

**STON CITY COUNCIL  
MEETING AGENDA  
JANUARY 4, 2010 AT 6:30 PM  
COUNCIL CHAMBERS**

*The City Council is provided background information for agenda items in advance by city staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: City policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question, please ask to be recognized by the Mayor during the "Citizens addressing the Council" portion of the agenda—state your name and address for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.*

1. Call meeting to order and Pledge of Allegiance
2. Roll Call
3. Approve the agenda and any agenda additions

**CONSENT AGENDA**

*The items listed for consideration will be enacted by one motion unless the Mayor, a member of the City Council, City Staff or a person in attendance requests an item to be removed from the Agenda.*

4. Approval of Consent Agenda
  - A) Approval of the December 21<sup>st</sup> Regular Meeting Minutes
  - B) Approval of Bills

**PUBLIC HEARINGS**

5. Public Hearing on the Vacation of a Portion of Circle Drive

**PETITIONS, REQUESTS, & COMMUNICATIONS**

6. Addressing the Council
  - A) Citizens Addressing the Council
7. Announcement
  - A) City Offices will be closed on Monday, January 18<sup>th</sup> for the Martin Luther King Jr. Holiday
  - B) Next Council Meeting will be Tuesday, January 19<sup>th</sup> @ 6:30 p.m. (Change Meeting?)
8. Communications
  - A) December and 2009 Year End Building Permit Report
  - B) 2009 Overtime Report
  - C) 2009 Snow Removal Report
  - D) 2010 McLeod Power Schedule of Charges

## ICERS, BOARDS & COMMITTEES

7. Monthly Police Department Report

## ORDINANCES & RESOLUTIONS

### 10. Resolutions

- A) 01-2010 ó Appointing City Administrator
- B) 02-2010 ó Mayor Appointments
- C) 03-2010 ó Designating City Depository
- D) 04-2010 ó Designating City Newspaper
- E) 05-2010 ó 2010 Calendar of Public Meetings
- F) 06-2010 ó Vacating a Portion of Circle Drive
- G) 07-2010 ó Accepting Donations

## UNFINISHED BUSINESS

### NEW BUSINESS

### 11. Discussion on Residential Garbage Hauling

- A) Approve/Deny Residential Garbage Hauling Permit to Renville Sibley Sanitation
- B) Approve/Deny Residential Garbage Hauling Permit to TCW Disposal, Inc.

### 12. 2010 Mayoral Goals (Discussion)

13.

## MISCELLANEOUS BUSINESS

### 14. Council Committee Updates

### 15. Open Discussion

## ADJOURNMENT

### Reminders:

- 1) P&Z ó January 7<sup>th</sup> @ 7:00 p.m.
- 2) EDA ó January 20<sup>th</sup> @ 6:00 p.m. (Tech Center)
- 3) Library ó January 20<sup>th</sup> @ 6:30 pm (Library)
- 4) Parks ó January 20<sup>th</sup> @ 7:00 pm
- 5) Police Committee - January 25<sup>th</sup> @ 1:00 pm (Tech Center)
- 6) Hospital Board ó January 25<sup>th</sup> @ 5:00 pm
- 7) Cemetery ó January 27<sup>th</sup> @ 8:30 am

The meeting was called to order at 6:30 p.m., Mayor Kreft presiding.

Members present: Mayor Kreft, Pederson, Pichelmann, Reetz, Vrklan, Wills

Members absent: None

Also present: Adm. Jaunich, David Thaumert, Travis Christensen, Bruce Prigge, Kurt Menk

Motion by Reetz, seconded by Pederson, and passed by unanimous vote to approve the agenda as presented.

Motion by Vrklan, seconded by Wills, and passed by unanimous vote to approve the consent agenda as follows:

- A) Approval of the December 21<sup>st</sup> Regular Meeting Minutes
- B) Approval of the Bills.

