

**ARLINGTON PARKS COMMITTEE
MEETING AGENDA
MARCH 24, 2014 @ 7:00 P.M.**

1. Call Meeting to Order/Roll Call
2. Approve Agenda
3. Approve February 24th Meeting Minutes
4. Monthly Financial Report
5. Joint Community Ed/Recreation Direction Update: Joint Agreement Feedback
6. Twins Grant Update: Submitted 3/13/14
7. Inventory Parks – Set date to tour parks
8. Sportsman's Park
 - A) Tin Shelter (when should be done, who should do)
 - B) Planning Guide from Cynthia Smith-Strack
9. Prairie Line Trail
 - A) Update
 - B) Intent of Path in Winter
 - i) Clear Path for Walking/Running
 - ii) Snow Covered/Maintained (by who) for Cross Country Skiing
10. Review/Provide Input: ORU Grant Information
11. Other/New Business or Updates
12. Next Regular Meeting: Monday, April 28th @ 7 pm
13. Adjourn

**ARLINGTON PARKS COMMITTEE
MEETING MINUTES
MARCH 24, 2014 @ 7:00 P.M.**

The following individuals met at the Arlington Community Center for the meeting: Chairperson Alan Ihrke, Bob Thomes, Karan Pichelmann, Jerry Ebersviller, Gary Hultgren, Jim Pederson, City Administrator Liza Donabauer and Councilmember Ben Jaszewski. Guest, Tim Dolan, Prairie Line Trail Organization.

1. Meeting was called to order by Chairperson Ihrke at 7:00 p.m.
2. Approval of Agenda - Jim Pederson made a motion to approve, seconded by Bob Thomes, approved by all.
3. Approval of February 24, 2014 meeting minutes – The minutes should read that Janna Tessmer is the Business Manager of Sibley East School not Michelle Dammann (error was found in item 5 of the minutes). Jim made motion to approve the minutes, seconded by Jerry Ebersviller, approved by all.
4. Monthly Financial Report – Liza went over the budget report reflecting current status. She also indicated that 4 picnic tables had been ordered at a price of \$3,090. The Committee asked if the tables needed to be picked up (as done in the past). Liza stated that she will inquire on the status of the tables. Jim asked about the port-a-potties (handicapped) at the Sportsman’s Park. He suggested that they be secured to the picnic shelter if proper lighting was available.
5. Joint Community Ed/Recreation Director Update – Joint Agreement Feedback. Liza will be meeting with the Superintendent of Sibley East School and Gaylord City Administrator on March 25th. The School Board has approved the position. SE Superintendent has called MSU (Minnesota State University Mankato) to request posting the advertisement for the position. MSU indicated that they would have interested graduates. MSU would also offer interns that could assist in SE’s Community Ed/Rec program. SE Superintendent acknowledges that the base salary could also be raised, if necessary.
6. Prairie Line Trail – Guest Tim Dolan spoke about the trail. He had mentioned that the price of this project has really gone up in the past couple of years; it is nearly a one million dollar project. The group has applied for a \$130,000 grant from the DNR and has received positive feedback. The Committee inquired on the maintenance of the trail. Dolan stated that the Trails group will have to see how much money is left after the trail is completed to determine how much money they have to maintain the trail. Currently, there are no plans to plow the trail during the winter season. Dolan proposed that they may work together with the city to see what they say about this issue. If the trail is plowed, a number of winter activities would not be able to be hosted (i.e. skiers). The trail is 10 feet wide. Liza asked whether there are barriers by the bridges to prevent snowmobilers from using the trail and bridge. Bridge is

being replaced in the summer of 2014. Dolan will return to the Committee with any additional information received on the DNR grants.

7. Twins Grant Update – The grant was submitted on 3-13-2014 and results of first round picks are expected by April 30, 2014.
8. Inventory Parks - Keep this item on agenda, and hopefully it can be done at the June or July meeting. The new Police Chief will be invited tour with the board in order to show the various areas of concern.
9. Sportsman Park – Liza indicated that she will check with Haggemiller Lumber to see if the quotes (for replacing the tin on the shelter) are still the same or have changed. Liza will also check to see how many bids are needed for the City Council's approval and request that the supplies/materials are obtained in Arlington. Liza met with Cynthia Smith-Strack with regards to writing grants to the DNR for the Park Board and was told that she had never done one. Cynthia indicated that the process was quite extensive and the DNR grant application deadline was March 31st. The Board was given a copy of a plan that was worked on back in 2009 and could be used as a starting plan for pursuing a DNR grant in 2015.
10. Review/Provide Input, ORU Grant Information – There were some questions that needed additional help to complete on the ORU Request Form. Jim thought that maybe we should send out letters to organizations and employers in the community informing them of this project and explain what that the Park Board needs to complete (monetary donation) the Sportsmans Park. It was agreed to wait and see what happens first regarding the grant applications.
11. Other/New Business or Updates – Bob informed the Board that he has been talking to the Mayor and keeping him apprised of what is happening within the Parks Committee; and the two will continue to stay in contact.
12. Next Regular Meeting – Monday April 28th 7:00 P.M.
13. Adjourn – Gary made a motion, Bob seconded – approved by all. Meeting adjourned at 8:07 P.M.

Chairperson, Alan Ihrke

Secretary, Karan Pichelmann