

**STON CITY COUNCIL
MEETING AGENDA
AUGUST 16, 2010 AT 6:30 PM
COUNCIL CHAMBERS**

The City Council is provided background information for agenda items in advance by city staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: City policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question, please ask to be recognized by the Mayor during the "Citizens addressing the Council" portion of the agenda—state your name and address for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

1. Call meeting to order and Pledge of Allegiance
2. Roll Call
3. Approve the agenda and any agenda additions

CONSENT AGENDA

The items listed for consideration will be enacted by one motion unless the Mayor, a member of the City Council, City Staff or a person in attendance requests an item to be removed from the Agenda.

4. Approval of Consent Agenda
 - A) Approval of the August 2nd Regular Meeting Minutes
 - B) Approval of Bills
 - C) Approval of HeatShare Agreement for 2010-2011

PUBLIC HEARINGS

PETITIONS, REQUESTS, & COMMUNICATIONS

5. Addressing the Council
 - A) Citizens Addressing the Council
6. Announcement
 - A) Filing Dates for Mayor and 2 Open Council Positions Close at 5:00 p.m. on August 17th
 - B) SMC's 3rd Annual Ice Cream Social is August 18th from 4-7 p.m.
 - C) Budget Workshop Meeting ó August 23rd @ 5:30 p.m.
 - D) City Offices will be closed on Monday, September 6th for Labor Day (Council Meeting will be Tuesday, September 7th)
 - E) Annual Statewide Historic Preservation Conference ó September 16-17 in Winona
 - F) Reminder on Sibley Soil and Water Conservation District Survey
7. Communications
 - A) July Police Calls Report
 - B) July Financial Reports
 - C) City Administrator Project List



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ICERS, BOARDS & COMMITTEES

ORDINANCES & RESOLUTIONS

8. Ordinances
9. Resolution 39-2010 ó Approving an Address Change

UNFINISHED BUSINESS

10. Approve/Deny Structure of Advisory Committee for Fire Department

NEW BUSINESS

11. Discussion on Community Center Re-Roof Project
12. Discussion on People Service Contract
- 13.

MISCELLANEOUS BUSINESS

14. Council Committee Updates
15. Open Discussion

ADJOURNMENT

Reminders:

- 1) Library ó August 18th @ 6:30 pm (Library)
- 2) Parks ó August 18th @ 7 pm
- 3) EDA ó August 25th @ 6 pm (Tech Center)
- 4) Hospital Board ó August 30th @ 5 pm

The meeting was called to order at 6:30 p.m., Mayor Kreft presiding.

Members present: Mayor Kreft, Pederson, Pichelmann, Reetz, Vrklan, Wills

Members absent: None

Also present: City Administrator Jaunich, City Attorney Arneson, Rodger & Jennifer Nuesse, Kurt Menk

Motion by Wills, seconded by Reetz, and passed by unanimous vote to approve the agenda as presented.

Motion by Pederson, seconded by Pichelmann, and passed by unanimous vote to approve the consent agenda as follows:

- A) Approval of the August 2nd Regular Meeting Minutes
- B) Approval of the Bills
- C) Approval of HeatShare Agreement for 2010-2011.

It was noted that there were no public hearings scheduled.

It was noted that there were no citizens present to address the Council on non-agenda items.

The following announcements were reviewed:

- 1) Filing Dates for Mayor and 2 Open Council Positions Close at 5:00 pm on August 17th
- 2) SMC's 3rd Annual Ice Cream Social is August 18th from 4-7 pm
- 3) Budget Workshop Meeting on August 23rd @ 5:30 pm
- 4) City Offices will be closed on Monday, September 6th for Labor Day (Council Meeting will be Tuesday, September 7th)
- 5) Annual Statewide Historic Preservation Conference on September 16-17 in Winona
- 6) Reminder on Sibley Soil & Water Conservation District Survey.

The Council reviewed the following communications:

- 1) July Police Calls Report
- 2) July Financial Reports
- 3) City Administrator Project List.

Councilmember Wills introduced the following resolution and moved for its adoption:

**RESOLUTION 39-2010
A RESOLUTION CHANGING A PROPERTY ADDRESS**

WHEREAS, the City has received a request from Bradley and Nicole Krueger to change their address; and

WHEREAS, City Ordinance 27 authorizes the City Administrator to designate property addresses with final approval coming from the City Council; and

WHEREAS, the current address of the property owned by Bradley and Nicole Krueger is 23319 State Highway 5 and the legal description of the property is "Lot 11 of Arlington Industrial Park"; and

WHEREAS, the property owner has established an access to Meadowlark Lane with the intent of abandoning their access to Highway 5, and wishes to have their address changed to Meadowlark Lane;



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of the City Council of the City of Arlington, that the address for to 413 Meadowlark Lane.