Mayor Kreft recessed the regular meeting to hold a public hearing.

At 6:35 pm Mayor Kreft called to order the public hearing regarding the Vacation of a Portion of Circle Drive. It was noted that there was no one present either for or against said vacation. Adm. Jaunich commented on the area proposed to be vacated. He explained that when the area was originally platted, a through street was included, but has never been put in and he doesn't foresee a need for it in the future.

Motion by Wills, seconded by Pederson, and passed by unanimous vote to adjourn the public hearing. Mayor Kreft adjourned the public hearing and reconvened the regular meeting.

It was noted that there were no citizens present to address the Council on non-agenda items.

The following announcements were reviewed:

- 1) City Offices will be closed on Monday, January 18<sup>th</sup> for the Martin Luther King Jr. Holiday
- 2) Next Council Meeting will be Tuesday, January 19<sup>th</sup> @ 6:30 pm (Change Meeting?).

The Council reviewed the following communications:

- 1) December and 2009 Year End Building Permit Report
- 2) 2009 Overtime Report
- 3) 2009 Snow Removal Report
- 4) 2010 McLeod Power Schedule of Charges
- 5) Invitation to a SEDCO Meeting end of January.

Police Chief Rovinsky presented his monthly police report, along with a statistical review of calls for the period of 2004-2009. It was noted that the department had responded to 58 calls in December and 968 for the year. Rovinsky commented that the 3 new part-time officers were on their own and doing well.

Councilmember Wills introduced the following resolution and moved for its adoption:

**RESOLUTION 1-2010  
A RESOLUTION APPOINTING CITY ADMINISTRATOR**

BE IT RESOLVED that Matthew Jaunich is hereby re-appointed to serve as the City Administrator for the City of Arlington for an additional one-year term commencing on January 4, 2010.



Your complimentary  
use period has ended.  
Thank you for using  
PDF Complete.

[Click Here to upgrade to  
Unlimited Pages and Expanded Features](#)

resolution was duly seconded by Councilmember Pederson and upon favor thereof: Pederson, Pichelmann, Reetz, Vrklan, Wills; and the following abstained from voting: None; and the following were

absent: None.

Approved by the City Council of the City of Arlington this 4<sup>th</sup> day of January, 2010.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft  
Mayor

Attest: /s/ Matthew Jaunich  
City Administrator

Councilmember Reetz introduced the following resolution and moved for its adoption:

**RESOLUTION 2-2010  
A RESOLUTION RATIFYING MAYORAL APPOINTMENTS AND COMMITTEES**

BE IT RESOLVED that Mayor James R. Kreft has appointed the following individuals to the following appointments:

**APPOINTEES TO MUNICIPAL OFFICES:**

<i>Vice Mayor:</i>	Councilmember Curt Reetz
<i>City Attorney:</i>	Attorney Ross Arneson
<i>Health Officer:</i>	Dean Bergersen, M.D.

**DELEGATES TO EXTRA-MUNICIPAL AGENCIES:**

<i>Minnesota Municipal Utility Association (MMUA) Delegates:</i>	Councilmember Mike Vrklan City Administrator Matt Jaunich
<i>Minnesota Municipal Power Association (MMPA) Delegates:</i>	City Administrator Matt Jaunich City Clerk Lisa Tesch
<i>Cable Commission Delegates:</i>	Councilmember Galen Wills Bruce Hanneman
<i>A-GI Wastewater Board Delegates:</i>	Councilmember Curt Reetz Councilmember Bob Pichelmann People Service Representative Councilmember Jim Pederson
<i>Prairie Line Trail Committee Delegate:</i>	City Administrator Matt Jaunich
<i>Minnesota Valley Regional Rail Coalition (MVRRC) Delegate:</i>	City Administrator Matt Jaunich
<i>Sibley County Economic Development Corporation (SEDCO):</i>	EDA Director Denny Schultz

