



**ECONOMIC DEVELOPMENT AUTHORITY
MEETING AGENDA
THURSDAY, NOVEMBER 5, 2015 @ 6:00 P.M.
Council Chambers**

1. Call to Order.
2. Pledge of Allegiance.
3. Approval of Agenda.
4. Approval of Minutes.
 - A. September 22, 2015
5. Approval of Financial Reports.
 - A. September 2015
 - B. October 2015
6. Business.
 - A. Farm Lease: Doehling Property.
 - B. Listing Contract: 105 4th Ave NW Property.
 - C. Façade Improvement Program.
 - D. EDA Project Updates
7. Board Announcements.
8. Adjourn

**MEETING MINUTES
NOVEMBER 5, 2015 @ 6:00 PM**

The meeting was called to order by President Thomes at 6:00 pm.

Members Present: Bergersen, Kloeckl (arrived a few minutes late), Sorenson, President Thomes,
Councilmember Battcher

Member Absent: Hatlestad, Councilmember Nuesse

Also Present: Director Smith-Strack, Adm. Donabauer, Mayor Nagel

Motion by Battcher, seconded by Bergersen, and passed by unanimous vote to approve the agenda as presented.

Motion by Bergersen, seconded by Battcher, and passed by unanimous vote to approve the minutes from the September 22nd meeting as presented.

The September and October Financial Reports were reviewed.

Motion by Sorenson, seconded by Bergersen, and passed by unanimous vote to approve the September and October Financial Reports as presented.

Smith-Strack noted that the Lease Agreement with Aaron Doehling was due to expire December 31st. She has not been in contact with him yet if he plans to renew the lease or not at this time, but anticipates him renewing. There was brief discussion on the current lease agreement in the amount of \$300 per acre.

Motion by Bergersen, seconded by Sorenson, and passed by unanimous vote to authorize and direct Smith-Strack to execute a \$300 per acre farm lease with Aaron Doehling for the Arlington Industrial Park property if he wishes to renew.

Brief discussion was held on the listing agreement for the real property at 105 4th Avenue NW. Smith-Strack stated that she had contacted Leah Prah, Premiere Choice Realty about listing the property for sale at \$50,000 or for lease (no minimum but previous rate was \$1,000 a month).

Motion by Kloeckl, seconded by Sorenson, and passed by unanimous vote to authorize and direct Smith-Strack to execute the listing contract with Premiere Choice Realty for the property located at 105 4th Avenue NW to either sell the property for \$50,000 or lease it at \$1,000 a month.

Smith-Strack talked about establishing guidelines for the Façade Grant Program for the downtown. She reviewed the proposed guidelines in detail, more specifically that it is a forgivable loan. It was questioned if signage should qualify under this grant program; some felt it should be. Concern was expressed that the businesses along the highway should also be considered for the program.

Smith-Strack provided updates on the following:

1. A reminder for EDA Members, we are set to have Jennifer Anderson and Katy Boone from the Carver County Office of Aging available for information and discussion at a City/Council elected/appointed officials meeting on December 10th with all city/county leadership/staff meeting. EDA members are asked/encouraged to attend the meeting.
2. Wetland delineation on the Odegaard property adjacent to Highway 5 and 4th Avenue has been accepted by the Sibley County TEP panel. The Company reports due diligence is wrapping up and closing on the site slated for April 2016.
3. Donation of TSE Building. City Administrator Donabauer contacted representatives at Ametek regarding their offer to donate the TSE building to the City. Ametek, Inc. expects the donation to be cleared by the Board within a few weeks.
4. Industrial Park. Elected leaders continue to work toward phase one of the industrial park development in 2016.
5. Grant application rural capital network, day care facility. We were turned down for a grant for a market study for the former DAC relating to freestanding day care facility.

It was noted that the City and Seneca Foods continue their discussions about land.

Thomes commented that his son took the Profit Mastery course offered through the County recently. The course was good and people learned a lot.

Comments were made with regards to what was happening with various businesses, such as being sold or some renovations, etc.

Thomes reported on the County EDA. He stated that there is now a 7 member board of which he, Michelle Battcher and Paul Wiemann are the local/Arlington representatives. The larger Committee within the County's EDA still has some openings.

Sorenson reported that Arlington Industries had been audited earlier that day. He commented on a couple of business loans that Arlington Industries may be helping out with.

Motion by Kloeckl, seconded by Bergersen, and passed by unanimous vote to adjourn the meeting at 6:35 pm.

President Richard Thomes

Director Cynthia Smith-Strack