
FICA	122	0
<b>Subtotal</b>		<b>\$0</b>
<b>PARK AREAS &amp; RECREATION:</b>	<b>45100</b>	
Wages and Salaries	100	10,009
Other Pay	110	1,200
FICA	122	766
Operating Supplies	210	6,750
Repair/Maint. Supply	220	1,150
Professional Services	300	1,800
Engineering Fees	303	2,000
Real Estate Tax	311	92
Electric & Heat Utilities	381	7,200
Refuse/Garbage	384	650
Repairs/Maint. Buildings	401	350
Other Rentals	418	3,800
Miscellaneous	430	1,705
Gas & Repair - Mower	467	2,500
Gas and Repair	485	2,350
Capital Outlay	500	0
Trail Development	729	0
Community Band	731	0
Community Ed/Rec Subsidy	732	17,417
<b>Subtotal</b>		<b>\$59,739</b>
<b>LIBRARIES:</b>	<b>45500</b>	
Part-Time Employees	103	15,181
Other Pay	110	480
PERA	121	555
FICA	122	1,161
Librarian/Sibley County	184	15,375
Operating Supplies	210	256
Repair/Maint. Supply	220	564
Real Estate Tax	311	21
Telephone	321	615
Electric & Heat Utilities	381	1,640
Gas Utilities	383	461
Refuse/Garbage	384	120
Repairs/Maint. Buildings	401	308
Miscellaneous	430	513
Capital Outlay	500	0
<b>Subtotal</b>		<b>\$37,251</b>
<b>ECONOMIC DEVELOPMENT:</b>	<b>46500</b>	
Other Pay	100	1,200
Office Expense	218	51
Professional Services	300	9,800
Legal Fees	304	513
Telephone	321	0
Postage	322	103
Advertising	340	72
Other Print/Binding	354	0
Miscellaneous	430	3,826
Dues and Subscriptions	433	0
Rail Coalition	728	0
<b>Subtotal</b>		<b>\$15,565</b>
<b>MISCELLANEOUS:</b>	<b>49000</b>	
Miscellaneous	430	0
Capital Outlay	500	0
<b>Subtotal</b>		<b>\$0</b>
<b>OTHER FINANCING USES:</b>	<b>49300</b>	



Transfers to CIP	500	147,811
Transfers	700	193,511
<b>Subtotal</b>		<b>\$341,322</b>

<b>TOTAL EXPENDITURES -</b>		<b>\$1,412,729</b>
<b>DIFFERNCE REV. / EXP.</b>		<b>0</b>

<b>TAX ABATEMENT</b>
<b>#102</b>

<b>REVENUES:</b>		
General Property Taxes	31000	2,502
Interest Earnings	36210	5
<b>TOTAL REVENUES</b>		<b>\$2,807</b>

<b>EXPENDITURES</b>		
Miscellaneous	430	2,531
<b>TOTAL EXPENDITURES</b>		<b>\$2,531</b>

<b>FIRE FUND</b>
<b># 201</b>

<b>REVENUES:</b>		
Federal Grants and Aids	33100	0
State Grants and Aids	33400	0
Insurance Premium Dividends	33421	1,146
Special Fire Protection Services	34202	34,458
Service Calls	34203	10,100
Miscellaneous Revenue	36200	2,020
Interest Earnings	36210	684
Contributions and Donations	36230	0
Sales of General Fixed	39101	0
Transfer from Other Fund	39203	62,628
<b>TOTAL REVENUES</b>		<b>\$111,036</b>

<b>EXPENDITURES:</b>		
	<b>42280</b>	
Full-Time Employees	101	25,988
PERA	121	0
FICA	122	1,988
Mileage	181	500
Office Supplies	200	500
Training and Instruction	208	12,000
Operating Supplies	210	1,100
Auditing and Acct'g	301	4,000
Legal Fees	304	200
Medical and Dental	305	4,000
Telephone	321	1,240
Ins.-Fire, Liab., WC	360	13,000
Electric and Heat Utilities	381	1,540
Gas Utilities	383	2,300
Refuse/Garbage	384	180
Safety Program	396	1,250
Repairs/Maint. Buildings	401	7,500
Uniforms/Outerwear	417	6,500
Shop Equipment	420	500
Miscellaneous	430	1,500
Dues and Subscriptions	433	1,250
Gas and Repair	485	22,000
Capital Outlay	500	0
Radio-Mobile/Base	508	2,000
<b>TOTAL EXPENDITURES</b>		<b>\$111,036</b>
	Difference	0