**COUNCIL COMMITTEES: (All council members serve one year terms)**

<i>Employee Relations Committee:</i>	Councilmember Curt Reetz Councilmember Bob Pichelmann
<i>Finance Committee:</i>	Councilmember Galen Wills Councilmember Jim Pederson
<i>Public Buildings:</i>	Councilmember Bob Pichelmann Councilmember Jim Pederson
<i>Streets Committee:</i>	Councilmember Bob Pichelmann Councilmember Mike Vrklan
<i>Utilities Committee:</i>	Councilmember Curt Reetz Councilmember Galen Wills

**MISC. COMMITTEES:**

<i>Firefighter Relief Committee:</i> (per by-laws)	Mayor: James Kreft City Administrator: Matt Jaunich Fire Chief: Jeff Otto
---	---



**PDF Complete**  
 Your complimentary use period has ended.  
 Thank you for using PDF Complete.

[Click Here to upgrade to Unlimited Pages and Expanded Features](#)

Council Rep. to SMC: Councilmember Mike Vrklan  
 At Large Councilmember: Councilmember Jim Pederson  
 City Administrator: Matt Jaunich  
 Ambulance Director: Kevin Sullivan  
 Volunteer Ambulance Director: Bob Lueth  
 SMC Administrator: Rhonda Matz  
 SMC Director of Nursing: Sandy Domeier

*Fire Department Committee:*

Councilmember Mike Vrklan  
 Councilmember Bob Pichelmann  
 Fire Department Officer Corp.

**CITIZEN COMMITTEES:** (All council members serve one year terms)

*Cemetery Committee:* (Term Length: Two year)

Staff Representatives:

City Administrator Matt Jaunich  
 Superintendent Dan Thomes  
 Councilmember Mike Vrklan  
 Bernet Pinske (2010)  
 Mildred Weckwerth (2011)  
 Pete Glieden (2010)  
 Elmer Burdorf (2010)  
 Ken Wieman (2011)  
 (2011)

Councilmember Appointees:

Citizen Appointees:

*Economic Development Authority:* (Term Length: Four years)

Staff Representative:

EDA Director Denny Schultz

Councilmember Appointees:

Councilmember Mike Vrklan  
 Councilmember Bob Pichelmann  
 Larry Sorenson (2013)  
 Mike Noack (2010)  
 Mark Lundstrom (2011)  
 Mike Feterl (2011)  
 David Krueger (2012)

Citizen Appointees:

*Library Committee:* (Term Length: Two years)

Staff Representative:

Library Director Kathy Homme

Councilmember Appointee:

Councilmember Galen Wills

Citizen Appointees:

Sue Morrisette (2010)  
 Dee Czech (2010)  
 Jean Olson (2010)  
 Pauline Wiemann (2011)  
 Ellen Boreen (2011)  
 Annmarie Trocke (2011)  
 Sibley County Library Board Representative  
 Jean Olson

Ex-officio Member:

*Park Committee/Shade Tree Board:* (Term Length: Two years)

Staff Representative:

Superintendent Dan Thomes

Councilmember Appointee:

Councilmember Jim Pederson

Citizen Appointees:

Al Ihrke (2010)  
 Michelle Battcher (2010)  
 Robert Thomes (2010)  
 (2011)  
 Gary Hultgren (2011)  
 (2011)



**PDF Complete**  
 Your complimentary use period has ended.  
 Thank you for using PDF Complete.

[Click Here to upgrade to Unlimited Pages and Expanded Features](#)

Citizen Appointees:

Term Length: Three years)  
 Consulting P & Z Administrator Cynthia Smith-Strack  
 Councilmember Curt Reetz  
 Dwight Grabitske (2010)  
 Lowell Nagel (2010)  
 Arden Kreft (2011)  
 Darin Mielke (2011)  
 Jeff Pinske (2012)  
 Tim Haggemiller (2012)

*Police Committee:* (Term Length: One year)

