

ARLINGTON CITY COUNCIL  
MEETING MINUTES  
MARCH 7, 2011

The meeting was called to order at 6:30 p.m., Mayor Kreft presiding.

Members present: Mayor Kreft, Pederson, Pichelmann, Reetz, Ruehling, Wills

Members absent: None

Also present: City Administrator Jaunich, City Attorney Arneson, SEDCO Dir. Tim Dolan, Stephanie Herd, Jordan Herd, Nolan Herd

Motion by Reetz, seconded by Pederson, and passed by unanimous vote to approve the agenda with the following change:

Add item 13) Repair Rotary Lobe Pump @ WWTP.

Motion by Pederson, seconded by Pichelmann, and passed by unanimous vote to approve the consent agenda as follows:

- A) Approval of the February 22<sup>nd</sup> Regular Meeting Minutes
- B) Approval of the Bills
- C) Approve the renewal of 3.2 Malt Liquor Licenses and Setup Licenses for the Arlington Baseball Association (On-Sale), Arlington Raceway (On & Off Sale), Spare Time Bowling Center (On-Sale & Setup), and American Legion Post #250 (On-Sale & Setup)
- D) Approval of Ambulance/Raceway Service Agreement
- E) Approval of Transient Merchant/Peddlers Permit for Jorge Saucedo (Taco Stand).

It was noted that there were no public hearings scheduled.

It was noted that there were no citizens present to address the Council on non-agenda items.

The following announcements were reviewed:

- 1) Joint Council/Hospital Board Meeting – March 21<sup>st</sup> @ 5:00 pm (SMC)
- 2) March 21<sup>st</sup> Council Meeting will start at 7:00 pm
- 3) LMC Legislative Conference is March 23-24 in St. Paul
- 4) Open House for the 2011 Intersection Safety Improvement Projects (Railroad) – March 24<sup>th</sup> from 4:00 – 7:00 pm
- 5) LMC Safety & Loss Control Workshops take place in March/April in various locations.

The Council reviewed the following communications:

- 1) February Building Permit Report
- 2) February Police Calls Report
- 3) February Financial Reports.

Councilmember Ruehling introduced the following resolution and moved for its adoption:

RESOLUTION 18-2011  
A RESOLUTION APPOINTING CURTIS REETZ AND DAVID KRUEGER TO THE JOINT POWERS BOARD OF  
THE SIBLEY/RENVILLE COUNTY FIBER COOPERATIVE

WHEREAS, the City Council previously approved a Joint and Cooperative Agreement for Planning and Development of a Communications System (Joint Powers Board), but still needs to appoint a representative and an alternate to that Board; and

WHEREAS, the name of the Joint Powers Board is the Sibley/Renville County Fiber Cooperative (SRCFC).

BE IT RESOLVED that Mayor James R. Kreft has appointed the following members to the Joint Powers Board of the SRCFC:

Representative: Curtis Reetz  
Alternate: David Krueger

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Wills and upon poll being taken thereon the following voted in favor thereof: Pederson, Pichelmann, Reetz, Ruehling, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 7<sup>th</sup> day of March, 2011.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft  
Mayor

Attest: /s/ Matthew Jaunich  
City Administrator

Councilmember Reetz introduced the following resolution and moved for its adoption:

RESOLUTION 19-2011  
A RESOLUTION AUTHORIZING THE CITY OF ARLINGTON TO PARTICIPATE IN THE MINNESOTA  
GREENSTEP CITIES PROGRAM

WHEREAS, sustainable development activities conducted by the City of Arlington have the potential to positively impact the local, regional and state economies; result in sustainable infrastructure development; preserve natural habitat; sustain ecological communities, including native fish and wildlife populations; limit the spread of invasive species and exotic diseases; preserve drinking water supplies and recreational opportunities; and manage health threats to our citizens; and

WHEREAS, the City of Arlington has an opportunity to achieve both energy use and climate change gas reductions through building and facilities management; land use and transportation planning; environmental management; and through economic and community development; and

WHEREAS, implementation of best practices for sustainable development relating to building and facilities management; land use and transportation planning; environmental management; and economic and community development provide an opportunity to move toward energy self-reliance and greater community resiliency; provide environmentally healthy and cheaper-to-operate public buildings; encourage new economic development and local jobs; and support local food and renewable energy production; and

WHEREAS, Minnesota Session Laws 2008, Chapter 356, Section 13 directed the Minnesota Pollution Control Agency (“MPCA”) and Office of Energy Security in the Department of Commerce (“Office of Energy Security”), in collaboration with Clean Energy Resource Teams (“CERTs”), to recommend municipal actions and policies that work toward meeting the State’s greenhouse gas emissions reduction goals; and

