

**ARLINGTON CITY COUNCIL
MEETING AGENDA
DECEMBER 19, 2011 AT 6:30 PM
COUNCIL CHAMBERS**

The City Council is provided background information for agenda items in advance by city staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: City policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question, please ask to be recognized by the Mayor during the "Citizens addressing the Council" portion of the agenda— state your name and address for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

1. Call meeting to order and Pledge of Allegiance
2. Roll Call
3. Approve the agenda and any agenda additions

CONSENT AGENDA

The items listed for consideration will be enacted by one motion unless the Mayor, a member of the City Council, City Staff or a person in attendance requests an item to be removed from the Agenda.

4. Approval of Consent Agenda
 - A) Approval of the December 5th Regular Meeting Minutes
 - B) Approval of Bills
 - C) Approve Waiving Tech Center Rental Fee for Sibley County Partnering in Prevention
 - D) Approve Arlington Dugout Annual Dance Permit

PUBLIC HEARINGS

5. Public Hearing on Special Assessments

PETITIONS, REQUESTS, & COMMUNICATIONS

6. Addressing the Council
 - A) Citizens Addressing the Council
7. Announcements
 - A) City Offices will be Closing at Noon on Friday, December 23 and will be closed all day on Monday, December 26 in Observance of the Christmas Holiday
 - B) City Offices will be Closed on Monday, January 2 in Observance of the New Year's Holiday (1st Council Meeting will be on January 3)
8. Communications
 - A) November Police Calls Report
 - B) November Financial Reports

REPORTS OF OFFICERS, BOARDS & COMMITTEES

ORDINANCES & RESOLUTIONS

9. Ordinance 268 (1st Reading) – Highway 5 Truck Parking

10. Resolutions
 - A) 69-2011 – Accepting a Donation and Designating its Use
 - B) 70-2011 – Approve/Deny Amended CUP
 - C) 71-2011 – Filing Special Assessments
 - D) 72-2011 – Approving Fund Closures and Transfers
 - E) 73-2011 – Approving the Writing Off of Uncollectible Bills
 - F) 74-2011 – Approving the Employee Wage/Benefit Package for 2012
 - G) 75-2011 – Approving the 2012 Fee and Rate Schedule
 - H) 76-2011 – Approve/Deny Exemption to Ordinance 261

UNFINISHED BUSINESS

NEW BUSINESS

11. Approve/Deny Police Department Scheduling and Coverage Changes for 2012
- ~~12. Approve/Deny Bid for SW Drainage Improvement Project (Removed)~~
13. Approve/Deny Accepting High Bid on the Generator at the Wastewater Plant
14. Approve/Deny Renting out “Services for Seniors” building to Girl Scouts in February/March
15. Solid Waste/Recycling Contracts
 - A) Approval/Denial of up to 3 Residential Solid Waste Permits
 - B) Approval/Denial of up to 6 Commercial/Dumpster Solid Waste Permits
 - C) Approval/Denial of City Recycling Contract
 - D) Approval/Denial of City Garbage Collection Contract
16. CLOSED MEETING – (For the purposes of evaluating an employee’s performance)
 - A) City Administrator Annual Review
 - B) Discussion on all other Annual Employee Reviews
17. Approval of Employee Reviews
18. Approving the 2012 Tax Levy (Resolution 77-2011)
19. Approval of the 2012-2016 Capital Improvement Plan (Resolution 78-2011)
20. Approving the 2012 Municipal Budget (Resolution 79-2011)

MISCELLANEOUS BUSINESS

21. Council Committee Updates
22. Open Discussion

ADJOURNMENT

Reminders:

- 1) EDA – December 27th @ 6 pm

**ARLINGTON CITY COUNCIL
MEETING MINUTES
DECEMBER 19, 2011**

The regular meeting was called to order at 6:42 p.m., Mayor Kreft presiding.

Members present: Mayor Kreft, Pederson, Pichelmann, Reetz, Ruehling, Wills

Members absent: None

Also present: City Administrator Jaunich, City Attorney Arneson, Police Chief Rovinsky, Kurt Menk

Motion by Ruehling, seconded by Wills, and passed by unanimous vote to approve the agenda with the following changes:

Remove 12) Approve/Deny Bid for SW Drainage Improvement Project

Add 4D) Approve Arlington Dugout Annual Dance Permit.

Motion by Reetz, seconded by Pederson, and passed by unanimous vote to approve the consent agenda as follows:

- A) Approval of the December 5th Regular Meeting Minutes
- B) Approval of the Bills
- C) Approve Waiving Tech Center Rental Fee for Sibley County Partnering in Prevention
- D) Approve Arlington Dugout Annual Dance Permit.

Mayor Kreft recessed the regular meeting to hold a public hearing.

Mayor Kreft called to order the public hearing regarding Special Assessments. It was noted that there was no one present.

Motion by Wills, seconded by Pederson, and passed by unanimous vote to adjourn the public hearing at 6:38 pm.

Mayor Kreft adjourned the public hearing and reconvened the regular meeting.

It was noted that there were no citizens present to address the Council on non-agenda items.

The following announcements were reviewed:

- 1) City Offices will be Closing at Noon on Friday, December 23rd and will be closed all day on Monday, December 26th in Observance of the Christmas Holiday
- 2) City Offices will be Closed on Monday, January 2nd in Observance of the New Year's Holiday (1st Council Meeting will be on January 3rd).

The Council reviewed the following communications:

- 1) November Police Calls Report
- 2) November Financial Reports.

It was noted that there were no reports from Officers, Boards & Committees.

The first reading of Ordinance 268 – An Ordinance Regulating Truck Parking on Highway 5 Within the City of Arlington, Minnesota, was held. Adm. Jaunich commented that he found the definition for a ‘truck’ within the Minnesota State Statutes. He stated that once the ordinance is approved, signage would have to be put up.

Councilmember Ruehling introduced the following resolution and moved for its adoption:

RESOLUTION 69-2011
A RESOLUTION ACCEPTING A DONATION AND DESIGNATING ITS USE

WHEREAS, the City of Arlington may accept a gift of real or personal property, including money, and use it in accordance with the terms prescribed by the donor; and

WHEREAS, the City may not, however, accept or use gifts for religious or sectarian purposes; and

WHEREAS, the Arlington City Library has been chosen as a winner of the Destination College Savings Sweepstakes sponsored by the Minnesota College Savings Plan and Minnesota State Library Services; and

WHEREAS, the winner was awarded \$500 in cash; and

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Arlington that the City accepts the \$500 cash reward in full and designates its use to the Library.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Pichelmann and upon poll being taken thereon the following voted in favor thereof: Pederson, Pichelmann, Reetz, Ruehling, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 19th day of December, 2011.

CITY OF ARLINGTON, MINNESOTA
/s/ James R. Kreft, Mayor

Attest: /s/ Matthew Jaunich, City Administrator

Councilmember Reetz introduced the following resolution and moved for its adoption:

RESOLUTION 70-2011
A RESOLUTION APPROVING AN AMENDED CONDITIONAL USE PERMIT FOR A MINOR PASSENGER AUTOMOBILE REPAIR AND USED AUTOMOBILE SALES ESTABLISHMENT AT 306 5TH AVENUE NW

WHEREAS, Mr. Branden Britzius and Jim Heiland have submitted a request to amend a Conditional Use Permit to operate a minor passenger automobile repair and used automobile sales establishment at 306 5th Avenue North; and

WHEREAS, Section 7, Subd. 3 of the Arlington Zoning Ordinance provides for conditional uses allowed in the B-1 Service Business District; and

WHEREAS, notice of a public hearing to accept input on the CUP request was published in the official newspaper on November 24, 2011 and sent to property owners within 350 feet of the property; and

WHEREAS, the Planning and Zoning Committee conducted a public hearing on the CUP request on December 8, 2011 and accepted input on the CUP request; and

WHEREAS, the Planning Committee has reviewed the CUP request and has made the following findings:

1. That with the conditions listed below the use will not be detrimental to the health, safety, morals, comfort, convenience or welfare of the persons residing in the neighborhood since the use will be consistent with adjacent land uses within the same zoning district.
2. That with the conditions listed below the use will not be detrimental to the public welfare, or injurious to property or improvements in the neighborhood since the use will be consistent with adjacent land uses within the same zoning district.

WHEREAS, the City Council reviewed the request at its regular meeting on December 19, 2011.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ARLINGTON THAT: The Council hereby approves an amended conditional use permit to operate a minor passenger automobile repair and used automobile sales establishment at 306 5th Avenue North subject to the following:

1. Uses of the subject property shall be limited to the following:
 - a. Minor passenger automobile repair and service defined as (a) replacement and/or installation of tires, batteries, ignition parts, brakes, headlights, belts, carburetors, and other minor parts and/or accessories incidental to the normal upkeep of passenger automobiles, (b) fluid and/or oil/filter changes, and (c) passenger vehicle tune-ups.

Minor passenger automobile repair specifically prohibits engine and/or transmission overhaul/rebuilding, body and/or frame repair, and painting. Semi-tractor repair or maintenance may occur indoors, but at no time shall semi tractors be parked out of doors at the subject site.