<b>AMBULANCE FUND</b>
<b># 202</b>

**REVENUES:**

State Grants and Aids	33400	1,925
Insurance Premium Dividends	33421	1,010
Other State Aid	33422	0
Service Calls	34203	155,000
Spec. Ambulance Protect.	34208	24,722
Miscellaneous Revenue	36200	0
Interest Earnings	36210	713
Reimbursable Expense	36215	11,110
Transfer from Other Fund	39203	47,123
<b>TOTAL REVENUES</b>		<b>\$241,603</b>

<b>EXPENDITURES:</b>	<b>42153</b>	
Wages and Salaries	100	96,582
PERA	121	0
FICA	122	7,389
Office Supplies	200	410
Training and Instruction	208	4,950
Other Operating Supply	217	8,713
Repair/Maintenance Supply	220	700
License	261	666
Professional Services	300	76,945
Auditing and Acct'g	301	6,791
Legal Fees	304	205
Other Professional	310	1,538
Telephone	321	2,255
Postage	322	103
Ins.-Fire, Liab., WC	360	17,703
Electric & Heat	381	2,500
Gas Utilities	383	1,600
Refuse/Garbage	384	65
Safety Program	396	41
Repairs/Maint. Buildings	401	205
Miscellaneous	430	615
Dues and Subscriptions	433	77
Gas and Repair	485	8,000
EMT Training	491	2,050
Capital Outlay	500	0
Radio-Mobile/Base	508	1,500
<b>Subtotal</b>		<b>\$241,603</b>
	Difference	0

<b>COMMUNITY CENTER FUND</b>
<b># 203</b>

<b>REVENUES:</b>	<b>45000</b>	
Liquor License	32110	2,000
Caterer Server Fee		2,400
Insurance Premium Dividends	33421	500
Other State Aid	33422	60
Charges for Service	34000	1,010
Rent Revenues	34101	43,430
Comm. Sign Adv.	34113	1,000
Rental Deposit	34117	8,080
Miscellaneous Revenue	36200	250
Interest Earnings	36210	227
Reimbursable Expense	36215	4,040
Transfer from Other Fund	39203	22,099
<b>TOTAL REVENUES</b>		<b>\$85,096</b>

<b>EXPENDITURES:</b>	<b>45000</b>	
Wages and Salaries	100	16,482
Other Pay	110	480
PERA	121	1,126
FICA	122	1,256
Employer Pd. Health Ins.	131	1,467
Permits and License	170	410
Operating Supplies	210	5,638
Soda for Resale	254	256
Professional Services	300	9,200
Auditing and Acct'g	301	0
Legal Fees	304	0
Real Estate Tax	311	0
Postage	322	100

Advertising	340	1,025
Ins.-Fire, Liab., WC	360	5,548
Electric & Heat Utilities	381	14,068
Gas Utilities	383	4,869
Refuse/Garbage	384	832
Safety Program	396	3,075
Repairs/Maint. Buildings	401	2,563
Repairs, Supplies &	406	1,333
Rentals	410	5,125
Miscellaneous	430	300
Kitchen Expense	499	718
Capital Outlay	500	0
Refunds of User Charges	624	9,225
<b>TOTAL EXPENDITURES</b>		<b>\$85,096</b>
	Difference	0

<b>EDA LOAN PROGR. FUND</b>
<b># 204</b>

<b>REVENUES:</b>		
Loan Interest	36201	460
Loan Payments	36205	5,882
Interest Earnings	36210	1,500
Land Rent-EDA	36225	10,000
Transfer from other Funds	39203	0
<b>TOTAL REVENUES</b>		<b>\$17,842</b>