WHEREAS, a broad coalition of public and private stakeholders including the League of Minnesota Cities, the MPCA, Office of Energy Security and CERTs responded to the 2008 legislation by establishing the Minnesota GreenStep Cities program to provide a series of sustainable development best practices focusing on local government opportunities to reduce energy use and greenhouse gases; and

WHEREAS, the GreenStep Cities program aims to provide Minnesota cities a clear pathway to greater sustainability based upon implementing best practices specific to Minnesota cities of differing sizes and capabilities; and

WHEREAS, the Minnesota GreenStep Cities program identifies cost-effective sustainable development best practices in the following five categories: (1) Buildings and Lighting; (2) Transportation; (3) Land Use; (4) Environmental Management; and (5) Economic and Community Development;

NOW, THEREFORE, be it resolved that the City Council of the City of Arlington does hereby authorize the City of Arlington (the “City”) to participate in the Minnesota GreenStep Cities program.

BE IT FURTHER RESOLVED, that the City:

1. Appoints Curt Reetz to serve as the city's GreenStep coordinator to facilitate best practice implementation; and
2. Will facilitate the involvement of community members, civic, business and educational organizations, and other units of government as appropriate in the planning, promoting and implementing of GreenStep Cities best practices; and
3. Plans to take actions to implement the following best practices:
  - a. Building and lighting best practices related to public buildings;
  - b. Building and lighting best practices related to building reuse;
  - c. Land use best practices relating to comprehensive planning;
  - d. Land use best practices relating to highway development;
  - e. Transportation best practices relating to complete green streets;
  - f. Transportation best practices relating to mobility options;
  - g. Environmental best practices relating to environmental purchasing;
  - h. Environmental best practices relating to urban forests;
  - i. Environmental best practices relating to stormwater;
  - j. Environmental best practices relating to surface water;
  - k. Economic and community development best practices relating to benchmarks & community engagement;
  - l. Economic and community development best practices relating to green business development; and

Will claim credit for having implemented and will implement in total at least twelve (12) required and optional GreenStep best practices that will result in energy use reduction, economic savings and reduction in the community's greenhouse gas footprint. A summary of the city's implementation of best practices will be posted on the Minnesota GreenStep Cities web site.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Pederson and upon poll being taken thereon the following voted in favor thereof: Pederson, Pichelmann, Reetz, Ruehling, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 7<sup>th</sup> day of March, 2011.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft  
Mayor

Attest: /s/ Matthew Jaunich  
City Administrator

SEDCO Dir. Tim Dolan was present to talk about the DNR Parks & Trails Legacy Grant Program. It was noted that the monies (if awarded) would help with Phase 2 of the Prairie Line Trail System, which is within the city limits of Arlington.

Councilmember Wills introduced the following resolution and moved for its adoption:

RESOLUTION 20-2011

A RESOLUTION TO APPROVE THE DNR PARKS & TRAILS LEGACY GRANT APPLICATION THAT WILL FUND TRAIL IMPROVEMENTS WITHIN THE CITY OF ARLINGTON

WHEREAS, Sibley County and the City of Arlington supports the grant application made to the Minnesota Department of Natural Resources for the Parks and Trails Legacy Grant Program, Trail Legacy Grants. The application is to design and construct Phase 2 of the Prairie Line Trail system. The trail system is proposed to be located throughout Sibley County; Phase 2 is the City of Arlington, and

WHEREAS, Sibley County and the City of Arlington recognizes the twenty-five (25) percent match requirement for the Parks and Trails Legacy Grant Program, and Sibley County has secured the matching funds,

NOW, THEREFORE, BE IT RESOLVED, if Sibley County is awarded a grant by the Minnesota Department of Natural Resources, Sibley County and the City of Arlington agree to accept the grant award, and may enter into an agreement with the State of Minnesota for the above referenced project. Sibley County and the City of Arlington

will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement, and

BE IT FURTHER RESOLVED, the County Board of Sibley County names the fiscal agent for Sibley County and in agreement with the City of Arlington for this project as:

Darin Mielke  
Public Works Director  
Sibley County  
111 8<sup>th</sup> Street  
Gaylord, MN 55334

BE IT FURTHER RESOLVED, Sibley County in agreement with the City of Arlington, hereby assures the Prairie Line Trail will be maintained for a period of no less than 20 years.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Ruehling and upon poll being taken thereon the following voted in favor thereof: Pederson, Pichelmann, Reetz, Ruehling, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 7<sup>th</sup> day of March, 2011.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft  
Mayor

Attest: /s/ Matthew Jaunich  
City Administrator

Discussion resumed from the previous meeting regarding the need to purchase a new trailer for the water pump that was purchased recently. Adm. Jaunich commented that Supt. Thomes would like to permanently mount the pump to the trailer due to that fact that the overall weight of the equipment was around 200 lbs. and also for quicker transportation reasons. Two estimates were reviewed, one had sides and one without (just a frame) sides. Some concern was expressed that the pump would not be as 'portable' if it were permanently mounted to the trailer.

