

**ARLINGTON PARKS COMMITTEE
MEETING AGENDA
FEBRUARY 24, 2014 @ 7:00 P.M.**

1. Call Meeting to Order/Roll Call
2. Approve Agenda
3. Approve January 27th Meeting Minutes
4. Monthly Financial Report
5. Joint Community Ed/Recreation Direction Update
6. Twins Grant Update
7. Park Dedication Funds Update and MN DNR Trail Grant
8. Annual Report to Council – Monday, March 17th at 6:45 pm
9. Other/New Business or Updates
10. Next Regular Meeting: Monday, March 24th @ 7 pm (or possibly earlier if necessary to finalize grant)
11. Adjourn

**ARLINGTON PARKS COMMITTEE
MEETING MINUTES
FEBRUARY 24, 2014**

The following individuals met at the Arlington Community Center for the meeting: Chairperson Alan Ihrke, Bob Thomes, Karan Pichelmann, Jerry Ebersviller, Jim Pederson, Gary Hultgren, City Administrator Liza Donabauer. Maintenance Supervisor Jason Lovaas and Councilmember Ben Jaszewski were not to attend due to other commitments.

1. Meeting was called to order by Chairperson Ihrke at 7:00 p.m.
2. Approval of Agenda – Bob Thomes made a motion to approve, Jerry Ebersviller seconded – approved by all.
3. Approval of January 27, 2014 meeting minutes – Bob Thomes made a motion to approve, Gary Hultgren seconded – approved by all.
4. Monthly Financial Report – Liza went over the report reflecting the break down from revenues. Bob questioned the expenditure category regarding the summer rec position, grass cutting and warming house attendants. Liza explained that these labor expenses are part of the Summer Rec program offered by the City, which will be absorbed by the joint Community Ed/Rec Coordinator position. \$12,000 will be transferred in from the Medical Center lease revenue to subsidize the joint Community Ed/Rec Coordinator position. The City Council would like an inventory of how many picnic tables are still needed and how long it will take to complete buying what is needed. Liza did mention that this report is for our information, no need to approve the financial report.
5. Joint Community Ed/Recreation Director Update – Liza mentioned that there was a meeting on 2-14-14 with Sibley East School Superintendent Jim Amsden and Janna Tessmer, Business Manager. A copy of the position description was looked over. Bob Thomes questioned the base salary. Liza will forward the concern about the salary to the Council and School.
6. Twins Grant Update - There are three application due dates for the grant. A number of questions were reviewed. The grant itself is worth up to \$10,000. The Committee figured that approximately \$30,000 is needed to fix/repair the Sportman's Park, including: fencing, all the plates and field work/landscaping. The Committee is hoping that an organization(s) from the community will help with some of the fundraising/expenses to complete this project. Liza will complete the application on-line/submit.
7. Park Dedication Funds and MN DNR Trail Grant Update – It was noted that there was \$20,708 in the Park Dedication Fund, which can be used toward the construction of a trail if there is a real benefit in that area (the High Island Creek Addition). Liza will talk to Cynthia Smith-Strack about a MN DNR Outdoor Rec Grant, to see if an application could be completed by the end of March 2014, and if not, then try for 2015.

8. Annual Report to Council – Al will attend the City Council meeting on March 17, 2014 to give a report to the Council on what the Park Board has done and what is needed (to be budgeted for) to achieve all the projects that the Board would like completed.
9. Other/New Business or Updates – None
10. Next Regular Meeting – Scheduled for Monday, March 24, 2014 at 7:00 p.m. There might be a need to have a meeting before this date if more information is needed for completion of the Twins Grant application.
11. Adjourn – Jim made a motion to adjourn/Jerry seconded - approved by all. Meeting adjourned at 8:45 p.m.

Chairperson, Alan Ihrke

Secretary, Karan Pichelmann