

**ECONOMIC DEVELOPMENT AUTHORITY
MEETING AGENDA
MONDAY, JANUARY 9 @ 5:30 P.M.
Arlington Community Center - Council Chambers**

1. Call to Order.
2. Pledge of Allegiance.
3. Approval of Agenda.
4. Election of Officers
5. Approval of Minutes.
 - A. December 1, 2016
6. New Business.
 - A. Discussion of 2017 Goals
7. Old Business.
8. Board Announcements.
9. Adjourn

<p>A QUORUM OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING. NO OFFICIAL ACTION BY THE CITY COUNCIL SHALL OCCUR AT THIS MEETING</p>

**ECONOMIC DEVELOPMENT AUTHORITY
MEETING MINUTES
JANUARY 9, 2017 @ 5:30 P.M.**

The meeting was called to order by president Richard Thomes at 5:30 pm.

Members Present: Angelica Rose, Larry Sorenson, Richard Thomes, Dean Bergersen (arrived at 5:33 pm), Councilmember Tom Hatlestad, and Councilmember Michelle Battcher.

Member Absent: Tim Kloeckl

Also Present: Director Holly Kreft, Mayor Rich Nagel and Councilmember Jim Heiland.

Motion by Battcher, seconded by Hatlestad, and passed by unanimous vote to approve the agenda with the following change:

Add item) Election of Officers.

Bergersen volunteered to serve as President.

Motion by Sorenson, seconded by Battcher to nominate Tom Hatlestad as Vice-President.

Battcher volunteered to be Secretary/Treasurer.

Motion by Battcher, seconded by Bergersen, and passed by unanimous vote to elect Dean Bergersen as President, Tom Hatlestad as Vice President, and Michelle Battcher as Secretary/Treasurer.

Motion by Sorenson, seconded by Thomes, and passed by unanimous vote to approve the minutes from the December 1, 2016 meeting as presented.

Director Kreft presented the 2015, 2016 and potential 2017 goals for review. Kreft gave her work background to the group, why she thinks she will be good for her role as EDA Director.

Mayor Nagel presented his 2017 Mayoral Goal relative to economic development:

5. TAKE A FRESH LOOK AT ARLINGTON'S ECONOMIC DEVELOPMENT EFFORTS

With the consulting assistance of recently contracted Municipal Development Group, and the expertise and energy of an experienced EDA Committee, it's time to take a look at the entire scope of our economic development efforts. I am urging our EDA Committee to focus on the following areas: selling the former TSE admin building, assistance in finalizing the access route to the SW Industrial Park, identifying the need for future housing development and the potential location(s) of such, brainstorming potential uses for the soon-to-be vacant downtown Cemstone site, and determining potential future uses for all vacant city owned property. It is imperative that business retention visits with members of our current business community routinely take place, as they are a vital asset, and deserve any assistance we can offer to retain and hopefully expand their current activity.

There was discussion on what the EDA would like their 2017 goals to be. Suggested EDA goals for 2017 were:

- Focus on selling the TSE Building.
- Access route to the industrial park and promote available sites within said industrial park- discussion was had on current status of industrial park access and funding available for creating shovel ready sites.

- Market more within the City of Arlington Newsletter, Arlington Enterprise and City Website/Facebook page.
- Business retention meetings: Scott Equipment is a priority.

Motion by Thomes, seconded by Hatlestad, and approved by all to adopt the Mayor's goals along with those presented by Kreft as the 2017 EDA goals.

Kreft noted she had attended a meeting with Sue Keithahn of Gaylord and asked if the EDA would like her to attend a future meeting in regards to their recent medical school trip. The consensus was that was a good idea.

February meeting may have to be cancelled due to lack of quorum.

Motion by Battcher, seconded by Thomes, and passed by unanimous vote to adjourn the meeting at 5:55 p.m.

EDA Director Holly Kreft

EDA President Dean Bergersen