

PLANNING & ZONING COMMITTEE MEETING AGENDA
THURSDAY, AUGUST 9, 2012 @ 7:00 P.M.
ARLINGTON COMMUNITY CENTER

1. Call to Order.
2. Pledge of Allegiance.
3. Approve Agenda.
4. Approve the Minutes.
 - A. July 12, 2012.
5. Public Hearings.
 - A. None.
6. Unfinished Business.
 - A. None.
7. New Business.
 - A. Ordinance 275: Handicap Ramps.
 - B. Subdivision Ordinance Update: Public Land Dedication.
 - C. Seneca Foods Building Permit for a proposed shelter.
8. Review Building Permit Report.
 - A. July 2012.
9. Compliance Matrix.
10. Other Business.
11. Adjourn.

ARLINGTON PLANNING & ZONING BOARD
MEETING MINUTES
AUGUST 9, 2012

The meeting was called to order at 7:00 p.m. by Secretary Grabitske.

Members Present: Grabitske, Mielke, Pinske, Councilmember Reetz

Members Absent: Haggemiller, Kreft, Nagel

Also Present: PZ Adm. Smith-Strack

Motion by Reetz, seconded by Pinske, and passed by unanimous vote to approve the agenda with the following addition:

7C) Seneca Foods Building Permit for a proposed shelter.

Motion by Mielke, seconded by Pinske, and passed by unanimous vote to approve the minutes from the June 7th meeting as presented.

Smith-Strack presented proposed Ordinance 275 regulating handicap ramps. It was suggested to add language that covered types of allowable materials.

Motion by Reetz, seconded by Mielke, and passed by unanimous vote to call a public hearing for proposed Ordinance 275-Handicap Ramps on Thursday, September 6th at 7 pm.

Smith-Strack talked briefly about conservation easements, wetland buffer standards, public land dedication and updating the Subdivision Ordinance. It was the consensus to table further discussion until the next regular meeting when more members could be present.

Smith-Strack stated that Seneca Foods has submitted a permit for a 16 x 40 shelter and wants to cover it with a galvanized metal roof with open fasteners. She stated that the accessory structure section of the zoning ordinance allows for exterior metal/steel siding (architectural grade with concealed fasteners), but doesn't address roofing materials. She commented that the property was zoned industrial. It was the consensus that the permit should be allowed as presented; materials fit the zoning district and will not reflect on any neighboring property.

The July Building Permit Report was reviewed.

The Compliance Matrix (as put together by PZ Adm. Smith-Strack) was reviewed. Smith-Strack gave an update on the properties listed.

Motion by Pinske, seconded by Mielke, and passed by unanimous vote to adjourn the meeting at 7:33 pm.

PZ Adm. Cynthia Smith-Strack

Secretary Dwight Grabitske