

**ARLINGTON PARKS COMMITTEE
MEETING AGENDA
JUNE 9, 2014 @ 7:00 P.M.**

****Tour of Parks – meet at the Community Center @ 5:30 pm** to carpool

- A) Sportsman's Park
- B) Four Seasons Park @ 5:50
- C) Frenzel Park @ 6:15
- D) Fairview Park @ 6:30
- E) Memorial Park @ 6:45

Return to Community Center for Regular Meeting @ 7 pm

1. Call Meeting to Order/Roll Call
2. Approve Agenda
3. Approve April 28th Meeting Minutes
4. Monthly Financial Report
5. Community Education/Recreation Coordinator Update (Jen Strack)
 - A) Summer Recreation
 - B) Movie in the Park
 - C) Farmer's Market
6. Garden Expansion at Memorial Park (Larry Gieseke, Garden Club)
7. Discuss 2015 Budget & 5-Year Capital Improvement Plan
 - A) Recap Tour of Parks
 - B) Senior Center Improvements
 - C) Other
8. Labor Quotes to Replace Roof and Wall Steel on Park Shelter at Sportsman Park
9. Grant Awards of Minnesota Valley Electric Trust/Operation Round Up Grant \$500 for Field Improvements at Sportsman's Park
10. Schedule for Field Improvements
 - A) Fence Removal
 - B) Mark Melsha (Fill, Grade, Seed, Red Rock)
11. Other/New Business or Updates
 - A) Reserving Ball Fields in the Parks
 - B) StarTribune Article: Parklets
12. Next Regular Meeting: Monday, June 23rd (if needed) and/or Monday, July 28th
13. Adjourn

**ARLINGTON PARKS COMMITTEE
MEETING MINUTES
JUNE 9, 2014 @ 7:00 P.M.**

Various Park Board Members, City Administrator Donabauer, Police Chief Danner, Maintenance Supervisor Voigt and Community Education/Recreation Coordinator Jen Strack met at 5:30 pm to tour the following parks: Sportsman's, Four Seasons, Frenzel, Fairview and Memorial.

The following individuals met at the Arlington Community Center for the regular meeting: Chairperson Ihrke, Thomes, Pichelmann, Ebersviller, Maintenance Supervisor Voigt, City Administrator Donabauer and Councilmember Jaszewski. Guest: Jen Strack, Community Ed/Recreation Coordinator. The following board members were unable to attend: Pederson and Hultgren.

1. Meeting was called to order by Chairperson Ihrke at 7:00 P.M.
2. Approval of Agenda – Thomes made a motion to approve, Ebersviller seconded – approved by all.
3. Approval of April 28th meeting minutes – Ebersviller made a motion to approve, Jaszewski seconded – approved by all.
4. Monthly Financial Report:
Adm. Donabauer went over the budget report reflecting current status. It was noted that we are under budget at this point, however, when the summer season starts the budget will change because of the seasonal help. This type of guideline will help with doing budgeting in the future. Jaszewski questioned if the picnic tables had been received (for the year) already and was informed they had been.
5. Community Education/Recreation Coordinator Update – Jen Stack:
A) Summer Recreation was under way through the newly created Community Ed/Recreation Program being operated by the school (formerly the Summer Rec Program was operated by the City). T-Ball and Poppers will play on Monday nights from 6 – 7 (one night a week). To date, there are 80 children signed up for these two programs and 20 kids signed up for baseball and softball. Grant received from Teens 4 Real to purchase t-shirts for the summer recreation kids, which read: Sibley East Summer Recreation.

- B) Strack indicated that there are plans to have a movie in the park on August 23rd in Arlington. Gaylord is going to have one scheduled in July. There is an organization from Mankato that brings in the screen.
 - C) Farmer's Market is being planned to start in 2015. Strack is usually in the office from 10 – 2, which is located in the Gaylord City Office. Strack was also asked if she could attend a park board meeting once a quarter.
6. Garden Expansion at Memorial Park:
Larry Gieseke of the Garden Club was to be present to discuss this topic, but did not show up.
7. 2015 Budget & 5-Year Capitol Improvement Plan:
- A) Recap Tour of the Parks – There will always be a need for wood chips in all parks. Need for more red rock also. Think about adding trees at Frenzel. Look at doing asphalt lip at the one shelter at Fairview (it's a drop from the cement slab where the tables are).
 - B) Senior Citizen Center & Shelter – there is a need to repair current areas of the Shelter to make it look nice. Look at fixing up the Senior Center 2016.
 - C) Other – Farmers Market – The City gets money from the medical lease, which could be used towards paying for the administration costs associated with holding a farmer's market.
8. Labor Quotes to Replace Roof and Wall Steel on Park Shelter at Sportsman's Park:
Received two bids...one from Haggemiller Lumber @ \$3200 and Fredin Residential Construction @ \$3700. Motion was made by Jaszewski to hire Haggemiller Lumber, seconded by Thomes - approved by all.
9. Grant Awards of Minnesota Valley Electric Trust/Operation Round Up:
Grant money for \$500 was received to put towards the updating of the Sportsman's Park. The Parks Committee will try again in 2015 for another grant. Thomes did indicate that the Arlington A's Baseball Association is planning to give \$1000 towards the improvement of the park also. Ebersviller suggested approaching Locker Brothers and the VFW to see if they would be willing to donate also. Thomes indicated that he and Ebersviller should get together and talk about this. It was suggested to put a "thank you" in the paper for donations.
10. Schedule for Field Improvements:

Fence removal (at Sportsman's) needs to be taken care of at the end of June (baseball games at the park will be completed). The board will meet on June 23rd to look at how this can be accomplished by them and also with hopes of getting volunteer help. August 1st is the target date to have Mark Melsha start to do the work that he needs to do (fill, grade, seed and red rock).

11. Other/New Business or Updates:

Reserving Ball Fields in the parks was discussed. A calendar list will be on the web site that organizations can look at and also tentatively reserve specific dates (notification message will go to the City via email). This can also be done for the shelters. There was a handout given reflecting portable parks that the City of Minneapolis is looking at for the summer months; will look at this in the future. The bridge work going out to the Sportsman's Park will take up to four months.

12. Next Regular Meeting:

Monday, July 28th at 7:00 P.M. As previously mentioned, the board will meet at the Sportsman's Park (June 23rd) just to look at the fence, there will be no meeting called to order.

13. Adjourn:

Ebersviller made a motion to adjourn – Jaszewski seconded – Approved by all. Meeting adjourned at 8:18 P.M.

Alan Ihrke, Chairperson

Karan Pichelmann, Secretary