<b>EXPENDITURES:</b>		
Prof Srvs	300	500
Real Estate Tax	311	2,200
Loans Made	495	0
Other Expenses	616	0
<b>TOTAL EXPENDITURES</b>		<b>\$2,700</b>
	Difference	\$15,142

<b>REVOLVING LOAN FUND</b>
<b># 205</b>

<b>REVENUES:</b>		
Loan Interest	36201	2,795
Loan Payments	36205	13,267
Interest Earnings	36210	800
<b>TOTAL REVENUES</b>		<b>\$16,862</b>

<b>EXPENDITURES:</b>		
Other Expenses	616	0
<b>TOTAL EXPENDITURES</b>		<b>\$0</b>
	Difference	\$16,862

<b>CEMETERY FUND</b>
<b># 207</b>

<b>REVENUES:</b>		
Cemetery Revenues	34940	1,010
Grave Markings	34941	1,515
Interest Earnings	36210	1,300
Contributions and Donations	36230	0
Transfer from Other Fund	39203	5,329
<b>TOTAL REVENUES</b>		<b>\$9,154</b>

<b>EXPENDITURES:</b>		
Wages and Salaries	100	3,907
Other Pay	110	480
FICA	122	299
Auditing and Acct'g	301	0
Legal Fees	304	103
Repairs, Supplies &	406	410
Miscellaneous	430	205
Gas & Repair - Mower	467	1,230

Capital Outlay	500	0
Transfers	700	3,000
<b>TOTAL EXPENDITURES</b>		<b>\$9,634</b>
		Difference
		-\$480

<b>CEMETERY PERP. CARE FUND</b>
<b># 208</b>

<b>REVENUES:</b>	<b>49990</b>	
Cemetery Revenues	34940	1,300
Interest Earnings	36210	0
<b>TOTAL REVENUES</b>		<b>\$1,300</b>

<b>EXPENDITURES:</b>		
Other Expenses	616	0
<b>TOTAL EXPENDITURES</b>		<b>\$0</b>
		Difference \$1,300

<b>MEDICAL CTR LEASE REV FUND</b>
<b>#210</b>

<b>REVENUES:</b>	<b>44100</b>	
Hospital Lease Rev	37700	104,403
Interest Earnings	36210	100
Bond Pmt from RSMC		275,235
<b>TOTAL REVENUES</b>		<b>\$379,738</b>

<b>EXPENDITURES:</b>		
Debt Srv Bond Principle	601	190,000
Bond Interest	611	85,235
Transfer Out	700	109,364
<b>TOTAL EXPENDITURES</b>		<b>\$384,599</b>
		Difference
		-\$4,861

<b>PARK DEDICATION FUND</b>
<b>#215</b>

<b>REVENUES:</b>		
Park Fees	34780	0
Interest Earnings	36210	650
Transfer from Other Fund	39203	0
<b>TOTAL REVENUES</b>		<b>\$650</b>

<b>EXPENDITURES:</b>		
Capital Outlay	500	0
Transfer	700	0
<b>TOTAL EXPENDITURES</b>		<b>\$0</b>
		Difference \$650

<b>SINKING FUND - 2004 IMP.</b>
<b># 313</b>

<b>REVENUES:</b>		
General Property Taxes	31000	0
Special Assessments	36100	29,725
Interest Earnings	36210	1,137
<b>TOTAL REVENUES</b>		<b>\$30,862</b>

<b>EXPENDITURES</b>		
Principle	601	85,000
Interest	611	3,613
Transfer Out	700	26,214
<b>TOTAL EXPENDITURES</b>		<b>\$114,827</b>

**SINKING FUND - 2009 GO**

# 314

**REVENUES:**

General Property Taxes	31000	32,200
IRS Credit	34114	9,712
Special Assessments	36100	9,983
Interest Earnings	36210	1,967
Transfer from Other Fund	39203	0
<b>TOTAL REVENUES</b>		<b>\$53,862</b>

**EXPENDITURES**

Principle	601	37,740
Interest	611	27,925
Fiscal Agent's Fees	620	425
<b>TOTAL EXPENDITURES</b>		<b>\$12,228</b>