Staff Representative:  
 Councilmember Appointees:

Police Chief Bruce Rovinsky  
 Councilmember Galen Wills  
 Councilmember Curt Reetz

Citizen Appointees:

Sharla Allison (2010)  
 Denise Swenson (2010)  
 Michelle Uhden (2011)  
 William Ehlke (2011)  
 Marlys Schauer (2011)

Ex-officio Member:

Sibley County Sheriff Department Representative  
 Pat Nienaber

*Sibley Medical Center Board of Directors:* (Term Length: Five years)

Staff Representatives:  
 Councilmember Appointees:  
 Citizen Appointees:

SMC Administrator Rhonda Matz  
 Councilmember Mike Vrklan  
 Dave Czech (2011)  
 Kevin Lindstrand (2012)  
 Lisa Pfarr (2013)  
 Dennis Schultz (2014)  
 Chief of Staff Assen Chekerdjiev, M.D.

Ex-officio Member:

**TASK FORCES AND COMMISSIONS:**

*Arlington Historical Society:*

Staff Representative:  
 Board of Directors, Volunteers:

None	
Curt Boeder	President
Greg Goblirsch	Treasurer
Pauline Wiemann	
Dwight Grabitske	Secretary
Ramona Bade	
Mike Noack	

*Charter Commission:* (Term Length: Three Years) (All terms expire December 31, 2011)

Staff Representative:  
 Citizen Appointees:

City Attorney Ross Arneson	
Rick Koepp (C)	Patrick Vossen
Daniel Tackmann	Juanita Kube
Melba Meffert	Alberta Sander
Pauline Wiemann	Lorraine Neubarth
Frances Ferch	Karen Kroells Archer
Jeff Hardel	Wayne Quast
Susan Pinske	Morris Mesenbring
Gerald Ebersviller	

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Pichelmann and upon poll being taken thereon the following voted in favor thereof: Pederson, Pichelmann, Reetz, Vrklan, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.



Your complimentary use period has ended. Thank you for using PDF Complete.

Click Here to upgrade to Unlimited Pages and Expanded Features

ington this 4<sup>th</sup> day of January, 2010.

/s/ James R. Kreft  
Mayor

Attest: /s/ Matthew Jaunich  
City Administrator

Councilmember Reetz introduced the following resolution and moved for its adoption:

**RESOLUTION NO. 3-2010  
A RESOLUTION DESIGNATING THE OFFICIAL CITY DEPOSITORY**

BE IT RESOLVED that the Arlington State Bank of Arlington, Minnesota be hereby designated as the official City of Arlington depository for the year 2010.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Pederson and upon poll being taken thereon the following voted in favor thereof: Pederson, Pichelmann, Reetz, Vrklan, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 4<sup>th</sup> day of January, 2010.

CITY OF ARLINGTON, MINNESOTA  
/s/ James R. Kreft  
Mayor

Attest: /s/ Matthew Jaunich  
City Administrator

Councilmember Vrklan introduced the following resolution and moved for its adoption:

**RESOLUTION NO. 4-2010  
A RESOLUTION DESIGNATING THE OFFICIAL CITY NEWSPAPER**

BE IT RESOLVED that the Arlington Enterprise of Arlington, Minnesota be hereby designated as the official City of Arlington newspaper for the year 2010.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Pederson and upon poll being taken thereon the following voted in favor thereof: Pederson, Pichelmann, Reetz, Vrklan, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 4<sup>th</sup> day of January, 2010.

CITY OF ARLINGTON, MINNESOTA  
/s/ James R. Kreft  
Mayor

Attest: /s/ Matthew Jaunich  
City Administrator

Councilmember Wills introduced the following resolution and moved for its adoption:

**RESOLUTION NO. 5-2010  
A RESOLUTION APPROVING THE 2010 CITY CALENDAR**

BE IT RESOLVED that the attached Calendar is hereby designated as the official City of Arlington Calendar of Public Meetings for the year 2010.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Pichelmann and upon poll being taken thereon the following voted in favor thereof: Pederson, Pichelmann, Reetz, Vrklan, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 4<sup>th</sup> day of January, 2010.