Motion by Pederson, seconded by Pichelmann, and failed (Reetz, Ruehling, Wills opposed) to purchase a trailer for the portable water pump.

Pederson commented that the Parks Committee had discussed the idea of expanding the Summer Recreation Program by adding items such as an art/craft week or kickball for a week (in the evening). A fee would have to be charged to cover costs of the supplies. The Committee thought that they could get volunteers to lead the various programs to help keep costs down. The Council was not opposed to the idea and suggested that the Parks Committee draft something that outlined the details of the program and then bring it back to the Council for approval.

Adm. Jaunich gave an update on the Railroad Crossings Project. He stated that the Streets Committee had reviewed the preliminary plans for the project and expressed some concerns about the wood planking at the crossings. The City was told that whatever was in place prior to the start of the project is what would be put back down upon project completion. Adm. Jaunich stated that the City's concerns have been passed onto MnDOT, who has the final say, but has not heard back from them yet. He noted that the next steps included an open house meeting with the public, Council approval and then finally the project could be bid out. He explained that there was some confusion as to when the project was to be done, but after speaking with the Rail Authority, it was understood that the work would be done in 2011. Adm. Jaunich stated that the City's portion of the project was being covered with monies from the TIF Fund.

Adm. Jaunich gave a brief update on the Trail Project. He had heard that this project was being pushed back to 2012-2013, but he believes the problems have been resolved and construction is planned for this

year. Bolton & Menk have been doing some survey work related to the project. It was noted that the City would be using monies from the TIF Fund to cover its portion.

Adm. Jaunich gave a brief update on the Wastewater Treatment Plant Improvement Project. He stated that the A-GI WW Committee would be meeting soon to review the plans and specs for the project; after that the Council would need to approve same and then the project could be bid out.

Adm. Jaunich gave an update on the West Elgin Alley problem. He commented that the Utilities Committee, along with the City Engineer, had met to review the original proposals and also discuss other ideas for correcting the problem. It was determined that there were no other good solutions other than the 2 originally proposed. Adm. Jaunich explained that routing the water north, as suggested by the residents at a previous meeting, would not work as the elevations were higher. He stated that the Engineer continues to look at the site, but is having some difficulty due to the amount of snow in the area. They also want to camera the storm sewer to make sure there is not a blockage or collapsed sections.

Discussion was held on the need to repair a rotary lobe pump at the wastewater treatment plant. Reetz explained the importance of the pump and how it is used within the facility. Adm. Jaunich explained that the pump should be replaced with a new one now, but it is being recommended to repair it at this time, as it is included in the upcoming improvement project at the wastewater treatment facility and might not be covered under the grant if done at this time.

Motion by Reetz, seconded by Wills, and passed by unanimous vote to approve repairing the rotary lobe pump in the amount of \$8,314.00.

Wills gave an update on the Cable Commission. He noted that there is grant money available again this year for the Libraries within the County.

Reetz gave an update on the Planning & Zoning Committee. They have started looking into the GreenStep Program and are in the process of obtaining information from other cities regarding their ordinances for (new construction) landscaping, erosion control and storm sewer, etc. Reetz commented that the City currently doesn't have anything in place for this, but the MCPA regulates anything over 1 acre. He stated that the Planning Committee wants to put some regulations in place to help bridge the gap.

Pichelmann gave an update on the SMC Board. He stated that they reviewed last year's audit and things are looking good. He handed out a list of questions that had been put together to ask the attorney coming in to discuss hospital affiliations and asked the Council to review them.

Mayor Kreft talked briefly about the upcoming joint Council and SMC Board meeting regarding hospital affiliations. Attorney Arneson spoke briefly about SMC's 501c3 status (that was recommended by the City's Auditor) and why it was necessary to have in place.

Motion by Pederson, seconded by Wills, and passed by unanimous vote to adjourn the meeting at 7:25 pm.

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City Administrator Matthew Jaunich

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Mayor James R. Kreft