**SINKING FUND - 2012 GO**

#315

**REVENUES:**

General Property Taxes	31000	13,000
Special Assessments	36100	12,976
Interest Earnings	36210	994
Transfer from Other Fund	39203	26,214
Proceeds-Gen. Obligation Bond	39310	0
<b>TOTAL REVENUES</b>		<b>\$53,184</b>

**EXPENDITURES**

Principle	601	24,300
Interest	611	7,777
Fiscal Agent's Fees	620	0
<b>TOTAL EXPENDITURES</b>		<b>\$32,077</b>

**2008 G.O. EQUIP. CERT.**

#320

**REVENUES:**

General Property Taxes	31000	0
Market Value Credit	33402	0
Interest Earnings	36210	503
Transfer from Other Funds	39203	76,800
Proceeds-Gen Obligation	39310	253
<b>TOTAL REVENUES</b>		<b>\$77,556</b>

**EXPENDITURES**

Principle	601	70,000
Interest	611	16,650
<b>TOTAL EXPENDITURES</b>		<b>\$86,650</b>

**2010 FIRE CERTIFICATE**

# 351

**REVENUES:**

General Property Taxes	31000	12,000
Township Assessments	36103	0
Interest Earnings	36210	202
<b>TOTAL REVENUES</b>		<b>\$12,202</b>

**EXPENDITURES**

Debt Srv Bond Principal	600	32,000
Bond Interest	611	1,768
<b>TOTAL EXPENDITURES</b>		<b>\$33,768</b>

**2015 FIRE CERTIFICATE**

# 352

**REVENUES:**

General Property Taxes	31000	69,000
Market Value Credit	33402	0
Township Assessments	36103	\$0
Interest Earnings	36210	400
Proceeds-Gen Oblig	39310	5,608
<b>TOTAL REVENUES</b>		<b>\$75,008</b>

**EXPENDITURES**

Capital Outlay	500	0
Debt Srv Bond Principal	601	0
Bond Interest	611	8,640
Fiscal Agents Fee	620	0
<b>TOTAL EXPENDITURES</b>		<b>\$8,640</b>

**CAPITAL EQUIP. FUND**

# 401

**REVENUES:**

Miscellaneous Revenue	36200	0
Interest Earnings	36210	5,200
Transfer from Other Fund	39203	238,311
<b>TOTAL REVENUES</b>		<b>\$243,511</b>

**EXPENDITURES**

Capital Outlay	500	420,844
Transfers	700	0
<b>TOTAL EXPENDITURES</b>		<b>\$420,844</b>
		Difference
		-\$177,333

**ECON. DEV. AUTHORITY**

# 410

**REVENUES:**

Miscellaneous Revenue	36200	0
Interest Earnings	36210	300
Land Rental - EDA	36225	0
Lot/Land Sale	38006	0
<b>TOTAL REVENUES</b>		<b>\$300</b>

**EXPENDITURES**

Professional Services	300	0
Legal Fees	304	0
Real Estate Tax	311	0
Advertising	340	0
Miscellaneous	430	0
Capital Outlay	500	0
Rail Coalition	728	0
Lot Acquisition	734	0
<b>TOTAL EXPENDITURES</b>		<b>\$0</b>

**WATER FUND**

# 601

**REVENUES:**

Insurance Premium Dividends	33421	0
Rent Revenues	34101	23,400
Special Assessments	36100	2,839
Miscellaneous Revenues	36200	505
IRS Credit Payment		1,619
Interest Earnings	36210	1,000

Reimbursable Expense	36215	4,040
Water Sales	37100	415,400
Water Connect/Reconnect	37150	505
Water Penalty	37160	2,222
Transfer from Other Fund	39203	0
<b>TOTAL REVENUES</b>		<b>\$451,530</b>

