

BUILDING PERMIT REQUIREMENTS

The following information is provided for general information. If your request does not fall under any of the following categories, please call City Hall for information.

BUILDING AND/OR LAND USE PERMITS ARE NOT NEEDED FOR THE FOLLOWING PROJECTS:

1. Installation of playhouses, swing sets, play equipment.
2. Installation of flag poles, arbors, and vegetative landscaping treatments.
3. Painting, wallpapering, carpeting, replacing cabinets, and refinishing.

LAND USE REVIEW (BUT NOT BUILDING PERMIT) IS NEEDED FOR THE FOLLOWING PROJECTS:

1. One story detached accessory buildings used as tool , storage, or utility sheds with a floor area not exceeding 120 square feet.
2. Fences under six feet in height
3. Kennels
4. Patios, sidewalks, and driveways (including replacement)

LAND USE REVIEW & BUILDING PERMIT IS NEEDED FOR THE FOLLOWING PROJECTS:

1. One and two family dwelling construction and additions
2. Residential alterations, renovation, & remodeling
3. Finishing basement
4. Breezeway finishing, renovation, & remodeling
5. Porches
6. Decks, new and replacement
7. Demolition of a structure
8. Garage or accessory structure construction, finishing, renovation, & remodeling
9. Commercial construction, finishing, renovation, & remodeling
10. Commercial re-roof
11. Pole buildings
12. Retaining walls
13. Signs
14. Sheds greater than 120 s.f.
15. Fences higher than six feet
16. Swimming pools, except for prefabricated swimming pools installed entirely above ground accessory to dwelling units constructed to the provisions of the International Residential Code or R-3 occupancies constructed to the provisions of the International Building Code which do not exceed both 5,000 gallons in capacity and a 24-inch depth.
17. Mechanical heating
18. Mechanical air conditioning
19. Sprinklers (fire suppression or irrigation)
20. Drain tile/sump pumps
21. Indoor or Outdoor Fireplaces (except portable electric, fire pits, chimnea)
22. Water heaters
23. General plumbing and plumbing remodels including replacement of fixtures
24. Move-in, removal, or structural repair of a manufactured home
25. Re-roofing
26. Residing
27. Window and/or door replacement (even if same size)
28. Egress window

FOR STAFF USE ONLY:

Use full permit application

Use Plumbing and mechanical application

Use manufactured home application

Use reroof, reside, window replacement permit application