- b. Display of used passenger vehicles for sale. The total volume of passenger automobiles stored on site combined with necessary parking spaces shall at no time exceed nineteen (19) vehicles, All vehicles on site shall have up-to-date licenses. Loading and unloading of used cars shall occur directly on site and shall not occupy the public right of way.
 - c. Detailing of vehicles, defined as scratch and oxidation removal, buffing, interior and exterior washing or shampooing, molding repair/replacement, paint overspray removal, stain removal, non-spray touch up painting, power washing, hand drying, road tar removal, polishing or deodorizing of any type of passenger vehicle or truck.
 - d. Retail sales shall be allowed indoors.
 - e. Outdoor storage of vehicle parts, tires, batteries, and the like is strictly prohibited. One two yard dumpster may be located in the rear yard.
 - f. Small engine repair may be allowed on site within the structure.
2. The applicant/property owner must submit details (i.e. location, type and volume) of signage to the City for approval prior to placing any signage on site. Signage must comply to the requirements of the B-1 Service Business District.
 3. This conditional use permit is in effect for the property at 306 5th Avenue NW and assigned to the current and/or any future owner of the property. The conditional use permit may be revoked by the City following written notice to the property owner if the conditions of the permit as listed herein are not met and/or maintained. The conditional use permit will expire if/when the use of the property is changed.
 4. The applicant shall provide evidence to the City of and maintain compliance with any federal or state laws or regulations which are applicable (i.e. collection/disposal of hazardous materials, etc. on site).
 5. No changes in the approved plans or scope of the conditional use shall be undertaken without prior approval of those changes by the City. Proposed permit modifications shall be classified as major or minor, as determined by the Zoning Administrator. Major permit modifications may include, but shall not be limited to, hours of operation, number of employees, expansion of structures and/or premises, operational modifications resulting in increased traffic, and the like.
 6. The CUP shall be recorded with the Sibley County Recorder’s Office.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Pederson and upon poll being taken thereon the following voted in favor thereof: Pederson, Pichelmann, Reetz, Ruehling, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 19th day of December, 2011.

CITY OF ARLINGTON, MINNESOTA
/s/ James R. Kreft, Mayor

Attest: /s/ Matthew Jaunich, City Administrator

Councilmember Ruehling introduced the following resolution and moved for its adoption:

RESOLUTION 71-2011
A RESOLUTION ORDERING THE FILING OF ASSESSMENTS

BE IT RESOLVED, that the City Council of the City of Arlington does hereby order the filing of assessments due to the City of Arlington for bad debt, delinquent utilities, and city maintenance service costs. Such assessments are to be filed with the Sibley County Auditor. Said assessments are as follows:

<u>Name</u>	<u>Address</u>	<u>Assessment</u>	<u>Reason</u>	<u>PID</u>
Robert Blumhoefer	307 E. Elmwood	\$86.48	Unpaid Permits	31-0588-000

BE IT FURTHER RESOLVED, that the assessments shall be for 1-year with an interest rate of 8% unless noted otherwise.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Pichelmann and upon poll being taken thereon the following voted in favor thereof: Pederson, Pichelmann, Reetz, Ruehling, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 19th day of December, 2011.

Councilmember Reetz introduced the following resolution and moved for its adoption:

RESOLUTION 72-2011
A RESOLUTION TRANSFERRING AND CLOSING CITY FUNDS

WHEREAS, sound financial planning by the City Council of the City of Arlington and City Staff is the purpose behind the transfer and closing of funds; and

WHEREAS, the City Council deems it expedient under the circumstances to transfer the following funds:

- \$58,600 -- From the General Fund (101) to the Fire Fund (201)
- \$55,000 -- From the General Fund (101) to the Ambulance Fund (202)
- \$28,700 -- From the General Fund (101) to the Community Center Fund (203)
- \$2,450 -- From the General Fund (101) to the Cemetery Fund (207)
 - To Cover Special Revenue Fund Deficits and to Increase Special Revenue Fund Balances

- \$21,500 -- From the TIF Fund (301) to the General Fund (101)
 - To Cover Engineering Costs for the Trail Project within the TIF District

- \$9,000 -- From the Water Fund (601) to the 2009 GO Bond Fund (314)
- \$9,000 -- From the Sewer Fund (602) to the 2009 GO Bond Fund (314)
 - To Cover Debt Service Payments

- \$29,825.85 -- From the 2009 Street Construction Fund (414) to the 2009 GO Bond Fund (314)
 - To Close a Fund

NOW THEREFORE BE IT RESOLVED, that the aforementioned funds are hereby closed and/or transferred to the above mentioned funds of the City of Arlington.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Pederson and upon poll being taken thereon the following voted in favor thereof: Pederson, Pichelmann, Reetz, Ruehling, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 19th day of December, 2011.

Councilmember Wills introduced the following resolution and moved for its adoption:

RESOLUTION 73-2011
A RESOLUTION TO WRITE OFF UNCOLLECTIBLE BILLS

WHEREAS, the City of Arlington has deemed the following outstanding accounts for review by the Arlington City Council:

WHEREAS, efforts by the City of Arlington have been deemed unsuccessful in attempts for collection;

<u>Account</u>	<u>Amount</u>
Ambulance – Medicare Accept Assignment	\$34,769.28
Ambulance – Medical Assistance	\$5,336.03
Ambulance – Medicare Reduction	\$5,421.51
Ambulance – Worker’s Comp.	\$1,008.50
Ambulance – Bad Debt	\$100.68
Ambulance – Collections	<u>\$3,555.79</u>
TOTAL WRITE OFFS	\$50,191.79

WHEREAS, sources for collection have been exhausted;

NOW THEREFORE BE IT RESOLVED, that the above stated accounts be written off as uncollectible and efforts for collection of such be terminated.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Ruehling and upon poll being taken thereon the following voted in favor thereof: Pederson, Pichelmann, Reetz, Ruehling, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 19th day of December, 2011.

CITY OF ARLINGTON, MINNESOTA
/s/ James R. Kreft, Mayor

Attest: /s/ Matthew Jaunich, City Administrator

Councilmember Pederson introduced the following resolution and moved for its adoption:

RESOLUTION 74-2011
A RESOLUTION APPROVING THE SALARY, WAGE AND HEALTH INSURANCE BENEFIT PLAN FOR 2012

WHEREAS, a salary, wage and benefit plan, among other pertinent uses, provides a method whereby wages, salaries and benefits may be adjusted upward or downward to meet performances by the employees; and

WHEREAS, sound financial planning by the City Council is purpose behind the salary, wage and benefit plan for 2012.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Arlington that the salary and wage plan will be “Frozen” at all levels and for all departments at those wages that are currently in place. For 2012, all employees of the City of Arlington shall receive wages at the level they were established at in 2011.

BE IT FURTHER RESOLVED, that for 2012 the City of Arlington will cover 90% of the premium costs for health insurance with the remaining 10% being paid for by the employees.

BE IT FURTHERMORE RESOLVED, that the City will contribute \$1,500 to each eligible HSA Account in 2012.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Pichelmann and upon poll being taken thereon the following voted in favor thereof: Pederson, Pichelmann, Reetz, Ruehling, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 19th day of December, 2011.

CITY OF ARLINGTON, MINNESOTA
/s/ James R. Kreft, Mayor

Attest: /s/ Matthew Jaunich, City Administrator

Councilmember Wills introduced the following resolution and moved for its adoption:

RESOLUTION 75-2011
A RESOLUTION ADOPTING A SCHEDULE OF FEES AND CHARGES FOR VARIOUS SERVICES, LICENSES AND PERMITS

PLANNING AND ZONING FEES	
Variance Application	\$200 plus recording fee
Conditional Use Permit Application	\$200 plus recording fee
Interim Use Permit Application	\$200 plus recording fee
Ordinance Amendment Application	\$200
Rezoning Application	\$200 plus recording fee
Land Use Permit Application	\$15
Fence Permit (Zoning Review)	\$15
Fence Permit (Full Review)	Based on Value
Sign Permit (Zoning Review)	\$15
Sign Permit (Full Review)	Based on Value