BE IT FURTHERMORE RESOLVED, that a copy of this resolution be presented to the Sibley County Recorder and Bradley and Nicole Krueger, along with a request to the County to update its records with the new address.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Pederson and upon poll being taken thereon the following voted in favor thereof: Pederson, Pichelmann, Reetz, Vrklan, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 16th day of August, 2010.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft
 Mayor

Attest: /s/ Matthew Jaunich
 City Administrator

Discussion was held on the establishment of an Advisory Committee for capital equipment purchases for the Fire Department. Adm. Jaunich drafted a document that showed how the Committee should be structured. It was noted that if the Council approved it, he would forward it onto the Townships and Fire Department for their consideration.

Motion by Reetz, seconded by Wills, and passed by unanimous vote to approve the following document and authorize Adm. Jaunich to forward it to the Townships for their consideration:

FIRE DEPARTMENT CAPITAL EQUIPMENT ADVISORY COMMITTEE

Purpose: The sole purpose of the Committee is to review and provide recommendations and support to the Arlington City Council on the purchase and payment method of capital equipment for the Arlington Fire Department, and to maximize the purchasing value of public funds from all involved governmental entities in the procurement of major capital equipment (i.e. trucks and buildings). The Committee will also be responsible for proposing recommendations to the City's Capital Improvement Plan.

Authority: The Committee shall have that authority of an Advisory Committee to the City Administrator and City Council. The Committee shall have no other powers unless those granted to them by the City Council.

Structure: The Advisory Committee will be structured as follows:

- One member from each Township within the Fire Department coverage area, to be appointed by the Townships
- Fire Department Officer's Committee
- Arlington City Council Fire Department Committee

Duties: Duties of the Advisory Committee shall be as follows:

- Recommend and evaluate the purchase of major capital equipment for the Fire Department. Major capital equipment will be that of Fire Trucks and Buildings
- Recommend and evaluate the payment of major capital equipment
- Recommend and evaluate items to be placed on the City's Capital Improvement Plan.

Discussion was held on the Community Center Re-Roof Project. Adm. Jaunich stated that the bid opening had to be pushed back to September 2nd due to some questions/concerns that had been raised by

Plans (in the office) for the Community Center have been reviewed. A letter from Architect Jim Haugen that pointed out the changes Architect Haugen was making to the bid specs to address the questions/concerns and was sending addendums out to the contractors.

Discussion was held on the Contract with PeopleService. Adm. Jaunich stated that the current Contract is due to expire at the end of the year and has an automatic renewal clause in it if neither party has provided written objection/cancellation of same. He questioned if the City was interested in renewing the contract and if so, as is or making changes to it. It was the consensus of the Council that the Utility Committee should review the Contract and bring their recommendation to the Council. It was noted that the working relationship between the City (Staff) and People Service (Staff) has been very good.

Reetz explained that the August Planning & Zoning meeting had been cancelled, but something had since developed so they would be meeting later in the week.

Wills questioned if the City could do something about the junk, vehicles, race cars, parking, around the Woehler building on the west side. Attorney Arneson commented that the landlord has been contacted several times in the past about his tenants. It was suggested that a CUP should be placed on the property to help control what goes on around/outside of it.

Wills also expressed concern that a racecar is being parked on Baker Street and that the owner should be given a copy of the ordinance that regulates the parking of same.

Adm. Jaunich gave a brief update on the railroad crossings. He stated that they have been reviewing 2 different options/costs, which one of the options did include closing off the 1st Avenue access from Main Street to Adams Street.

Brief discussion was held on the proposed trail system within the city and use of TIF money for same.

Wills commented on the water ponding problem that recently occurred behind the hospital and Good Samaritan Center. It was his understanding that there was a catch basin or drain tile on the fairgrounds property that the water was supposed to go to and that maybe it was plugged. Adm. Jaunich stated that a pump had been brought in to help get the water reduced. He commented that maybe the City needs to look at getting its own pump.

Motion by Vrklan, seconded by Pichelmann, and passed by unanimous vote to adjourn the meeting at 6:59 pm.

City Administrator Matthew Jaunich

Mayor James R. Kreft