

**PLANNING & ZONING COMMITTEE
MEETING AGENDA
THURSDAY, MAY 2, 2013 @ 7:00 P.M.
ARLINGTON COMMUNITY CENTER**

1. Call to Order.
2. Pledge of Allegiance.
3. Approve Agenda.
4. Approve the Minutes.
 - A. March 11, 2013.
5. Public Hearings.
6. Unfinished Business.
 - A. None.
7. New Business.
 - A. Report to Council: May 20, 2013.
 - B. Goal Setting.
8. Review Building Permit Reports.
 - A. March 2013.
 - B. April 2013.
9. Other Business: Meeting Dates for next couple of months.
10. Adjourn.

**ARLINGTON PLANNING & ZONING BOARD
MEETING MINUTES
MAY 2, 2013**

The meeting was called to order at 7:00 p.m. by Chairperson Nagel.

Members Present: Battcher (arrived late), Grabitske, Chairperson L.Nagel, R.Nagel, Pinske, Vrklan,
Councilmember Curt Reetz

Members Absent: None

Also Present: PZ Adm. Cynthia Smith-Strack

Motion by Grabitske, seconded by Reetz, and passed by unanimous vote to approve the agenda with the following addition:

9) Other Business: Meeting Dates for next couple of months.

Motion by Reetz, seconded by Pinske, and passed by unanimous vote to approve the minutes from the March 11th meeting as presented.

Smith-Strack presented the information she had put together for the Annual Report, which is to be presented to the Council on May 20th. It was determined that Michelle Battcher and Jeff Pinske would present the report to the Council.

Motion by Vrklan, seconded by Grabitske, and carried (Pinske opposed) to approve the Annual Report as drafted and have members Battcher and Pinske attend the Council meeting.

The Committee reviewed the 2013 Goal Matrix. Grabitske commented that the Historical Society is continuing in the efforts to catalog existing sites of significance in the downtown area; that haven't been modified too much from their original state. He stated that changes to the structure decrease the significance from a historical perspective. Some discussion was held on home occupations and the need to do some research on what types current exist.

The March Building Permit Report was reviewed.

L. Nagel expressed concern about the open fascia on the house located at 112 East Main Street. He would like to see it finished off.

Discussion was held on the dates for the June and July meetings. It was noted that Smith-Strack was going to be gone during the first two weeks in June. It was agreed that a meeting could be held on June 20th if needed. Smith-Strack noted that the July meeting falls on the 4th (holiday).

Motion by Grabitske, seconded by Vrklan, and passed by unanimous vote to change the July meeting date to the 11th.

Motion by Pinske, seconded by Grabitske, and passed by unanimous vote to adjourn the meeting at 7:35 pm.

PZ Adm. Cynthia Smith-Strack

Chairperson Lowell Nagel