Preliminary Plat Approval Application	\$200 plus \$5 per lot plus deposit
Final Plat Approval Application	\$150
Planned Unit Development Approval Application	\$200 plus \$5 per lot plus deposit
Park Dedication Fee	5% of average value of buildable area
Annexation Fee	\$5 per lot, minimum of \$100
Starting Work Without a Building Permit	Double Permit Fee
Administrative Subdivision	\$100 plus recording fee
UTILITY SERVICES	
Meter Deposit - Electric Only	\$100
Meter Deposit - Electric/Water/Sewer	\$150
Meter Deposit - Bad Account History	\$250
Water Access Charge	\$1,325
Sewer Access Charge	\$3,500
Electric Hookup	\$150
Sewer User Rate	\$.00368/gallon
Sewer Base Rate	\$24.90/month plus \$4.70 per additional unit
Green Isle Sewer Base Rate	\$19.61/month
Water User Rate	\$.00558/Gallon
5/8-3/4 Inch Meter Water Base Rate	\$10.09/month
1 Inch Meter Water Base Rate	\$10.61/month
1 1/4 - 1 1/2 Inch Meter Water Base Rate	\$10.92/month
2 Inch Meter Water Base Rate	\$11.75/month
3 Inch Meter Water Base Rate	\$12.85/month
4-8 Inch Meter Water Base Rate	\$17.27/month
Electric User Rate	\$.08/KW
Electric Demand Charge	\$1.00/KW or \$5 minimum
Residential Electric Base Rate	\$5/month
Residents outside city limits Electric Base Rate	\$10/month
Commercial Electric Base Rate	\$15/month
Utility Disconnect Notice	\$25 per occurrence
Water Reconnect Fee	\$25
Electric Reconnect - Day	\$50
Electric Reconnect - After Hours	\$250
Utility Bill Late Fee	5% (less tax) of current bill; \$1 minimum
Load Management Disconnect	\$50
Metering Fee for Meter on Private Wells	Cost of parts and labor
Lawn Sprinkler Meter	\$35 plus tax
Lawn Sprinkler Meter Repair Fee	Cost of parts and labor
LIBRARY FEES	
Copies	\$.10 single side and \$.15 for duplex
Laser Printer	First 2 Free, \$.10 per additional page
Color Printer	\$0.50
Library Card	First is free, replacement is \$2
Book Fines	\$.10 a day after one week grace period

Video Fines	\$1/day
Faxes	\$1/page
ANIMAL/PET LICENSES AND FEES	
Pet License	\$5 per animal
Pet License Late Fee	\$10 per animal
Animal (Stray) Impound Fee	\$14.50 (Set by Vet Clinic)
Animal (Stray) Boarding Fee for Dog	\$11/day (Set by Vet Clinic)
Animal (Stray) Boarding Fee for Cat	\$8.75/day (Set by Vet Clinic)
Animal Redemption Fee	\$10
MISCELLANEOUS LICENSES AND FEES	
Snowbird Ticket	\$10
Vehicle Towing - Impound	Set by Towing Company
Vehicle Storage	\$5/day
Peddler Permit	\$10/day, \$25/week, \$50/month, \$100/Year
Chipping	\$1/minute with \$10 minimum plus tax
List of City Addresses	\$10
City Address Labels	\$25
Copies	\$.15 for B/W and \$.25 for color (per page)
Faxes	\$.15 per page received and \$1 per document sent
Non-Sufficient Fund Check Returns (NSF's)	\$15 per occurrence plus any bank fees
Residential Solid Waste Permit	\$100 (Maximum of 3)
Commercial Solid Waste Permit	\$100 (Maximum of 6)
Illuminating Portable Sign Permit	\$20
Election Filing Fee	\$2
DVD and VHS copies	\$2 for a DVD and \$5 for a VHS
Assessment Search Fee	\$5
Gambling Permit	\$0
Dance Permit	\$20 per event or \$200 for a yearly
Police Responding Fee (Public Dances)	\$50
Special Police Event	Actual Per Hour Cost of Officer(s) Used (Salary & Benefits)
Fire Extinguisher Recharge	Cost plus \$2
BEER/LIQUOR LICENSES	
Temporary 3.2 Malt Liquor License	\$50 per event
Liquor License - On Sale	\$1,300
Liquor License - Off Sale	\$100
Setup License	\$20
3.2 Malt Liquor - On Sale	\$65
3.2 Malt Liquor - Off Sale	\$10
Temporary 1-4 Day On Sale Liquor License	\$50 per event
Sunday Liquor License	\$100
Community Center Liquor License - On Sale	\$100
CEMETERY FEES	
Burial Permits	\$75

Cemetery Lots North of Road #3	\$200
Cemetery Lots South of Road #3	\$250
Cremation Burial (Emergency) - Staff Opens Site	\$50
FIRE DEPT. FEES	
Accident	\$350 each vehicle involved plus fuel
Fire Call up to 2 hours	\$500, plus supplies/foam/fuel
Fire Call exceeding 2 hours	\$1,000, plus supplies/foam/fuel
CO2 Call	\$150
Hazardous Material	\$1,000 (in addition to call fee)
Fuel Charges - City	\$40
Fuel Charges - Rural	\$80
False Alarm	First two = \$0, after two \$500 per time
Mutual Aid	Supplies
Township Protection Fee	\$434.52 Per Section
AMBULANCE FEES	
Service Area Emergency Run (BLS)	\$550 plus mileage
Service Area Non-Emergency Run (BLS)	\$400 plus mileage
Non-Service Area Emergency Run (BLS)	\$650 plus mileage
Non-Service Area Non-Emergency Run (BLS)	\$500
Non-Service Area Non-Emergency Run (ALS)	\$700
Service Area Emergency ALS 1	\$800
Service Area Emergency ALS 2	\$900
Non-Service Area Emergency ALS 1	\$900
Non-Service Area Emergency ALS 2	\$1,000
ALS Intercept Rate	\$350
Mileage Rate	\$10/mile
Township Protection Fee	\$157.49 Per Section
Green Isle Protection Fee	\$7,565.80
COMMUNITY CENTER FEES	
Weekly User Rate	\$90 per time
School Use (Testing/Retreats)	\$50 per time
Room 1 (West) Rent	\$180 per event
Room 2 (Center) Rent	\$240 per event
Room 3 (East) Rent	\$180 per event
All Rooms Rent	\$600 per event
Extra Day Rental	\$300
Set-Up Fee	\$100 per event
Security Officer Fee	\$100 per event
Full Kitchen Use Fee	\$100 per event
Dish Rental (Full Setting)	\$1/person
Dish Rental (Half Setting)	\$0.25/person plus \$25 for kitchen use
Dish Rental Non-Profit	\$25
Wine Glasses	\$.15/piece
Linens	Set by Distributor

Limited Kitchen Use Fee	\$50 per event
LCD Projector	\$50
Damage Deposit	\$250 with Credit Card or \$500 with cash/check
Damage Deposit (1 Section)	\$150 Cash or Credit Card
Decorating Violations	\$10/offense
Cigarette Butts or Glass Bottles Found (Violation)	\$50
Additional Cleaning	\$20/hour
Council Chambers Rent	\$40 per event
Cleaning and Utility Cost (Non-Profits)	\$210 on Fri/Sat and \$135 from Sun-Thursday
1-Bar Rental	\$150
2-Bar Rental	\$300
TECHNOLOGY CONFERENCE CENTER FEES	
Conference Room Only	\$40 per event
Conference Room with Internet	\$50 per event
Conference Room with LCD Projector	\$60 per event
Conference Room with Laptop Computer	\$75 per event
Conference Room All Inclusive	\$100 per event
SENIOR BUILDING	
Rent	\$75 per event and \$25 deposit
SIGN RENTAL	
Main Street Sign	\$25/week (both sides) or \$12.50/week (one side)
Main Street Sign (Additional Week)	\$10/week
Community Center Electronic Sign	Free day of community center event
Community Center Electronic Sign	\$50 message set up (30 hours coverage)
Community Center Electronic Sign	\$25 non-profit message set up (30 hours coverage)
Community Center Electronic Sign over 30 hours	\$1/hour
RIGHT OF WAY PERMITS	
Registration Fee	\$40
Excavation Permit Fees - Hole	\$125
Excavation Permit Fees - Trench	\$275
Obstruction Permit Fee	\$50
Permit Extension Fee	\$55
Delay Penalty	\$60 for first 3 days, \$10/day thereafter
EQUIPMENT RATES	
Case Payloader	\$85/hour
New Holland Tractor w/ attachment	\$45/hour
Chevy Dump Truck	\$50/hour
Chevy Sanding/Plow Truck	\$70/hour
Elgin Street Sweeper	\$100/hour
Chevy Bucket Truck	\$75/hour
Chevy Digger Truck	\$75/hour
Back Pack Mosquito Sprayer	\$35/hour
Truck Mount Mosquito Sprayer	\$130/hour
Vermeer Bruch Chipper	\$60/hour

Pull Behind Street Roller/Packer	\$30/hour
Large Flat Bed Trailer	\$30/hour
Kubota Lawn Mower	\$30/hour
Pickup W/Snowblade	\$52/hour
Jetter Trailer	\$175/hour
Televising Unit	\$150/hour
Street Line Paint Sprayer	\$35/hour
Generator in Ambulance	\$20/hour
CITY DIRT AND GRAVEL	
Class 5 Gravel	\$17/yd