<b>EXPENDITURES:</b>	<b>49400</b>	
Transfers	49300-700	0
Permits and License	170	2,768
Operator Contract	180	100,796
Office Expense	218	256
Professional Services	300	2,563
Auditing and Acct'g	301	1,538
Engineering Fees	303	1,538
Legal Fees	304	0
Telephone	321	4,961
Postage	322	871
Ins-Fire, Liab., WC	360	4,433
Electric & Heat Utilities	381	16,065
Gas Utilities	383	4,500
Water Connection Fees	390	5,564
Testing	392	451
Meters, Hydrants, Paint	394	22,000
Repairs-Meters, Hydrant	395	3,933
Repairs/Maint. Buildings	401	10,232
Miscellaneous	430	359
Dues and Subscriptions	433	231
Capital Outlay	500	39,200
Computers/Software	503	359
Debt. Serv. Bond Principal	601	127,030
Bond Interest	611	11,943
Supplies & Repairs	636	4,100
<b>TOTAL EXPENDITURES</b>		<b>\$365,691</b>
	Difference	\$85,838

<b>SEWER FUND</b>  <b># 602</b>
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<b>REVENUES:</b>		
Insurance Premium Dividends	33421	0
Special Assessments	36100	4,371
Miscellaneous Revenues	36200	20
IRS Credit Payment		1,619
Interest Earnings	36210	895
Base Fees	36213	70,049
Sewer Sales	37200	9,213
Sewer Connect/Reconnect	37250	0
Sewer Penalty	37260	2,020
Transfer from Other Fund	39203	0
<b>TOTAL REVENUES</b>		<b>\$88,187</b>

<b>EXPENDITURES:</b>	<b>49450</b>	
Transfers	49300-700	0
Permits & Licenses	170	568
Operator Contract	180	6,254
Office Supplies	200	0
Office Expense	218	0
Professional Services	300	0
Auditing and Acct'g	301	513
Engineering Fees	303	513
Legal Fees	304	46
Telephone	321	0
Postage	322	10
Ins-Fire, Liab., WC	360	0
Electric & Heat Utilities	381	1,333
Gas Utilities	383	0
Refuse/Garbage	384	0
Testing	392	0
Safety Program	396	0
Rep & Supp. Lift Station	408	0
Rep/Sup-WW Facility	409	0
Miscellaneous	430	0

Gas and Repair	485	0
Snow Removal	486	0
Capital Outlay	500	11,200
Computers/Software	503	0
Debt. Serv. Bond Principal	601	76,130
Bond Interest	611	7,471
Supplies & Repairs	636	0
<b>TOTAL EXPENDITURES</b>		<b>\$104,038</b>
	Difference	-\$15,851

<b>A-GI SEWER FUND</b>
<b># 603</b>

<b>REVENUES:</b>		
Other State Aid	33422	0
Miscellaneous Revenues	36200	0
Interest Earnings	36210	2,500
Base Fees	36213	343,840
Sewer Sales	37200	207,992
Sewer Connect/Reconnect	37250	0
Sewer Penalty	37260	0
Sales of General Fixed Assets	39101	0
Transfer from Other Fund	39203	0
<b>TOTAL REVENUES</b>		<b>\$554,332</b>

<b>EXPENDITURES:</b>		
	<b>49450</b>	
<b>Transfers</b>	<b>49300-700</b>	19,968
Permits and License	170	2,296
Operator Contract	180	121,968
Office Supplies	200	26
Office Expense	218	308
Auditing and Acct'g	301	4,305
Engineering Fees	303	3,895
Legal Fees	304	308
Telephone	321	3,100
Postage	322	923
Ins-Fire, Liab., WC	360	9,077
Electric & Heat Utilities	381	58,000
Gas Utilities	383	6,100
Refuse/Garbage	384	450
Testing	392	2,280
Rep & Supp. Lift Station	408	2,300
Rep/Sup-WW Facility	409	2,870
Miscellaneous	430	1,025
Gas and Repair	485	2,050
Capital Outlay	500	20,300
Computers/Software	503	359
Debt. Serv. Bond Principal	601	246,900
Bond Interest	611	52,477
Supplies & Repairs	636	4,100
<b>TOTAL EXPENDITURES</b>		<b>\$565,385</b>
	Difference	-\$11,053

