

STON CITY COUNCIL MEETING AGENDA

DECEMBER 6, 2010 AT **6:00 PM**
COUNCIL CHAMBERS

The City Council is provided background information for agenda items in advance by city staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: City policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question, please ask to be recognized by the Mayor during the "Citizens addressing the Council" portion of the agenda—state your name and address for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

1. Call meeting to order and Pledge of Allegiance
2. Roll Call
3. Approve the agenda and any agenda additions

CONSENT AGENDA

The items listed for consideration will be enacted by one motion unless the Mayor, a member of the City Council, City Staff or a person in attendance requests an item to be removed from the Agenda.

4. Approval of Consent Agenda
 - A) Approval of the November 15th Regular Meeting Minutes
 - B) Approval of the November 22nd Special Meeting Minutes
 - C) Approval of Bills
 - D) Approval of Investment Account Transfer

PUBLIC HEARINGS

5. Annual Truth-in-Taxation Hearing (6:05 p.m.)

PETITIONS, REQUESTS, & COMMUNICATIONS

6. Addressing the Council
 - A) Citizens Addressing the Council
7. Announcements
 - A) Sibley County Municipality Assoc. Meeting ó Thursday, December 9th @ 6 p.m. in New Auburn
 - B) City Offices will be Closed on Friday, December 24 in Observance of the Christmas Holiday
 - C) City Offices will be Closed on Friday, December 31 in Observance of the New Year's Holiday
8. Communications
 - A) October Water/Wastewater Report
 - B) November Police Calls Report
 - C) ~~November Building Permit Report~~ State Budget Update
 - D) 2010 Fire Hydrant Report



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ICERS, BOARDS & COMMITTEES

ORDINANCES & RESOLUTIONS

9. Ordinances
10. Resolutions
 - A) 59-2010 ó Accepting Donations
 - B) 60-2010 ó Approving the 2011 Fee and Rate Schedule

UNFINISHED BUSINESS

NEW BUSINESS

11. Approve/Deny new Hiring for Skating Rink Attendant
12. Approve/Deny Calling a Public Hearing on the Capital Improvement Plan
13. 2011 Budget/Levy Discussion
- 14.

MISCELLANEOUS BUSINESS

15. Council Committee Updates
16. Open Discussion

ADJOURNMENT

Reminders:

- 1) SMC Board ó December 20th @ 5 pm (SMC)
- 2) EDA ó November 22nd @ 6 pm (Tech Center)

The meeting was called to order at 6:00 p.m., Mayor Kreft presiding.

Members present: Mayor Kreft, Pederson, Pichelmann, Reetz, Vrklan, Wills

Members absent: None

Also present: City Administrator Jaunich, Attorney Arneson, Alfred Burdorf, Kurt Menk

Motion by Reetz, seconded by Wills, and passed by unanimous vote to approve the agenda with the following change:

Replace item 8C) with: State Budget Update.

Motion by Vrklan, seconded by Pichelmann, and passed by unanimous vote to approve the consent agenda as follows:

- A) Approval of the November 15th Regular Meeting Minutes
- B) Approval of the November 22nd Special Meeting Minutes
- C) Approval of the Bills
- D) Approval of Investment Account Transfer.

Mayor Kreft recessed the regular meeting to hold a public hearing.

At 6:05 pm Mayor Kreft called to order the annual Truth-In-Taxation public hearing. It was noted that Alfred Burdorf was present. Adm. Jaunich gave a detailed presentation and explained the budget, budget process, and tax process. He stated the purpose of the hearing was to enhance the public participation in the property tax system by allowing a public forum to: discuss the budget, discuss the tax levy, explain the increases and hear public comments and questions on the budget and tax levy. He added that this hearing was not to discuss property valuations; as they are handled in the spring by the County Assessor. It was noted that the City's financial status is healthy. Various questions were asked and answered.

Motion by Wills, seconded by Pederson, and passed by unanimous vote to adjourn the public hearing.