BUILDING PERMIT FEES (90% of the 1997 Fee Schedule)											
Surcharge	Value	Fee Cost	Surcharge	Value	Fee Cost	Surcharge	Value	Fee Cost			
\$0.25	Up To \$500.00	\$20.70	\$15.50	\$31,000.00	\$406.67	\$37.50	\$ 75,000.00	\$736.88			
\$0.30	\$600.00	\$23.90	\$16.00	\$32,000.00	\$415.76	\$38.00	\$ 76,000.00	\$743.88			
\$0.35	\$700.00	\$26.64	\$16.50	\$33,000.00	\$424.85	\$38.50	\$ 77,000.00	\$750.88			
\$0.40	\$800.00	\$29.39	\$17.00	\$34,000.00	\$433.94	\$39.00	\$ 78,000.00	\$757.88			
\$0.45	\$900.00	\$32.13	\$17.50	\$35,000.00	\$443.03	\$39.50	\$ 79,000.00	\$764.88			
\$0.50	\$1,000.00	\$34.88	\$18.00	\$36,000.00	\$452.12	\$40.00	\$ 80,000.00	\$771.88			
\$0.55	\$1,100.00	\$37.62	\$18.50	\$37,000.00	\$461.21	\$40.50	\$ 81,000.00	\$778.88			
\$0.60	\$1,200.00	\$40.37	\$19.00	\$38,000.00	\$470.30	\$41.00	\$ 82,000.00	\$785.88			
\$0.65	\$1,300.00	\$43.11	\$19.50	\$39,000.00	\$479.39	\$41.50	\$ 83,000.00	\$792.88			
\$0.70	\$1,400.00	\$45.86	\$20.00	\$40,000.00	\$488.48	\$42.00	\$ 84,000.00	\$799.88			
\$0.75	\$1,500.00	\$48.60	\$20.50	\$41,000.00	\$497.57	\$42.50	\$ 85,000.00	\$806.88			
\$0.80	\$1,600.00	\$51.35	\$21.00	\$42,000.00	\$506.66	\$43.00	\$ 86,000.00	\$813.88			
\$0.85	\$1,700.00	\$54.09	\$21.50	\$43,000.00	\$515.75	\$43.50	\$ 87,000.00	\$820.88			
\$0.90	\$1,800.00	\$56.84	\$22.00	\$44,000.00	\$524.84	\$44.00	\$ 88,000.00	\$827.88			
\$0.95	\$1,900.00	\$59.58	\$22.50	\$45,000.00	\$533.93	\$44.50	\$ 89,000.00	\$834.88			
\$1.00	\$2,000.00	\$62.33	\$23.00	\$46,000.00	\$543.02	\$45.00	\$ 90,000.00	\$841.88			
\$1.50	\$3,000.00	\$74.93	\$23.50	\$47,000.00	\$552.11	\$45.50	\$ 91,000.00	\$848.88			
\$2.00	\$4,000.00	\$87.53	\$24.00	\$48,000.00	\$561.20	\$46.00	\$ 92,000.00	\$855.88			
\$2.50	\$5,000.00	\$100.13	\$24.50	\$49,000.00	\$570.29	\$46.50	\$ 93,000.00	\$862.88			
\$3.00	\$6,000.00	\$112.73	\$25.00	\$50,000.00	\$579.38	\$47.00	\$ 94,000.00	\$869.88			
\$3.50	\$7,000.00	\$125.33	\$25.50	\$51,000.00	\$585.68	\$47.50	\$ 95,000.00	\$876.88			
\$4.00	\$8,000.00	\$137.93	\$26.00	\$52,000.00	\$591.98	\$48.00	\$ 96,000.00	\$883.88			
\$4.50	\$9,000.00	\$150.53	\$26.50	\$53,000.00	\$598.28	\$48.50	\$ 97,000.00	\$890.88			
\$5.00	\$10,000.00	\$163.13	\$27.00	\$54,000.00	\$604.58	\$49.00	\$ 98,000.00	\$897.88			
\$5.50	\$11,000.00	\$175.73	\$27.50	\$55,000.00	\$610.88	\$49.50	\$ 99,000.00	\$904.88			
\$6.00	\$12,000.00	\$188.33	\$28.00	\$56,000.00	\$617.18	\$50.00	\$100,000.00	\$911.88			
\$6.50	\$13,000.00	\$200.93	\$28.50	\$57,000.00	\$623.48						
\$7.00	\$14,000.00	\$213.53	\$29.00	\$58,000.00	\$629.78	Plan Review is 65% of permit valuations.					
\$7.50	\$15,000.00	\$226.13	\$29.50	\$59,000.00	\$636.08						
\$8.00	\$16,000.00	\$238.73	\$30.00	\$60,000.00	\$642.38	Valuations over \$100,000 will include					
\$8.50	\$17,000.00	\$251.33	\$30.50	\$61,000.00	\$648.68	\$5.04 for each additional \$1,000 or					
\$9.00	\$18,000.00	\$263.93	\$31.00	\$62,000.00	\$654.98	fraction thereof above \$100,000 to and					
\$9.50	\$19,000.00	\$276.53	\$31.50	\$63,000.00	\$661.28	including \$500,000.					
\$10.00	\$20,000.00	\$289.13	\$32.00	\$64,000.00	\$667.58						
\$10.50	\$21,000.00	\$301.73	\$32.50	\$65,000.00	\$673.88	Valuations over \$500,000 will include					
\$11.00	\$22,000.00	\$314.33	\$33.00	\$66,000.00	\$680.18	\$4.27 for each additional \$1,000 or					
\$11.50	\$23,000.00	\$326.93	\$33.50	\$67,000.00	\$686.48	fraction thereof above \$500,000 to and					
\$12.00	\$24,000.00	\$339.53	\$34.00	\$68,000.00	\$692.78	including \$1,000,000.					
\$12.50	\$25,000.00	\$352.13	\$34.50	\$69,000.00	\$699.08						
\$13.00	\$26,000.00	\$364.73	\$35.00	\$70,000.00	\$705.38	Valuations over \$1,000,000 will					
\$13.50	\$27,000.00	\$377.33	\$35.50	\$71,000.00	\$711.68	include \$2.83 for each additional \$1,000					
\$14.00	\$28,000.00	\$389.93	\$36.00	\$72,000.00	\$717.98	or fraction thereof above \$1,000,000					
\$14.50	\$29,000.00	\$402.53	\$36.50	\$73,000.00	\$724.28						
\$15.00	\$30,000.00	\$415.13	\$37.00	\$74,000.00	\$730.58	Roofing Permit is \$25.50					
Siding Permit is \$25.50		Plumbing & Mechanical Permit is \$25.50 (each)									
Window Replacement Permit is \$25.50				Demolition Permit is \$50.50							

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Pederson and upon poll being taken thereon the following voted in favor thereof: Pederson, Pichelmann, Reetz, Ruehling, Wills; and

the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 19th day of December, 2011.

CITY OF ARLINGTON, MINNESOTA
/s/ James R. Kreft, Mayor

Attest: /s/ Matthew Jaunich, City Administrator

Councilmember Ruehling introduced the following resolution and moved for its adoption:

RESOLUTION 76-2011
A RESOLUTION EXEMPTING THE PROPERTY AT 862 4TH AVENUE SE FROM ORDINANCE 261 REQUIREMENTS

WHEREAS, a parcel of property, identified by parcel # 31-0720-015 and an address of 862 4th Avenue SE, owned by Eric Bergersen is currently located within the City of Arlington municipal limits; and

WHEREAS, the property currently does not have city water and sewer and it has been deemed finically difficult to extend city water and sewer to the property; and

WHEREAS, the property owner is looking to sell the property; and

WHEREAS, since the City is unable to provide the property with proper city services, the property owner is requesting an exemption to Ordinance 261, Section C of both water and sewer service; and

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Arlington, Minnesota that the property at 862 4th Avenue SE described as:

2 Acre Parcel of NW ¼ of NW ¼, BK 91, Section 15, Township 113, Range 027
Identified as County Tax Parcel # 31-0720-015

Is hereby exempt from hooking up to City water and sewer upon sale of the home due to a financial burden the extensions of services would cause to the City.

BE IT FURTHER RESOLVED that this exemption shall be reviewed periodically and will remain in place until the extension of water and sewer services to the property are financially feasible for the City.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Pederson and upon poll being taken thereon the following voted in favor thereof: Pederson, Pichelmann, Reetz, Ruehling, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 19th day of December, 2011.

CITY OF ARLINGTON, MINNESOTA
/s/ James R. Kreft, Mayor

Attest: /s/ Matthew Jaunich, City Administrator

Discussion was held regarding Police Department Scheduling and Coverage Changes for 2012. Police Chief Rovinsky was present. Adm. Jaunich stated that a Council Committee, consisting of himself, Mayor Kreft, and Councilmembers Wills and Ruehling, were recommending that several changes be made. The main change included going from one 12-hour shift a day to two 8-hour shifts a day (one day, one evening). Other changes include the implementation of on-call pay; reduced patrol from the Sheriff's Department; and discontinued use of Police Officers at the Community Center and replaced with some kind of security officer/personnel. Adm. Jaunich handed out what a proposed scheduled would look like with the new hours, including on-call and County coverage. Chief Rovinsky expressed his concerns about the proposed new schedule, more specifically the full-time officers switching from days to nights weekly, he would prefer monthly. It was noted that 3 of the 6 part-time officers may be accepting full-time positions elsewhere, which will greatly reduce the part-time staff available. It was commented that additional part-time officers can be hired when the need arises. Chief Rovinsky stated that he was striving to enact the new schedule by the first pay period in January pending the availability of the part-time officers.

Motion by Wills, seconded by Reetz, and passed by unanimous vote to approve the Changes to the Police Schedule/Expectations for the Police Department. (*See attached memo*)

Adm. Jaunich stated that four bids had been received for the generator at the wastewater plant, with the high bid being \$12,500.