<b>ELECTRIC FUND</b>
<b># 604</b>

<b>REVENUES:</b>		
Insurance Premium Dividends	33421	0
Other State Aid	33422	300
Miscellaneous Revenues	36200	0
Interest Earnings	36210	19,316
Reimbursable Expenses	36215	0
Electricity Sales	37400	1,635,086
Electric. Connect/Reconnect	37450	974
Elec. Penalty	37460	7,380
Meter Deposits	37470	7,688
Transfer from Other Fund	39203	0
<b>TOTAL REVENUES</b>		<b>\$1,670,744</b>

<b>EXPENDITURES:</b>	<b>49550</b>	
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Wages and Salaries	100	90,082
PERA	121	6,756
FICA	122	6,863
Employer Paid Health	131	19,459
Permits and License	170	3,159
Mileage	181	62
Seminars	182	871
Office Supplies	200	103
Office Expense	218	1,230
Professional Services	300	8,713
Auditing and Acct'g	301	2,153
Engineering Fees	303	25,625
Legal Fees	304	461
Bank Processing Fee	312	6,150
Telephone	321	1,263
Postage	322	4,305
Rebates-CIP-Electric	341	20,056
Ins-Fire, Liab., WC	360	3,864
Electric & Heat Utilities	381	0
Gas Utilities	383	185
Refuse/Garbage	384	0
Electric Energy Purchase	389	1,344,562
Safety Program	396	0
Facility Charge	397	12,481
Miscellaneous	430	308
Dues and Subscriptions	433	2,973
Services - McLeod Coop	437	66,625
Gas and Repair	485	2,973
Capital Outlay	500	265,600
Computers/Software	503	3,588
Load Management	505	0
Debt. Serv. Bond Principal	601	0
Bond Interest	611	25,335
Refunds of User Charges	624	308
Meter Deposits Refunds	625	7,380
Assessment-Public	627	1,230
Load Management	634	0
Transformers, Wire,	635	20,000
Supplies & Repairs	636	6,765
Service Locations	637	4,613
<b>TOTAL EXPENDITURES</b>		<b>\$1,966,101</b>
Difference		-\$295,357

<b>STORM WATER UTILITY</b>
<b># 605</b>

<b>REVENUES:</b>		
Interest Earnings	36210	100
Storm Water Utility Fee	37500	50,094
Storm Water Penalty	37560	120
<b>TOTAL REVENUES</b>		<b>\$50,314</b>

<b>EXPENDITURES</b>		
Engineering Fees	303	1,000
Legal Fees	304	500
Storm Sewer Improvements	513	1,538
Capital Contributions	599	0
Debt Srv. Bond Principal	601	6,900
Bond Interest	611	2,198
Fiscal Agents Fee	620	0
Transfers	700	0
<b>TOTAL EXPENDITURES</b>		<b>\$12,136</b>
Difference		\$38,178

<b>COMM. CENTER BOND FUND</b>
<b># 606</b>

<b>REVENUES:</b>		
General Property Taxes	31000	95,000
Market Value Credit	33402	0
Interest Earnings	36210	100

<b>TOTAL REVENUES</b>	<b>\$95,100</b>
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**EXPENDITURES**

Principle	601	50,000
Interest	611	12,543
Fiscal Agent's Fees	620	425

<b>TOTAL EXPENDITURES</b>		<b>\$62,968</b>
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<b>GENERAL FUND REVENUES</b>	<b>\$1,412,729</b>
<b>GENERAL FUND EXPENSES</b>	<b>\$1,412,729</b>
<b>TOTAL DEFICIT</b>	<b>\$0</b>
<hr/>	
<b>SPECIAL FUND REVENUES</b>	<b>\$1,109,899</b>
<b>SPECIAL FUND EXPENSES</b>	<b>\$1,258,043</b>
<b>TOTAL DEFICIT</b>	<b>-\$148,144</b>
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<b>ENTERPRISE FUND REVENUES</b>	<b>\$2,815,107</b>
<b>ENTERPRISE FUND EXPENSES</b>	<b>\$3,013,351</b>
<b>TOTAL DEFICIT</b>	<b>-\$198,244</b>
<hr/>	
<b>DEBT SERVICE REVENUES</b>	<b>\$397,774</b>
<b>DEBT SERVICE EXPENDITURES</b>	<b>\$351,158</b>
<b>TOTAL SURPLUS</b>	<b>\$46,616</b>
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<b>ALL FUNDS TOTAL REVENUE</b>	<b>\$5,735,509</b>
<b>ALL FUNDS TOTAL EXPENDITURES</b>	<b>\$6,035,281</b>