**PDF Complete**  
 Your complimentary use period has ended.  
 Thank you for using PDF Complete.

[Click Here to upgrade to Unlimited Pages and Expanded Features](#)

Mayor

Attest: /s/ Matthew Jaunich  
 City Administrator

Councilmember Vrklan introduced the following resolution and moved for its adoption:

**RESOLUTION NO. 6-2010  
 A RESOLUTION VACATING A PORTION OF CIRCLE DRIVE**

WHEREAS, the City Council previously passed Resolution 78-2009 noting its interest in vacating, pursuant to Minnesota Statute §412.851, a portion of Circle Drive between Meadowlark Lane and Highway 5 legally described as:

*Beginning at a point which is the southwest corner of the Arlington Industrial Park Plat, which point is also the southwesterly point of beginning of Circle Drive, thence following the southern boundary of said Circle Drive South 53 degrees 33 minutes East a distance of 260.61 feet to the point of beginning of the section of Circle Drive to be vacated, which said point is also the most northwesterly corner of Lot 11, Arlington Industrial Park Plat. Thence proceeding from said point of beginning in a northeasterly direction, in a line perpendicular to the previously described line a distance of 50 feet to a point on the northerly right of way line of said Circle Drive. Thence proceeding along the northerly right of way line of Circle Drive in an Easterly and northeasterly direction to a point which is the intersection with the westerly and northwesterly right of way line of Meadowlark Lane, thence Southwesterly along the westerly / northwesterly right of way line of said Meadowlark Lane to a point intersecting the southerly right of way line of Circle Drive, thence following the southerly right of way line of Circle Drive in a westerly and northwesterly direction to the point of beginning and there terminating*

and setting a public hearing to consider the vacation of such street; and

WHEREAS, a public hearing to consider the vacation of such street was held on the 4<sup>th</sup> day of January, 2010, before the City Council in the Council Chambers at the Community Center, 204 Shamrock Drive, at 6:30 p.m. after due published and posted notice had been given, as well as personal mailed notice to all affected property owners by the City Administrator on the 18<sup>th</sup> day of December, 2009 and all interested and affected persons were given an opportunity to voice their concerns and be heard; and

WHEREAS, any person, corporation or public body owning or controlling easements contained upon the property vacated, reserves the right to continue maintaining the same or to enter upon such way or portion thereof vacated to maintain, repair, replace or otherwise attend thereto; and

WHEREAS, the Council in its discretion has determined that the vacation is in the best interest of the public because the platted street was never constructed and future construction of the street, along with maintenance costs, are not planned and are not in the best interest of the City.

NOW THEREFORE BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF ARLINGTON, COUNTY OF SIBLEY, MINNESOTA, that such petition for vacation is hereby granted and the portion of Circle Drive described as follows is hereby vacated:

*Beginning at a point which is the southwest corner of the Arlington Industrial Park Plat, which point is also the southwesterly point of beginning of Circle Drive, thence following the southern boundary of said Circle Drive South 53 degrees 33 minutes East a distance of 260.61 feet to the point of beginning of the section of Circle Drive to be vacated, which said point is also the most northwesterly corner of Lot 11, Arlington Industrial Park Plat. Thence proceeding from said point of beginning in a northeasterly direction, in a line perpendicular to the previously described line a distance of 50 feet to a point on the northerly right of way line of said Circle Drive. Thence proceeding along the northerly right of way line of Circle Drive in an Easterly and northeasterly direction to a point which is the intersection with the westerly and northwesterly right of way line of Meadowlark Lane, thence Southwesterly along the westerly / northwesterly right of way line of said Meadowlark Lane to a point intersecting the southerly right of way line of Circle Drive, thence following the southerly right of way line of Circle Drive in a westerly and northwesterly direction to the point of beginning and there terminating*





Your complimentary use period has ended. Thank you for using PDF Complete.