Motion by Ruehling, seconded by Pichelmann, and passed by unanimous vote to accept the high bid in the amount of \$12,500 from the City of Winthrop for the generator at the wastewater plant.

The Council received a letter from the Arlington Girl Scouts seeking permission to use the (soon to be vacated) space currently occupied by the Services for Seniors in February/March for their cookie drive.

Motion by Wills, seconded by Pederson, and passed by unanimous vote to allow the Arlington Girl Scouts the use of the space for their cookie drive.

The Council reviewed the applications received for residential/commercial/dumpster licenses.

Motion by Pichelmann, seconded by Wills, and passed by unanimous vote to approve Residential Solid Waste Permits for Waste Management and Renville-Sibley Sanitation.

Motion by Reetz, seconded by Ruehling, and passed by unanimous vote to approve Commercial/Dumpster Solid Waste Permits for Waste Management, Renville-Sibley Sanitation and Gaylord Sanitation.

Motion by Pichelmann, seconded by Wills, and passed by unanimous vote to approve the bid from Waste Management for the City Recycling Contract.

Motion by Pederson, seconded by Pichelmann, and passed by unanimous vote to approve the low bid from Renville-Sibley Sanitation for the City Garbage Collection Contract.

At 7:30 pm Mayor Kreft recessed the regular meeting to hold a closed meeting. He stated the purpose of the closed meeting was to hold year-end employee reviews.

The Council performed their annual employee evaluation of City Administrator Jaunich and reviewed the performance evaluations for the City Staff/Police Department.

Motion by Pichelmann, seconded by Ruehling and passed by unanimous vote to adjourn the closed portion of the meeting at 9:08 pm.

Mayor Kreft reconvened the regular meeting at 9:15 pm.

Motion by Wills, seconded by Pederson, and passed by unanimous vote to approve the employee evaluations/reviews as presented (during the closed meeting).

Councilmember Ruehling introduced the following resolution and moved for its adoption:

RESOLUTION 77-2011

A RESOLUTION ADOPTING THE 2011 TAX LEVY COLLECTIBLE IN 2012 AND ORDERING THE LEVY TO BE CERTIFIED WITH THE SIBLEY COUNTY AUDITOR

BE IT RESOLVED, by the City Council of the City of Arlington, County of Sibley, Minnesota, that the following sums of money be levied for the current year, collectible in 2012 upon the taxable property in the City of Arlington, for the following purposes:

General Fund	\$591,817.00
2010 Fire Certificates	21,600.00

2004 Improvement Bond	55,000.00
Pub. Proj. Lease Rev. Crossover	50,000.00
2009 G.O. RF Bonds	35,500.00
Other Levies (Tax Abatement)	<u>2,888.00</u>
Total Tax Levy	\$756,805.00

TOTAL CERTIFIED TAX LEVY \$ 756,805.00

BE IT FURTHER RESOLVED, that the City Administrator is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Sibley County.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Pichelmann and upon poll being taken thereon the following voted in favor thereof: Pederson, Pichelmann, Reetz, Ruehling, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 19th day of December, 2011.

CITY OF ARLINGTON, MINNESOTA
/s/ James R. Kreft, Mayor

Attest: /s/ Matthew Jaunich, City Administrator

Councilmember Reetz introduced the following resolution and moved for its adoption:

**RESOLUTION 78-2011
A RESOLUTION ADOPTING THE 2012-2016 CAPITAL IMPROVEMENT PLAN**

WHEREAS, the Arlington City Council has formulated the 2012-2016 Capital Improvement Plan (the “Plan”) which covers a five-year period from the date of its adoption and sets forth the estimated schedule, timing and details of the specific capital improvements by year, the estimated cost; the need for the particular improvement; and the sources of revenue to pay for the improvements; and

WHEREAS, the City Council, after public notice, conducted a public hearing on December 20, 2010 for the purpose of receiving comments on the original proposed Capital Improvement Plan; and

WHEREAS, the 2012-2016 Capital Improvement Plan is an amendment to the original Plan; and

WHEREAS, in approving the Plan, the City Council has considered the following for each project and for the overall Plan:

- 1) The condition of the City’s existing infrastructure, including the projected need for repair or replacement;
- 2) The likely demand for improvement;
- 3) The estimated cost of the improvement;
- 4) The available public resources;
- 5) The level of overlapping debt in the city;
- 6) The relative benefits and costs of alternative uses of the funds;
- 7) Operating costs of the proposed improvements; and
- 8) Alternatives for providing services more efficiently through shared facilities with other municipalities or local governmental units; and

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Arlington that the proposed 2012-2016 Capital Improvement Plan is adopted which is attached hereto.

BE IT FURTHER RESOLVED that the approved Plan shall be reviewed on an annual basis and may be amended from time to time by city resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Pederson and upon poll being taken thereon the following voted in favor thereof: Pederson, Pichelmann, Reetz, Ruehling, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 19th day of December, 2011.

CITY OF ARLINGTON, MINNESOTA
/s/ James R. Kreft, Mayor

Attest: /s/ Matthew Jaunich, City Administrator

Councilmember Wills introduced the following resolution and moved for its adoption:

RESOLUTION 79-2011
A RESOLUTION ADOPTING THE 2012 ARLINGTON MUNICIPAL BUDGET

WHEREAS, sound financial planning by the City Council is the purpose behind the preparation of the 2012 municipal budget; and

THEREFORE, BE IT RESOLVED, by the City Council of the City of Arlington that the following revenues and expenditures of the City's funds be adopted as the 2012 municipal budget for the City of Arlington:

FUND/DEPARTMENT	ACCOUNT NUMBER	2012 BUDGET
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GENERAL FUND
#101

REVENUES:

GENERAL GOVERNMENT	41000	
Property Taxes	31000	591,817
State Grants and Aids	33400	0
Local Government Aid	33401	636,892
Market Value Credit	33402	0
Other State Aid Grants	33422	9,943
Subtotal		\$1,238,652

**ADMINISTRATIVE
OFFICE**

	41400	
Business Licenses/Perm	32100	735
Beer License	32109	370
Liquor License	32110	3,390
Animal Licenses	32240	1,400
Insurance Premium Dividend	33421	5,000
Charges for Service	34000	0
Rent Revenues	34101	4,000
Assessment Search Fees	34107	60
Recharge Fire Extinguishers	34112	43
Community Sign Adv.	34113	425
ISF Check-Collected	34116	135
Recycling Subsidy	34755	6,070
Special Assessments	36100	1,828
Miscellaneous Revenues	36200	1,000
Miscellaneous Refunds	36201	0
Interest Earnings	36210	9,087
Reimbursable Expense	36215	1,200
Other Rents and Royalties	36220	0
Contributions and Donations	36230	0
Sales of General Fixed	39101	0
Transfer from Other Funds	39203	186,300

Subtotal		\$221,043
PLANNING AND ZONING 41910		
Bldg/Land Use Permits	32210	14,000
Variance	32211	400
Recording of Legal Documents	34102	94
Subtotal		\$14,494
POLICE ADMINISTRATION 42110		
State Grants and Aids	33400	2,500
2% State Police Aid	33405	13,000
Special Police Service	34201	3,400
Court Fines	35100	5,900
Parking Fines	35102	175
Reimbursable Expense	36215	300
Subtotal		\$25,275
FIRE STATIONS & BUILDINGS 42280		
State Grants and Aids	33400	0
2% State Fire Aid	33404	14,500
Subtotal		\$14,500
PUBLIC WORKS & STREETS 43000		
Muni State Aid St. Maint.	33418	13,000
Charges for Service	34000	5,800
Weed Cleaning and Removal	34405	200
Reimbursable Expense	36215	200
Subtotal		\$19,200
PARK AREAS & RECREATION 45202		
Rent Revenues	34101	1,900
Miscellaneous Revenues	36200	2,500
Contributions and Donations	36230	0
Other Recreation Revenue	38080	2,500
Subtotal		\$6,900
LIBRARIES 45500		
Library-Grant Proceeds	34760	0
Library Fines	35103	0
Miscellaneous Revenues	36200	0
Subtotal		\$0
ECONOMIC DEVELOPMENT 46500		

State Grants and Aids	33400	0
Rent Revenues	34101	100
Subtotal		\$100

TOTAL GENERAL FUND REVENUES		\$1,540,164
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EXPENDITURES:

GENERAL FUND

COUNCIL:	41110	
Other Pay	110	31,234
FICA	122	2,390
Subtotal		\$33,624

**ADMINISTRATIVE
OFFICE:**

	41400	
Wages and Salaries	100	73,458
PERA	121	5,326
FICA	122	5,620
Employer Paid Health	131	5,652
Employer Paid Other	135	0
Mileage	181	100
Seminars	182	3,000
PERA Aid-Hospital	186	8,514
Office Supplies	200	2,750
Office Expense	218	14,825
Professional Srvs.	300	7,280
Auditing and Acct'g	301	15,000
Bank Processing Fee	312	235
Telephone	321	5,500
Postage	322	1,100
Advertising	340	500
Legal Notices Publishing	351	5,500
Other Print/Binding	354	300
Ins-Fire, Liab., WC	360	55,036
Safety Program	396	700
Township Tax	400	164
Miscellaneous	430	2,000
Dues and Subscriptions	433	2,400
Gas and Repair	485	1,500
Capital Outlay	500	0
Computers/Software	503	4,000
Donations/Contributions	701	0
Subtotal		\$220,460

