

**PLANNING & ZONING COMMITTEE
MEETING AGENDA
THURSDAY, JULY 11, 2013 @ 7:00 P.M.
ARLINGTON COMMUNITY CENTER**

1. Call to Order.
2. Pledge of Allegiance.
3. Approve Agenda.
4. Approve the Minutes.
 - A. June 20, 2013.
5. Unfinished Business.
 - A. Ordinance 281: Home Occupations (Draft).
6. New Business.
 - A. Ordinance 282: Boundary Line Adjustments (Draft).
7. Review Building Permit Reports.
 - A. June 2013.
8. Other Business.
 - A. Date of August PZ Meeting (Avoid Conflict with Sibley County Fair)
9. Adjourn.

ARLINGTON PLANNING & ZONING BOARD
MEETING MINUTES
JULY 11, 2013

The meeting was called to order at 7:00 p.m. by Vice Chairperson Grabitske.

Members Present: Battcher, V. Chairperson Grabitske, R.Nagel, Pinske, Councilmember Curt Reetz

Members Absent: Chairperson L.Nagel, Vrklan

Also Present: PZ Adm. Smith-Strack, City Adm. Donabauer

Motion by Reetz, seconded by Pinske, and passed by unanimous vote to approve the agenda as presented.

Motion by Reetz, seconded by R.Nagel, and passed by unanimous vote to approve the minutes from the May 2nd meeting as corrected (on page 2 towards the bottom change pre-trail to *pre-trial*).

Smith-Strack presented proposed Ordinance 181: Home Occupations. She reviewed the information in detail. Considerable discussion was held on in-home daycare businesses and regulating them. Smith-Strack will make some revisions to the proposed ordinance and have a new draft ready for review at the next regular meeting.

Smith-Strack presented proposed Ordinance 182: Boundary Line Adjustments, an amendment to the Subdivision Ordinance. She explained that a boundary line adjustment is intended to modify or correct the location of a boundary line, to remedy adverse topographical features, to remedy encroachments of structures, to enable the sale of a portion of a lot to an adjoining property, and/or to remedy errors in perceived boundary lines subsequent to an official land survey. She stated that typically these issues are handled administratively and without a public hearing or replatting, but our current ordinance is lacking language for her to so.

Motion by R.Nagel, seconded by Pinske, and passed by unanimous vote to hold a public hearing for proposed Ordinance 282: Boundary Line Adjustments at the August meeting.

The June Building Permit Report was reviewed.

Motion by R.Nagel, seconded by Reetz, and passed by unanimous vote to move the August meeting to the 8th in lieu of the Sibley County Fair being on the 1st (regular scheduled night).

Motion by Pinske, seconded by R.Nagel, and passed by unanimous vote to adjourn the meeting at 7:45 pm.

PZ Adm. Cynthia Smith-Strack

Vice Chairperson Dwight Grabitske