Click Here to upgrade to Unlimited Pages and Expanded Features

and City Administrator are hereby authorized to sign all documents on.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Wills and upon poll being taken thereon the following voted in favor thereof: Pederson, Pichelmann, Reetz, Vrklan, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 4<sup>th</sup> day of January, 2010.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft  
Mayor

Attest: /s/ Matthew Jaunich  
City Administrator

Councilmember Reetz introduced the following resolution and moved for its adoption:

**RESOLUTION NO. 7-2010  
A RESOLUTION ACCEPTING DONATIONS AND DESIGNATING THEIR USE**

WHEREAS, the City of Arlington may accept a gift of real or personal property, including money, and use it in accordance with the terms prescribed by the donor; and

WHEREAS, the City may not, however, accept or use gifts for religious or sectarian purposes; and

WHEREAS, the City of Arlington has received several donations of money to be used at the Library for the purchase of furniture.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Arlington that the City accepts the following donations in full and designates its use to help pay for furniture at the library.

- \$910.50 from a silent auction
- \$958.50 from various private donations
- \$1,500 from the Arlington Lions.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Pichelmann and upon poll being taken thereon the following voted in favor thereof: Pederson, Pichelmann, Reetz, Vrklan, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 4<sup>th</sup> day of January, 2010.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft  
Mayor

Attest: /s/ Matthew Jaunich  
City Administrator

Discussion was held on the 3 residential solid waste collection licenses. Adm. Jaunich informed the Council that Waste Management had recently purchased the other 2 licensed residential haulers (Tidy Disposal and Evergreen Sanitation). He stated that some residents have contacted the office expressing their concerns about only having 1 hauler. At the same time, TCW Disposal and Renville-Sibley Sanitation have expressed an interest in (applied for) the 2 open residential slots. Both TCW & RSS were present to talk about their respective businesses.

Motion by Wills, seconded by Vrklan, and passed by unanimous vote to approve the Applications for Solid Waste Collection (residential/commercial) and/or Dumpster Permit from TCW Disposal and Renville-Sibley Sanitation for the 2010 Calendar year.

Wills for 2010 was to assess the value of licensing only one solid waste carrier. Councilmembers on a previous agenda item were asked to stay in order to provide input on the subject matter. Councilmembers entered on positive/negatives with having only one carrier and what the bidding criteria could be (low bid, type/size of equipment, etc.).

Mayor Kreft presented his remaining Goals for 2010 (*see attached*). He assigned a goal to each Councilmember as follows:

- 1) Complete our Capital Improvement Plan – Reetz;
- 2) Partner with Sibley East School District, St. Paul Lutheran School and Sibley County Public Health in a “Safe Routes to School” program application – Pichelmann;
- 3) Connect our city parks with pedestrian pathways and collaborate for construction of a pedestrian trail to Sportsmen’s Park – Pederson;
- 4) Assess the value of licensing only one solid waste carrier – Councilmember Wills
- 5) Open communication with adjacent ambulance services to examine areas for co-operation – Vrklan.

Vrklan gave an update on the SMC Board. He commented on the improvements that have been made, which included boilers, basement remodel (physical therapy area) and third floor offices. He stated that an open house will be scheduled once all the work has been completed. He also commented on the financial status of the hospital.

Pederson reported that the ambulance service had responded to 296 calls during the year, which was up significantly from the previous year.

Wills questioned why the city was providing the recycling services on Main Street. Adm. Jaunich explained that the City receives a credit from the County for providing this service.

Motion by Pederson, seconded by Wills, and passed by unanimous vote to adjourn the meeting at 7:40 pm.

---

City Administrator Matthew Jaunich

---

Mayor James R. Kreft