ELECTIONS:	41410	
Other Pay	110	2,325
Mileage	181	100
Office Supplies	200	0
Miscellaneous	430	125
Subtotal		\$2,550

ASSESSING:	41550	
Professional Services	300	9,800
Subtotal		\$9,800

LAW/LEGAL SERVICES:	41600	
Professional Services	300	2,520
Legal Fees	304	5,500
Subtotal		\$8,020

PLANNING AND ZONING:	41910	
Full-Time Employee	101	0
PERA	121	0
FICA	122	0
Employer Paid Health	131	0
Mileage	181	0
Seminars	182	0
Office Expense	218	300
Professional Services	300	25,272
Legal Fees	304	1,500
Building Official	313	14,000
Comp. Plan Services	314	0
Telephone	321	300
Legal Notices Publishing	351	1,400
Safety Program	396	0
Dues and Subscriptions	433	0
Subtotal		\$42,772

GEN GOVT BUILDINGS/PLANTS	41940	
Repair/Maint Supply	220	625
Professional Services	300	3,632
Real Estate Tax	311	80
Electric & Heat Utilities	381	13,500
Gas Utilities	383	6,000
Refuse/Garbage	384	476
Safety Program	396	150
Repairs/Maint. Buildings	401	450
Miscellaneous	430	350
Capital Outlay	500	0

Subtotal	\$25,263
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POLICE

ADMINISTRATION 42110

Full-Time Employee Regular	101	92,816
Full-Time Employee Overtime	102	6,669
Part-Time Employee	103	27,000
PERA	121	16,285
FICA	122	3,509
Employer Paid Health	131	24,867
Unemployment Benefits	142	0
Seminars	182	700
Office Supplies	200	600
Training and Instruction	208	600
Operating Supplies	210	2,000
Professional Services	300	5,400
Legal Fees	304	17,500
Telephone	321	4,250
Postage	322	30
Electric & Heating Utilities	381	2,000
Gas Utilities	383	2,000
Refuse/Garbage Disposal	384	170
Repairs/Maint Building	401	3,000
Uniforms/Outerwear	417	100
Miscellaneous	430	1,400
Dues and Subscription	433	314
Towing Charges	436	250
Gas & Repair-Police Car	480	13,500
Capital Outlay	500	0
Computers/Software	503	5,500
Radio-Mobile/Base	508	330
Refunds of User	624	0
Clothing Allowance	639	800
Reimbursable Expense	733	0

Subtotal	\$231,590
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FIRE STATIONS AND

BLDGS: 42280

2% State Fire Aid	112	14,500
Fire Pension Contribution	124	3,360

Subtotal	\$17,860
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CIVIL DEFENSE: 42500

Part-Time Employees	103	1,000
FICA	122	77
Operating Supplies	210	0

Telephone	321	775
Capital Outlay	500	0
Subtotal		\$1,852

ANIMAL CONTROL:	42700	
License	261	80
Miscellaneous	430	375
Subtotal		\$455

PUBLIC WORKS & STREETS	43000	
Full-Time Employees	101	70,946
Full-Time Employees Overtime	102	5,919
Part-Time Employees	103	338
Other Pay	110	0
PERA	121	5,573
FICA	122	5,881
Employer Paid Health	131	13,815
Permits and License	170	275
Office Supplies	200	175
Operating Supplies	210	3,800
Shop Supplies	215	0
Chemicals and Chem.	216	400
Other Operating Supplies	217	0
Street Maint. Materials	224	18,000
Street Signs & Materials	226	1,000
Mosquito Control	230	1,800
Professional Services	300	2,500
Engineering Fees	303	23,000
Real Estate Tax	311	78
Telephone	321	1,400
Electric & Heat Utilities	381	1,000
Gas Utilities	383	2,100
Refuse/Garbage	384	1,500
Recycling	385	6,200
Christmas Lighting	387	350
Safety Program	396	600
Community Sign	398	200
Repairs/Maint. Buildings	401	500
Shop Equipment	420	3,500
Miscellaneous	430	2,000
Towing Charges	436	200
Gas and Repair	485	29,000
Snow Removal	486	30,000
Grading Streets/Alleys	487	2,500
Tree Removal	488	2,500

Capital Outlay	500	0
Computers/Software	503	495
Storm Sewer	513	500
Reimbursable Expense	733	0
Subtotal		\$238,045

STREET LIGHTING:	43160	
Electric & Heat Utilities	381	10,200
Capital Outlay	500	0
Subtotal		\$10,200

HEALTH SERVICES:	44100	
Other Pay	110	240
FICA	122	18
Subtotal		\$258

PARK AREAS & RECREATION:	45100	
Wages and Salaries	100	16,999
Other Pay	110	700
FICA	122	1,301
Operating Supplies	210	2,400
Repair/Maint. Supply	220	1,000
Professional Services	300	2,500
Engineering Fees	303	2,500
Real Estate Tax	311	108
Electric & Heat Utilities	381	6,000
Refuse/Garbage	384	850
Repairs/Maint. Buildings	401	400
Other Rentals	418	2,425
Miscellaneous	430	1,300
Gas & Repair - Mower	467	2,500
Gas and Repair	485	525
Capital Outlay	500	0
Trail Development	729	0
Community Band	731	0
Pool Deficit	732	0
Subtotal		\$41,508

LIBRARIES:	45500	
Part-Time Employees	103	6,600
PERA	121	479
FICA	122	505
Librarian/Sibley County	184	14,258
Operating Supplies	210	350
Repair/Maint. Supply	220	500

Real Estate Tax	311	18
Telephone	321	625
Advertising	340	0
Electric & Heat Utilities	381	1,400
Gas Utilities	383	550
Refuse/Garbage	384	170
Repairs/Maint. Buildings	401	500
Miscellaneous	430	2,000
Capital Outlay	500	0
Subtotal		\$27,955

ECONOMIC DEVELOPMENT:

	46500	
Wages and Salaries	100	0
PERA	121	0
FICA	122	0
Mileage	181	0
Seminars	182	0
Office Expense	218	200
Professional Services	300	11,232
Engineering Fees	303	0
Legal Fees	304	800
Small Cities Development	308	0
Telephone	321	200
Postage	322	100
Advertising	340	0
Other Print/Binding	354	100
Miscellaneous	430	3,733
Dues and Subscriptions	433	0
Rail Coalition	728	0
Subtotal		\$16,365

MISCELLANEOUS:

	49000	
Miscellaneous	430	5,000
Capital Outlay	500	0
Subtotal		\$5,000

OTHER FINANCING USES: 49300

Transfers to CIP	500	412,705
Transfers	700	193,882
Subtotal		\$606,587

TOTAL EXPENDITURES -	\$1,540,164
DIFFERENCE REV. / EXP.	0

TAX ABATEMENT #102

REVENUES:

General Property Taxes	31000	2,888
Interest Earnings	36210	0
TOTAL REVENUES		\$2,888

EXPENDITURES

Miscellaneous	430	1,750
TOTAL EXPENDITURES		\$1,750

FIRE FUND # 201

REVENUES:

Federal Grants and Aids	33100	0
State Grants and Aids	33400	0
Insurance Premium Dividends	33421	800
Special Fire Protection Services	34202	42,148
Service Calls	34203	10,000
Miscellaneous Revenue	36200	0
Interest Earnings	36210	729
Sales of General Fixed	39101	0
Transfer from Other Fund	39203	45,800
TOTAL REVENUES		\$99,477

EXPENDITURES: 42280

Full-Time Employees	101	26,604
PERA	121	0
FICA	122	2,036
Mileage	181	300
Office Supplies	200	500
Training and Instruction	208	11,900
Operating Supplies	210	1,000
Auditing and Acct'g	301	4,000
Legal Fees	304	150
Medical and Dental	305	2,500

Telephone	321	685
Legal Notices Publishing	351	0
Ins.-Fire, Liab., WC	360	10,417
Electric and Heat Utilities	381	1,750
Gas Utilities	383	1,600
Refuse/Garbage	384	85
Safety Program	396	1,500
Repairs/Maint. Buildings	401	10,000
Uniforms/Outerwear	417	3,000
Shop Equipment	420	500
Miscellaneous	430	500
Dues and Subscriptions	433	1,250
Gas and Repair	485	17,200
Capital Outlay	500	0
Radio-Mobile/Base	508	2,000
TOTAL EXPENDITURES		\$99,477
Difference		0

AMBULANCE FUND # 202

REVENUES:

State Grants and Aids	33400	1,000
Insurance Premium Dividends	33421	325
Other State Aid	33422	0
Service Calls	34203	144,000
Spec. Ambulance Protect.	34208	28,288
Miscellaneous Revenue	36200	0
Interest Earnings	36210	489
Reimbursable Expense	36215	8,400
Transfer from Other Fund	39203	53,200
TOTAL REVENUES		\$235,702