Mayor Kreft adjourned the public hearing at 7:02 pm and reconvened the regular meeting.

It was noted that there were no citizens present to address the Council on non-agenda items.

The following announcements were reviewed:

- 1) Sibley County Municipality Assoc. Meeting ó Thursday, December 9th @ 6 pm in New Auburn
- 2) City Offices will be Closed on Friday, December 24 in Observance of the Christmas Holiday
- 3) City Offices will be Closed on Friday, December 31 in Observance of the New Year's Holiday.

The Council reviewed the following communications:

- 1) October Water/Wastewater Report
- 2) November Police Calls Report
- 3) State Budget Update
- 4) 2010 Fire Hydrant Report.

It was noted that there were no Officers, Boards or Committees reporting to the Council.

It was noted that there were no Ordinances to review.



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...ing resolution and moved for its adoption:

RESOLUTION 59-2010

A RESOLUTION ACCEPTING DONATIONS AND DESIGNATING THEIR USE

WHEREAS, the City of Arlington may accept a gift of real or personal property, including money, and use it in accordance with the terms prescribed by the donor; and

WHEREAS, the City may not, however, accept or use gifts for religious or sectarian purposes; and

WHEREAS, the City of Arlington has received a donation of money from the Arlington Baseball Association for the purpose of being used within Summer Recreation, and a donation from the New Auburn Fire Department Fire Relief Association for the Fire Department; and

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Arlington that the City accepts the \$300 donation in full from the Arlington Baseball Association and designates its use to Summer Recreation, and accepts the \$75 donation in full from the New Auburn Fire Department Fire Relief Association and designates its use to the Fire Department.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Vrklan and upon poll being taken thereon the following voted in favor thereof: Pederson, Pichelmann, Reetz, Vrklan, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 6th day of December, 2010.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft
Mayor

Attest: /s/ Matthew Jaunich
City Administrator

Mayor Kreft thanked the organizations for their donations.

Adm. Jaunich presented the proposed 2011 Fee Schedule. He highlighted the various changes/additions being made. It was noted that electric, water and sewer rates were increasing. Various questions were asked and answered. Some concerns were expressed about billing charges related to both the Police & Fire Departments.

Councilmember Reetz introduced the following resolution and moved for its adoption:

RESOLUTION 60-2010

A RESOLUTION ADOPTING A SCHEDULE OF FEES AND CHARGES FOR VARIOUS SERVICES, LICENSES AND PERMITS

(See attached for complete resolution.)

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Pichelmann and upon poll being taken thereon the following voted in favor thereof: Pederson, Pichelmann, Reetz, Vrklan, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

ington this 6th day of December, 2010.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft
Mayor

Attest: /s/ Matthew Jaunich
City Administrator

Adm. Jaunich stated that 3 applications had been received for the Skating Rink Attendant position. He noted that the individual who had done it for the last couple of years did not re-apply.

Motion by Pichelmann, seconded by Wills, and passed by unanimous vote to approve hiring Paul & Dorene Moe for the Skating Rink Attendant position.

The Council reviewed the proposed Capital Improvement Plan.

Motion by Pederson, seconded by Wills, and passed by unanimous vote to hold a public hearing on December 20th at 6:30 p.m. or shortly thereafter regarding the Capital Improvement Plan.

Brief discussion was held on the proposed 2011 Budget/Tax Levy. Adm. Jaunich noted that there was no public input given during the public hearing held earlier in the evening. He stated that he would have a resolution approving the proposed budget ready for the next Council meeting.

Vrklan commented that the SMC Board is in the process of interviewing 3 candidates for the Administrator position.

Pichelmann suggested that the Public Works Department purchase a small snow blower so that Staff doesn't have to do as much shoveling (entryways, etc.).

Motion by Reetz, seconded by Wills, and passed by unanimous vote to adjourn the meeting at 7:33 pm.

City Administrator Matthew Jaunich

Mayor James R. Kreft