**BE IT FURTHER RESOLVED**, that a summary of the revenues and expenditures be published in the official newspaper of the City.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Nuesse and upon poll being taken thereon the following voted in favor thereof: Jaszewski, Nuesse, Reetz, Ruehling, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

The foregoing resolution was adopted by the City Council of the City of Arlington this 15<sup>th</sup> day of December, 2014.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft, Mayor

Attest: /s/ Liza M. Donabauer, City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Adm. Donabauer presented a pay request from Underground Tech for the 2014 sanitary sewer cleaning and televising work. She commented that the work was to be completed by September 1<sup>st</sup>, which it was not completed until September 29-30; and per the contract there was a \$100 damage charge per day for each day past the deadline. It was noted that the City was entitled to \$3,000 in liquidated damage charges. The total bill was for \$11, 874.96 (at \$.71/LF).

Motion by Reetz, seconded by Nuesse, and passed by unanimous vote to approve the payment (with back charges) of \$8,874.96 to Underground Tech for the 2014 Sanitary Sewer Cleaning & Televising.

A pay request in the amount of \$53,200 from Quade Electric for the 2014 Electrical Improvement Project was reviewed. Adm. Donabauer commented that the project was to be fully completed by November 1<sup>st</sup> and was not. It was noted that two pay requests had been paid previously. Donabauer stated that the Electrical Engineer was recommending payment at this time as the project was approximately 77% complete; however, 10% of the contracted amount should be retained for damages that have occurred until the sub/contractor can fix them. It was noted that no new completion date was given by the

contractor. Concern was expressed that the contractor has not done a very good job honoring the contract.

Motion by Wills, seconded by Reetz, and passed by unanimous vote to table action on the pay application #3 (\$53,200) to Quade Electric, Inc. for the 2014 Electrical Improvement Project until a satisfactory schedule is submitted.

Jaszewski provided an update on the RSMC Board. It was noted that RSMC made money this past year; it is doing well. RSMC did well during two recent inspections (over 600 items checked, 16 violations found).

Wills questioned Attorney Arneson where things were with the street lights/Johnson Controls. Attorney Arneson commented that LMC hasn't been much help. He was referred to a couple of other cities with issues with Johnson Controls; one has not returned his call yet. Attorney Arneson commented Johnson Controls continues to blame the subcontractor. He stated that ultimately, the City can bring a lawsuit against Johnson Controls, which will be a complicated case. He didn't feel that any further communication with Johnson Controls will do any good at this point. Adm. Donabauer stated that Nuessmeier Electric had been doing the repairs on the street lights, but is no longer doing so as they are not getting reimbursed (by Johnson Controls). She stated that Supervisor Voigt is doing what he can, but is limited as he too is waiting on parts.

Mayor Elect Nagel expressed his gratitude to the Council for the job they do/have done.

Reetz commented that he had been in contact with a resident about a service line repair bill. He requested that contractors (in the future) itemize the billing better for the residents.

Ruehling stated that the past four years have been a tremendous learning experience for him. He thanked everyone.

Reetz commented that he appreciated working with everyone. He stated that he had a tendency to become very passionate about certain topics, as it is 'his' city and he is proud of it.

Mayor Kreft commented that it was fun being mayor. He was told when he took office that city government is not a well-oiled machine, but the elected officials have worked well together.

The new Council was wished good luck.

Motion by Reetz, seconded by Ruehling, and passed by unanimous vote to adjourn the meeting at 7:32 pm.

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City Administrator Liza M. Donabauer

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Mayor James R. Kreft