EXPENDITURES: 42153

Wages and Salaries	100	101,510
PERA	121	0
FICA	122	7,766
Unemployment Benefit	142	0
Office Supplies	200	500
Training and Instruction	208	4,000
Other Operating Supply	217	10,000
Repair/Maint. Supply	220	0
License	261	645

Professional Services	300	82,618
Auditing and Acct'g	301	6,625
Legal Fees	304	150
Other Professional	310	1,500
Telephone	321	1,500
Postage	322	100
Ins.-Fire, Liab., WC	360	8,958
Refuse/Garbage	384	85
Safety Program	396	20
Repairs/Maint. Buildings	401	150
Miscellaneous	430	500
Dues and Subscriptions	433	75
Gas and Repair	485	6,000
EMT Training	491	2,000
Capital Outlay	500	0
Radio-Mobile/Base	508	1,000
Subtotal		\$235,702
Difference		0

COMMUNITY CENTER FUND # 203
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REVENUES: 45000

Insurance Premium Dividends	33421	300
Other State Aid	33422	0
Rent Revenues	34101	43,950
Comm. Sign Adv.	34113	100
Rental Deposit	34117	9,600
Miscellaneous Revenue	36200	0
Interest Earnings	36210	406
Reimbursable Expense	36215	3,900
Transfer from Other Fund	39203	31,000
TOTAL REVENUES		\$89,256

EXPENDITURES: 45000

Wages and Salaries	100	15,736
PERA	121	996
FICA	122	1,204
Permits and License	170	400
Office Supplies	200	0
Operating Supplies	210	5,500
Professional Services	300	10,500

Auditing and Acct'g	301	0
Legal Fees	304	75
Real Estate Tax	311	54
Postage	322	0
Advertising	340	0
Ins.-Fire, Liab., WC	360	4,711
Electric & Heat Utilities	381	13,500
Gas Utilities	383	5,500
Refuse/Garbage	384	780
Safety Program	396	2,400
Repairs/Maint. Buildings	401	2,500
Repairs, Supplies &	406	1,300
Rentals	410	5,400
Miscellaneous	430	0
Kitchen Expense	499	700
Capital Outlay	500	8,000
Refunds of User Charges	624	10,000
TOTAL EXPENDITURES		\$89,256
Difference		0

EDA LOAN PROGR. FUND

204

REVENUES:

Loan Interest	36201	747
Loan Payments	36205	4,504
Interest Earnings	36210	2,400
Land Rent-EDA	36225	2,500
Transfer from other Funds	39203	0
TOTAL REVENUES		\$10,151

EXPENDITURES:

Real Estate Tax	311	1,278
Loans Made	495	0
Other Expenses	616	0
TOTAL EXPENDITURES		\$1,278
		8,873

REVOLVING LOAN FUND

205

REVENUES:

Loan Interest	36201	4,313
Loan Payments	36205	13,334
Interest Earnings	36210	480
TOTAL REVENUES		\$18,127

EXPENDITURES:

Other Expenses	616	0
TOTAL EXPENDITURES		\$0
		18,127

CEMETERY FUND # 207

REVENUES:

Cemetery Revenues	34940	1,000
Grave Markings	34941	1,300
Interest Earnings	36210	1,857
Contributions and Donations	36230	0
Transfer from Other Fund	39203	2,000
TOTAL REVENUES		\$6,157

EXPENDITURES:

Wages and Salaries	100	3,675
FICA	122	282
Office Supplies	200	0
Auditing and Acct'g	301	0
Engineering Fees	303	0
Legal Fees	304	100
Repairs, Supplies &	406	400
Miscellaneous	430	500
Gas & Repair - Mower	467	1,200
Capital Outlay	500	0
TOTAL EXPENDITURES		\$6,157

Difference 0

CEMETERY PERP. CARE FUND # 208

REVENUES: 49990

Cemetery Revenues	34940	1,500
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Interest Earnings	36210	0
TOTAL REVENUES		\$1,500

EXPENDITURES:

Other Expenses	616	0
TOTAL EXPENDITURES		\$0
Difference		1,500

PARK DEDICATION FUND
#215

REVENUES: 45202

Park Fees	34780	0
Interest Earnings	36210	600
Transfer from Other Fund	39203	0
TOTAL REVENUES		\$600

EXPENDITURES:

Other Expenses	616	0
TOTAL EXPENDITURES		\$0
Difference		600

TIF DISTRICTS (1,2,3)
300-301

REVENUES:

Tax Levy 1-3	300-31025	0
Market Value Credit 1-3	300-33402	0
Interest Earnings 1-3	300-36210	0
Tax Levy 2	301-31025	0
Market Value Credit 2	301-33402	0
Interest Earnings 2	301-36210	0
TOTAL REVENUES		\$0

EXPENDITURES

EZ Enterprises	47000-609	0
Well & Warehouse	47000-621	0
Capital Outlay	49990-500	0
TIF 1-3 Returned Funds	49990-725	0

TOTAL EXPENDITURES		\$0
Difference		0

<p>SINKING FUND - 2000 IMP.</p> <p># 311</p>
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REVENUES:

General Property Taxes	31000	0
Market Value Credit	33402	0
Special Assessments	36100	0
Interest Earnings	36210	0
TOTAL REVENUES		\$0

EXPENDITURES:

Principal	601	0
Interest	611	0
TOTAL EXPENDITURES		\$0

<p>SINKING FUND - 2001 IMP.</p> <p># 312</p>
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REVENUES:

General Property Taxes	31000	0
Market Value Credit	33402	0
Special Assessments	36100	0
Interest Earnings	36210	0
TOTAL REVENUES		\$0

EXPENDITURES

Principal	601	0
Interest	611	0
TOTAL EXPENDITURERS		0

<p>SINKING FUND - 2004 IMP.</p> <p># 313</p>
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REVENUES:

General Property Taxes	31000	55,000
Market Value Credit	33402	0

Special Assessments	36100	32,936
Interest Earnings	36210	2,100
TOTAL REVENUES		\$90,036

EXPENDITURES

Principle	601	75,000
Interest	611	13,153
TOTAL EXPENDITURES		\$88,153

<p>SINKING FUND - 2009 GO # 314</p>
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REVENUES:

General Property Taxes	31000	35,411
Special Assessments	36100	11,408
IRS Credit	34114	14,380
Interest Earnings	36210	1,800
Transfer from Other Fund	39203	18,000
TOTAL REVENUES		\$80,999

EXPENDITURES

Principle	601	0
Interest	611	41,085
Fiscal Agent's Fees	620	0
TOTAL EXPENDITURES		\$41,085

<p>2008 G.O. EQUIP. CERT. #320</p>

REVENUES:

General Property Taxes	31000	0
Market Value Credit	33402	0
Interest Earnings	36210	240
Transfer from Other Funds	39203	83,625
TOTAL REVENUES		\$83,865

EXPENDITURES

Principle	601	60,000
Interest	611	23,625

TOTAL EXPENDITURES	\$83,625
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AMBULANCE CERTIFICATE # 350
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REVENUES:

Township Assessments	36103	0
Miscellaneous	36200	0
Interest Earnings	36210	0
Transfer from Other Fund	39203	0
TOTAL REVENUES		\$0

EXPENDITURES

Capital Outlay	500	0
Principle	600	0
Interest	611	0
TOTAL EXPENDITURES		\$0

2010 FIRE CERTIFICATE # 351
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REVENUES:

General Property Taxes	31000	21,577
Market Value Credit	33402	0
Township Assessments	36103	11,416
Interest Earnings	36210	900
TOTAL REVENUES		\$33,893

EXPENDITURES

Principle	600	30,000
Interest	611	3,674
TOTAL EXPENDITURES		\$33,674

FIRE CERTIFICATE # 352

REVENUES:

General Property Taxes	31000	0
Market Value Credit	33402	0

Township Assessments	36103	0
Interest Earnings	36210	0
TOTAL REVENUES		\$0

EXPENDITURES

Principle	600	0
Interest	611	0
TOTAL EXPENDITURES		\$0

CAPITAL EQUIP. FUND # 401
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REVENUES:

Miscellaneous Revenue	36200	0
Interest Earnings	36210	3,600
Transfer from Other Fund	39203	423,705
TOTAL REVENUES		\$427,305

EXPENDITURES

Capital Outlay	500	446,405
Transfers	700	0
TOTAL EXPENDITURES		\$446,405

ECON. DEV. AUTHORITY # 410

REVENUES:

Miscellaneous Revenue	36200	0
Interest Earnings	36210	4,200
Land Rental - EDA	36225	0
Lot/Land Sale	38006	0
TOTAL REVENUES		\$4,200

EXPENDITURES

Professional Services	300	0
Legal Fees	304	0
Real Estate Tax	311	0
Advertising	340	0
Miscellaneous	430	0

Capital Outlay	500	3,000
Rail Coalition	728	0
Lot Acquisition	734	0
TOTAL EXPENDITURES		\$3,000

BLDG/STR/PARK/EQUIP IMP. # 430

REVENUES:

