

**ECONOMIC DEVELOPMENT AUTHORITY
MEETING AGENDA**

MONDAY, MAY 16, 2016 @ 5:30 P.M.

Arlington Community Center - Council Chambers

1. Call to Order.
2. Pledge of Allegiance.
3. Approval of Agenda.
4. Approval of Minutes.
 - A. January 7, 2016
 - B. February 4, 2016
 - C. March 16, 2016
5. Approval of Financial Reports.
 - A. December 2015, 2015 Loan Summer
 - B. January, February, March & April 2016
6. Old Business.
 - A. Façade Improvement Loan Program
7. New Business.
 - A. Annual Report to Council.
 - B. ACT on Alzheimer's Grant.
8. Board Announcements.
9. Adjourn

**ECONOMIC DEVELOPMENT AUTHORITY
MEETING MINUTES
MAY 16, 2016 @ 5:30 PM**

The meeting was called to order by President Thomes at 5:30 pm.

Members Present: Bergersen, Hatlestad, Kloeckl, Sorenson, President Thomes, Councilmember Battcher
Member Absent: Councilmember Nuesse
Also Present: City Adm. Donabauer, Mayor Nagel

The agenda was approved as presented.

Motion by Bergersen, seconded by Sorenson, and passed by unanimous vote to approve the minutes from the following meetings (for 2016): January 7th, February 4th, and March 16th Special Joint City Council as presented.

The December 2015, 2015 Loan Summary, January 2016, February 2016, March 2016 and April 2016 Financial Reports were reviewed.

Motion by Kloeckl, seconded by Hatlestad, and passed by unanimous vote to approve the Financial Reports listed above as presented.

Discussion was held on the Façade Improvement Loan Program. Thomes commented that previously the EDA had agreed to move forward with the program, but needed money with which to start the program. He stated that with the sale of the old laundromat property, the money was now available. The group briefly reviewed the proposed rules and/or policy for the program. Thomes stated that there was a potential loan applicant already. It was noted that the funds would be available to businesses in the downtown area (Central Business District) only and for renovating their front exterior facades only. It was also noted that the loan would be considered a 'forgivable loan' and/or grant.

Motion by Sorenson, seconded by Hatlestad, and passed by unanimous vote to recommend to the City Council to approve the Façade Improvement Loan Program as presented (see attached).

The EDA members present reviewed the proposed Annual Report that Smith-Strack had put together. Thomes stated that he would present the report to the City Council and invited the other members to join him. Adm. Donabauer stated that it is not only for the Councils' benefit, but also for the listening audience viewing the meeting on public cable.

Thomes questioned where things were at with regards to the City obtaining access to the new industrial park through Seneca. Mayor Nagel commented that the City and Seneca are still having discussions, but none recently. The City is pursuing other avenues also.

Thomes reported that the City was awarded the ACT on Alzheimer's Grant. Adm. Donabauer stated that when they applied, the grant was for \$6,825, but when awarded it was \$7,000. The funds will cover the first three phases within the dementia friendly toolkit as well as hiring a grant adm./coordinator to facilitate the grant; any remaining funds would rollover into phase four. Adm. Donabauer explained what was needed from the EDA during this grant process. She stated that Amy Newsom from Sibley County had expressed interest in being the facilitator to help out the City.

Thomes provided an update on the County EDA. He stated that a survey was going to be sent out online and in a mailing; not necessarily to all households in Sibley County. They are hopeful for at least a 20% response. It will also be sent out to businesses. Thomes commented that they are seeking additional members on the County EDA Board, as membership has dropped off.

Motion by Kloeckl, seconded by Sorenson, and passed by unanimous vote to adjourn the meeting at 5:48 pm.

President Richard Thomes

City Administrator Liza M. Donabauer