Interest Earnings	36210	0
TOTAL REVENUES		\$0

EXPENDITURES

Transfers	700	0
TOTAL EXPENDITURES		\$0

WATER FUND # 601

REVENUES:

Insurance Premium Dividends	33421	450
Other State Aid	33422	0
Special Assessments	36100	2,415
Miscellaneous Revenues	36200	475
Interest Earnings	36210	1,620
Reimbursement - Green Isle	36213	0
Reimbursable Expense	36215	6,000
Water Sales	37100	426,868
Water Connect/Reconnect	37150	1,000
Water Penalty	37160	2,200
Transfer from Other Fund	39203	0
TOTAL REVENUES		\$441,028

EXPENDITURES:

	49400	
Transfers	49300-700	9,000
Wages and Salaries	100	0
PERA	121	0
FICA	122	0
Employer Paid Health	131	0
Unemployment Benefits	142	0
Permits and License	170	2,700
Operator Contract	180	94,776

Seminars	182	0
Office Supplies	200	40
Chemicals and Chem.	216	0
Office Expense	218	230
Repair/Maint. Supply	220	0
Professional Services	300	1,500
Auditing and Acct'g	301	1,500
Engineering Fees	303	1,500
Legal Fees	304	200
Telephone	321	4,830
Postage	322	900
Ins-Fire, Liab., WC	360	3,981
Electric & Heat Utilities	381	16,200
Gas Utilities	383	5,200
Water Connection Fees	390	5,400
Testing	392	450
Meters, Hydrants, Paint	394	10,000
Repairs-Meters, Hydrant	395	20,000
Safety Program	396	0
Repairs/Maint. Buildings	401	10,000
Repairs/Maint. Machines	404	0
Miscellaneous	430	500
Dues and Subscriptions	433	200
Gas and Repair	485	0
Capital Outlay	500	64,000
Computers/Software	503	250
Debt. Serv. Bond Principal	601	182,000
Bond Interest	611	9,991
Supplies & Repairs	636	4,000
TOTAL EXPENDITURES		\$449,348
Difference		-8,320

SEWER FUND
602

REVENUES:

Insurance Premium Dividends	33421	500
Other State Aid	33422	0
Special Assessments	36100	3,957
Miscellaneous Revenues	36200	500
Interest Earnings	36210	1,500
Reimbursement - Green Isle	36213	0
Sewer Sales	37200	75,885
Sewer Connect/Reconnect	37250	350

Sewer Penalty	37260	2,000
Transfer from Other Fund	39203	0
TOTAL REVENUES		\$84,692

EXPENDITURES:	49450	
Transfers	49300-700	9,000
Wages and Salaries	100	0
PERA	121	0
FICA	122	0
Employer Paid Health	131	0
Unemployment Benefits	142	0
Permits and License	170	0
Operator Contract	180	5,911
Seminars	182	0
Office Supplies	200	0
Lab Supplies	211	0
Chemicals and Chem.	216	0
Office Expense	218	0
Professional Services	300	0
Auditing and Acct'g	301	450
Engineering Fees	303	500
Legal Fees	304	45
Telephone	321	0
Postage	322	35
Ins-Fire, Liab., WC	360	0
Electric & Heat Utilities	381	0
Gas Utilities	383	0
Refuse/Garbage	384	0
Testing	392	0
Safety Program	396	0
Rep & Supp. Lift Station	408	0
Rep/Sup-WW Facility	409	0
Miscellaneous	430	0
Gas and Repair	485	0
Snow Removal	486	0
Capital Outlay	500	0
Computers/Software	503	0
Debt. Serv. Bond Principal	601	116,000
Bond Interest	611	5,644
Supplies & Repairs	636	0
TOTAL EXPENDITURES		\$137,585
	Difference	-52,893

<p align="center">A-GI SEWER FUND</p> <p align="center"># 603</p>

REVENUES:

Other State Aid	33422	0
Miscellaneous Revenues	36200	0
Interest Earnings	36210	2,500
Reimbursement - Green Isle	36213	58,830
Sewer Sales	37200	430,364
Sewer Connect/Reconnect	37250	0
Sewer Penalty	37260	0
Transfer from Other Fund	39203	0
TOTAL REVENUES		\$491,694

EXPENDITURES:

	49450	
Transfers	49300-700	21,743
Permits and License	170	4,600
Operator Contract	180	114,713
Seminars	182	0
Office Supplies	200	25
Lab Supplies	211	0
Chemicals and Chem.	216	0
Office Expense	218	145
Professional Services	300	0
Auditing and Acct'g	301	4,050
Engineering Fees	303	4,500
Legal Fees	304	405
Telephone	321	2,900
Postage	322	665
Ins-Fire, Liab., WC	360	7,000
Electric & Heat Utilities	381	45,000
Gas Utilities	383	7,000
Refuse/Garbage	384	468
Testing	392	0
Safety Program	396	0
Rep & Supp. Lift Station	408	2,000
Rep/Sup-WW Facility	409	1,000
Miscellaneous	430	1,000
Gas and Repair	485	2,500
Snow Removal	486	0
Capital Outlay	500	45,000
Computers/Software	503	175
Debt. Serv. Bond Principal	601	90,546
Bond Interest	611	43,171
Supplies & Repairs	636	10,000
TOTAL EXPENDITURES		\$408,606
Difference		83,088

ELECTRIC FUND

604

REVENUES:

Insurance Premium Dividends	33421	1,000
Other State Aid	33422	0
Charges for Services	34000	0
Miscellaneous Revenues	36200	2,000
Interest Earnings	36210	20,600
Reimbursable Expenses	36215	500
Electricity Sales	37400	1,632,710
Electric. Connect/Reconnect	37450	1,000
Elec. Penalty	37460	7,500
Meter Deposits	37470	7,200
Transfer from Other Fund	39203	0
TOTAL REVENUES		\$1,672,510

EXPENDITURES: 49550

Wages and Salaries	100	87,304
PERA	121	6,330
FICA	122	6,679
Employer Paid Health	131	16,015
Permits and License	170	2,865
Mileage	181	60
Seminars	182	850
Office Supplies	200	350
Office Expense	218	1,200
Professional Services	300	4,500
Auditing and Acct'g	301	2,000
Engineering Fees	303	20,000
Legal Fees	304	450
Bank Processing Fee	312	3,400
Telephone	321	1,055
Postage	322	4,000
Rebates-CIP-Electric	341	10,500
Ins-Fire, Liab., WC	360	3,303
Electric & Heat Utilities	381	1,400
Gas Utilities	383	1,800
Refuse/Garbage	384	0
Electric Energy Purchase	389	1,272,159
Safety Program	396	0
Facility Charge	397	11,100
Miscellaneous	430	375
Dues and Subscriptions	433	2,725

Services - McLeod Coop	437	65,000
Gas and Repair	485	3,000
Capital Outlay	500	100,000
Computers/Software	503	3,000
Load Management	505	1,000
Refunds of User Charges	624	450
Meter Deposits Refunds	625	6,800
Assessment-Public	627	1,200
Rubber Goods Tested	630	0
Load Management	634	0
Transformers, Wire,	635	30,000
Supplies & Repairs	636	8,500
Service Locations	637	4,500
TOTAL EXPENDITURES		\$1,683,870
Difference		-11,360

COMM. CENTER BOND FUND # 606

REVENUES:

General Property Taxes	31000	50,000
Market Value Credit	33402	0
Interest Earnings	36210	700
TOTAL REVENUES		\$50,700

EXPENDITURES

Principle	601	45,000
Interest	611	18,433
TOTAL EXPENDITURES		\$63,433

GENERAL FUND REVENUES	\$1,540,164
GENERAL FUND EXPENSES	\$1,540,164
TOTAL DEFICIT	\$0
SPECIAL FUND REVENUES	\$895,363
SPECIAL FUND EXPENSES	\$883,025
TOTAL DEFICIT	\$12,338
ENTERPRISE FUND REVENUES	\$2,689,924

ENTERPRISE FUND EXPENSES	\$2,679,409
TOTAL DEFICIT	\$10,515
DEBT SERVICE REVENUES	\$339,493
DEBT SERVICE EXPENDITURES	\$309,970
	\$29,523
ALL FUNDS TOTAL REVENUE	\$5,464,944
ALL FUNDS TOTAL EXPENDITURES	\$5,412,568
	\$52,376

BE IT FURTHER RESOLVED, that a summary of the revenues and expenditures be published in the official newspaper of the City.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Pichelmann and upon poll being taken thereon the following voted in favor thereof: Pederson, Pichelmann, Reetz, Ruehling, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 19th day of December, 2011.

CITY OF ARLINGTON, MINNESOTA
/s/ James R. Kreft, Mayor

Attest: /s/ Matthew Jaunich, City Administrator

Adm. Jaunich commented that due to the unseasonably warm temps, the likelihood of having an ice rink this year is not looking too good.

Reetz talked briefly about the Fiber to the Home Project.

Motion by Reetz, seconded by Pederson, and passed by unanimous vote to adjourn the meeting at 9:23 pm.

City Administrator Matthew Jaunich

Mayor James R. Kreft